



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026

**CONSENT  
AGENDA**

**MEMORANDUM**

To: Bonner County Commissioners

Adopting the Order of the Agenda as Presented

**A suggested Motion would be:** Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Commissioners' Minutes, May 26, 2026
- 2) Invoice(s) Over \$5k: Noxious Weeds (Helena Agri-Ent., LLC, \$19,248)
- 3) Plat(s) for Approval: MLD0056-25, Deerwood Ranch

**A suggested Motion would be:** Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date



## **Bonner County**

---

### **Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

#### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

May 26, 2026 – 9:00 AM

Bonner County Administration Building  
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, May 26, 2026, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke and Williams were present. Commissioner Domke called the meeting to order at 9:00 a.m. The Invocation was presented by Will Bush and the Pledge of Allegiance followed.

#### **ADOPT THE ORDER OF AGENDA AS PRESENTED**

Commissioner Williams made a motion to adopt the Order of the Agenda as presented. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

#### **CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes May 19, 2026
- 2) Invoices Over \$5k: Recording (Canon, \$14,600)
- 3) Emergency Management: Addendum to Resolution #2026-37; **Resolution**
- 4) Liquor License(s): The Granary LLC, Sandpoint
- 5) Catering Permit(s): Greenbriar, Athol (2)

Commissioner Williams made a motion to adopt the Consent Agenda as presented. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

#### **CLERK – Michael Rosedale**

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #34; **Totaling \$189,005.00**  
Commissioner Williams made a motion to approve payment of FY26 Claims Batch #34, Totaling \$189,005.00. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY26 Demands Batch #34; **Totaling \$114,866.95**  
Commissioner Williams made a motion to approve payment of FY26 Demands Batch #34, Totaling \$114,866.95. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

#### **BOARD OF COUNTY COMMISSIONERS – Commissioner Asia Williams**

- 1) Action Item: Discussion/Decision Regarding Payment of Capped Out Sick Vacation Time  
Commissioner Williams made a motion to instruct HR and payroll to drop the straight time value of accrued PTO time post the cat cap of 480 hours into the biweekly paycheck. Commissioner Domke stepped down from the chair and seconded the motion.

PUBLIC COMMENT:

- Sheriff Daryl Wheeler – In favor of this, numerous employees have lost months and months of time
- Levi Shiell, BC Jail – Supports this proposed change
- Amy Lunsford – Requested clarification if this was only for understaffed departments

There was a discussion among the board. Roll Call Vote: Commissioner Williams – No; Commissioner Domke – No. The motion fails.

Commissioner Williams made a motion to instruct HR and payroll to drop the straight time value of accrued PTO time post the cat cap of 480 hours into the biweekly paycheck and to amend Policy 700 to reflect the change identified in this motion. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

#### **DISTRICT 1 COMMISSIONER UPDATE**

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update

#### **DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION**

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
- 5) Internal Auditing
- 6) Health Insurance
- 7) Questions from the Public
  - Dian Welle – Asked about the Panhandle Health Clinic and the cost

**PUBLIC COMMENT\*** *No public comment*

#### **EXECUTIVE SESSION – SHERIFF**

Sheriff Daryl Wheeler provided a brief overview of this piece of Critical Infrastructure prior to going into Executive Session. A brief discussion followed regarding the need to go into Executive Session for this item or whether a decision can be made based on the information provided by Sheriff Wheeler. It was decided that an Executive Session was not necessary.

Commissioner Williams made a motion to approve payment of \$9,290.10 to AT&T for land mobile radio gateway for interoperability for the Sheriff's Office; we will pull from the funds 00824-9410, 911 repeater site ops-communication account to purchase this item. Commissioner Domke stepped down from the chair and seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

The meeting was adjourned at 9:53 a.m.

Clerk: *Alisa Schoeffel*

---

The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of May 19, 2026 – May 25, 2026. Copies of the complete meeting minutes are available upon request.

On Tuesday, May 19, 2026, a Planning Hearing was held pursuant to Idaho Code § 74-204(4).

On Wednesday, May 20, 2026, Tax Cancellations were held pursuant to Idaho Code § 74-204(4).

On Wednesday, May 20, 2026, a Tax Deed Hearing was held pursuant to Idaho Code § 74-204(4).

On Thursday, May 21, 2026, a Planning Hearing was held pursuant to Idaho Code § 74-204(4).

---

**ATTEST:** Michael W. Rosedale

By \_\_\_\_\_  
Commissioner Brian Domke, Chair

By \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Date

**DRAFT**



# BONNER COUNTY NOXIOUS WEEDS

- 521 S. Division Ave, Suite 216 • Sandpoint, ID 83864
- Phone: (208) 255-5681 ext.6 • Email: [chase.youngdahl@bonnercountyid.gov](mailto:chase.youngdahl@bonnercountyid.gov)
- Website: <https://www.bonnercountyid.gov/noxious-weeds>

June 2, 2026

## Memorandum

**CONSENT  
AGENDA**  
  
**NOXIOUS  
WEEDS**

**TO:** Commissioners

**FROM:** Chase Youngdahl, Noxious Weeds Director

**RE:** Invoice Exceeding \$5,000 – Helena Agri-Enterprises

Requesting approval to move forward with the purchase of herbicides from Helena Agri-Enterprises totaling \$19,248.00. Pricing was obtained from the Idaho Statewide Division of Purchasing vendor contracts.

Line item 027-8390 is budgeted for this expenditure.

Auditing Review:  **APPROVED**  
 Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Risk Review: N/A – No insurance or assets involved in the purchase  
 If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review. (not attached)

Legal Review: N/A – Routine, annual expenditure. No legal questions/concerns to resolve.  
 Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved. (not attached)

Distribution:  Original to BOCC Office  
 Copy to Noxious Weeds Office

CONSENT AGENDA

Recommendation Acceptance:  YES  NO \_\_\_\_\_ Date: \_\_\_\_\_  
 Commissioner Brian Domke, Chair

**(Northwest Spec (WA)) Helena Agri-Ent., LLC**  
4802 N Florida St  
Spokane WA 99217-6707  
509-536-2634 Fax: 509-536-3244

Shipping Via.

**Invoice**

**169557776**

**Bill To:** BONNER COUNTY NOXIOUS WEED DEPT  
521 S. DIVISION AVE STE 216  
SANDPOINT, ID 83864-1709  
US

**Invoice Date** 05/22/2026  
**Due Date** 06/15/2026

**Customer ID** 3004582

**Salesperson** 37790  
**Shipping Loc.** E00275

**Ship To:** 521 S. DIVISION AVE STE 216  
SANDPOINT, ID 83864-1709  
US

Quantity	Description	Unit Price	Total \$
12.500 GAL	Esplanade 200 SC (Envu)(2x2.5 Gal)(Gal) EPA / PCP Reg. Num. 101563-144	1,539.84 /GAL	19,248.00

**DRAFT**

Sub Total 19,248.00

**Amount Due 19,248.00**

**Remit To:** Helena Agri-Enterprises, LLC  
P O Box 742558

Los Angeles CA 90074-2558

**BONNER COUNTY NOXIOUS WEED DEPT**

**Invoice**

**169557776**

# Bonner County Planning Department

"Protecting property rights and enhancing property value"  
1500 Highway 2, Suite 208, Sandpoint, Idaho 83864  
Phone (208) 265-1458 - Fax (866) 537-4935  
Email: [planning@bonnercountyid.gov](mailto:planning@bonnercountyid.gov) - Web site: [www.bonnercountyid.gov](http://www.bonnercountyid.gov)



## Board of County Commissioners Memorandum

May 27, 2026

To: Board of County Commissioners  
From: Dave Fisher, Bonner County Planner  
**Subject: Final plat, MLD0056-25 – Deerwood Ranch**

The above referenced plat is a Minor Land Division dividing one (1) 31.89-acre parcel into one (1) 11.521-acre lot, one (1) 10.182-acre lot, and one (1) 10.184-acre lot. The property is zoned Rural 5 (R-5) and meets the requirements of that zone. The property is served by individual wells for water, and individual septic systems for sewage. The property is accessed off Wrenco Loop and Smith Creek Road, both Bonner County owned and maintained, public rights-of-way. The parcel is located in a portion of Sections 27 and 28, Township 57 North, Range 03 West, Boise Meridian, Idaho. The plat was approved by Bonner County on October 29, 2025.

The conditions of approval for this file have been completed. Notes and easements required by plat approval are shown on the final plat.

Distribution: Alex Feyen  
Janna Brown  
Dave Fisher

Recommendation: Staff recommends the Board approve the final plat of the above referenced file.

Consent Agenda

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Commissioner Brian Domke, Chair

Date: \_\_\_\_\_



# BONNER COUNTY ROAD & BRIDGE

1500 Highway 2, Suite 101 • Sandpoint, ID 83864 • Phone: 208-255.5681 Fax: 208-263.9084  
email: [roads@bonnercountvid.gov](mailto:roads@bonnercountvid.gov)

**Date:** June 2nd, 2026  
**To:** Bonner County Commissioners  
**From:** Matt Mulder, PE, Engineer for the Road & Bridge Dept  
**Re:** Award of Melody Lane Box Culvert at Westmond Creek

R&B  
Item #1

The existing 6ft corrugated metal culvert under Melody Lane at Westmond Creek is in need of replacement. Historically, this culvert has proved to be undersized, causing water to overtop the roadway during flooding events. The Road & Bridge Department intends to replace the culvert with a larger concrete box culvert, 6ft tall x 8ft wide opening size, which matches the size and shape of the similar box culverts immediately upstream which cross under Sportsmans Access Rd and the BNSF railroad tracks.

The Road & Bridge Department requested semi-informal quotes from 6 contractors to perform this work because the sections of box culvert are too heavy for our equipment to manage.

We received 2 semi-formal lump sum bids for a complete project, and I have reviewed them and found them to be responsive and regular. The bid amounts were as follows:

CE Kramer Crane and Contracting, Inc.      \$192,850.00  
J7 Contracting, Inc.                              \$208,500.00

Based on these bids, Road & Bridge recommends awarding the contract to CE Kramer Crane and Contracting, Inc. to best serve Bonner County.

Funds will come from 032-8560 "HB 312", which has a remaining balance of \$334,000.00.

APPROVED  
Legal Review: Standard County's boiler plate public works contract + China/Israel/Abortion Addendum  
Auditing Review: Email attached  
Risk Review: Email attached  APPROVED

**Suggested Motion:** I move to award the Melody Lane Box Culvert Project to CE Kramer Crane and Contracting, Inc. for an amount of \$192,850.00 and allow The Board to sign the contract.

Recommendation Acceptance: Yes  No  \_\_\_\_\_ Date: \_\_\_\_\_  
Commissioner Brian Domke, Chairman



# Bonner County Road & Bridge Department

1500 Highway 2, Suite 101 ~ Sandpoint, Idaho 83864-1303

Phone (208) 255-5681 ~ Fax (208) 263-9469 ~ [www.bonnercountyid.gov](http://www.bonnercountyid.gov)

## Bonner County Master Contract for Public Work Melody Lane Box Culvert at Westmond Creek

This Agreement is made and entered into this 3rd Day of June, 2026, by and between Bonner County, whose address is 1500 Hwy 2, Sandpoint ID 83864, hereinafter called the “owner,” and CE Kramer Crane and Contracting, Inc, whose address is 46820 Hwy 200, Hope ID 83836, hereinafter called the “contractor.”

### I. GENERAL PROVISIONS

#### A. THE CONTRACT

**This Contract Document is the governing contract instrument. The terms of this document control over any inconsistent provisions in any other documents approved as part of this project.** The contract may be amended or modified only by a written modification. This contract includes all bid documents provided by Bonner County to Contractor.

#### B. THE WORK

1. Term “Work” means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment and services provided by the Contractor to fulfill the Contractor’s obligation to replace the CMP culvert under Melody Lane in Westmond Creek, Cocolalla ID, with a concrete box culvert, in accordance with the plans and bid set.
2. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor.

### II. OWNER

#### A. INFORMATION AND SERVICES REQUIRED OF THE OWNER

Except for permits and fees which are the responsibility of the Contractor under the Contract Documents, the Owner shall obtain and pay for other necessary approvals, easements, assessments and charges.

## B. REVIEW OF THE CONTRACT DOCUMENTS AND FIELD CONDITIONS BY THE CONTRACTOR

The Contractor shall carefully study and compare the Contract Documents with information furnished by the Owner. Before commencing with activities, the Contractor shall: (1) take field measurements and verify field condition; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies or omissions discovered to the Owner.

## C. SUPERVISION AND CONSTRUCTION PROCEDURES

The Contractor shall, consistent with the promise that work be performed in a skillful and workmanlike manner, supervise and direct work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, and procedures, and for coordinating all portions of the Work in accordance with the Contract Documents.

## D. LABOR AND MATERIALS

1. Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, incidental materials, equipment, tools, utilities, transportation, disposal of waste and tear-off materials and other facilities and services necessary for proper execution and completion of the Work.
2. The Contractor shall deliver, handle, store and install all materials in accordance with manufacturer's instructions.
3. The Contractor will protect all materials stored on site from damage caused by natural occurrences.
4. The Contractor will not store any materials on site in a way that may cause damage to property of the Owner or harm to occupants of the building.

## E. WARRANTY

The Contractor warrants to the Owner that: (1) materials and equipment furnished under the contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents.

## F. TAXES

The Contractor shall pay sales taxes that are legally required when the Contract is executed.

claims, losses, harm, liabilities, damages, costs and expenses (including, but not limited to, reasonable attorney's fees) that may arise in connection with such activities. Without limiting the generality of the foregoing, the Contractor waives its immunity under any applicable workers' compensation laws for purposes of this Section L and assumes potential liability for actions brought by the Contractor's employees, subcontractors, or suppliers of any tier.

2. The Contractor shall maintain a comprehensive general liability policy which shall provide bodily injury and property damage liability on the Contractor's operations; owned, nonowned and hired vehicles; on work sublet to others; and on the indemnity agreement set out above. The limits of liability insurance shall not be less than the following:
  - a) \$1,000,000 per occurrence for bodily injury liability including sickness, disease or death and \$1,000,000 bodily injury liability for all occurrences (other than automobiles); and
  - b) \$1,000,000 for property damage liability (other than automobiles) because of damage to or destruction of property of others including loss of use thereof caused by one occurrence and \$1,000,000 property damage liability for all occurrences.
  - c) (As an alternate to subparagraphs a) and b) above, the Contractor may insure for \$1,000,000 combined single limit protection for both bodily injury and property damage liability per occurrence and \$1,000,000 general aggregate.)
  - d) In addition, \$1,000,000 per accident for bodily injury liability including sickness, disease or death and property damage liability because of damage to or destruction of property of others including loss of use thereof arising out of the operation of automobiles.
  - e) In addition, the Contractor shall maintain a true umbrella policy which provides excess limits over the primary layer, in an amount not less than \$1,000,000.
3. In addition, the Contractor shall purchase and maintain insurance for claims under workers' compensation (industrial insurance), disability benefit and other similar employee benefit acts in the State statutory amount and Employer's Liability with coverage of at least \$250,000/\$500,000. Copies shall be included in the submittal package and reviewed for approval by the Owner prior to the start of work.
4. The insurance described above shall be in place prior to commencing activities. The Owner's specification or approval of the coverage's or insurance in this agreement or of their amounts are not limits of liability and shall not relieve or decrease the liability of the Contractor.
5. Before exposure to loss can occur, the Contractor shall furnish the Owner with Certificates of Insurance as evidence of all insurance required above. All policies and

- B. A change order shall be a written order to the Contractor signed by the Owner to change the Work, contract sum, or contract time.
- C. Change orders exceeding \$20,000.00 (Twenty thousand dollars) will require Board of County Commissioners approval.

VI. TIME LIMITS AND PENALTIES

- A. Time limits stated in the Contract Documents are of the essence of the Contract.
- B. If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties of other causes beyond the Contractor's control, the Contract time shall be extended by Change Order for such reasonable time as the Owner may determine.
- C. If the Contractor fails to complete the project by the completion date, plus extensions, as established in the Technical Specifications of the Contract, the Owner shall be entitled to recover liquidated damages as an alternative remedy to the ability to recover damages as described in Section II.C.1. The Owners liquidated damages will be set at one thousand five hundred dollars (\$1500.00) per day for each date following the established completion date (plus extensions) in the contract.

VII. PAYMENTS AND COMPLETION

A. CONTRACT SUM

The Contract Sum stated in the Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents. **The total contract amount for all is \$192,850.00 lump sum bid**

B. APPLICATIONS FOR PAYMENT

1. **Payment Schedule:**

**Payment Request** - All payment request shall be submitted for approval and acceptance by the 10th day of each month. Upon approval by the Owner's representative, the invoiced amount will be paid by the end of the same month if the invoice is submitted on or before the 10th. The Contractor may only bill for that work which is completed by the 10th. Invoices that include payment for work anticipated to be complete by the end of the month will not be approved. All work completed between the 11th and the end of the month shall be included on the next month's invoicing.

**Final Payment** - The Contractor, only upon final acceptance of the project by the Owner, may bill for the final 20%.

receipts, claims, payroll affidavits, security interests, project as-built drawings, or encumbrances arising out of the Contract.

3. Acceptance of the final payment by the Contractor, a Subcontractor or material supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by the payee as unsettled at the time of final application of payment.

## VIII. PROTECTION OF PERSONS AND PROPERTY

### A. SAFETY PRECAUTIONS AND PROGRAMS

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall promptly remedy damage and loss to property caused in whole or in part of the Contractor, or by anyone for whose acts the Contractor may be liable, except as stated otherwise.

## IX. CORRECTION OF WORK

- A. The Contractor shall promptly correct Work rejected by the Owner as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work.
- B. In addition to the Contractor's other obligations including warranties under Contract, the Contractor shall, for a period of one year after substantial completion, correct work not conforming to the requirements of the Contract Documents.
- C. If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it and the Contractor shall reimburse the Owner for the cost of correction.

## X. MISCELLANEOUS PROVISIONS

### A. ASSIGNMENT OF CONTRACT

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

### B. TESTING AND INSPECTIONS

The Contractor shall pay for and coordinate all tests including testing for Work found to be defective.

### C. GOVERNING LAW

The Contractor shall be governed by the law of the place where the project is located.

4. Prior to contract commencement, the Contractor shall procure from the Owner all relevant documents describing known dangers and hazardous materials located at the Project site.

#### G. STATUTES

1. The Contractor shall abide by the provisions of all applicable Idaho statutes.
2. Law Against Discrimination. The Contractor shall comply with pertinent statutory provisions relating to Idaho Labor Laws.
3. Safety Standards. The Contractor shall comply with OSHA safety standards.
4. Unemployment Compensation. the Contractor shall pay contributions for wages for personal services performed under this Contract or arrange for a bond acceptable to the commissioner.
5. Drug-Free Workplace. The Contractor shall fully comply with all applicable federal, state, and local laws and regulations regarding drug-free workplace, including the Drug-Free Workplace Executive Order 2007-08. Any person not fit for duty for any reason, including the use of alcohol, controlled substances, or drugs, shall immediately be removed from the Work. No employee shall be in position of or use any of the above named substance while on school property.

### XI. TERMINATION OF CONTRACT

#### A. TERMINATION BY THE CONTRACTOR

If the Owner fails to make payment when due or substantially breaches any other obligation of this Contract, following seven days' written notice to the Owner, the Contractor may terminate the Contract and recover from the Owner payment for Work executed and for proven loss with respect to materials, equipment, tools, construction equipment and machinery, including reasonable overhead, profit and damage.

