



Bonner County Ambulance Service District Board

Brian Domke

Asia Williams

Ron Korn

AGENDA FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT MEETING

April 1, 2026 – Start 11:00 A.M. – End 12:00 P.M.

Bonner County Administration Building, 1500 Highway 2, Room 338, Sandpoint, ID

***LIVESTREAM: <https://www.youtube.com/channel/UCsFUpuVj8VtuATY4eAD7e4Q/videos>

You are invited to a Zoom Webinar

When: April 1, 2026, at 11:00 A.M. – 12:00 P.M. Pacific Time (US & Canada)

Topic: Bonner County Board of Bonner County Ambulance Service District's Meeting

Join from PC, Mac, iPad, or Android:

<https://bonnercounty.zoom.us/j/89519353439>

*****For Those Electronically Participating:**

Use of the Zoom link is not intended as a substitute for in person or written participation in the proceedings of County business. It is possible to have technology issues with the Zoom link to include, but not limited to, difficulty hearing and being heard.

If you have information to communicate to the County, please come in person or send your information in writing. The County cannot assure that the information will be received via Zoom. Use of Zoom is at risk of the user. Technology failure will not result in the County re-agendizing and/or accepting post deadline information on any given item or issue. In-person attendance is recommended.

CALL TO ORDER

ADOPT THE ORDER OF AGENDA

CONSENT AGENDA – Action Item

- 1) Bonner County Ambulance Service District Minutes, March 18, 2026
- 2) Invoices Over \$5K: SIF, **Totaling \$19,421.00**

BCASD

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #12; **Totaling \$53,794.60**

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

- 1) Task List: Review & Updates

PUBLIC COMMENT*



Bonner County Ambulance District
Board of Commissioners
Brian Domke Asia Williams Ron Korn

April 1, 2026

Memorandum

**CONSENT
AGENDA**

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, March 18, 2026
- 2) Invoices Over \$5K: SIF, **Totaling \$19,421.00**

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: Yes No

Brian Domke, Chair

Date



Bonner County

Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT

March 18, 2026 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, March 18, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Domke called the meeting to order at 11:03 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED

Commissioner Williams made a motion to amend the order by moving the capital replacement plan briefing up to after adopting the order of the agenda, that way we can resolve conversations with the attorney and then move into the county-only needed discussion.

Commissioner Korn seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes.
The motion carries.

Commissioner Williams made a motion to adopt the Order of the Agenda as amended.

Commissioner Korn seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes.
The motion carries.

Commissioner Williams made a motion to amend the order of agenda by reverting the capital replacement plan briefing back to its original location on the agenda as published and move the discussion regarding legal counsel up after adopting the order of the agenda.

Commissioner Korn seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes.
The motion carries.

BCASD – Jeff Lindsey and Bill Punkoney

- 1) Action Item: Discussion with Legal Counsel Regarding Facilities
Bill wanted to talk to the board about joint usership of some county assets. His understanding is that the current board would like to disentangle that. He has been working with Jeff regarding plans for how to do so. Discussion followed regarding multiple EMS stations that are in Bonner County's ownership but were either paid for or used solely by BCASD. Commissioner Korn said it looks like the county is the landowner, and he doesn't know any instance where the lessee writes the agreement for the owner to sign; it's the other way around.
Commissioner Williams asked Bill to explain the dual roles of the board in this scenario, as they work as the board of commissioners as well as the ambulance district board. Discussion followed regarding these properties and an agreement between the two entities.
Commissioner Korn said having the BCASD write up the agreement still does not make sense to him. Bill said there is a distinction between the boards, but there's "not a lot of blue sky between the two." They both are working to serve the same people. Commissioner Domke said he would like Bill to sit down with the prosecutor's office and decide who should do the first draft and how the entities would like to proceed. Bill said he will work with the prosecutor and they will both come to the next meeting with an update. Mike Rosedale asked that Bill also meet with auditing to determine who exactly paid for what, when, etc. He finds it odd that Bonner County's finance department, auditing department, has not been consulted

on any of this. Discussion followed regarding figuring out ownership, who has provided financials for which buildings – Commissioner Korn said this should be the first step before lease agreements begin their drafting stage.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes, March 4, 2026

Commissioner Williams made a motion to adopt the Consent Agenda as presented.