#### B. TERMINATION BY THE OWNER

1. The Owner may terminate the Contract if the Contractor:
  - a. persistently or repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
  - b. fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;
  - c. persistently or materially disregards laws, ordinances, or rules, regulations or orders of a public authority having jurisdiction;

**Contractor**

\_\_\_\_\_

NAME

\_\_\_\_\_

TITLE

\_\_\_\_\_

COMPANY

\_\_\_\_\_

DATE

**Bonner County Commissioners**

\_\_\_\_\_

ASIA WILLIAMS

\_\_\_\_\_

TITLE

\_\_\_\_\_

DATE

\_\_\_\_\_

BRIAN DOMKE

\_\_\_\_\_

TITLE

\_\_\_\_\_

DATE

\_\_\_\_\_

RON KORN

\_\_\_\_\_

TITLE

\_\_\_\_\_

DATE

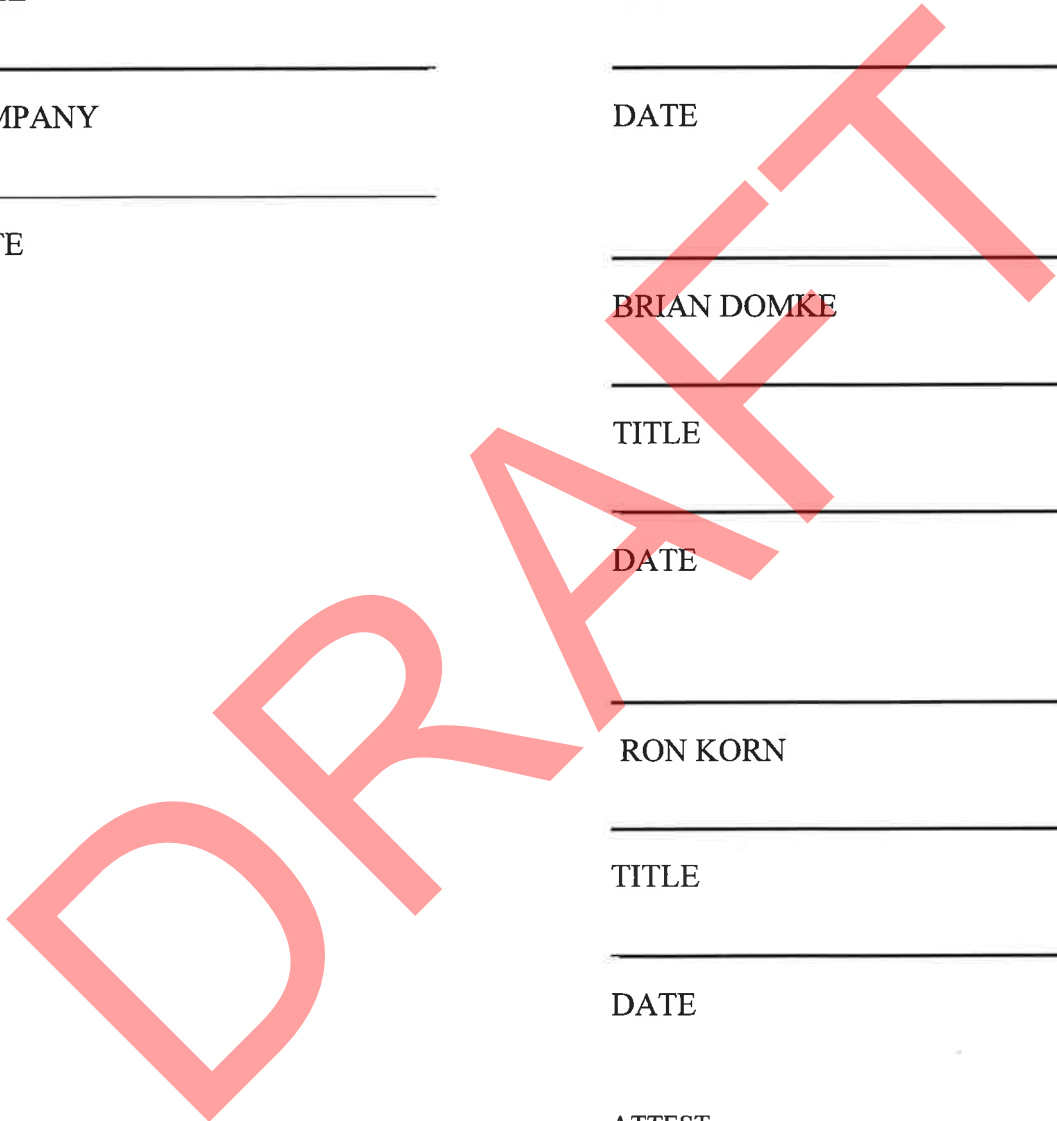
ATTEST

\_\_\_\_\_

DEPUTY CLERK

\_\_\_\_\_

DATE



# Melody Lane Concrete Box Culvert at Westmond Creek

**Bidder Name:** *CE KRAMER CRANE & CONTRACTING, INC.*

Item	QTY	UNIT	TOTAL
404 Permitting (ACOE, IDWR, IDL)	N/A		By County
Mobilization	1	LS	\$ 18,000 -
Clear trees and brush	1	LS	\$ 5,600 -
Saw cut road and remove asphalt & base materials	1	LS	\$ 3,200 -
Excavate existing fill & Remove CMP Culvert	1	LS	\$ 5,500 -
Silt Curtain, Erosion Control, and BMP's as required by 404 permits	1	LS	\$ 8,500 -
Furnish 8ft x 6ft Concrete Box Culvert	1	LS	\$ 61,250 -
Install Concrete Box Culvert	1	LS	\$ 35,000 -
2FT of over-ex and install rock base under box culvert	1	LS	\$ 6,000 -
Replace and compact existing fill	1	LS	\$ 13,000 -
6-12" riprap placed on disturbed slopes	1	LS	\$ 8,500 -
Geotextile Fabric under road base & under over-ex base	1	LS	\$ 3,500 -
2 1/2" minus road base	1	LS	\$ 6,800 -
6" 3/4" minus road base and shouldering	1	LS	\$ 5,500 -
3" Hot Mix Asphalt (Two lifts)	1	LS	\$ 6,500 -
Traffic Control & Possible Detour	1	LS	\$ 6,000 -

Total Lump Sum Cost **\$ 192,850.00**

*ONE HUNDRED NINETY TWO THOUSAND EIGHT HUNDRED FIFTY DOLLARS*

*[Signature]*  
BOB PRESTA

**Notes:**

- Actual Quantities will depend on contractor's methods, timelines, and extents of excavation. Quantity estimates provided are not guaranteed. Contractor to determine their own anticipated quantities for bidding.
- All work not identified in bid sheet shall be incidental, to provide complete and finished project.
- Centerline striping will not be required.



# Bonner County

## Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

Date: June 2<sup>nd</sup> 2026

R&B  
Item #2

### Memorandum

To: **Commissioners**  
From: **Jason Topp**  
**Bonner County Road & Bridge**  
Re: **MOU The Friends Of The Wildlife Discovery Center Inc.**

The wildlife discovery is owned by the Idaho Fish and Game Department located at 1591 Lakeshore Drive in Sagle. This facility includes a small museum, water raceways for temporary storage of fish prior to stocking and nature trails on both sides of Lakeshore Drive. Many folks frequent this area and cross the county road to access the trails. This coupled with a blind corner that is 535 feet to the east of where folks cross the road to access these nature trails The Friends Of The Wildlife Discovery Center Inc. Have asked if they could put in a crosswalk and add signage to make this a safer crossing for folks to utilize the trail systems. Road and Bridge is in favor of this and has helped to create a MOU (Memorandum of Understanding) for The Friends of The Wildlife Discovery Center Inc. to provide the required painted Cross walk and the crosswalk signage. Road and Bridge will install these signs and add two more 35 MPH signs in the area as well. The crosswalk and signs will be maintained by the Friends of The Wildlife Discovery Center Inc. until such time either party decides to terminate the agreement in writing.

Auditing Review:   
Risk Review: \_\_\_\_\_  
Legal Review: \_\_\_\_\_ Approved By Nate Adams via Email

Distribution:  Original to Road & Bridge Office  
 Copy to BOCC Office

A suggested motion would be: **Based on the information before us I move to approve entering into a MOU (Memorandum of Understanding) with The Friends Of The Wildlife Discovery Inc. for the purpose of a crosswalk on Lakeshore Drive and authorize the Chair to sign accordingly.**

Recommendation Acceptance:  yes  no \_\_\_\_\_ Date: \_\_\_\_\_  
Brian Domke, Chairman









**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026

CLERK  
Item #1

**MEMORANDUM**

To: Bonner County Commissioners

Re: FY26 Claims in Batch #35

The Auditor's Office presented the FY26 Claims Batch #35; **Totaling \$343,646.99**

**A suggested Motion would be:** Based on the information before us, I move to approve payment of the FY26 Claims in Batch #35, totaling \$343,646.99

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Brian Domke, Chair

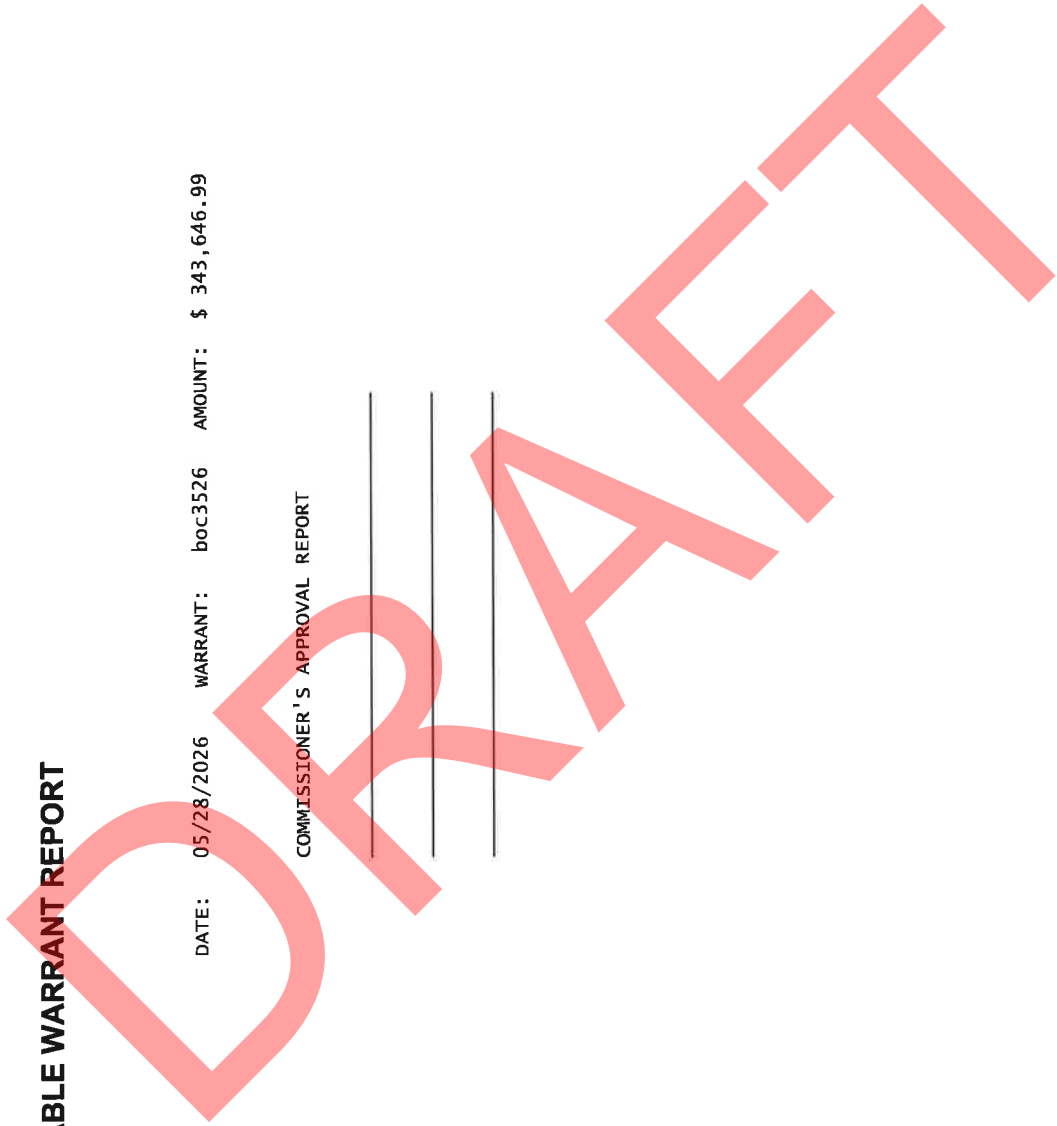
\_\_\_\_\_  
Date

**ACCOUNTS PAYABLE WARRANT REPORT**

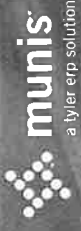
DATE: 05/28/2026 WARRANT: boc3526 AMOUNT: \$ 343,646.99

COMMISSIONER'S APPROVAL REPORT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



# Bonner County



## DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6141 95 EXPRESS LLC	1 03457 6520			INV	05/21/2026	1179	192589	
				SHERAUTO		500.00		
				Invoice Net		500.00		
				CHECK TOTAL		500.00		
18 ACE SEPTIC TANK SERVICE	1 00404 6770			INV	05/28/2026	173075	192799	
				ELECT-MAY		60.00		
				RENTALS		60.00		
				Invoice Net		173074		
18 ACE SEPTIC TANK SERVICE	1 00404 6770			INV	05/28/2026	173074	192805	
				ELECT-MAY		60.00		
				RENTALS		60.00		
				Invoice Net		120.00		
				CHECK TOTAL		120.00		
3781 AFLAC GROUP INSURANCE	1 082 6156			INV	05/22/2026	10390AAZ0260601	192639	
				SI MEDICAL		9,372.43		
				SIMEDCLAIM		9,372.43		
				Invoice Net		9,372.43		
				CHECK TOTAL		9,372.43		
80 ALPINE FIRE PROTECTION	1 023 7530			INV	05/26/2026	9252	192654	
				SOL WASTE		750.00		
				REPFACILIT		750.00		
				Invoice Net		750.00		
				CHECK TOTAL		750.00		
4700 AMAZON CAPITAL SERVICE	1 03451 8640			INV	05/20/2026	1YF9-3LQV-74CF	192566	
				SHERCLCREC		275.75		
				OFF EQUIP		275.75		
				Invoice Net		1KKF-WT7W-9CXT		
4700 AMAZON CAPITAL SERVICE	1 03461 6530			INV	05/21/2026	106.00	192625	
				JAILDETENT		106.00		
				OFFICE		13LG-XMTC-3XFJ		
				Invoice Net		115.96		
4700 AMAZON CAPITAL SERVICE	1 03451 6530			INV	05/27/2026	115.96	192727	
				SHERCLCREC		115.96		
				OFFICE		1HPP-Y3R6-K7Q9		
				Invoice Net		129.99		
4700 AMAZON CAPITAL SERVICE	1 03457 8650			INV	05/27/2026	129.99	192728	
				SHERAUTO		162.28		
				SHERCLCREC		292.27		
				OFFICE		104P-JTRH-LV9H		
				Invoice Net		8.49		
4700 AMAZON CAPITAL SERVICE	1 03479 6530			INV	05/27/2026	8.49	192729	
				MARINE PTR		1HPP-Y3R6-L3PF		
				OFFICE		59.92		
				Invoice Net		59.92		
4700 AMAZON CAPITAL SERVICE	1 03450 7430			INV	05/27/2026	59.92	192753	
				SHERADMIN		1LVM-LD7D-XL74		
				REPLDGS		315.75		
				OFFICE		315.75		
				Invoice Net		1,174.14		
				CHECK TOTAL		1,174.14		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4980 AT&T MOBILITY LLC	6900			INV	05/26/2026	287289674365MAY26	192643	
1 03450	6900			CELL PHONE		432.51		
				Invoice Net		432.51		
				CHECK TOTAL		432.51		
1900 AVISTA UTILITIES	6930			INV	05/21/2026	8099830000MAY26	192633	
1 03026	6930			WBNRERPK		36.48		
				ELECTRIC		36.48		
1900 AVISTA UTILITIES	8990			INV	06/11/2026	3650641944MAY26	192700	
1 047	8990			GNT EXPEND		326.00		
				Invoice Net		326.00		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	7159830000MAY26	192721	
1 02381	6980			OTHER UTIL		50.36		
				Invoice Net		50.36		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	8679400000MAY26	192733	
1 00118	6980			OTHER UTIL		113.63		
				GENEXP		113.63		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	4679400000MAY26	192734	
1 00118	6980			OTHER UTIL		75.19		
				Invoice Net		75.19		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	2021560000MAY26	192735	
1 00118	6980			OTHER UTIL		28.48		
				GENEXP		28.48		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	5925930000MAY26	192736	
1 00118	6980			OTHER UTIL		20.20		
				Invoice Net		20.20		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	8658940000MAY26	192747	
1 00118	6980			OTHER UTIL		104.17		
				GENEXP		104.17		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	5107150000MAY26	192748	
1 00118	6980			OTHER UTIL		61.00		
				Invoice Net		61.00		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	5803520000MAY26	192749	
1 00118	6980			OTHER UTIL		924.79		
				GENEXP		924.79		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	5329760000MAY26	192750	
1 00118	6980			OTHER UTIL		400.75		
				GENEXP		400.75		
1900 AVISTA UTILITIES	6980			INV	05/27/2026	1695020000MAY26	192751	
1 00118	6980			OTHER UTIL		111.85		
				GENEXP		111.85		
1900 AVISTA UTILITIES	6930			INV	05/27/2026	0861150000MAY26	192752	
1 00118	6930			ELECTRIC		3,609.63		
2 00118	6980			OTHER UTIL		321.83		
				Invoice Net		3,931.46		
1900 AVISTA UTILITIES	6930			INV	05/27/2026	5555200000MAY26	192770	
1 00118	6930			ELECTRIC		142.01		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1900	2 00118 6980			OTHER UTIL		48.10		
				Invoice Net		190.11		
	1900 AVISTA UTILITIES			INV 05/27/2026		655520000MAY26	192771	
	1 00118 6930			ELECTRIC		170.89		
	2 00118 6980			OTHER UTIL		53.92		
				Invoice Net		224.81		
	1900 AVISTA UTILITIES			INV 05/27/2026		056972000MAY26	192772	
	1 00355 6930			ELECTRIC		61.56		
	2 00355 6980			OTHER UTIL		24.94		
				Invoice Net		86.50		
	1900 AVISTA UTILITIES			INV 05/27/2026		686565000MAY26	192773	
	1 00355 6930			ELECTRIC		119.14		
				Invoice Net		119.14		
	1900 AVISTA UTILITIES			INV 05/27/2026		110805000MAY26	192774	
	1 00355 6930			ELECTRIC		32.19		
				Invoice Net		32.19		
	1900 AVISTA UTILITIES			INV 05/27/2026		623932000MAY26	192775	
	1 00355 6930			ELECTRIC		20.20		
				Invoice Net		20.20		
	1900 AVISTA UTILITIES			INV 05/27/2026		156641000MAY26	192776	
	1 00118 6980			OTHER UTIL		194.93		
				Invoice Net		194.93		
	1900 AVISTA UTILITIES			INV 05/27/2026		065834000MAY26	192777	
	1 00355 6930			ELECTRIC		38.95		
				Invoice Net		38.95		
	1900 AVISTA UTILITIES			INV 05/27/2026		287723000MAY26	192778	
	1 00355 6930			ELECTRIC		20.30		
				Invoice Net		20.30		
	1900 AVISTA UTILITIES			INV 05/27/2026		75520000MAY26	192779	
	1 00118 6930			ELECTRIC		164.55		
	2 00118 6980			OTHER UTIL		44.13		
				Invoice Net		208.68		
	1900 AVISTA UTILITIES			INV 05/27/2026		072737636MAY26	192780	
	1 00118 6930			ELECTRIC		968.22		
	2 00118 6980			OTHER UTIL		287.86		
				Invoice Net		1,256.08		
				CHECK TOTAL		8,576.25		
5238	BARBED K CUSTOM ETCHIN			INV 05/20/2026		2248	192550	
	1 03451 6530			OFFICE		90.00		
				Invoice Net		90.00		
				CHECK TOTAL		90.00		
6462	BCS INSURANCE COMPANY			INV 05/21/2026		BCSJune2026	192627	
	1 082 6156			SIMEDCLAIM		57,296.46		
				Invoice Net		57,296.46		
				CHECK TOTAL		57,296.46		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6143 WARREN RESORT HOTELS	0 00001		INV	05/22/2026	88437	192712		
I 03473	7700		CONTINGENC		220.00			
			Invoice Net		220.00			
6143 WARREN RESORT HOTELS	0 00001		INV	05/22/2026	88438	192718		
I 03473	7700		CONTINGENC		220.00			
			Invoice Net		220.00			
			CHECK TOTAL		440.00			
6425 BLACKSTONE AUTO CARE	L 00001		INV	05/26/2026	3194	192656		
I 03475	7420		REPEQUIP		109.05			
			Invoice Net		109.05			
			CHECK TOTAL		109.05			
4885 BO CO TREASURER FTO	PA 00000		INV	05/21/2026	36164	192630		
I 082	6156		SIMEDCLAIM		853.44			
			Invoice Net		853.44			
			CHECK TOTAL		853.44			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046646-03032026	192669		
I 00123	6760		LEGAL PUBL		64.67			
			Invoice Net		64.67			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046647-03032026	192670		
I 00123	6760		LEGAL PUBL		76.22			
			Invoice Net		76.22			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046654-03032026	192671		
I 00123	6760		LEGAL PUBL		54.66			
			Invoice Net		54.66			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046845-03102026	192672		
I 00123	6760		LEGAL PUBL		54.67			
			Invoice Net		54.67			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046918-03102026	192673		
I 00123	6760		LEGAL PUBL		71.60			
			Invoice Net		71.60			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000046940-03102026	192674		
I 00123	6760		LEGAL PUBL		66.98			
			Invoice Net		66.98			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000047076-03122026	192675		
I 00123	6760		LEGAL PUBL		71.60			
			Invoice Net		71.60			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000047200-03172026	192676		
I 00123	6760		LEGAL PUBL		58.52			
			Invoice Net		58.52			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000047503-03242026	192677		
I 00123	6760		LEGAL PUBL		66.98			
			Invoice Net		66.98			
3830 BONNER COUNTY DAILY	BE 00001		INV	05/26/2026	0000047646-03262026	192678		
I 00123	6760		LEGAL PUBL		58.51			
			Invoice Net		58.51			

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3830 BONNER COUNTY DAILY BE	00001			INV	05/26/2026	0000255435-03312026	192679	
1 00123	6760			LEGAL PUBL		127.50		
				Invoice Net		127.50		
3830 BONNER COUNTY DAILY BE	00001			INV	05/28/2026	0000049321-05072026	192795	
1 00404	6760			ELECT-MAY		129.14		
				LEGAL PUBL		129.14		
				Invoice Net		129.14		
				CHECK TOTAL		901.05		
1948 BONNER COUNTY EMS	00001			INV	05/28/2026	282216	192807	
1 00118	6880			FUELFORHEA		73.33		
				Invoice Net		73.33		
				CHECK TOTAL		73.33		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0119-2	192680	
1 00123	7260			ENGINEER		40.00		
				Invoice Net		40.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0328	192681	
1 00123	7260			ENGINEER		80.00		
				Invoice Net		80.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2024-0819-3	192682	
1 00123	7260			ENGINEER		60.00		
				Invoice Net		60.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2025-0970-3	192683	
1 00123	7260			ENGINEER		60.00		
				Invoice Net		60.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	ST0005-25-4	192684	
1 00123	7260			ENGINEER		40.00		
				Invoice Net		40.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0187	192685	
1 00123	7260			ENGINEER		60.00		
				Invoice Net		60.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0221	192687	
1 00123	7260			ENGINEER		80.00		
				Invoice Net		80.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2024-0305-2	192688	
1 00123	7260			ENGINEER		80.00		
				Invoice Net		80.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0281-0282	192689	
1 00123	7260			ENGINEER		20.00		
				Invoice Net		20.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2026-0281-0282-2	192690	
1 00123	7260			ENGINEER		40.00		
				Invoice Net		40.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	BLP2025-1088	192691	
1 00123	7260			ENGINEER		80.00		
				Invoice Net		80.00		
5469 BONNER COUNTY ENGINEER	00000			INV	05/26/2026	SS0001-26	192692	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1 00123	7260			ENGINEER		150.00		
				PLANNING		150.00		
				Invoice Net				
5469 BONNER COUNTY ENGINEER	00000			INV 05/26/2026			192693	
1 00123	7260			ENGINEER		550001-26-2		
				PLANNING		60.00		
				Invoice Net				
5469 BONNER COUNTY ENGINEER	00000			INV 05/26/2026			192694	
1 00123	7260			ENGINEER		BLP2024-0819-4		
				PLANNING		20.00		
				Invoice Net				
5469 BONNER COUNTY ENGINEER	00000			INV 05/26/2026			192696	
1 00123	7260			ENGINEER		BLP2026-0187-2		
				PLANNING		40.00		
				Invoice Net				
5469 BONNER COUNTY ENGINEER	00000			INV 05/26/2026			192697	
1 00123	7260			ENGINEER		BLP2026-0305-3		
				PLANNING		20.00		
				Invoice Net				
5469 BONNER COUNTY ENGINEER	00000			INV 05/26/2026			192698	
1 00123	7260			ENGINEER		BLP2026-0351-0391		
				PLANNING		60.00		
				Invoice Net				
				CHECK TOTAL		990.00		
4294 BONNER COUNTY TAX COLL	00000			INV 05/27/2026			192732	
1 00103	7850			SERV CHG		MAY26		
2 00103	8670			LABOR		375.00		
				Invoice Net		115.63		
				CHECK TOTAL		490.63		
3793 BONNER COUNTY TREASURE	00000			INV 05/27/2026			192730	
1 00103	7850			SERV CHG		MAY26A		
				Invoice Net		1,580.00		
				CHECK TOTAL		1,580.00		
4895 BOUNDARY COUNTY TRANS	00001			INV 05/21/2026			192608	
1 00824	7660			RTOTHER		2025-2026-76		
				Invoice Net		10.00		
				CHECK TOTAL		10.00		
2103 BROWN'S NORTHSIDE	00001			INV 05/27/2026			192725	
1 00355	7420			REPEQUIP		S175374		
				Invoice Net		96.69		
				CHECK TOTAL		96.69		
965 CANON FINANCIAL SVCIC	00001			INV 05/21/2026			192634	
1 00122	7410			REPOFFICE		43182860		
2 00122	9350			CAP - LEAS		30.15		
				Invoice Net		67.00		
				CHECK TOTAL		97.15		
965 CANON FINANCIAL SVCIC	00001			INV 05/26/2026			192704	
1 0027	6530			OFFICE		43182849(NW)		
				Invoice Net		6.49		
				CHECK TOTAL		6.49		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
966 CANON USA INC	1 03461 7420			INV	05/26/2026	6016056267	192701	
				JAILDETENT REPEQUIP		87.42		
				Invoice Net		87.42		
966 CANON USA INC	1 03473 7410			INV	06/20/2026	6016055826	192703	
				JUST-PA REPOFFICE		94.91		
				Invoice Net		94.91		
966 CANON USA INC	1 03473 7410			INV	06/20/2026	6016055827	192706	
				JUST-PA REPOFFICE		150.06		
				Invoice Net		150.06		
				CHECK TOTAL		332.39		
1003 CDW GOVERNMENT INC.	1 00115 9430			INV	05/21/2026	SM41089	192585	
				TECHNOLOG CAP - COMP		2,607.84		
				Invoice Net		2,607.84		
1003 CDW GOVERNMENT INC.	1 00115 8950			INV	05/21/2026	AB89Z4M	192586	
				TECHNOLOG SOFTWARE		5,427.84		
				TECHNOLOG SOFTWARE		-662.38		
				Invoice Net		4,765.46		
				CHECK TOTAL		7,373.30		
158 CHARM-TEX	1 03475 8010			INV	05/26/2026	0445550-IN	192657	
				JUSTJUVDET INN CLOTHIN		108.60		
				Invoice Net		108.60		
				CHECK TOTAL		108.60		
186 CINTAS CORPORATION #60	1 03451 7110			INV	05/21/2026	4269949209	192613	
				SHERCLC REC OTHER		23.02		
				Invoice Net		23.02		
				CHECK TOTAL		23.02		
2592 CO-OP GAS AND SUPPLY C	1 03457 7040			INV	05/27/2026	38812	192761	
				SHERAUTO REPAIR		19.14		
				Invoice Net		19.14		
2592 CO-OP GAS AND SUPPLY C	1 03457 7040			INV	05/27/2026	73992	192762	
				SHERAUTO REPAIR		6.38		
				Invoice Net		6.38		
				CHECK TOTAL		25.52		
1962 CORPORATE PAYMENT SYST	1 02381 6980			INV	05/28/2026	4327MAY26	192788	
				LOCAL OTHER UTIL CELL PHONE		480.00		
				EMERGMGT		10.00		
				Invoice Net		490.00		
				CHECK TOTAL		490.00		
1962 CORPORATE PAYMENT SYST	00001			INV	05/28/2026	6681MAY26	192789	

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
1 00131	6720			SM ASSETS		210.00		
				ENGINEER Invoice Net		210.00		
				CHECK TOTAL		210.00		
1962 CORPORATE PAYMENT SYST	00001			INV 05/28/2026		2686		192792
1 00404	6750			POSTAGE		11.22		
2 00404	6730			ELECT SUPP		78.46		
				Invoice Net		89.68		
				CHECK TOTAL		89.68		
1962 CORPORATE PAYMENT SYST	00001			INV 06/27/2026		1773		192796
1 00115	9430			CAP - COMP		577.73		
2 00115	8950			SOFTWARE		29.95		
3 00115	8950			SOFTWARE		134.95		
				Invoice Net		742.63		
				CHECK TOTAL		742.63		
1962 CORPORATE PAYMENT SYST	00001			INV 05/28/2026		2010		192800
1 03461	6480			JAILDETENT PRIS TREXP		7.28		
2 03461	6480			JAILDETENT PRIS TREXP		14.50		
3 03461	6480			JAILDETENT PRIS TREXP		213.43		
				Invoice Net		235.21		
				CHECK TOTAL		235.21		
1962 CORPORATE PAYMENT SYST	00001			INV 05/28/2026		0696		192801
1 03451	6530			SHERCLCREC OFFICE		65.97		
2 03461	7930			JAILDETENT PRISLABOR		54.99		
3 03451	6530			SHERCLCREC OFFICE		37.98		
4 03461	6530			JAILDETENT OFFICE		20.99		
5 03479	6530			MARINE_PTR OFFICE		103.95		
6 03451	6530			SHERCLCREC OFFICE		230.89		
				Invoice Net		514.77		
				CHECK TOTAL		514.77		
1962 CORPORATE PAYMENT SYST	00001			INV 05/28/2026		4325		192802
1 03479	7040			MARINE_PTR REPAIR		167.16		
				Invoice Net		167.16		
				CHECK TOTAL		167.16		
1962 CORPORATE PAYMENT SYST	00001			INV 05/28/2026		2828		192803
1 03452	6440			SHERDETECT TRAVEL		278.25		
2 03453	6440			SHERPATROL TRAVEL		278.25		
3 03453	6440			SHERPATROL TRAVEL		278.25		
4 03453	6440			SHERPATROL TRAVEL		278.25		
5 03452	7710			SHERDETECT UNIFORMS		114.15		
6 03452	7710			SHERDETECT UNIFORMS		-5.94		
7 03450	6490			SHERADMIN EDUCATION		150.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
8	03453 6490			SHERPATROL Invoice Net	EDUCATION	25.00 1,396.21 CHECK TOTAL	192804	-----
1962	CORPORATE PAYMENT SYST 1 00127 6490			INVOICE Net	INV 05/28/2026 EDUCATION	4764May26 25.00 25.00 CHECK TOTAL	192816	-----
1962	CORPORATE PAYMENT SYST 1 00124 6530 2 00124 6490			INVOICE Net	INV 06/05/2026 OFFICE EDUCATION	1932MAY26 62.04 200.00 262.04 CHECK TOTAL	192817	-----
1962	CORPORATE PAYMENT SYST 1 00404 6770			INVOICE Net	INV 05/28/2026 ELECT-MAY RENTALS	1783MAY26 180.46 180.46 CHECK TOTAL	192818	-----
1962	CORPORATE PAYMENT SYST 1 00101 6530			INVOICE Net	INV 05/28/2026 OFFICE	7669MAY26 70.88 70.88 CHECK TOTAL	192588	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	INV 05/21/2026 REPAIR	01JL7580 777.28 777.28	192647	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	INV 05/26/2026 REPAIR	01JL8556 52.73 52.73	192648	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	INV 05/26/2026 REPAIR	01JL8642 36.02 36.02	192755	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	CRM 05/27/2026 REPAIR	01JM0146 -51.00 -51.00	192756	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	INV 05/27/2026 REPAIR	01JM0137 146.64 146.64	192806	-----
1089	DIRECT AUTOMOTIVE DIST 1 03457 7040			INVOICE Net	INV 05/28/2026 REPAIR	01JM0981 207.10 207.10 CHECK TOTAL	1,168.77	-----
6515	KEYSTONE AUTOMOTIVE IN 1 03457 7110			INVOICE Net	INV 05/28/2026 OTHER	781K4964 125.00 125.00	192791	-----

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
310 GALLS PARENT HOLDINGS	00001	INV	05/26/2026				
1 03453	7710	SHERPATROL	UNIFORMS		035124995	192644	
		Invoice Net			96.24		
					96.24		
310 GALLS PARENT HOLDINGS	00001	INV	05/26/2026				
1 03461	7710	JAILDETENT	UNIFORMS		035117820	192645	
		Invoice Net			428.71		
					428.71		
		CHECK TOTAL			524.95		
343 GEYMAN TROY DR.	00001	INV	05/27/2026				
1 03461	8060	JAILDETENT	MEDICAL		APR26	192785	
		Invoice Net			3,937.50		
					3,937.50		
		CHECK TOTAL			3,937.50		
5868 GRAYMAR ENVIRONMENTAL	00002	INV	05/21/2026				
1 02381	7370	LOCAL	HOUSE HAZ		050926SPO-BON-IH	192622	
		Invoice Net			7,458.59		
					7,458.59		
5868 GRAYMAR ENVIRONMENTAL	00002	INV	05/21/2026				
1 02381	7370	LOCAL	HOUSE HAZ		051626SPO-BON-D	192624	
		Invoice Net			12,762.54		
					12,762.54		
5868 GRAYMAR ENVIRONMENTAL	00002	INV	05/27/2026				
1 02381	7370	LOCAL	HOUSE HAZ		052326SPO-BON-DS	192724	
		Invoice Net			6,958.12		
					6,958.12		
		CHECK TOTAL			27,179.25		
5847 JUSTIN HOLLOWELL	00000	INV	05/21/2026				
1 03453	6440	SHERPATROL	TRAVEL		MAY26	192591	
		Invoice Net			483.00		
					483.00		
		CHECK TOTAL			483.00		
399 HOME DEPOT CREDIT SERV	00003	INV	05/26/2026				
1 00110	7530	BLDGRD	REFPACILIT		2523178	192662	
		Invoice Net			17.56		
					17.56		
399 HOME DEPOT CREDIT SERV	00003	INV	05/26/2026				
1 00110	7530	BLDGRD	REFPACILIT		2524658	192663	
		Invoice Net			23.93		
					23.93		
399 HOME DEPOT CREDIT SERV	00003	INV	05/26/2026				
1 00110	7530	BLDGRD	REFPACILIT		2610169	192664	
		Invoice Net			7.98		
					7.98		
399 HOME DEPOT CREDIT SERV	00003	INV	05/26/2026				
1 00110	7530	BLDGRD	REFPACILIT		521514	192665	
		Invoice Net			26.97		
					26.97		
		CHECK TOTAL			76.44		
5051 TOM HOULE	00001	INV	05/21/2026				
1 03027	8750	GARFBAY	CONTRMISC		470	192632	
		Invoice Net			1,000.00		
					1,000.00		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
4719 IDAHO DEPT OF HEALTH & JUSTIUVDET	00001			INV	05/26/2026			
1 03475	6520			DUES				
				Invoice Net				
						CHECK TOTAL	1,000.00	192652
3663 INLAND POWER & LIGHT	00001			INV	05/27/2026			
1 02381	6980			LOCAL OTHER UTIL				
				Invoice Net				
						CHECK TOTAL	20.00	192722
3663 INLAND POWER & LIGHT	00001			INV	05/27/2026			
1 02381	6980			LOCAL OTHER UTIL				
				Invoice Net				
						CHECK TOTAL	202.16	192723
3667 INSIGHT DISTRIBUTING I	00001			INV	05/21/2026			
1 03461	8000			JAILDETENT HYGIENE				
2 03461	6620			JAILDETENT CLEANING				
				Invoice Net				
						CHECK TOTAL	386.80	192629
3667 INSIGHT DISTRIBUTING I	00001			INV	05/26/2026			
1 03475	8000			JUSTIUVDET HYGIENE				
				Invoice Net				
						CHECK TOTAL	145.05	192658
3667 INSIGHT DISTRIBUTING I	00001			INV	05/26/2026			
1 03461	7863			JAILDETENT INMITSUPPLY				
				Invoice Net				
						CHECK TOTAL	23.85	192686
3667 INSIGHT DISTRIBUTING I	00001			INV	05/28/2026			
1 03461	8000			JAILDETENT HYGIENE				
2 03461	6620			JAILDETENT CLEANING				
				Invoice Net				
						CHECK TOTAL	77.50	192790
6317 ITL SOURCE LLC	00001			INV	06/25/2026			
1 00115	9430			TECHNOLOG CAP - COMP				
				Invoice Net				
						CHECK TOTAL	1,038.01	192731
1261 JASPER ENGINES & TRANS	00001			INV	05/21/2026			
1 03457	7040			SHERAUTO REPAIR				
				Invoice Net				
						CHECK TOTAL	1,038.01	192583
5492 JEFFRES, SPENCER F	00000			INV	05/21/2026			
1 03459	9100			SHERK-9 K-9				
				Invoice Net				
						CHECK TOTAL	567.00	192590
2686 LACLEDE WATER DISTRICT	00001			INV	05/27/2026			
						CHECK TOTAL	4357MAY26	192720

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK	VOUCHER
1 02381	6980			OTHER UTIL		36.31		
				LOCAL Invoice Net		36.31		
				CHECK TOTAL		36.31		
558 MARY ANN KRAEMER								192635
1 02381	7330			INV 05/21/2026		737994		
				LOCAL OPERATIONS		150.00		
				Invoice Net		150.00		
				CHECK TOTAL		150.00		
4976 MCKESSON MEDICAL SURGI								192640
1 03461	8060			INV 05/26/2026		25603346		
				JAILDETENT MEDICAL		198.94		
				Invoice Net		198.94		
				CHECK TOTAL		198.94		
6238 YELLOW DOG VENTURES LL								192764
1 03457	7040			INV 05/27/2026		21319		
				SHERAUTO REPAIR		543.33		
				Invoice Net		543.33		
				CHECK TOTAL		543.33		
6018 GENUINE PARTS COMPANY								192631
1 03457	7040			INV 05/21/2026		281951		
				SHERAUTO REPAIR		86.15		
				Invoice Net		86.15		
6018 GENUINE PARTS COMPANY								192760
1 03457	7040			INV 05/27/2026		280914		
				SHERAUTO REPAIR		274.74		
				Invoice Net		274.74		
6018 GENUINE PARTS COMPANY								192787
1 00355	7420			INV 05/27/2026		271290		
				AIRSANDPT REPEQUIP		26.76		
				Invoice Net		26.76		
				CHECK TOTAL		387.65		
2320 NORTH 40 OUTFITTERS								192708
1 02381	7330			INV 05/20/2026		52052/B		
				LOCAL OPERATIONS		313.60		
				Invoice Net		313.60		
2320 NORTH 40 OUTFITTERS								192709
1 02381	7330			INV 05/20/2026		52165/B		
				LOCAL OPERATIONS		209.52		
				Invoice Net		209.52		
2320 NORTH 40 OUTFITTERS								192710
1 02381	7330			INV 05/20/2026		52178/B		
				LOCAL OPERATIONS		24.99		
				Invoice Net		24.99		
2320 NORTH 40 OUTFITTERS								192713
1 02381	7330			INV 05/20/2026		52228/B		
				LOCAL OPERATIONS		237.34		
				Invoice Net		237.34		
2320 NORTH 40 OUTFITTERS								192798
1 00110	7530			INV 05/28/2026		52359/B		
				BLDGGRD REPFACILIT		14.99		
				Invoice Net		14.99		
				CHECK TOTAL		800.44		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2323 NORTH IDAHO COLLEGE	1 017	00001	SOL WASTE	INV	05/22/2026	587	192638	
	8750		CONTRMILSC			52,300.00		
			Invoice Net			52,300.00		
						CHECK TOTAL		52,300.00
2326 NORTH IDAHO LOCK & KEY	1 00110	00001	BLDGGRD	INV	05/26/2026	62898	192661	
	7530		REPFACILIT			295.00		
			Invoice Net			295.00		
2326 NORTH IDAHO LOCK & KEY	1 03451	00001	SHERCLCREC	INV	05/27/2026	62896	192757	
	7110		OTHER			12.55		
			Invoice Net			12.55		
2326 NORTH IDAHO LOCK & KEY	1 03451	00001	SHERCLCREC	INV	05/27/2026	62894	192781	
	7110		OTHER			30.00		
			Invoice Net			30.00		
2326 NORTH IDAHO LOCK & KEY	1 00404	00001	ELECT-MAY	INV	05/28/2026	62897	192797	
	6700		SECURITY			135.00		
			Invoice Net			135.00		
						CHECK TOTAL		472.55
2345 NORTHSTAR CLEAN CONCEP	1 023	00001	SOL WASTE	INV	05/20/2026	55191	192580	
	7530		REPFACILIT			544.91		
			Invoice Net			544.91		
2345 NORTHSTAR CLEAN CONCEP	1 023	00001	SOL WASTE	INV	05/20/2026	55196	192581	
	7530		REPFACILIT			1,039.62		
			Invoice Net			1,039.62		
						CHECK TOTAL		1,584.53
5800 ODP BUSINESS SOLUTIONS	1 00822	00001	9110PS	INV	05/26/2026	470138164001	192641	
	6530		OFFICE			383.10		
			Invoice Net			383.10		
						CHECK TOTAL		383.10
5203 PAPE MACHINERY INC	1 00355	00001	AIRSANDPT	INV	05/27/2026	4318067	192726	
	7420		REPEQUIP			1,353.05		
			Invoice Net			1,353.05		
						CHECK TOTAL		1,353.05
6288 CHRISTINE PHILLIPS	1 023	00000	SOL WASTE	INV	05/26/2026	MAY26	192650	
	6450		MILEAGE			499.38		
			Invoice Net			499.38		
						CHECK TOTAL		499.38
3696 REDWOOD TOXICOLOGY LAB	1 00661	00001	PROBSVCS	INV	05/26/2026	11710120264	192659	
	8830		ADMISDNPRB			360.22		
			Invoice Net			360.22		
						CHECK TOTAL		360.22



DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
6438	REGENCE BLUESHIELD OF 1 082 6155	00002	INV	05/21/2026	261350000199	192584	
	SI MEDICAL		SI	ADMINFE	16,769.05		
					16,769.05		
					CHECK TOTAL		16,769.05
6442	JAMES ROGERS	00000	INV	05/26/2026	MAY26	192651	
	1 023 6450		SOL WASTE	MILEAGE	276.66		
					276.66		
					CHECK TOTAL		276.66
3904	MICHAEL ROSEDALE	00000	INV	05/27/2026	MAY26	192783	
	1 00404 6440		ELECT-MAY	TRAVEL	66.70		
					66.70		
					CHECK TOTAL		66.70
4573	TERESA SCHULTZ	00000	INV	05/28/2026	MAY2026	192794	
	1 00404 6440		ELECT-MAY	TRAVEL	82.58		
					82.58		
					CHECK TOTAL		82.58
69	SECURE HEADSET GROUP L	00001	INV	05/26/2026	10796	192695	
	1 00823 6580		911TECH	COMPUTER	589.34		
					589.34		
					CHECK TOTAL		589.34
2879	SIX ROBBLEES' INC	00001	INV	05/27/2026	05P91456	192786	
	1 03457 7040		SHERAUTO	REPAIR	884.60		
					884.60		
					CHECK TOTAL		884.60
1611	SNAP ON TOOLS	00001	INV	05/26/2026	052626174335	192699	
	1 03457 8650		SHERAUTO	TOOLSSML	65.60		
					65.60		
					CHECK TOTAL		65.60
5227	SWANSTROM, TED	00000	INV	05/27/2026	MAY26	192784	
	1 03452 6440		SHERDETECT	TRAVEL	243.00		
					243.00		
					CHECK TOTAL		243.00
3162	TAYLOR & SONS CHEVROLE	00001	INV	05/27/2026	00116	192759	
	1 03457 7110		SHERAUTO	OTHER	464.55		
					464.55		
					CHECK TOTAL		464.55
3357	TIFCO INDUSTRIES	00001	INV	05/26/2026	72198779	192642	
	1 03457 7040		SHERAUTO	REPAIR	157.06		
					157.06		

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
2 03457	8650			TOOLSSML		118.75		
				Invoice Net		275.81		
3357 TIFCO INDUSTRIES				INV 05/26/2026		72199810		192702
1 03457	7040			REPAIR		228.64		
				Invoice Net		228.64		
				CHECK TOTAL		504.45		
5364 TRINITY SERVICES GROUP				INV 05/21/2026		3028800315		192582
1 03462	7630			FOOD		6,562.14		
				Invoice Net		6,562.14		
5364 TRINITY SERVICES GROUP				INV 05/28/2026		3028800316		192793
1 03462	7630			FOOD		6,656.41		
				Invoice Net		6,656.41		
				CHECK TOTAL		13,218.55		
1708 UNITED DATA SECURITY				INV 05/26/2026		152646		192655
1 00661	7110			OTHER		45.50		
				Invoice Net		45.50		
1708 UNITED DATA SECURITY				INV 06/20/2026		152659		192707
1 03473	7110			OTHER		45.50		
				Invoice Net		45.50		
				CHECK TOTAL		91.00		
1714 UNITED PARCEL SERVICE				INV 05/26/2026		00001Y2V32216		192646
1 03451	6750			POSTAGE		25.00		
				Invoice Net		25.00		
				CHECK TOTAL		25.00		
65 USIC HOLDINGS INC				INV 05/26/2026		806894FS		192660
1 00824	7110			OTHER		2.25		
				Invoice Net		2.25		
				CHECK TOTAL		2.25		
66 GEO LAND SOLUTIONS INC				INV 05/21/2026		VB2600123		192587
1 020	7860			MISCEXPENS		29,000.00		
				Invoice Net		29,000.00		
				CHECK TOTAL		29,000.00		
6524 DAVID C BARTH				INV 05/26/2026		3245		192653
1 00661	7110			OTHER		140.00		
				Invoice Net		140.00		
				CHECK TOTAL		140.00		
3553 WEX BANK				INV 05/26/2026		112698573		192649
1 00123	7000			GASOLINE		901.41		
				Invoice Net		901.41		
				CHECK TOTAL		901.41		

DETAIL INVOICE LIST

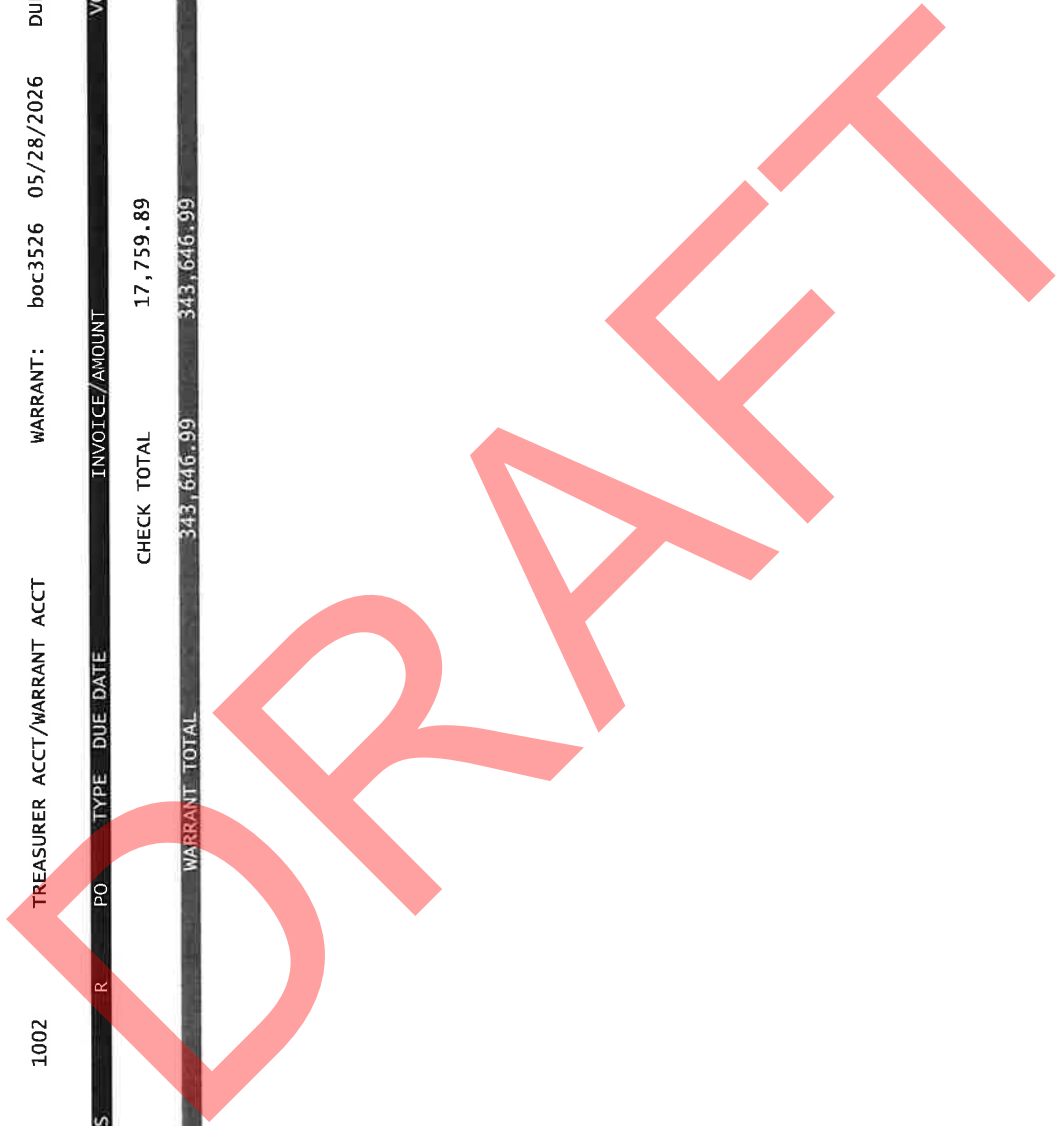
CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526 05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
3583 WILBUR-ELLIS COMPANY	00001 WEEDS	INV	05/26/2026	17850064	192705		
1 027	8390	HERB - ROF		2,940.00			
		Invoice Net		2,940.00			
		CHECK TOTAL		2,940.00			
6554 WOOD SOLUTIONS LLC	00001 LOCAL	INV	05/26/2026	604593	192666		
1 02381	8670	LABOR		13,578.35			
		Invoice Net		13,578.35			
6554 WOOD SOLUTIONS LLC	00001 LOCAL	INV	05/26/2026	604594	192667		
1 02381	8670	LABOR		13,375.15			
		Invoice Net		13,375.15			
6554 WOOD SOLUTIONS LLC	00001 LOCAL	INV	05/26/2026	604591	192668		
1 02381	8670	LABOR		35,976.60			
		Invoice Net		35,976.60			
		CHECK TOTAL		62,930.10			
1779 WOOD'S CRUSHING & HAUL	00001 FAIR	INV	05/22/2026	59229	192637		
1 007	9470	CAPLANDIMP		342.49			
		Invoice Net		342.49			
		CHECK TOTAL		342.49			
5284 NORTHWEST FIBER LLC	00001 911TECH	INV	05/20/2026	208-197-1279MAY26	192567		
1 00823	6920	TELEPHONE		4,716.38			
		Invoice Net		4,716.38			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/20/2026	208-265-4256MAY26	192568		
1 00115	6920	TELEPHONE		24.52			
		Invoice Net		24.52			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/20/2026	208-266-0196MAY26	192569		
1 00115	6920	TELEPHONE		99.36			
		Invoice Net		99.36			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/20/2026	208-266-1608MAY26	192570		
1 00115	6920	TELEPHONE		192.61			
		Invoice Net		192.61			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/26/2026	208-189-0229MAY26	192711		
1 00115	6920	TELEPHONE		10,814.06			
		Invoice Net		10,814.06			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/26/2026	208-265-5471MAY26	192714		
1 00115	6920	TELEPHONE		1,658.99			
		Invoice Net		1,658.99			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/26/2026	208-263-3074MAY26	192716		
1 00115	6920	TELEPHONE		71.65			
		Invoice Net		71.65			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/26/2026	208-443-8217MAY26	192717		
1 00115	6920	TELEPHONE		93.11			
		Invoice Net		93.11			
5284 NORTHWEST FIBER LLC	00001 TECHNOLOG	INV	05/26/2026	208-263-0073MAY26	192719		
1 00115	6920	TELEPHONE		89.21			
		Invoice Net		89.21			

DETAIL INVOICE LIST

CASH ACCOUNT: 000 1002      TREASURER ACCT/WARRANT ACCT      WARRANT: boc3526      05/28/2026      DUE DATE: 07/15/2026

VENDOR	G/L ACCOUNTS	PO	TYPE	DUE DATE	INVOICE/AMOUNT	VOUCHER	CHECK
186	INVOICES				CHECK TOTAL 17,759.89		-----
					WARRANT TOTAL 343,646.99		



WARRANT SUMMARY

WARRANT: boc3526 05/28/2026

DUE DATE: 07/15/2026

FUND ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
001 00101	CLERK	70.88	15,832.48	
001 00103	TREASURER/TAX COLL	1,955.00	83,041.42	
001 00103	TREASURER/TAX COLL	115.63	83,041.42	
001 00110	FACILITIES	386.43	77,874.55	
001 00115	TECHNOLOGY	13,043.51	205,237.76	
001 00115	TECHNOLOGY	4,930.36	205,237.76	
001 00115	TECHNOLOGY	4,223.58	36,482.53	
001 00118	GENERAL FUND EXPEN	73.33	464,177.88	
001 00118	GENERAL FUND EXPEN	5,055.30	464,177.88	
001 00118	GENERAL FUND EXPEN	2,790.83	464,177.88	
001 00122	VETERANS SERVICES	30.15	6,353.19	
001 00122	VETERANS SERVICES	67.00	6,353.19	
001 00123	PLANNING	771.91	57,999.93	
001 00123	PLANNING	901.41	57,999.93	
001 00123	PLANNING	990.00	57,999.93	
001 00124	GIS	200.00	21,029.87	
001 00124	GIS	62.04	21,029.87	
001 00127	RISK MANAGEMENT	25.00	123.75	
001 00131	ENGINEERING	210.00	4,536.00	
001 00131	ENGINEERING	10.00	4,536.00	
001 01110	EMERGENCY MANAGEME	35,912.36	37,787.03	
003 00355	AIRPORT - SANDPOIN	292.34	155,547.74	
003 00355	AIRPORT - SANDPOIN	24.94	155,547.74	
003 00355	AIRPORT - SANDPOIN	1,476.50	155,547.74	
	FUND TOTAL	1,793.78		
004 00404	ELECTION - MAY	149.28	147,353.17	
004 00404	ELECTION - MAY	135.00	147,353.17	
004 00404	ELECTION - MAY	78.46	147,353.17	
004 00404	ELECTION - MAY	11.22	147,353.17	
004 00404	ELECTION - MAY	129.14	147,353.17	
004 00404	ELECTION - MAY	300.46	147,353.17	
	FUND TOTAL	803.56		
006 00661	PROBATION SERVICES	185.50	58,726.48	
006 00661	PROBATION SERVICES	360.22	58,726.48	
	FUND TOTAL	545.72		
007 007	FAIR	342.49	117,375.63	
	FUND TOTAL	342.49		
008 00822	911 OPERATIONS	383.10	28,282.35	
008 00823	911 TECHNOLOGY	589.34	208,400.45	

WARRANT SUMMARY

WARRANT: boc3526 05/28/2026

DUE DATE: 07/15/2026

FUND ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
008	00823 911 TECHNOLOGY	4,716.38	208,400.45	
008	00824 911 REPEATER SITE	2.25	208,400.45	
008	00824 911 REPEATER SITE	10.00	208,400.45	
	FUND TOTAL	5,701.07		
017	017 JUNIOR COLLEGE TUI	52,300.00	178,751.00	
	FUND TOTAL	52,300.00		
020	020 REVALUATION	29,000.00	253,747.35	
	FUND TOTAL	29,000.00		
023	023 SOLID WASTE	776.04	4,091,625.29	
023	023 SOLID WASTE	2,334.53	4,091,625.29	
023	02381 SW - LOCAL	768.83	4,091,625.29	
023	02381 SW - LOCAL	935.45	4,091,625.29	
023	02381 SW - LOCAL	27,179.25	4,091,625.29	
023	02381 SW - LOCAL	62,930.10	4,091,625.29	
	FUND TOTAL	94,924.20		
027	027 WEEDS	6.49	56,158.70	
027	027 WEEDS	2,940.00	56,158.70	
	FUND TOTAL	2,946.49		
030	030 PARKS & REC - WEST	36.48	16,385.94	
030	03027 PARKS & REC - GARF	1,000.00	8,000.00	
	FUND TOTAL	1,036.48		
034	034 SHERIFF - ADMINIST	150.00	427,959.77	
034	03450 SHERIFF - ADMINIST	432.51	427,959.77	
034	03450 SHERIFF - ADMINIST	59.92	427,959.77	
034	03451 SHERIFF - CLERICAL	1,018.83	427,959.77	
034	03451 SHERIFF - CLERICAL	25.00	427,959.77	
034	03451 SHERIFF - CLERICAL	65.57	427,959.77	
034	03451 SHERIFF - CLERICAL	275.75	427,959.77	
034	03452 SHERIFF - DETECTIV	521.25	427,959.77	
034	03452 SHERIFF - DETECTIV	108.21	427,959.77	
034	03453 SHERIFF - PATROL	1,317.75	427,959.77	
034	03453 SHERIFF - PATROL	25.00	427,959.77	
034	03453 SHERIFF - PATROL	96.24	427,959.77	
034	03457 SHERIFF - AUTO SHO	500.00	427,959.77	
034	03457 SHERIFF - AUTO SHO	7,372.81	427,959.77	
034	03457 SHERIFF - AUTO SHO	589.55	427,959.77	
034	03457 SHERIFF - AUTO SHO	314.34	427,959.77	

**WARRANT SUMMARY**

WARRANT: boc3526 05/28/2026

DUE DATE: 07/15/2026

FUND ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
034	03459 SHERIFF - K-9	567.00	427,959.77	
034	03461 JAIL - DETENTION	235.21	214,098.86	
034	03461 JAIL - DETENTION	126.99	214,098.86	
034	03461 JAIL - DETENTION	349.80	214,098.86	
034	03461 JAIL - DETENTION	87.42	214,098.86	
034	03461 JAIL - DETENTION	428.71	214,098.86	
034	03461 JAIL - DETENTION	23.85	214,098.86	
034	03461 JAIL - DETENTION	54.99	214,098.86	
034	03461 JAIL - DETENTION	229.00	214,098.86	
034	03461 JAIL - DETENTION	4,136.44	214,098.86	
034	03461 JAIL - DETENTION	13,218.55	214,098.86	
034	03462 JAIL - KITCHEN	45.50	135,967.04	
034	03473 JUSTICE - PROSECUT	244.97	135,967.04	
034	03473 JUSTICE - PROSECUT	440.00	135,967.04	
034	03475 JUSTICE - JUVENILE	20.00	43,755.86	
034	03475 JUSTICE - JUVENILE	109.05	43,755.86	
034	03475 JUSTICE - JUVENILE	145.05	43,755.86	
034	03475 JUSTICE - JUVENILE	108.60	43,755.86	
034	03479 JUSTICE - MARINE P	112.44	72,780.29	
034	03479 JUSTICE - MARINE P	167.16	72,780.29	
	<b>FUND TOTAL</b>	<b>33,723.46</b>		
047	047 GRANTS	326.00	984,539.12	
	<b>FUND TOTAL</b>	<b>326.00</b>		
082	082 SELF INSURED MEDIC	16,769.05	-131,834.41	
082	082 SELF INSURED MEDIC	67,522.33	-2,234,541.98	
	<b>FUND TOTAL</b>	<b>84,291.38</b>		
<b>WARRANT SUMMARY TOTAL</b>		<b>343,646.99</b>		
<b>GRAND TOTAL</b>		<b>343,646.99</b>		

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR	NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192550	5238 BARBED K CUSTOM ETCHING	2248			INV	05/20/2026	90.00	Retirement awards - Re
192566	4700 AMAZON CAPITAL SERVICES INC	1YF9-3LQV-74CF			INV	05/20/2026	275.75	Stacking chair with pa
192567	5284 NORTHWEST FIBER LLC	208-197-1279MAY26			INV	05/20/2026	4,716.38	9-1-1 TRUNK LINES
192568	5284 NORTHWEST FIBER LLC	208-265-4256MAY26			INV	05/20/2026	24.52	VAST FAX LINE
192569	5284 NORTHWEST FIBER LLC	208-266-0196MAY26			INV	05/20/2026	99.36	CLARK FORK SOLID WASTE
192570	5284 NORTHWEST FIBER LLC	208-266-1608MAY26			INV	05/20/2026	192.61	CLARK FORK ROAD & BRID
192580	2345 NORTHSTAR CLEAN CONCEPTS	55191			INV	05/20/2026	544.91	SW REFRIGERATION ROOM
192581	2345 NORTHSTAR CLEAN CONCEPTS	55196			INV	05/20/2026	1,039.62	SW COLBURN SHOP HEATER
192582	5364 TRINITY SERVICES GROUP INC	3028800315			INV	05/21/2026	6,562.14	Inmate/Juvenile Meals
192583	1261 JASPER ENGINES & TRANSMISSION	15848389			INV	05/21/2026	4,004.00	Transmission & warrant
192584	6438 REGENCE BLUESHIELD OF IDAHO	261350000199			INV	05/21/2026	16,769.05	Regence Admin Fee June
192585	1003 CDW GOVERNMENT INC.	SM41089			INV	05/21/2026	2,607.84	JSTORMS-CDW-EATONPDU-0
192586	1003 CDW GOVERNMENT INC.	AB8924M			INV	05/21/2026	4,765.46	JSTORMS-CDW-Adobelic-P
192587	66 GEO LAND SOLUTIONS INC	VB2600123			INV	05/21/2026	29,000.00	Software and Service
192588	1089 DIRECT AUTOMOTIVE DISTRIBUT	01J1L7580			INV	05/21/2026	777.28	Calipers, Rotors
192589	6141 95 EXPRESS LLC	1179			INV	05/21/2026	500.00	Carwash Membership
192590	5492 JEFFRES, SPENCER F	MAY26			INV	05/21/2026	567.00	Per Diem for K9 confer
192591	5847 JUSTIN HOLLOWELL	MAY26			INV	05/21/2026	483.00	Per Diem for FTO cours
192608	4895 BOUNDARY COUNTY TRANSLATOR	2025-2026-76			INV	05/21/2026	10.00	Monthly Black Mountain
192613	186 CINTAS CORPORATION #606	4269949209			INV	05/21/2026	23.02	BCSO Mats
192622	5868 GRAYMAR ENVIRONMENTAL SERVI	050926SPO-BON-IH			INV	05/21/2026	7,458.59	SW HOUSEHOLD HAZARDOUS
192624	5868 GRAYMAR ENVIRONMENTAL SERVI	051626SPO-BON-D			INV	05/21/2026	12,762.54	SW HOUSEHOLD HAZARDOUS
192625	4700 AMAZON CAPITAL SERVICES INC	1KKF-WT7W-9CXT			INV	05/21/2026	106.00	Black Imaging Unit Rep
192627	6462 BCS INSURANCE COMPANY	BCSJUNE2026			INV	05/21/2026	57,296.46	BCS Stop Loss June 202
192629	3667 INSIGHT DISTRIBUTING INC	0554776-IN			INV	05/21/2026	386.80	TP, Towel Rolls, Can 1