Commissioner Korn seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes.

The motion carries.

BCASD – Sarah Nixon

2) Action Item: Discussion/Decision Regarding FY26 Claims Batch #11, Totaling \$37,288.91

Commissioner Korn made a motion to approve payment of the FY26 BCASD Claims in Batch #11.

Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes.

The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Commissioner Domke discussed the multi-year budget plan. He talked about the possibility of a TAN or RAN being needed in the future, depending on how things go. Jeff talked about the RAN they had taken out this year, and they don't anticipate needing to use it.
- Commissioner Domke discussed the creation of a JPA, MOU, or other agreement regarding how the county and BCASD will work together.
- Medical insurance was discussed. The district has completed this, so it is being taken off the list. Other items that have been completed were discussed.
- Discussion was had regarding some intermingled departments still being used by BCASD and how those are being figured out. Technology is still in the works. Auditing was discussed. Some relationship is still there because there are some bills that need to be split. Facilities, clerk, and treasurer services were also discussed. Vehicles and building agreements are still in the works, at the beginning stages. Job descriptions do not need modification.
- Discussion was had regarding the ordinance on the BCASD and if any updates need to be made to that. EMSAC was also discussed.
- Commissioner Korn asked about personnel. Is there a five-year plan regarding staffing needs and levels?

2) Capital Replacement Plan Briefing

Jeff talked about having to plan ahead regarding repairs and replacement of big equipment. He talked about the price of ambulances going up. The district has done what they can to mitigate extensive wear on any one vehicle. They often run into the problem of multiple vehicles needing replacing at the same time. Based on current usage and wear, they will begin replacing their fleet, one per year, starting in 2027, and will have a completely replaced fleet by 2032. Right now, they ideally need seven ambulances to get by based on their current routes and usage. Right now, they have four trucks and are looking to add a fifth truck. Having seven would give the district the ability to have reserves in case one needs to go to the shop. Commissioner Williams asked if they have compared leasing vs. buying. Discussion followed. Jeff said the biggest killer of their ambulances is the mag chloride that gets put on the roads throughout the county. They have taken the ambulance box and put them on new chassis, and it has saved \$20,000. However, the boxes are also corroding, so now there are corroded boxes on new chassis. Jeff said they try to keep their trucks washed, they have done undercarriage treatments, but nothing has worked for them. Alan said he plans to talk to a shop that may be able to powder coat the undercarriage and see what the costs would be, if it would be worth it. Right now, they have trucks where the muffler has completely corroded through and fallen right off.

Jeff talked about cardiac monitor replacement. He said that many of the ones they have are not supported by the manufacturer anymore, so if something goes wrong with one out in the field, they could get sued. Everything in the medical field has expiration dates, he said, so they need to consider how to proceed in the most cost efficient manner. A seven-year contract with Striker would cost about \$69,000 a year. One monitor currently costs roughly \$60,000. Discussion followed regarding the current lease and what it entails.

Paramedic fly cars were also discussed, as well as replacement timelines. After this replacement, they should not need replacing until 2032. Commissioner Korn asked what is wrong with them that they need replacing. Jeff said age, mileage, and electrical issues. Discussion followed regarding at what point does it make sense to really send these cars to auction as opposed to trying to get more work out of them. Jeff said it comes down to safety – when they are flying down the road at 100mph to get to a medical emergency, they want to know completely that the vehicle they are in is safe. Commissioner Korn said mileage does not necessarily make cars unsafe – his truck has 400,000 miles on it and it's completely safe. Discussion followed.

Public Comment*

None

The meeting was adjourned at 12:31 p.m.