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192630	4886 BO CO TREASURER FTO PACIFIC 36164			INV	05/21/2026	853.44	9184 PS Medical and Ph
192631	6018 GENUINE PARTS COMPANY 281951			INV	05/21/2026	86.15	Lightbulbs, Blue Def,
192632	5051 TOM HOULE 470			INV	05/21/2026	1,000.00	GFB Camp Host 5/17/26-
192633	1900 AVISTA UTILITIES 8099830000MAY26			INV	05/21/2026	36.48	BPW BOAT RAMP 500 RAIL
192634	965 CANON FINANCIAL SERVICES IN 43182860			INV	05/21/2026	97.15	Copier lease/usage - V
192635	558 MARY ANN KRAEMER 737994			INV	05/21/2026	150.00	SW Arrow Signs for Alu
192637	1779 WOOD'S CRUSHING & HAULING 59229			INV	05/22/2026	342.49	2 1/2"-1" Clean Rock f
192638	2323 NORTH IDAHO COLLEGE 587			INV	05/22/2026	52,300.00	SPRING 2026 TUITION AS
192639	3781 AFLAC GROUP INSURANCE 10390AA20260601			INV	05/22/2026	9,372.43	AFLAC Billing June 202
192640	4976 MCKESSON MEDICAL SURGICAL G 25603346			INV	05/26/2026	198.94	wound Dressing, Gauze,
192641	5800 ODP BUSINESS SOLUTIONS LLC 470138164001			INV	05/26/2026	383.10	Toner, Gas Duster
192642	3357 TIFCO INDUSTRIES 72198779			INV	05/26/2026	275.81	screws, Cable Ties, Ma
192643	4980 AT&T MOBILITY LLC 287289674365MAY26			INV	05/26/2026	432.51	wireless Charges
192644	310 GALLS PARENT HOLDINGS LLC 035124995			INV	05/26/2026	96.24	Uniform Polos
192645	310 GALLS PARENT HOLDINGS LLC 035117820			INV	05/26/2026	428.71	Uniform Polos, Uniform
192646	1714 UNITED PARCEL SERVICE 00001Y2V32216			INV	05/26/2026	25.00	Shipping Charges
192647	1089 DIRECT AUTOMOTIVE DISTRIBUT 01JL8556			INV	05/26/2026	52.73	Air Filter, Trans Flui
192648	1089 DIRECT AUTOMOTIVE DISTRIBUT 01JL8642			INV	05/26/2026	36.02	A/C Element
192649	3553 WEX BANK 112698573			INV	05/26/2026	901.41	PLANNING FUEL MAY26
192650	6288 CHRISTINE PHILLIPS MAY26			INV	05/26/2026	499.38	SW TRAVEL MILEAGE
192651	6442 JAMES ROGERS MAY26			INV	05/26/2026	276.66	SW TRAVEL MILEAGE
192652	4719 IDAHO DEPT OF HEALTH & WELF MAY26			INV	05/26/2026	20.00	Georgieff- Background
192653	6524 DAVID C BARTH 3245			INV	05/26/2026	140.00	N.O. Counseling
192654	80 ALPINE FIRE PROTECTION LLC 9252			INV	05/26/2026	750.00	SW 10 FIRE EXTINGUISHE

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192655	1708 UNITED DATA SECURITY	152646		INV	05/26/2026	45.50	Document Shredding
192656	6425 BLACKSTONE AUTO CARE LLC	3194		INV	05/26/2026	109.05	CS Traverse Oil Change
192657	158 CHARM-TEX	0445550-IN		INV	05/26/2026	108.60	Resident Sandals
192658	3667 INSIGHT DISTRIBUTING INC	0554500-IN		INV	05/26/2026	145.05	Toilet Paper and Can L
192659	3696 REDWOOD TOXICOLOGY LABORATO	11710120264		INV	05/26/2026	360.22	Drug Testing
192660	65 USIC HOLDINGS INC	806894FS		INV	05/26/2026	2.25	Fuel Surcharge
192661	2326 NORTH IDAHO LOCK & KEY	62898		INV	05/26/2026	295.00	FAC ADMIN WERST EMPLOY
192662	399 HOME DEPOT CREDIT SERVICES	2523178		INV	05/26/2026	17.56	FAC ADMIN ROOF
192663	399 HOME DEPOT CREDIT SERVICES	2524658		INV	05/26/2026	23.93	FAC SHOP SUPPLIES
192664	399 HOME DEPOT CREDIT SERVICES	2610169		INV	05/26/2026	7.98	FAC COMPLEX
192665	399 HOME DEPOT CREDIT SERVICES	521514		INV	05/26/2026	26.97	FAC ADMIN WEED KILLER
192666	6554 WOOD SOLUTIONS LLC	604593		INV	05/26/2026	13,578.35	SW DICKENSHEET WOOD GR
192667	6554 WOOD SOLUTIONS LLC	604594		INV	05/26/2026	13,375.15	SW IDAHO HILL WOOD GRI
192668	6554 WOOD SOLUTIONS LLC	604591		INV	05/26/2026	35,976.60	SW COLBURN WOOD GRINDI
192669	3830 BONNER COUNTY DAILY BEE	0000046646-03032026		INV	05/26/2026	64.67	Legal publication #770
192670	3830 BONNER COUNTY DAILY BEE	0000046647-03032026		INV	05/26/2026	76.22	Legal publication #770
192671	3830 BONNER COUNTY DAILY BEE	0000046654-03032026		INV	05/26/2026	54.66	Legal publication #770
192672	3830 BONNER COUNTY DAILY BEE	0000046845-03102026		INV	05/26/2026	54.67	Legal publication #772
192673	3830 BONNER COUNTY DAILY BEE	0000046918-03102026		INV	05/26/2026	71.60	Legal publication #772
192674	3830 BONNER COUNTY DAILY BEE	0000046940-03102026		INV	05/26/2026	66.98	Legal publication #772
192675	3830 BONNER COUNTY DAILY BEE	0000047076-03122026		INV	05/26/2026	71.60	Legal publication #773
192676	3830 BONNER COUNTY DAILY BEE	0000047200-03172026		INV	05/26/2026	58.52	Legal publication #774
192677	3830 BONNER COUNTY DAILY BEE	0000047503-03242026		INV	05/26/2026	66.98	Legal publication #775
192678	3830 BONNER COUNTY DAILY BEE	0000047646-03262026		INV	05/26/2026	58.51	Legal publication #776
192679	3830 BONNER COUNTY DAILY BEE	0000255435-03312026		INV	05/26/2026	127.50	Hearing Examiner Ad

**WARRANT LIST BY VOUCHER**

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR	NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192680	5469 BONNER COUNTY	ENGINEERING	BLP2026-0119-2		INV	05/26/2026	40.00	Professional engineeri
192681	5469 BONNER COUNTY	ENGINEERING	BLP2026-0328		INV	05/26/2026	80.00	Professional engineeri
192682	5469 BONNER COUNTY	ENGINEERING	BLP2024-0819-3		INV	05/26/2026	60.00	Professional engineeri
192683	5469 BONNER COUNTY	ENGINEERING	BLP2025-0970-3		INV	05/26/2026	60.00	Professional engineeri
192684	5469 BONNER COUNTY	ENGINEERING	ST0005-25-4		INV	05/26/2026	40.00	Professional engineeri
192685	5469 BONNER COUNTY	ENGINEERING	BLP2026-0187		INV	05/26/2026	60.00	Professional engineeri
192686	3667 INSIGHT DISTRIBUTING INC		0555008		INV	05/26/2026	23.85	Polybags 1 gal
192687	5469 BONNER COUNTY	ENGINEERING	BLP2026-0221		INV	05/26/2026	80.00	Professional engineeri
192688	5469 BONNER COUNTY	ENGINEERING	BLP2024-0305-2		INV	05/26/2026	80.00	Professional engineeri
192689	5469 BONNER COUNTY	ENGINEERING	BLP2026-0281-0282		INV	05/26/2026	20.00	Professional engineeri
192690	5469 BONNER COUNTY	ENGINEERING	BLP2026-0281-0282-2		INV	05/26/2026	40.00	Professional engineeri
192691	5469 BONNER COUNTY	ENGINEERING	BLP2025-1088		INV	05/26/2026	80.00	Professional engineeri
192692	5469 BONNER COUNTY	ENGINEERING	SS0001-26		INV	05/26/2026	150.00	Professional engineeri
192693	5469 BONNER COUNTY	ENGINEERING	SS0001-26-2		INV	05/26/2026	60.00	Professional engineeri
192694	5469 BONNER COUNTY	ENGINEERING	BLP2024-0819-4		INV	05/26/2026	20.00	Professional engineeri
192695	69 SECURE HEADSET GROUP LLC		10796		INV	05/26/2026	589.34	Ear molds with consult
192696	5469 BONNER COUNTY	ENGINEERING	BLP2026-0187-2		INV	05/26/2026	40.00	Professional engineeri
192697	5469 BONNER COUNTY	ENGINEERING	BLP2026-0305-3		INV	05/26/2026	20.00	Professional engineeri
192698	5469 BONNER COUNTY	ENGINEERING	BLP2026-0351-0391		INV	05/26/2026	60.00	Professional engineeri
192699	1611 SNAP ON TOOLS		052626174335		INV	05/26/2026	65.60	Impact Socket, Flex Ex
192700	1900 AVISTA UTILITIES		3650641944MAY26		INV	06/11/2026	326.00	Acct #3650641944 Servi
192701	966 CANON USA INC		6016056267		INV	05/26/2026	87.42	Copier Maintenance MAY
192702	3357 TIFCO INDUSTRIES		72199810		INV	05/26/2026	228.64	Speaker wire, Clear
192703	966 CANON USA INC		6016055826		INV	06/20/2026	94.91	Ser. #RRB20616 Inv. #6

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR	NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192704	965 CANON FINANCIAL SERVICES IN	43182849(NW)			INV	05/26/2026	6.49	Shared Printer Charge
192705	3583 WILBUR-ELLIS COMPANY	17850064			INV	05/26/2026	2,940.00	Herbicide
192706	966 CANON USA INC	6016055827			INV	06/20/2026	150.06	ser. #ULK02790 Inv. #6
192707	1708 UNITED DATA SECURITY	152659			INV	06/20/2026	45.50	Inv. #152659 -Document
192708	2320 NORTH 40 OUTFITTERS	52052/B			INV	05/20/2026	313.60	SW OIL TOTE DRAINAGE
192709	2320 NORTH 40 OUTFITTERS	52165/B			INV	05/20/2026	209.52	SW CHAIN LUBE, TRAILER
192710	2320 NORTH 40 OUTFITTERS	52178/B			INV	05/20/2026	24.99	SW CAMERA SD CARD
192711	5284 NORTHWEST FIBER LLC	208-189-0229MAY26			INV	05/26/2026	10,814.06	BONNER COUNTY SUMMARY
192712	6143 WARREN RESORT HOTELS OF PON	88437			INV	05/22/2026	220.00	Conf. #88437 -Witness
192713	2320 NORTH 40 OUTFITTERS	52228/B			INV	05/20/2026	237.34	SW SHOP SUPPLIES
192714	5284 NORTHWEST FIBER LLC	208-265-5471MAY26			INV	05/26/2026	1,658.99	NON-EMERGENCY PHONE LI
192716	5284 NORTHWEST FIBER LLC	208-263-3074MAY26			INV	05/26/2026	71.65	SDPT AIRPORT WEATHER O
192717	5284 NORTHWEST FIBER LLC	208-443-8217MAY26			INV	05/26/2026	93.11	PRIEST LAKE SHERIFF SU
192718	6143 WARREN RESORT HOTELS OF PON	88438			INV	05/22/2026	220.00	Conf. #88438 Witness t
192719	5284 NORTHWEST FIBER LLC	208-263-0073MAY26			INV	05/26/2026	89.21	PROSECUTOR ELEVATOR PH
192720	2686 LACLEDE WATER DISTRICT	4357MAY26			INV	05/27/2026	36.31	SW MIDWAY WATER
192721	1900 AVISTA UTILITIES	7159830000MAY26			INV	05/27/2026	50.36	SW CLARKFORK ELECTRICI
192722	3663 INLAND POWER & LIGHT	137354001MAY26			INV	05/27/2026	113.54	SW BLANCHARD ELECTRICI
192723	3663 INLAND POWER & LIGHT	62146001MAY26			INV	05/27/2026	88.62	INLAND POWER IDAHO HIL
192724	5868 GRAYMAR ENVIRONMENTAL SERVI	052326SPO-BON-DS			INV	05/27/2026	6,958.12	SW HOUSEHOLD SOLID WAS
192725	2103 BROWN'S NORTHSIDE	5175374			INV	05/27/2026	96.69	MOWER FOOT PINS
192726	5203 PAPE MACHINERY INC	4318067			INV	05/27/2026	1,353.05	TRACTOR DEF LEVEL INDI
192727	4700 AMAZON CAPITAL SERVICES INC	13LG-XMTC-3XFJ			INV	05/27/2026	115.96	Hard Drives
192728	4700 AMAZON CAPITAL SERVICES INC	1HPP-Y3R6-K7Q9			INV	05/27/2026	292.27	Nitrile Gloves, Flash
192729	4700 AMAZON CAPITAL SERVICES INC	1Q4P-JTRH-LV9H			INV	05/27/2026	8.49	Cam Drawer Lock

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192730	3793 BONNER COUNTY TREASURER	MAY26A		INV	05/27/2026	1,580.00	BANK ANALYSIS FEES
192731	6317 IT1 SOURCE LLC	01106269		INV	06/25/2026	1,038.01	JSTORMS-IT1-SynologyRA
192732	4294 BONNER COUNTY TAX COLLECTOR	MAY26		INV	05/27/2026	490.63	LOCKBOX FEES
192733	1900 AVISTA UTILITIES	8679400000MAY26		INV	05/27/2026	113.63	FAIR/GROUNDSKEEPER SHO
192734	1900 AVISTA UTILITIES	4679400000MAY26		INV	05/27/2026	75.19	FAIRGROUNDS OFFICE GAS
192735	1900 AVISTA UTILITIES	2021560000MAY26		INV	05/27/2026	28.48	JUSTICE SVCS C/S SHOP
192736	1900 AVISTA UTILITIES	5925930000MAY26		INV	05/27/2026	20.20	STORAGE UNIT C GAS 410
192747	1900 AVISTA UTILITIES	8658940000MAY26		INV	05/27/2026	104.17	DISPATCH/MARINE PATROL
192748	1900 AVISTA UTILITIES	5107150000MAY26		INV	05/27/2026	61.00	TASK FORCE GAS 4001 N
192749	1900 AVISTA UTILITIES	5803520000MAY26		INV	05/27/2026	924.79	JAIL GAS 4001 N BOYER
192750	1900 AVISTA UTILITIES	5329760000MAY26		INV	05/27/2026	400.75	JUSTICE SVCS GAS 4002
192751	1900 AVISTA UTILITIES	1695020000MAY26		INV	05/27/2026	111.85	DRIVERS LICENSE BLDG G
192752	1900 AVISTA UTILITIES	0861150000MAY26		INV	05/27/2026	3,931.46	ADMIN BLDG ELECTRIC/GA
192753	4700 AMAZON CAPITAL SERVICES INC	IHPP-Y3R6-L3PF		INV	05/27/2026	59.92	Idaho State Flags
192754	4700 AMAZON CAPITAL SERVICES INC	1LW-LD7D-XL74		INV	05/27/2026	315.75	Flash Drives, Perm. Ma
192755	1089 DIRECT AUTOMOTIVE DISTRIBUT	01JM0146		CRM	05/27/2026	-51.00	Core Credits for batte
192756	1089 DIRECT AUTOMOTIVE DISTRIBUT	01JM0137		INV	05/27/2026	146.64	Slip AXle Lubricant Ad
192757	2326 NORTH IDAHO LOCK & KEY	62896		INV	05/27/2026	12.55	Duplicate Keys
192759	3162 TAYLOR & SONS CHEVROLET	00116		INV	05/27/2026	464.55	Program 4 new key fobs
192760	6018 GENUINE PARTS COMPANY	280914		INV	05/27/2026	274.74	Paint, Wooden Paint st
192761	2592 CO-OP GAS AND SUPPLY CO	38812		INV	05/27/2026	19.14	Distilled water
192762	2592 CO-OP GAS AND SUPPLY CO	73992		INV	05/27/2026	6.38	Distilled water
192764	6238 YELLOW DOG VENTURES LLC	21319		INV	05/27/2026	543.33	Reservoir
192770	1900 AVISTA UTILITIES	5555200000MAY26		INV	05/27/2026	190.11	PROSECUTOR 127 S FIRST

**WARRANT LIST BY VOUCHER**

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR	NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192771	1900 AVISTA UTILITIES		6555200000MAY26		INV	05/27/2026	224.81	PROSECUTOR 127 S FIRST
192772	1900 AVISTA UTILITIES		0569720000MAY26		INV	05/27/2026	86.50	SANDPOINT AIRPORT GLAN
192773	1900 AVISTA UTILITIES		6865650000MAY26		INV	05/27/2026	119.14	SDPT AIRPORT APPROACH
192774	1900 AVISTA UTILITIES		1108050000MAY26		INV	05/27/2026	32.19	SDPT AIRPORT WEATHER O
192775	1900 AVISTA UTILITIES		6239320000MAY26		INV	05/27/2026	20.20	SDPT AVIATION NDB
192776	1900 AVISTA UTILITIES		1566410000MAY26		INV	05/27/2026	194.93	STORAGE UNIT B GAS 410
192777	1900 AVISTA UTILITIES		0658340000MAY26		INV	05/27/2026	38.95	SDPT AIRPORT GATE 1100
192778	1900 AVISTA UTILITIES		2877230000MAY26		INV	05/27/2026	20.30	SDPT AIRPORT NORTH HAN
192779	1900 AVISTA UTILITIES		7552000000MAY26		INV	05/27/2026	208.68	PROSECUTOR 127 S FIRST
192780	1900 AVISTA UTILITIES		0727737636MAY26		INV	05/27/2026	1,256.08	521 S DIVISION (COUNTY
192781	2326 NORTH IDAHO LOCK & KEY		62894		INV	05/27/2026	30.00	Duplicate Keys
192783	3904 MICHAEL ROSEDALE		MAY26		INV	05/27/2026	66.70	ELECTION DAY MILEAGE
192784	5227 SWANSTROM, TED		MAY26		INV	05/27/2026	243.00	Per Diem for Investiga
192785	343 GEYMAN TROY DR.		APR26		INV	05/27/2026	3,937.50	Inmate/Juvenile Sick C
192786	2879 SIX ROBBLEES' INC		05P91456		INV	05/27/2026	884.60	Cups & Studs, Grease S
192787	6018 GENUINE PARTS COMPANY		271290		INV	05/27/2026	26.76	SWITCH
192788	1962 CORPORATE PAYMENT SYSTEMS		4327MAY26		INV	05/28/2026	490.00	SW BHOWARD CC STMT MAY
192789	1962 CORPORATE PAYMENT SYSTEMS		6681MAY26		INV	05/28/2026	210.00	US WOODWORKS SOFTWARE
192790	3667 INSIGHT DISTRIBUTING INC		0555299		INV	05/28/2026	192.00	TP, Towel Rolls, Wipes
192791	6515 KEYSTONE AUTOMOTIVE INDUSTR 781K4964				INV	05/28/2026	125.00	Remote Programming
192792	1962 CORPORATE PAYMENT SYSTEMS		2686Apr26		INV	05/28/2026	89.68	Postage & Pollworker t
192793	5364 TRINITY SERVICES GROUP INC		3028800316		INV	05/28/2026	6,656.41	Inmate/Juvenile Meals
192794	4573 TERESA SCHULTZ		May2026		INV	05/28/2026	82.58	Mileage related to May
192795	3830 BONNER COUNTY DAILY BEE		0000049321-05072026		INV	05/28/2026	129.14	1st Notice of Election
192796	1962 CORPORATE PAYMENT SYSTEMS		1773MAY26		INV	06/27/2026	742.63	JSTORMS-CC-ZoomFlexopt

WARRANT LIST BY VOUCHER

WARRANT: boc3526 05/28/2026 DUE DATE: 07/15/2026

VOUCHER	VENDOR	NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
192797	2326	NORTH IDAHO LOCK & KEY	62897		INV	05/28/2026	135.00	conference room swap f
192798	2320	NORTH 40 OUTFITTERS	52359/B		INV	05/28/2026	14.99	FAC SHOP SUPPLIES
192799	18	ACE SEPTIC TANK SERVICE	173075		INV	05/28/2026	60.00	Portable Toilet Rental
192800	1962	CORPORATE PAYMENT SYSTEMS	2010MAY26		INV	05/28/2026	235.21	Inmate Meals, Hotel st
192801	1962	CORPORATE PAYMENT SYSTEMS	0696MAY26		INV	05/28/2026	514.77	Business cards, weidin
192802	1962	CORPORATE PAYMENT SYSTEMS	4325MAY26		INV	05/28/2026	167.16	Filter, Oring, Bolt-wa
192803	1962	CORPORATE PAYMENT SYSTEMS	2828MAY26		INV	05/28/2026	1,396.21	Hotel for training cla
192804	1962	CORPORATE PAYMENT SYSTEMS	4764May26		INV	05/28/2026	25.00	Risk Mgmt Society Lunc
192805	18	ACE SEPTIC TANK SERVICE	173074		INV	05/28/2026	60.00	Portable Toilet Rental
192806	1089	DIRECT AUTOMOTIVE DISTRIBUT	01JM0981		INV	05/28/2026	207.10	Battery
192807	1948	BONNER COUNTY EMS	282216		INV	05/28/2026	73.33	PROPANE @ SAGLE MUF (C
192816	1962	CORPORATE PAYMENT SYSTEMS	1932MAY26		INV	06/05/2026	262.04	GIS Credit Card - UPS
192817	1962	CORPORATE PAYMENT SYSTEMS	1783MAY26		INV	05/28/2026	180.46	PENSKE TRUCK RENTAL FO
192818	1962	CORPORATE PAYMENT SYSTEMS	7669MAY26		INV	05/28/2026	70.88	PLOTTER PAPER FOR RECO
WARRANT TOTAL							343,646.99	