Clerk: *Lauren Reichenbach*

By _____
Commissioner Brian Domke, Chair

_____ Date



Bonner County Ambulance Service District
Board of Commissioners

Brian Domke Asia Williams Ron Korn

April 1, 2026

Memorandum

**Consent
Agenda**

To: Bonner County Ambulance Service District Board

Payment of statement 30846514 to State Insurance Fund in the amount of \$19,421.00 for the Workman's Compensation Insurance installment premium.

Bookkeeper Review: _____

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Distribution: _____ Original Bonner County Ambulance Service District
_____ Copy to Bonner County EMS

A suggested Motion would be: Based on the information before us, I move to approve the payment of the State Insurance Fund invoice in the amount of \$19,421.00.

Recommendation Acceptance: Yes No

Brian Domke, Chair

Date



1005681300049800010004010000



Amount Due: \$20,757.00
Payment Due Date: 04/05/2026
Statement Date: 03/11/2026

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POLICY STATEMENT

Bonner County EMS
521 S Division Ave Ste 131
Sandpoint, ID 83864-2092

Customer Relations Team
(208) 332-2137

Policy Number: 648526

Statement Number: 30846514

Ways to Pay

Online – Log in to your account at www.idahosif.org and click on 'Online payment' or make a Guest Payment (no login required) by going to www.idahosif.org and clicking on the 'Make a Payment' icon

Mail – Detach the payment coupon and return it with your payment in the envelope provided

Office – If you're local, feel free to drop off a check in our office located at 1215 West State St, Boise ID, 83702

Summary of Activity

Beginning Balance	+ Charges	- Payments/Credits	= Current Statement Balance
\$20,701.00	\$22,112.00	(\$22,056.00)	\$20,757.00

Financial Transactions

Policy / Reporting Period	Transaction Date	Description	Charges/Credits
-	02/13/2026	Cash Received on Policy	(\$19,365.00)
01/01/2025 - 01/01/2026	02/17/2026	Audit premium adjustment	\$2,252.00
01/01/2025 - 01/01/2026	02/27/2026	Audit premium adjustment	(\$2,691.00)
01/01/2026 - 01/01/2027	03/11/2026	Installment premium	\$19,860.00

To Ensure Proper Payment, Detach Here and Return Bottom Section with Check - Include Policy Number on Check

Bonner County EMS
521 S Division Ave Ste 131
Sandpoint, ID 83864-2092

Policy #: 648526
Statement #: 30846514
Amount Due: \$20,757.00
Payment Due Date: 04/05/2026

Amount Enclosed

\$ _____



Remit payment to:

STATE INSURANCE FUND
PO BOX 990002
BOISE, IDAHO 83799-0002

Use the above QR code to pay your bill,
report your payroll, and view policy details.

701

000648526

030846514

002075700



Statement Number: 30846514
Statement Date: 03/11/2026

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Audit Premium Adjustment Detail

Class Description	Class Code	Exposure	Rate Per \$100 of Exposure	Premium Charge
Reporting Period: 01/01/2025 to 05/08/2025				
INSURED: Bonner County EMS				
Bonner County EMS 521 S Division Ave Ste 131 Sandpoint				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$929,581	4.170	\$38,764.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$9,277	0.120	\$11.00
Total Manual Premium				\$38,775.00
Employers Liability Limits			0.008	\$310.00
Experience Modification Premium			1.14	\$5,472.00
Schedule Rating Premium			0.96	(\$1,782.00)
Total Standard Premium				\$42,775.00
Premium Discount			0.0838	(\$3,584.00)
Expense Constant				\$35.00
Terrorism			0.01	\$94.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$94.00
Reporting Period: 05/08/2025 to 11/25/2025				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$1,460,597	4.170	\$60,907.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$14,875	0.120	\$18.00
Total Manual Premium				\$60,925.00
Employers Liability Limits			0.008	\$487.00
Experience Modification Premium			1.17	\$10,440.00
Schedule Rating Premium			0.96	(\$2,874.00)
Total Standard Premium				\$68,978.00
Premium Discount			0.0838	(\$5,779.00)
Expense Constant				\$55.00
Terrorism			0.01	\$148.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$148.00
Reporting Period: 11/25/2025 to 01/01/2026				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$317,496	4.170	\$13,240.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$3,359	0.120	\$4.00
Total Manual Premium				\$13,244.00
Employers Liability Limits			0.008	\$106.00
Experience Modification Premium			1.17	\$2,270.00
Schedule Rating Premium			0.96	(\$625.00)
Drug and Alcohol Free Workplace Credit Premium			0.95	(\$750.00)
Total Standard Premium				\$14,245.00
Premium Discount			0.0837	(\$1,193.00)
Expense Constant				\$10.00
Terrorism			0.01	\$32.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$32.00