\*\* END OF REPORT - Generated by Nichole Janes \*\*



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026

CLERK  
Item #2

**MEMORANDUM**

To: Bonner County Commissioners

Re: FY26 Demands in Batch #35

The Auditor's Office presented the FY26 Demands Batch #35; **Totaling \$55,474.17**

**A suggested Motion would be:** Based on the information before us, I move to approve payment of the FY26 Demands in Batch #35, totaling \$55,474.17

Recommendation Acceptance:  Yes  No

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date

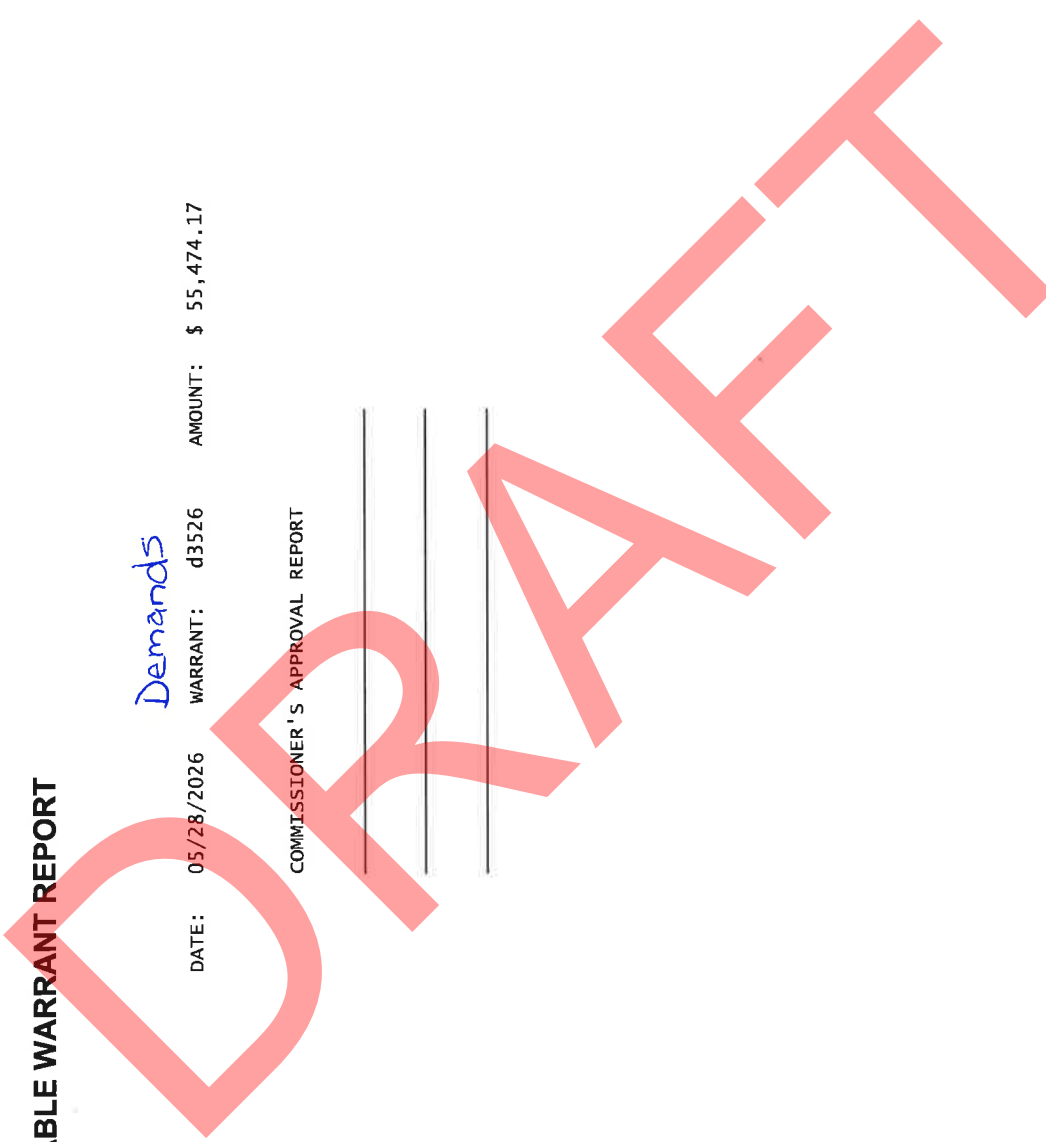
ACCOUNTS PAYABLE WARRANT REPORT

*Demands*

DATE: 05/28/2026 WARRANT: d3526 AMOUNT: \$ 55,474.17

COMMISSIONER'S APPROVAL REPORT

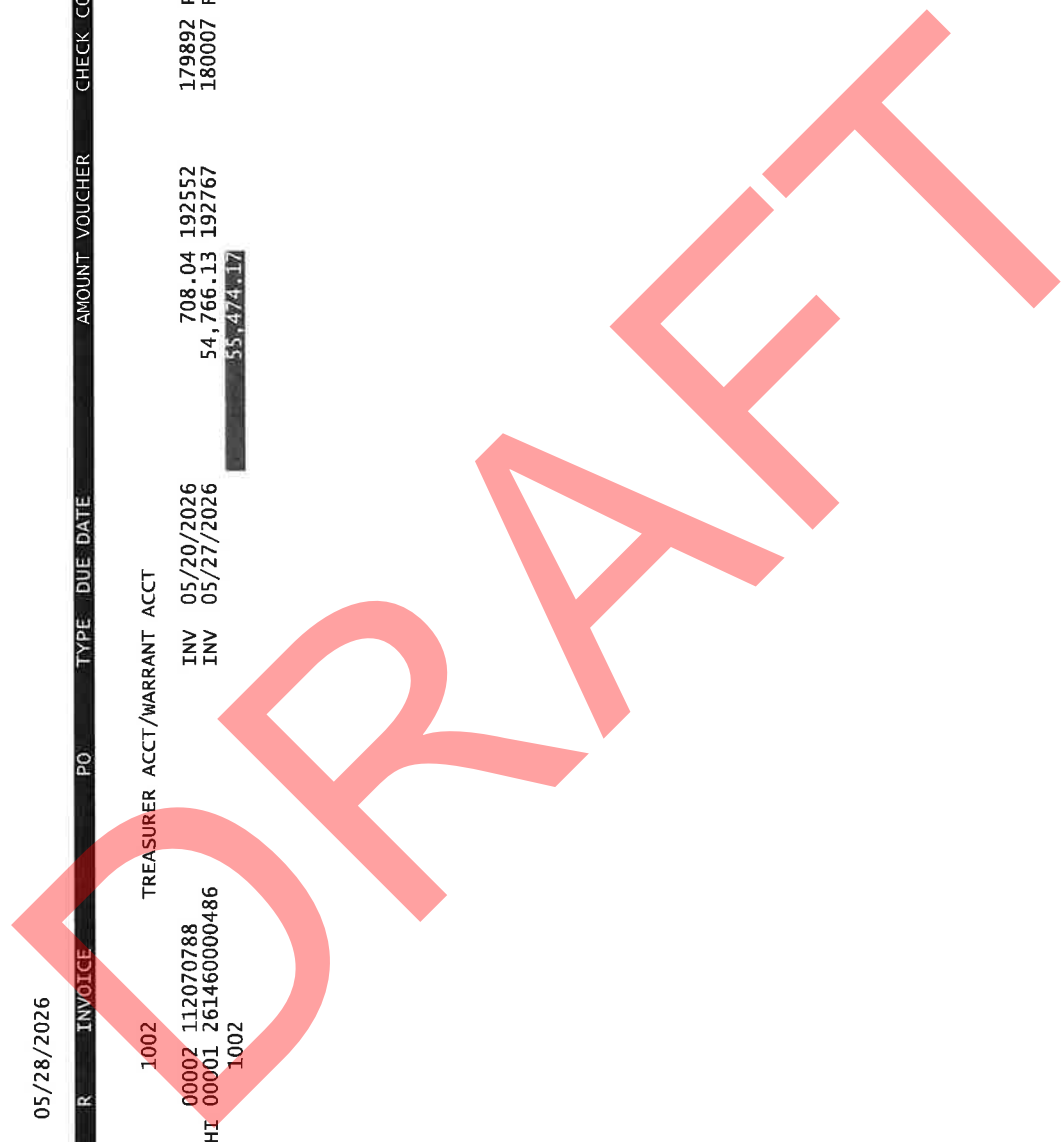
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**PREPAID INVOICE LIST**

WARRANT: d3526 05/28/2026

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK	COMMENT
	CASH ACCOUNT: 000		1002		TREASURER ACCT/WARRANT ACCT					
	3553 WEX BANK		00002 112070788		INV	05/20/2026	708.04	192552		179892 PLANNING FUEL APR2
	6438 REGENCE BLUESHI		00001 261460000486		INV	05/27/2026	54,766.13	192767		180007 Regence Medical an
	CASH ACCOUNT 000		1002				<b>55,474.17</b>			TOTAL





**Bonner County**  
**Clerk / Recorder**

June 2, 2026

**Memorandum**

**Clerk/Recorder**  
Item #

To: Commissioners  
From: Clerk/ Recorder  
Re: Sale of Large Format Printer to Priest River City

Recording is replacing its large format printer in this year's budget. The City of Priest River has requested purchase our old one for \$2,000. This is a fair price based on like sales comps found by our head recorder. This sale is allowed pursuant to Idaho Code Title 31-808(9).

**Auditing Review:** 

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** N/A

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.



**Legal Review:**

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move that the sale of the HP DesignJet T2500 eMultifunction Series printer be sold to the City of Priest River for \$2,000. This would include the extra rolls of paper and ink cartridges.**

Recommendation Acceptance:  yes  no

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date

**RESOLUTION #2026-\_\_\_\_\_**

**Sale of Large format Printer to City of Priest River**

A Resolution Authorizing the Sale over \$250 to the City of Priest River

**WHEREAS**, The Bonner County Clerk/ Recorder is purchasing a new large format printer/scanner to replace it's 10 year old one; and

**WHEREAS**, Idaho Code 31-808(9) allows for direct sales to other State of Idaho municipalities without going to auction for items over \$250; and

**WHEREAS**, the City of Priest River has expressed a desire to purchase our old printer; and

**WHEREAS**, the price of \$2,000 is reasonable based on market comps for the same and similar printers of similar age and the City of Priest River is agreeable to the price.

**NOW, THEREFORE, BE IT RESOLVED** that the Bonner County Board of Commissioners hereby authorizes the sale of the HP DesignJet T2500 eMultifunction Series printer to the City of Priest River for \$2,000 and the proceeds be deposited into the General Fund pursuant to IC 31-808(9).

DATED THIS \_\_\_\_ day of \_\_\_\_\_, 2026.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Asia Williams, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael W. Rosedale

**By** \_\_\_\_\_  
, Deputy Clerk



# Bonner County

## Auditing

6/2/2026

### Memorandum

**Auditing**  
Item # 4

To: Commissioners  
From: Auditing  
Re: PTO/CAT Cap payouts

Auditing would like to provide the BOCC our opinion and the facts as they are relevant to the memo approved by the BOCC last week. Please see attached

**Auditing Review:** 

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

**Risk Review:** \_\_\_\_\_

If applicable, email is attached verifying that all Risk questions/concerns have been resolved and that it has been approved. This includes new equipment/assets to be insured or contracts requiring insurance for review.

**Legal Review:** \_\_\_\_\_

Email is attached verifying that all legal questions/concerns have been resolved and that it has been approved.

Distribution: \_\_\_\_\_ Original to BOCC  
\_\_\_\_\_ Copy to

A suggested motion would be: **Based on the information before us I move**

To roll back the approval of the accrual payouts for those employees who have reached their max cap for CAT and PTO.

Recommendation Acceptance:  yes  no

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date

## MEMORANDUM

To: Board of County Commissioners

From: Bonner County Auditing Office

Date: June 2, 2026

Subject: Fiscal and Administrative Concerns Regarding PTO/CAT Leave Payout Policy Change

The Auditing Office is submitting this memorandum to formally document concerns regarding the recently approved policy change authorizing payout of PTO accruals for employees who have reached both their PTO accrual cap and CAT leave cap.

First, the Auditing Office would like to note that this proposal was not reviewed through Auditing prior to Board approval despite the direct and substantial financial implications associated with the policy change. Current County practice and internal procedures require departments and elected offices to coordinate with Auditing before presenting any proposal, memo, or resolution involving financial impacts to the Board of County Commissioners. This process exists to ensure adequate fiscal review, liability analysis, accounting treatment review, and long-term budget impact evaluation prior to approval.

That review did not occur in this instance.

Following Board approval, the Auditing Office conducted an analysis of current employee leave balances and the projected financial impact associated with this policy change.

### Current Employee Leave Balance Data

Based on current payroll records:

- Forty-eight (48) employees are currently at the CAT leave cap of 480 hours.
- Of those employees, eleven (11) are also currently at their maximum PTO accrual cap.
- An additional eight (8) employees are projected to reach the PTO accrual cap during the next pay period.
- Twelve (12) additional employees currently have fewer than forty (40) hours remaining before reaching the PTO cap.

Most of the affected employees accrue leave at the higher accrual rate of approximately 10.2308 hours per pay period.

Based on current wage levels and projected accrual patterns, Auditing estimates the additional payroll cost associated with ongoing PTO cash-outs under this policy to be approximately:

- \$12,000 to \$20,000 per pay period; or
- approximately \$330,000 to \$500,000 annually.

These estimates do not include:

- associated payroll tax impacts;
- increased retirement contribution costs where applicable;
- long-term compensated absence liability considerations;
- or future expansion of the practice to additional employee groups.

### Operational and Policy Concerns

The Auditing Office believes this policy change attempts to address what is fundamentally a management and operational issue through expansion of compensation practices.

The County's existing leave policy is already comparatively generous in allowing employees to:

- accrue substantial PTO balances based on tenure;
- transfer excess accrued leave into CAT leave rather than forfeiting it;
- and maintain a CAT leave balance of up to 480 hours.

The original purpose of the CAT leave structure was to prevent employees from losing earned leave once their standard PTO accrual cap had been reached. It was not intended to create an ongoing supplemental compensation mechanism through routine leave payouts while employees continue accruing leave at maximum thresholds.

The current data suggests the issue is not widespread across the workforce, but rather concentrated among a relatively small group of primarily supervisory and management-level employees who have the ability and responsibility to manage leave usage within their departments.

Expanding payout authority instead of addressing leave utilization practices creates several concerns, including:

- increased recurring payroll expenditures;
- expansion of long-term compensated absence liabilities;
- potential inequities between employee groups;
- precedent-setting compensation practices;
- and increased pressure on future County budgets.

Additionally, once such a practice becomes established, the County may face significant difficulty reversing or limiting the benefit in the future due to employee expectation, consistency concerns, and potential policy reliance arguments.

### Fiscal and Administrative Concerns

The Auditing Office is also concerned about the precedent established by bypassing the County's normal fiscal review procedures.

Departments and elected offices are routinely required to submit proposals with financial impacts through Auditing for review before presentation to the Board. Applying a different standard to Board-sponsored policy changes undermines the consistency and effectiveness of the County's internal financial control processes.

Given the magnitude of the potential ongoing cost associated with this policy change, Auditing believes a comprehensive fiscal analysis should have been completed prior to approval, including:

- estimated annual payroll impacts;
- long-term liability implications;
- payroll tax and retirement cost impacts;
- operational alternatives;
- and review of comparable public-sector leave practices.

#### Position of the Auditing Office

For purposes of fiscal record and administrative clarity, the Auditing Office wishes to formally state that:

- this policy change was not reviewed or approved by Auditing prior to Board action;
- Auditing does not support the policy change in its current form;
- and Auditing believes the change represents a financially significant and operationally unsustainable solution to a management issue rather than a necessary personnel policy correction.

The Auditing Office respectfully requests that the Board reconsider the policy change and evaluate alternative operational approaches focused on leave management, scheduling expectations, and utilization practices before implementing a recurring compensation expansion of this scale.

Respectfully submitted,

Bonner County Auditing Office



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026

BOCC  
Item #1

**MEMORANDUM**

To: Bonner County Commissioners

Re: Board of Commissioners – Chair Position

As I have previously stated, it is my perspective that the BOCC Chair position is one that creates additional duties and responsibilities for the elected board member filling that role, and that the position of Chair should be shared equally throughout the duration of the 2-year term of the board. Following through on this perspective, it is my opinion that the BOCC Chair should now rotate to the District 3 Commissioner.

**A suggested Motion would be:** Based on the information before us, I move to elect Commissioner Korn as Chair of the Bonner County Board of Commissioners.

Recommendation Acceptance:  yes  no

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026

BOCC  
Item # 2

**MEMORANDUM**

To: Bonner County Commissioners

Re: Bonner County Third Party Grant Sponsorship Policy

Bonner County receives requests to act as a grant sponsor for a variety of taxing districts, nonprofit organizations and business entities. When acting as a grant sponsor the county assumes a variety of liabilities that are unique to each type of grant. To ascertain the scope and define mitigation measures for such liabilities, the county can adopt a policy that outlines a clear and consistent process for receiving, reviewing and deciding on grant sponsorship requests. As such, it is my recommendation that the county adopt the Third Party Grant Sponsorship Policy and the policy's supporting documents (the Grant Sponsorship and Subrecipient Agreement, the Grant Sponsorship Intake Checklist, the Idaho Community Development Block Grant Compliance Crosswalk, and Quick Reference Guide to Applicable Codes, Statutes and Laws) as recommended by our legal counsel.

**A suggested Motion would be:** Based on the information before us, I move to approve Resolution, number to be assigned, enacting the Bonner County Third Party Grant Sponsorship Policy and the documents referenced in the policy as enumerated in this memorandum.

Recommendation Acceptance:  yes  no

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date

# GRANT SPONSORSHIP AND SUBRECIPIENT AGREEMENT

between

**BONNER COUNTY, IDAHO**

and

**[NAME OF REQUESTING ENTITY]**

Project: \_\_\_\_\_

Grant Program / Funder: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**Drafting note:** This template is designed to serve any grant for which the County serves as applicant, sponsor, fiscal agent, or passthrough on behalf of a third party. Federal passthrough provisions appear throughout and are marked [Federal passthrough — required by ...]. For non-federal grants (e.g., Idaho Gem Grant), strike through or omit those provisions, but retain the County-protection provisions (indemnification, insurance, audit, repayment, termination). Civil Prosecutor review required before execution.

## RECITALS

- A.** Bonner County, Idaho (the "County") is a political subdivision of the State of Idaho governed by a Board of County Commissioners (the "Board").
- B.** [Name of Requesting Entity] (the "Subrecipient") is a [describe legal form: nonprofit corporation organized under Idaho law / Idaho special district / Idaho mutual nonprofit corporation / etc.] with its principal place of business at [address].
- C.** The Subrecipient has requested that the County serve as the applicant, grantee, and fiscal agent for [describe project] (the "Project") to be funded in whole or in part by [name of grant program] administered by [funding agency] (the "Funder"), under [Notice of Funding Opportunity / Federal Grant Number / state award identifier: \_\_\_\_\_] (the "Grant").
- D.** The County has determined, pursuant to its Third-Party Grant Sponsorship Policy No. [\_\_\_\_], that sponsorship of the Project serves a public purpose commensurate with the risks assumed, subject to the terms of this Agreement.
- E.** This Agreement is intended to (1) satisfy the requirements of any applicable subrecipient agreement provisions imposed by the Funder, including, where applicable, 24 CFR 570.503 and 2 CFR Part 200; (2) allocate the obligations arising under the Grant between the County and the Subrecipient; and (3) protect the County from liability arising from the Subrecipient's performance.

**2.3 Allocation Schedule.** Exhibit B sets forth a detailed allocation of obligations between the County and the Subrecipient. To the maximum extent permitted by the Funder and by Applicable Authorities, all operational, administrative, financial, and compliance obligations are allocated to the Subrecipient. Obligations that cannot lawfully be delegated remain with the County.

**2.4 Non-Delegable Obligations.** Notwithstanding any other provision of this Agreement, the County retains and the Subrecipient does not assume responsibility for: (a) executing certifications and assurances required of the County's Chief Elected Official; (b) executing the environmental review Request for Release of Funds under 24 CFR Part 58, where applicable; (c) making determinations reserved to the responsible entity under Applicable Authorities; and (d) any other obligation that, by law, cannot be delegated to a subrecipient.

*[Federal passthrough — required by 24 CFR 570.503(b); 24 CFR Part 58]*

**2.5 Grant Administrator.** Before the commencement of any Project activity, the Subrecipient shall engage, at its own expense, a Grant Administrator acceptable to the County. The Grant Administrator's contract shall be subject to County approval as to form, shall include scope of work covering all administrative functions delegated under this Agreement, shall require professional liability insurance, and shall remain in effect through final Grant closeout. The Subrecipient's engagement of a Grant Administrator does not relieve the Subrecipient of any obligation under this Agreement.