Statement Number: 30846514
Statement Date: 03/11/2026

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Audited Premium				\$116,090.00
Less: Prior Billed Premium				\$113,838.00
Audit Premium Adjustment				\$2,252.00
Reporting Period: 01/01/2025 to 05/08/2025				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$929,581	4.170	\$38,764.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$9,277	0.120	\$11.00
Total Manual Premium				\$38,775.00
Employers Liability Limits			0.008	\$310.00
Experience Modification Premium			1.14	\$5,472.00
Schedule Rating Premium			0.96	(\$1,782.00)
Total Standard Premium				\$42,775.00
Premium Discount			0.1051	(\$4,497.00)
Expense Constant				\$35.00
Terrorism			0.01	\$94.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$94.00
Reporting Period: 05/08/2025 to 11/25/2025				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$1,460,597	4.170	\$60,907.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$14,875	0.120	\$18.00
Total Manual Premium				\$60,925.00
Employers Liability Limits			0.008	\$487.00
Experience Modification Premium			1.17	\$10,440.00
Schedule Rating Premium			0.96	(\$2,874.00)
Total Standard Premium				\$68,978.00
Premium Discount			0.1051	(\$7,252.00)
Expense Constant				\$55.00
Terrorism			0.01	\$148.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$148.00
Reporting Period: 11/25/2025 to 01/01/2026				
AMBULANCE SERVICE COMPANIES AND EMS (EMERGENCY MEDICAL SERVICE) PROVIDERS & DRIVERS	7705	\$317,496	4.170	\$13,240.00
CLERICAL OFFICE EMPLOYEES NOC	8810	\$3,359	0.120	\$4.00
Total Manual Premium				\$13,244.00
Employers Liability Limits			0.008	\$106.00
Experience Modification Premium			1.17	\$2,270.00
Schedule Rating Premium			0.96	(\$625.00)
Drug and Alcohol Free Workplace Credit Premium			0.95	(\$750.00)
Total Standard Premium				\$14,245.00
Premium Discount			0.1052	(\$1,498.00)
Expense Constant				\$10.00
Terrorism			0.01	\$32.00
Catastrophe (Other Than Certified Acts of Terrorism)			0.01	\$32.00
Audited Premium				\$113,399.00



Statement Number: 30846514
Statement Date: 03/11/2026

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Less: Prior Billed Premium	\$116,090.00
Audit Premium Adjustment	(\$2,691.00)

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Bonner County Ambulance District
Board of Commissioners
Brian Domke Asia Williams Ron Korn

April 1, 2026

Memorandum

Item 1

To: Bonner County Ambulance Service District Board

Re: FY26 BCASD Claims in Batch #12

The Bonner County Ambulance Service District presented the FY26 BCASD Claims Batch #12,
Totaling \$ 53,794.60

A suggested Motion would be: Based on the information before us, I move to approve the payment of the FY26 BCASD Claims in Batch #11, totaling \$53,794.60

Recommendation Acceptance: Yes No

Brian Domke, Chair

Date

Bonner County Ambulance Service District

Accounts Payable Report

4/1/2026

Batch: 12

Amount: \$53,794.60

Commissioner's Approval:

<u>Vendor</u>	<u>Bill amount</u>	<u>Due date</u>	<u>Invoice date</u>	<u>Invoice number</u>	<u>QuickBooks Desktop Account</u>
5th Avenue Car Wash	\$ 44.11	04/09/2026	03/10/2026	1006	Vehicles:Repairs & Maintenance
AVISTA	\$ 193.14	04/10/2026	03/19/2026	4788807179_03.19.26	Utilities:Electric
BOUND TREE MEDICAL, LLC.	\$ 27.36	04/15/2026	03/16/2026	86135305	Supplies:Medical
Braun Northwest, Inc.	\$ 724.24	04/20/2026	03/19/2026	7369443	Vehicles:Repairs & Maintenance
CANON FINANCIAL SERVICES, INC.	\$ 103.20	05/01/2026	03/12/2026	42848239	Repairs & Maintenance:Facilities
Clark Fork Valley Ambulance	\$ 4,057.50	04/01/2026	04/01/2026	04.01.2026	Contract Services:Clark Fork
Coleman Oil Company LLC	\$ 2,731.22	03/25/2026	03/15/2026	CP-0369898	Vehicles:Fuel & Gas
EMSconnect	\$ 293.50	03/03/2026	02/01/2026	14766	Computer & Software
GALLS, LLC	\$ 281.19	04/12/2026	03/13/2026	34396679	Uniforms
Gription Tire Pros	\$ 245.13	04/10/2026	03/12/2026	76234	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 799.99	04/10/2026	03/19/2026	76318	Vehicles:Repairs & Maintenance
Gription Tire Pros	\$ 254.49	04/10/2026	03/20/2026	76337	Vehicles:Repairs & Maintenance
HENRY SCHEIN	\$ 635.19	04/15/2026	03/16/2026	54590304	Supplies:Medical
HENRY SCHEIN	\$ 128.52	04/17/2026	03/18/2026	54705032	Supplies:Medical
HENRY SCHEIN	\$ 477.38	04/15/2026	03/16/2026	54592930	Supplies:Medical
HENRY SCHEIN	\$ 101.67	04/08/2026	03/09/2026	54332180	Supplies:Medical
Jennifer R Wyman LLC	\$ 1,200.00	03/31/2026	03/31/2026	2373	Contract Services:Bookkeeping & Accounting
Kootenai County Emergency Medical Service	\$ 797.00	04/01/2026	04/01/2026	04.01.2026	Contract Services:Kootenai County
North Idaho Propane	\$ 272.03	04/17/2026	03/18/2026	268609	Utilities:Propane
Priest Lake EMTS Inc	\$ 4,057.50	04/01/2026	04/01/2026	04.01.2026	Contract Services:Priest Lake
Priest River Ace Hardware	\$ 21.98	04/15/2026	03/22/2026	414444	Repairs & Maintenance:Facilities
Rainy Day Collective, LLC	\$ 840.00	03/30/2026	03/16/2026	GNENT2RZ-0001	Utilities:Wireless Communication
Ronald D Jenkins MD	\$ 3,780.00	04/01/2026	04/01/2026	04.02.2026	Contract Services:Medical Director

Schweitzer Fire District	\$ 3,423.50	04/01/2026	04/01/2026	04.1.2026	Contract Services:Schweitzer
State Insurance Fund	\$ 19,421.00	04/05/2026	03/11/2026	30846514	Payroll Expenses:Workers Comp Insurance
Stryker Sales, LLC	\$ 995.28	04/14/2026	03/15/2026	9211777356	Supplies:Medical
Sundberg Solutions LLC	\$ 4,764.40	03/11/2026	03/11/2026	2269	Vehicles:Repairs & Maintenance
Trilogy Medwaste West LLC	\$ 136.59	03/30/2026	02/28/2026	1929560	Utilities:Medical Waste
TURNER PROMOTIONS INC	\$ 58.50	03/18/2026	03/17/2026	3661	Uniforms
WAT, inc.	\$ 2,928.99	03/13/2026	03/13/2026	BonnerCoEMS-260313	Repairs & Maintenance:Office Equipment
SUBTOTAL	\$ 53,794.60				

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