*[Federal passthrough — required by ICDBG Application Handbook; Idaho Department of Commerce certification requirement]*

### ARTICLE 3 — COMPLIANCE OBLIGATIONS

**3.1 General Compliance.** The Subrecipient shall comply with all Applicable Authorities, including all federal, state, and local statutes, regulations, executive orders, and Funder-imposed requirements. Compliance is a material obligation of this Agreement.

**3.2 Federal Cross-Cutting Requirements.** Where the Grant is federally funded, the Subrecipient shall comply with, and shall cause its contractors and subcontractors to comply with, all federal cross-cutting requirements applicable to the Project, including without limitation:

- (a) Uniform Administrative Requirements, Cost Principles, and Audit Requirements (2 CFR Part 200);
- (b) Procurement standards under 2 CFR 200.317–327;
- (c) Environmental review under the National Environmental Policy Act and 24 CFR Part 58;
- (d) Davis-Bacon Act prevailing wage requirements (40 U.S.C. § 3141 et seq.) on covered construction contracts;
- (e) Uniform Relocation Assistance and Real Property Acquisition Policies Act (42 U.S.C. § 4601 et seq.; 49 CFR Part 24);

**3.6 Procurement.** All procurements funded in whole or in part by the Grant shall comply with the stricter of (a) federal procurement standards under 2 CFR 200.317–327, (b) Idaho procurement law, or (c) the Subrecipient's procurement policy as approved by the County. The Subrecipient shall submit a procurement plan for County approval before issuing any solicitation. The Subrecipient shall verify, through SAM.gov or successor system, that no contractor or subcontractor is debarred or suspended before award.

## ARTICLE 4 — FINANCIAL MANAGEMENT AND DISBURSEMENT

**4.1 Budget.** The approved Project budget is set forth in Exhibit C. The Subrecipient shall not exceed any line item or category by more than [10%] without prior written approval of the County and, where required, the Funder.

**4.2 Disbursement.** The County shall disburse Grant funds to the Subrecipient on a reimbursement basis, upon submission of a request for reimbursement supported by documentation establishing that the underlying costs were incurred, are allowable under Applicable Authorities, and are within the approved budget. The County may, in its discretion, withhold disbursement pending resolution of any compliance issue.

**4.3 Match and Cost Share.** The Subrecipient shall provide any match or cost share required by the Funder from the source identified in Exhibit C. The Subrecipient bears all risk of failure to secure or maintain the match.

**4.4 Cost Overruns.** The Subrecipient is solely responsible for all costs of the Project that exceed Grant funds and approved match. The County assumes no obligation to fund cost overruns.

**4.5 Program Income.** Any program income generated by the Project shall be reported promptly to the County and treated in accordance with Applicable Authorities, including, where applicable, 24 CFR 570.504. The Subrecipient shall not retain or use program income except as authorized in writing by the County.

*[Federal passthrough — required by 24 CFR 570.504]*

**4.6 Disallowed Costs and Repayment.** If the Funder, an auditor, or a court determines that any cost charged to the Grant is a Disallowed Cost, the Subrecipient shall, within thirty (30) days of written demand from the County, repay the County the full amount of the Disallowed Cost, together with any interest, penalty, or related cost imposed by the Funder. This obligation survives termination of this Agreement and final closeout of the Grant.

**4.7 Cost Recovery to County.** To the maximum extent permitted by the Funder, the Subrecipient shall reimburse the County for all reasonable administrative costs incurred in connection with the Project, including County staff time, legal review, audit, and monitoring costs, that are not paid from the administrative allowance of the Grant.

**6.3 Prohibition on Commitments.** The Subrecipient shall not commit Grant funds, enter into any contract, undertake any physical activity at the Project site, or take any other action with respect to the Project that would have an adverse environmental effect or limit the choice of reasonable alternatives, until the County has received a Release of Funds from the Funder. Violation of this Section is a material breach.

## ARTICLE 7 — REPORTING, RECORDS, AND MONITORING

**7.1 Reports.** The Subrecipient shall provide to the County, in advance of the County's reporting obligations to the Funder, all programmatic, financial, and compliance reports required by the Grant. Without limiting the foregoing, the Subrecipient shall provide [quarterly] written reports addressing Project progress, expenditures, compliance status, and any actual or anticipated deviations from the approved scope, schedule, or budget.

*[Federal passthrough — required by 24 CFR 570.503(b)(2)(iv)]*

**7.2 Records.** The Subrecipient shall maintain records sufficient to demonstrate compliance with this Agreement and all Applicable Authorities. Records shall be retained for the longer of (a) the period required by Applicable Authorities; (b) seven (7) years after final closeout of the Grant; or (c) the period required by Idaho records retention law. Records shall be turned over to the County upon termination of this Agreement or upon County demand.

*[Federal passthrough — required by 24 CFR 570.490; 24 CFR 570.508]*

**7.3 Audit and Inspection Rights.** The County, the Funder, the Idaho State Controller, the U.S. Comptroller General, the Department of Housing and Urban Development Inspector General (where applicable), and their respective designees shall have the right, at all reasonable times, to inspect, copy, and audit the records of the Subrecipient and any contractor or subcontractor of the Subrecipient relating to the Project. The Subrecipient shall make personnel available to respond to inquiries.

**7.4 Single Audit.** If the Subrecipient expends \$1,000,000 or more in federal funds (or such other threshold then in effect under 2 CFR Part 200, Subpart F) in any fiscal year, the Subrecipient shall obtain a Single Audit at its expense and provide the audit report to the County within nine (9) months of the end of its fiscal year. The Subrecipient shall promptly resolve any audit finding.

*[Federal passthrough — required by 2 CFR Part 200, Subpart F]*

**7.5 Monitoring.** The County may, on reasonable notice, monitor the Project on site. The Subrecipient shall promptly respond in writing to any monitoring finding and shall implement corrective action as directed.

**7.6 Notice of Adverse Events.** The Subrecipient shall notify the County in writing within five (5) business days of: any audit or monitoring finding; any notice of non-compliance from the Funder; any claim, demand, or threatened claim relating to the Project; any criminal investigation involving

**8.5 Waiver of Subrogation.** The Subrecipient waives all rights of subrogation against the County under all policies of insurance maintained pursuant to this Agreement.

**8.6 Performance Security.** Where the Project involves construction, real property acquisition, or other significant performance, the Subrecipient shall, at the County's election, provide a performance bond, payment bond, irrevocable letter of credit, or other security acceptable to the County in amounts and on terms satisfactory to the County.

## ARTICLE 9 — SUSPENSION AND TERMINATION

**9.1 Suspension of Disbursements.** The County may, in its sole discretion, suspend disbursement of Grant funds and withhold reimbursement at any time upon written notice to the Subrecipient if: (a) the Funder suspends or threatens to suspend funding; (b) the County determines, in good faith, that the Subrecipient has materially breached this Agreement or violated Applicable Authorities; (c) any audit, monitoring, or investigation reveals findings that the County determines warrant suspension; or (d) the Subrecipient fails to provide required reports, records, or documentation.

**9.2 Termination for Cause.** The County may terminate this Agreement for cause upon thirty (30) days' written notice to the Subrecipient (or such shorter period as the Funder may require) if the Subrecipient fails to cure a material breach within the cure period specified in the notice. Causes for termination include without limitation: failure to perform the Project in accordance with the approved scope and schedule; violation of Applicable Authorities; loss of insurance or performance security; debarment or suspension by any government agency; insolvency, bankruptcy, or assignment for the benefit of creditors; and any other material breach of this Agreement.

**9.3 Termination for Convenience.** The County may terminate this Agreement for convenience upon sixty (60) days' written notice if the County determines that continuation is not in the public interest, including if the Funder terminates, reduces, or rescinds the Grant. In such case, the Subrecipient shall be entitled to reimbursement only for allowable costs incurred before the effective date of termination.

**9.4 Termination by Funder.** If the Funder terminates the Grant, this Agreement shall terminate concurrently, except as to obligations that survive termination.

**9.5 Effect of Termination.** Upon termination: (a) the Subrecipient shall immediately cease incurring costs; (b) the Subrecipient shall promptly deliver all records, documents, and unspent funds to the County; (c) the Subrecipient shall transfer any property acquired with Grant funds as directed by the County and Applicable Authorities; (d) the Subrecipient shall remain liable for all Disallowed Costs, repayments, and indemnification obligations; and (e) all provisions of this Agreement that by their nature survive termination shall continue in effect.

**11.6 Public Records.** The Subrecipient acknowledges that this Agreement and records related to the Project may be subject to the Idaho Public Records Act, Idaho Code § 74-101 et seq.

**11.7 Compliance with Open Meeting Law.** Where the Subrecipient is subject to the Idaho Open Meetings Law, it shall comply with all applicable requirements.

**11.8 Entire Agreement.** This Agreement, including all exhibits, constitutes the entire agreement of the parties with respect to the subject matter and supersedes all prior agreements, understandings, and communications, written or oral. No amendment or modification is effective unless in writing signed by both parties; any amendment materially increasing County risk requires action of the Board of County Commissioners.

**11.9 Severability.** If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall continue in full force and effect, and the invalid provision shall be reformed to the minimum extent necessary to render it enforceable.

**11.10 No Waiver.** No failure or delay by either party in exercising any right under this Agreement shall operate as a waiver thereof. No waiver shall be effective unless in writing signed by the waiving party.

**11.11 Counterparts and Electronic Signatures.** This Agreement may be executed in counterparts and by electronic signature, each of which is an original and all of which together constitute one agreement.

**11.12 Construction.** Section headings are for convenience only and do not affect construction. The terms "include" and "including" are not limiting. References to statutes and regulations include amendments and successor provisions.

**11.13 Order of Precedence.** In the event of conflict among documents governing the Project, the following order of precedence applies: (a) requirements of Applicable Authorities that cannot lawfully be modified; (b) the Funder's grant agreement with the County; (c) this Agreement; (d) the Exhibits to this Agreement; and (e) any other document.

## SIGNATURES

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date first written above.

**[COUNTY NAME] COUNTY, IDAHO**

---

Chair, Board of County Commissioners

- Idaho's most current Consolidated Plan and Annual Action Plan
- 24 CFR Part 58 (Environmental Review)
- 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements)
- 40 U.S.C. § 3141 et seq. (Davis-Bacon Act), where applicable
- 42 U.S.C. § 4601 et seq.; 49 CFR Part 24 (Uniform Relocation Act), where applicable
- Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act; Fair Housing Act; Americans with Disabilities Act
- Section 3 of the HUD Act of 1968 (12 U.S.C. § 1701u; 24 CFR Part 75), where applicable
- 24 CFR Part 35 (Lead-Based Paint), where applicable
- 31 U.S.C. § 1352; 24 CFR Part 87 (Anti-Lobbying)
- 41 U.S.C. § 8101 et seq. (Drug-Free Workplace Act)
- 2 CFR Part 180; 2 CFR Part 2424 (Debarment and Suspension)
- Idaho Code § 67-2346 (Anti-Boycott Against Israel Act)
- Idaho Code § 67-2359 (Prohibition on Contracting with Companies Owned by the Government of China)
- Idaho Code § 67-2347 (Prohibition on ESG)
- Idaho Code § 67-2347A (Boycott of Certain Industries)
- Idaho Code § 54-1926 (Public Works Bonds), where applicable
- Idaho Code § 74-101 et seq. (Public Records Act)
- County's adopted Citizen Participation Plan
- [Add project-specific authorities]

---

## EXHIBIT B — ALLOCATION OF RESPONSIBILITIES

Identify, for *each obligation* arising under the Grant, which party (County or Subrecipient) will perform the obligation and bear its cost. Suggested format: a table with columns for Obligation, Responsible Party, Funding Source, and Due Date / Frequency. To the maximum extent permitted, allocate operational and compliance obligations to the Subrecipient. Use the standing ICDBG Compliance Crosswalk as the starting point.

**Drafting note:** Drafting note: Build out this Exhibit project-specifically. At minimum, address: environmental review preparation; citizen participation logistics; application preparation; certified Grant Administrator engagement; procurement; Davis-Bacon monitoring (if applicable); URA compliance (if applicable); financial management and

# BONNER COUNTY THIRD-PARTY GRANT SPONSORSHIP INTAKE CHECKLIST

Companion to Policy No. [ ]

Use this checklist to confirm a sponsorship request is complete before placing it on the Board's agenda. Do not place a request on the agenda until every applicable item below has been checked, or noted as not applicable with a brief explanation. Where this checklist conflicts with the underlying Policy, the Policy controls.

## A. Request Identification

Date received	
Intake reference no.	
Received by	
Requesting Entity	
Entity contact / title	
Contact phone / email	
Grant program / funder	
Amount requested	
Funder deadline	
Target Board action date	

## B. Threshold Determinations (complete before requesting full submission)

- The request seeks the County's role as applicant, sponsor, fiscal agent, or passthrough (Policy § 2). If no, the Policy does not apply.
- The Requesting Entity has been provided a copy of the Policy and this Checklist.
- The Requesting Entity has been advised in writing that submission of materials does not commit the County to sponsorship.
- Sufficient time exists to complete intake, compliance review, and Board action before the funder's deadline (Policy § 8: target 60 days).
- Preliminary screening identifies no obvious bar to sponsorship under Policy § 10 (constitutional, certification, capacity).

## D. Authority and Compliance Review

- D.1** Compliance Crosswalk completed for each cited authority (Policy § 6), addressing:
  - Substance of the obligation
  - Consequence of non-compliance (repayment, debarment, civil, criminal)
  - Whether obligation can be contractually delegated to the Requesting Entity
  - Residual County risk after delegation
  - Recommended mitigation (insurance, bond, escrow, withholding, certification)
- D.2** Standing crosswalk consulted (if recurring grant program — e.g., ICDBG, Gem Grant).
- D.3** Project-specific addendum to standing crosswalk prepared (if recurring program).
- D.4** Federal cross-cutting requirements analyzed:
  - NEPA / 24 CFR Part 58 environmental review responsibility identified
  - Davis-Bacon prevailing wage applicability determined
  - Uniform Relocation Act applicability determined
  - Title VI / Section 504 / fair housing applicability determined
  - Federal procurement standards (2 CFR 200.317–327) addressed
  - Single Audit threshold projection completed (2 CFR Part 200, Subpart F)
- D.5** Idaho statutory certifications analyzed:
  - Idaho Code § 67-2346 — Boycott of Israel certification
  - Idaho Code § 67-2359 — Ownership or Operation by China certification
  - Any other Idaho or local certifications identified
- D.6** Conflict of interest screen conducted for County officials, employees, and Requesting Entity.
- D.7** Idaho constitutional analysis: no violation of Art. VIII § 4 (lending of credit) or Art. XII § 4 (aid to private corporations).
- D.8** Civil Prosecutor's written opinion on legal sufficiency and residual risk obtained (Policy § 8(3)).

---

## E. Sponsorship Agreement Readiness (Policy § 7)

- Form Sponsorship and Subrecipient Agreement identified or drafted.
- Allocation of every grant obligation between County and Requesting Entity reflected.

### H. One-Page Risk Summary for the Board (Policy § 6)

Attach to the Board agenda packet. Use ● (low / well-mitigated), ● (moderate / requires attention), ● (high / requires enhanced findings or denial).

Risk Factor	Rating	Notes / Mitigation
Total dollar exposure (incl. match & overruns)	● / ● / ●	
Single Audit Act implications (2 CFR Part 200)	● / ● / ●	
Federal cross-cutting requirements (NEPA, Davis-Bacon, URA, civil rights)	● / ● / ●	
Idaho statutory certifications (I.C. §§ 67-2346, 67-2359)	● / ● / ●	
Procurement / contracting complexity	● / ● / ●	
Real or personal property acquisition / custody	● / ● / ●	
Long-term operations & maintenance obligation	● / ● / ●	
Financial capacity of Requesting Entity	● / ● / ●	
Operational capacity of Requesting Entity	● / ● / ●	
Indemnification & insurance adequacy	● / ● / ●	
Conflict of interest considerations	● / ● / ●	
Idaho constitutional limitations (Art. VIII §4; Art. XII §4)	● / ● / ●	
Reputational / political exposure	● / ● / ●	
County administrative burden	● / ● / ●	

Overall Risk Rating: ● / ● / ●

## BONNER COUNTY IDAHO COMMUNITY DEVELOPMENT BLOCK GRANT (ICDBG) COMPLIANCE CROSSWALK

*Standing analysis under Policy No. [\_\_\_\_], § 6. Updated [Date]. Companion to project-specific addendum.*

### **Purpose and Use of This Document**

This Crosswalk analyzes the legal authorities cited in a typical Idaho Community Development Block Grant (ICDBG) sponsorship request and identifies, for each, the substance of the obligation imposed on the County, the consequence of non-compliance, the extent to which the obligation can be contractually delegated to a third-party subrecipient, and the residual risk to the County after delegation.

It is intended to be maintained as a standing document and refreshed periodically as authorities change. For each individual sponsorship request, staff should prepare a short project-specific addendum that (a) confirms each authority below remains current, (b) identifies any project-specific authorities not addressed here, and (c) documents the proposed delegation and mitigation measures for the particular project.

This document is internal staff analysis. It is not legal advice to any third party. Specific legal questions arising in any particular sponsorship should be referred to the Civil Prosecutor.

---

### **Executive Summary of County Exposure**

When the County serves as ICDBG grantee on behalf of a third-party project, the County is the legal grantee of record. Idaho Department of Commerce contracts with the County, not with the third party. Federal compliance obligations under 24 CFR Part 570 and the federal cross-cutting requirements run to the County. The principal categories of exposure are:

- **Financial.** Repayment of disallowed costs to the State and ultimately HUD; cost overruns the grant will not cover; audit findings; potential Single Audit Act obligations under 2 CFR Part 200, Subpart F.
- **Compliance.** Performance of federal cross-cutting requirements (environmental review, labor standards, fair housing, civil rights, procurement, relocation, property management) and the State's program-specific requirements.
- **Contractual.** Liability to the State under the Federal Grant Agreement; potential liability to contractors, beneficiaries, and third parties arising from the project.
- **Reputational and Political.** Public consequences of project failure or audit findings, including future eligibility for ICDBG and other federal funds.

Most compliance obligations can be operationally delegated to a certified Grant Administrator engaged for the project. However, legal accountability to the funder cannot be delegated. The County remains the responsible entity and the party from whom the funder will seek repayment if compliance fails. Mitigation depends on (1) engaging a qualified Grant Administrator, (2) executing a robust subrecipient agreement with indemnification and security, and (3) maintaining active County oversight throughout the grant period and during closeout.

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Citizen participation (24 CFR 570.486)	County must follow a written citizen participation plan, hold public hearings on application and performance, provide reasonable notice, and make records publicly available.	Audit finding; potential disallowance; reputational exposure.	Operationally yes (Grant Administrator coordinates); legally no (Chief Elected Official certifies).	Adopt or confirm written citizen participation plan; document all hearings and notices; retain proof of compliance in County file.
Records retention and access (24 CFR 570.490, 570.508)	Maintain records sufficient to demonstrate compliance; retain for the applicable period (generally three years after grant closeout); make available to State, HUD, Comptroller General.	Audit finding; suspension; repayment of undocumented expenditures.	Operationally yes (Grant Administrator maintains records); legally no (County is custodian of record).	Subrecipient agreement requires turnover of records to County at closeout; County maintains complete project file; minimum 7-year retention recommended.
Conflict of interest (24 CFR 570.489(h))	No County official, employee, consultant, or member of a designated public body who exercises functions or responsibilities related to ICDBG activities may obtain a financial interest or benefit, except with disclosure and State exception.	Disallowance; ethics complaint; possible criminal exposure for self-dealing.	Partly. Subrecipient assumes its own conflict obligations; County must police its own officials.	Pre-award conflict screen of County officials; standing disclosure requirement; mirror requirement in subrecipient agreement.
Program income (24 CFR 570.504)	Income generated by grant-funded activities must be returned to the program and used for additional eligible activities, or returned to HUD/State as directed.	Audit finding; repayment of misused program income.	Partly. Subrecipient handles operational tracking; County remains legally responsible.	Subrecipient agreement requires reporting and remittance of program income; County tracks centrally.

### 3. Idaho Department of Commerce ICDBG Application Handbook

Incorporated by reference as a rule of the Department under IDAPA 28.02.03.350. Governs eligibility, scoring, application content, and threshold requirements.

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Application content and certifications	Application must include specified narrative, budget, environmental information, citizen participation documentation, and signed certifications.	Application rejected; funding lost.	Operationally yes (Grant Administrator drafts); legally no (CEO signs).	Civil Prosecutor reviews certifications before signature; complete application file retained.
Threshold and scoring requirements	Project must meet threshold criteria (e.g., demonstrated need, capacity, beneficiary documentation) and is scored against published criteria.	Application rejected or scored unfavorably; no funding.	Yes — operational.	Grant Administrator's responsibility under subrecipient agreement.
Certified Grant Administrator requirement	Department requires that, before project commencement, the City or County demonstrate that a certified ICDBG Administrator is under contract or on staff to manage day-to-day grant activities.	Project cannot commence; funds withheld.	Not applicable — this is itself a mitigation requirement.	Subrecipient agreement requires engagement of certified Administrator at Administrator's expense; Administrator's contract approved by County.

**5. Department's Most Current Consolidated Plan / Annual Action Plan**

*Idaho's HUD-approved consolidated plan and annual action plan set funding priorities and program design. Incorporated under IDAPA 28.02.03.350.*

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Consistency with Consolidated Plan	Project must be consistent with priorities identified in the Consolidated Plan and Annual Action Plan.	Application rejected; ineligibility.	Yes — application drafting.	Grant Administrator confirms consistency in application; document in project file.

**6. Idaho Code § 67-2346 — Anti-Boycott Against Israel Act**

*Public entities may not contract with companies for services, supplies, IT, or construction without written certification that the company is not engaged in a boycott of Israel. Threshold: total potential contract value ≥ \$100,000 AND contractor has ≥ 10 employees.*

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Certification in covered contracts	Each covered contract entered into by the County (including with Grant Administrator, engineers, contractors, etc.) must include the required written certification.	Contract void as against public policy if uncorrected within 90 days; potential audit finding.	No. This is the County's contracting obligation.	Standard certification clause in all County contracts; pre-execution check of contract value and contractor size; track expiration and renewal.

**7. Idaho Code § 67-2359 — Ownership or Operation by Government of China**

*Public entities may not enter into contracts for services, supplies, IT, or construction unless the contract provides that the company is not, and will not for the duration of the contract be, owned or operated by the government of China.*

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Certification in covered contracts	Each covered contract entered into by the County must include the required written certification regarding ownership or operation by the government of China.	Contract voidness; audit finding.	No. County's contracting obligation.	Standard certification clause; pre-execution screening of vendors.

### 9. Federal Cross-Cutting Requirements (the "federal laws" certified by the CEO)

The single line in the grant agreement referring to "federal laws and the adopted citizen participation plan as certified to by the chief elected official" carries the bulk of the County's compliance exposure. The principal cross-cutting authorities are below. Each has its own implementing regulations, training requirements, and documentation expectations.

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
NEPA / 24 CFR Part 58 — Environmental Review	Before any funds are committed or expended, the County (as responsible entity under 24 CFR Part 58) must perform an environmental review and obtain a Release of Funds from the State. Levels: exempt; categorically excluded; environmental assessment; environmental impact statement.	Repayment; project halt; injunctive litigation by affected parties; reputational exposure.	Operationally yes (Grant Administrator or environmental consultant performs); legally no — responsible entity is the County.	Engage qualified environmental review preparer; CEO signs Request for Release of Funds only after full Part 58 review; no project commitments until ROF received; subrecipient agreement prohibits early starts.
Davis-Bacon Act (40 U.S.C. § 3141 et seq.)	Federal prevailing wages required on covered construction contracts > \$2,000 funded in whole or in part with CDBG. Imposes payroll reporting, wage interview, and apprenticeship requirements.	Back wages owed to workers; debarment of contractors; audit findings; potential False Claims Act exposure.	Operationally yes; County remains responsible for ensuring compliance.	Grant Administrator monitors Davis-Bacon; pre-construction conferences documented; certified payrolls reviewed; on-site wage interviews documented.
Uniform Relocation Act (42 U.S.C. § 4601 et seq.; 49 CFR Part 24)	Triggered by any acquisition of real property or displacement of persons or businesses. Imposes notice, fair-offer, negotiation, and relocation-assistance obligations.	Significant relocation benefit awards; litigation; project delay.	Operationally yes; legally the County is the acquiring agency.	Determine URA applicability at scoping; if any acquisition or displacement, engage URA-qualified specialist; document voluntary acquisition status if applicable.
Title VI of the Civil Rights Act (42 U.S.C. § 2000d) and implementing regs	Prohibits discrimination on basis of race, color, or national origin in federally assisted programs. Includes Limited English Proficiency obligations.	Complaint investigation; loss of federal funds.	Partly.	Subrecipient agreement incorporates nondiscrimination requirements; LEP plan if

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Anti-Lobbying (31 U.S.C. § 1352; 24 CFR Part 87)	Prohibits use of federal funds for lobbying; requires disclosure of non-federal lobbying.	Civil penalties; disallowance.	Partly.	Standard certification; mirrored in subrecipient agreement.
Drug-Free Workplace Act (41 U.S.C. § 8101)	Recipient must maintain a drug-free workplace policy and notify employees.	Suspension; debarment.	No (County's own policy).	Confirm County policy in place; subrecipient agreement includes mirror obligation.
Debarment and Suspension (2 CFR Part 180; 2 CFR Part 2424)	Recipient may not contract with debarred or suspended parties.	Disallowance; audit finding.	Operationally yes.	SAM.gov verification before all subawards and major procurements; documentation retained.
Religious organizations (24 CFR 570.200(j))	Limitations on use of CDBG funds for inherently religious activities; equal-treatment rules for faith-based providers.	Disallowance.	Partly.	Likely inapplicable to water infrastructure; verify at scoping.



### 11. Idaho Constitutional Limitations (Independent of Grant Terms)

Even where every federal and state grant requirement can be met, the County must satisfy itself that sponsorship does not violate Idaho constitutional limitations.

Obligation	Substance of the requirement	Consequence of non-compliance	Delegable to third party?	Residual risk & mitigation
Art. VIII § 4 — Lending of Credit	Counties may not lend their credit to or in aid of any individual, association, or corporation.	Sponsorship arrangement could be challenged as unconstitutional; invalidation of obligations.	N/A — analysis is the County's.	Document the public purpose served by sponsorship; ensure County receives consideration commensurate with risk; avoid arrangements that are purely accommodations to private interests.
Art. XII § 4 — Aid to Private Corporations	Counties may not loan, give, or pledge credit to any company, association, or corporation, or become subscriber or stockholder, except as expressly permitted.	Same as above.	N/A.	Consider legal status of Requesting Entity (nonprofit, water association, special district) and structure of benefit; legal opinion from Civil Prosecutor before sponsorship of private-benefit projects.

### Project-Specific Addendum Checklist

To be completed for each individual ICDBG sponsorship request as a supplement to this standing Crosswalk.

- Confirmation that each authority above remains current (date checked: \_\_\_\_\_).
- Project description and eligible activity category identified.
- National objective and supporting documentation identified.
- Environmental review level determined (exempt / categorically excluded / EA / EIS).
- Davis-Bacon applicability determined (construction contracts > \$2,000?).

## QUICK REFERENCE

### Authorities Cited — County Grant Sponsorship Project

*Prepared for internal reference. Verify currency before relying on any citation in a formal document.*

#### Federal Regulations

##### ***CDBG Program (HUD)***

**24 CFR Part 570** — Community Development Block Grants. Subpart I governs State CDBG programs (under which Idaho's ICDBG operates).

**24 CFR 570.482** — Eligible activities under the State CDBG program.

**24 CFR 570.483** — National objectives (low/mod income benefit; slum/blight; urgent need).

**24 CFR 570.486** — Local government requirements, including citizen participation.

**24 CFR 570.489(h)** — Conflict of interest rules for State CDBG.

**24 CFR 570.490** — Recordkeeping requirements.

**24 CFR 570.503** — Subrecipient agreements — required contents for passthrough.

**24 CFR 570.504** — Program income — tracking, use, and reporting.

**24 CFR 570.505** — Use of real property acquired or improved with CDBG funds.

**24 CFR 570.508** — Public access to program records.

##### ***Environmental Review***

**24 CFR Part 58** — Environmental review procedures for HUD-funded entities. County is the "responsible entity" for CDBG environmental review.

##### ***Uniform Administrative Requirements***

**2 CFR Part 200** — Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (the "Uniform Guidance").

**2 CFR 200.1** — Definitions, including "subrecipient."

**2 CFR 200.313** — Equipment management standards.

**2 CFR 200.317–.327** — Procurement standards for federal awards.

**2 CFR Part 200, Subpart F** — Single Audit Act requirements. Threshold raised to \$1,000,000 effective October 1, 2024.

##### ***Debarment, Lobbying, Workplace***

**2 CFR Part 180** — Government-wide debarment and suspension (nonprocurement).

**2 CFR Part 2424** — HUD's debarment and suspension regulations.

**24 CFR Part 87** — Restrictions on lobbying with federal funds.

**24 CFR Part 35** — Lead-based paint hazards in federally-assisted housing.

**24 CFR Part 75** — Section 3 — economic opportunities for low-income persons.

**Idaho Code § 67-2346** — Anti-Boycott Against Israel Act. Public entities may not contract with companies engaged in a boycott of Israel.

**Idaho Code § 67-2347** — ESG prohibition. Public contract awards over \$100,000 must be based on competitive pricing, contract requirements, and contractor qualifications; subjective ethical or sustainability criteria prohibited.

**Idaho Code § 67-2347A** — Boycott of certain industries (2024). Public entities may not contract with companies engaged in a boycott of enumerated industries.

**Idaho Code § 67-2359** — Prohibition on contracting with companies owned or operated by the government of China.

### ***Public Works***

**Idaho Code § 54-1926** — Public works bond requirements — performance and payment bonds for public works contracts.

### ***Public Records and Open Government***

**Idaho Code § 74-101 et seq.** — Idaho Public Records Act.

**Idaho Code § 74-201 et seq.** — Idaho Open Meetings Law.

---

## **Idaho Constitution**

**Article VIII, Section 4** — Counties may not lend their credit to or in aid of any individual, association, or corporation. Implicated when County sponsorship effectively channels public credit to a private beneficiary.

**Article XII, Section 4** — Counties may not loan, give, or pledge credit to any company, association, or corporation, or become subscriber or stockholder, except as expressly permitted.

---

## **Idaho Administrative Code and Program Authorities**

**IDAPA 28.02.03** — Idaho Department of Commerce — Rules Governing the Idaho Community Development Block Grant Program.

**IDAPA 28.02.03.350** — Incorporates by reference the ICDBG Application Handbook, Grant Administration Manual, and current Consolidated Plan.

**Idaho ICDBG Application Handbook** — Idaho Department of Commerce. Governs eligibility, scoring, application content, and threshold requirements. Current version published by the Department; verify before each application.

**Idaho ICDBG Grant Administration Manual** — Idaho Department of Commerce. Governs post-award administration: contracting, financial management, environmental review, labor standards, procurement, monitoring, and closeout.

**Idaho Consolidated Plan / Annual Action Plan** — HUD-approved state plan setting funding priorities and program design.

**BONNER COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**POLICY ON THIRD-PARTY GRANT SPONSORSHIP AND PASSTHROUGH**  
**FUNDING**

Policy No. [ ] Adopted: [Date] Effective: [Date]

**Section 1. Purpose**

The Bonner Board of County Commissioners (the "Board") recognizes that third-party entities, including nonprofit organizations, special districts, water associations, community groups, and other public or private entities, periodically request that the County serve as the applicant, sponsor, fiscal agent, or passthrough for grant funding from state, federal, or private sources. When the County agrees to such a role, the County assumes legal and financial obligations to the funding agency that may extend well beyond the practical involvement of the third party. This Policy establishes the standards, procedures, and required documentation governing such requests so that the Board may make informed decisions and protect County resources, while continuing to support beneficial projects in the community.

**Section 2. Scope and Applicability**

This Policy applies to any request that the County:

- Act as applicant or grantee of record for grant funding the substantive benefit of which will flow primarily to a third-party entity or its constituents;
- Act as a fiscal agent, sponsor, or passthrough through which grant funds are received and disbursed to or for the benefit of a third party;
- Execute certifications, assurances, or compliance commitments to a funding agency on behalf of, or to enable, a third-party project; or
- Hold title to, or assume custody of, real or personal property acquired with grant funds for the use or benefit of a third party.

This Policy does not apply to grants applied for and administered directly by the County for County operations, capital projects, or services delivered by County departments, except to the extent the Board determines specific provisions are useful guidance.

**Section 3. Policy Statement**

It is the policy of the Board that:

1. The County will not act as sponsor, applicant, fiscal agent, or passthrough for any third-party grant request except upon affirmative vote of the Board following the procedures set forth in this Policy.
2. Sponsorship is a discretionary act of the Board, not an entitlement of any requesting entity. The Board may decline any request for any lawful reason, including but not limited

9. The Requesting Entity's most recent audited financial statements (or, if none, reviewed or compiled statements), current operating budget, and a certificate of good standing with the Idaho Secretary of State, if applicable.
10. Certificates of insurance evidencing general liability, professional liability where applicable, workers' compensation, and any other coverage appropriate to the project, in amounts acceptable to the County and naming the County as additional insured.
11. A written allocation of responsibilities identifying, for each obligation arising under the grant, which party (County or Requesting Entity) will perform the obligation and bear its cost.
12. A written acknowledgment by the Requesting Entity that, as a condition of sponsorship, it will execute a subrecipient or sponsorship agreement in the form required by the County, including indemnification of the County.
13. If the grant is federally funded or has total project costs reasonably expected to exceed \$100,000, a compliance memorandum prepared by a qualified Grant Administrator engaged at the Requesting Entity's expense, addressing each item in the Compliance Crosswalk required by Section 6.
14. Such additional information as the County's Civil Prosecutor, Clerk, Auditor, or designated Grants Coordinator may reasonably require.

## **Section 6. Compliance Crosswalk and Risk Assessment**

Prior to Board action, County staff or the Grant Administrator engaged under Section 5(9) shall prepare a Compliance Crosswalk that, for each statute, regulation, manual, plan, certification, or other authority cited as binding on the County, sets forth:

- The substance of the obligation the County would assume;
- The legal, financial, and administrative consequences of non-compliance, including potential repayment, debarment, civil penalties, or criminal exposure;
- Whether the obligation can be contractually delegated to the Requesting Entity, and if so, the mechanism and limits of such delegation;
- The residual risk remaining with the County after any such delegation; and
- Any mitigating measures recommended (e.g., insurance, bonds, escrow, withholding, certifications).

The Compliance Crosswalk shall be accompanied by a one-page Risk Summary for the Board addressing, at minimum:

- Total dollar exposure, including match, potential disallowed costs, and reasonably foreseeable cost overruns;
- Whether the grant will cause County federal expenditures to approach or exceed the Single Audit Act threshold under 2 CFR Part 200, Subpart F;
- Applicability of federal cross-cutting requirements including but not limited to environmental review under the National Environmental Policy Act and 24 CFR Part 58,

23. Conflict of interest, anti-lobbying, debarment, and suspension provisions, and required federal and state certifications;
24. Provisions addressing ownership, custody, maintenance, and ultimate disposition of any real or personal property acquired with grant funds; and
25. Such other terms as the Civil Prosecutor determines are necessary to protect the County.

## Section 8. Approval Procedure

26. Requests shall be submitted to the [Clerk / Grants Coordinator / designated officer] not less than [30] days before the Board meeting at which action is requested, and not less than [60] days before any grant application deadline.
27. Staff shall not place a request on the Board's agenda until the submission required by Section 5 is complete and the Compliance Crosswalk and Risk Summary required by Section 6 have been prepared.
28. The Civil Prosecutor shall review the proposed Sponsorship Agreement and provide a written opinion to the Board regarding legal sufficiency and residual County risk.
29. The Board shall consider the request at a properly noticed public meeting. Approval requires a majority vote and shall be reflected in written findings that the Board has considered the Compliance Crosswalk and Risk Summary and determined that sponsorship serves a public purpose commensurate with the risk assumed.
30. No County official or employee is authorized to sign any grant document, certification, or assurance committing the County to sponsorship or passthrough obligations except pursuant to such Board approval.

## Section 9. Post-Award Administration and Oversight

Following award of a sponsored grant:

- The [Clerk / Grants Coordinator] shall maintain a centralized file containing the application, award, Sponsorship Agreement, Compliance Crosswalk, all certifications, and all required reports.
- The Requesting Entity shall provide quarterly written reports to the County addressing project progress, expenditures, compliance status, and any actual or anticipated deviations from the approved scope or budget. The County may require more frequent reporting.
- County staff shall promptly notify the Civil Prosecutor of any audit finding, monitoring finding, notice of non-compliance, claim, or threatened claim arising from the grant.
- Any amendment, extension, change in scope, or change in budget shall require prior written County approval, and any amendment materially increasing County risk shall require Board approval.

---

Commissioner

---

Commissioner

ATTEST:

---

County Clerk

DRAFT

## RESOLUTION NO. 2026-\_\_\_\_\_

### Bonner County Board of Commissioners Bonner County Third Party Grant Sponsorship Policy

**WHEREAS**, Bonner County, Idaho (the "County"), is a duly organized political subdivision of the State of Idaho, governed by the Board of County Commissioners (the "Board") pursuant to Title 31 of the Idaho Code; and

**WHEREAS**, the County periodically receives requests from taxing districts, nonprofit organizations, business entities, and other third parties that the County serve as the applicant, sponsor, fiscal agent, or passthrough for grant funding on behalf of such entities; and

**WHEREAS**, when the County agrees to serve in such a capacity, the County becomes the legally responsible party to the funding agency and assumes financial, legal, compliance, operational, and reputational liabilities, the scope of which is unique to each grant program and which often extends well beyond the County's practical involvement in the funded project; and

**WHEREAS**, such liabilities may include, without limitation, repayment of disallowed costs, audit findings, compliance with federal cross-cutting requirements, compliance with state statutory certifications, contractual liability to contractors and beneficiaries, and obligations under Title 2 of the Code of Federal Regulations and Title 24 of the Code of Federal Regulations for federally funded grants; and

**WHEREAS**, the Board finds that the adoption of a written policy establishing a clear and consistent process for receiving, reviewing, and deciding requests for County sponsorship of third-party grants will (a) protect the County from undue financial and legal exposure, (b) ensure that the Board has the information it needs to make informed decisions on such requests, (c) allocate to the requesting party the burden of producing the documentation necessary for County review, and (d) provide consistent treatment of all entities seeking County sponsorship; and

**WHEREAS**, the Board has reviewed the Bonner County Third-Party Grant Sponsorship Policy, together with its supporting documents identified below, which were prepared by County legal counsel for the Board's consideration; and

**WHEREAS**, the Board finds that the adoption of the Policy and its supporting documents is in the best interests of the County and its residents and serves a valid public purpose;

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF COUNTY COMMISSIONERS OF BONNER COUNTY, IDAHO, AS FOLLOWS:

**Section 1. Findings Incorporated.** The recitals set forth above are incorporated herein as findings of the Board.

**Section 2. Adoption of Policy.** The Bonner County Third-Party Grant Sponsorship Policy, attached hereto as Exhibit A and incorporated by reference, is hereby adopted as the policy of Bonner County.

**Section 3. Adoption of Supporting Documents.** The following supporting documents, prepared in conjunction with the Policy and incorporated by reference therein, are hereby adopted for use in administering the Policy:

- (a) the *Grant Sponsorship Intake Checklist*, attached as Exhibit B;
- (b) the *Idaho Community Development Block Grant Compliance Crosswalk*, attached as Exhibit C;
- (c) the form *Grant Sponsorship and Subrecipient Agreement*, attached as Exhibit D; and
- (d) the *Quick Reference Guide to Applicable Codes, Statutes and Laws*, attached as Exhibit E.

**Section 4. Application.** The Policy applies prospectively to all requests for County sponsorship of third-party grants received on or after the effective date of this Resolution. Requests pending as of the effective date may, in the discretion of the Board, be brought into compliance with the Policy or processed under the procedures in effect at the time of submission.

**Section 5. Authority of Civil Prosecutor.** The Bonner County Prosecuting Attorney's Office, acting in its civil capacity, is authorized to review proposed sponsorship requests for compliance with the Policy, to maintain and update the supporting documents as necessary to reflect changes in applicable law or County practice, to recommend amendments to the Policy for Board consideration, and to provide written opinions to the Board on individual sponsorship requests as contemplated by the Policy.

**Section 6. Administrative Updates to Supporting Documents.** The Civil Prosecutor is authorized to make administrative, non-substantive updates to the supporting documents, including updates to reflect amendments to cited statutes, regulations, or program manuals, and to correct clerical or typographical errors, without further action of the Board. Substantive amendments to the Policy or to the form Grant Sponsorship and Subrecipient Agreement shall be brought to the Board for approval.

**Section 7. No Limitation on Board Discretion.** Nothing in this Resolution or in the Policy limits the discretion of the Board to approve, deny, or condition any individual request for County sponsorship of a third-party grant. Sponsorship remains a discretionary act of the Board in each instance.

**Section 8. Severability.** If any provision of this Resolution, the Policy, or the supporting documents is held to be invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

**Section 9. Effective Date.** This Resolution shall take effect immediately upon its adoption by the Board.

**ADOPTED** as a Resolution of the Board of Commissioners of Bonner County upon a majority vote on the \_\_\_\_\_ of \_\_\_\_\_ 2026.

**BOARD OF BONNER COUNTY COMMISSIONERS**

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Asia Williams, Commissioner

\_\_\_\_\_  
Ron Korn, Commissioner

**ATTEST:** Michael Rosedale

**By:** \_\_\_\_\_  
Deputy Clerk



**Bonner County**  
**Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

June 2, 2026



**MEMORANDUM**

To: Bonner County Commissioners

Re: Fairgrounds Utilities

Several questions have been raised regarding ongoing oversight, maintenance and fees associated with the sewage dump station and associated water system located at the fairgrounds. Also, questions have come up regarding the party responsible for paying the natural gas utility bills for the Fairgrounds Shop and Extension Office.

The Fair Board has indicated a willingness to assume responsibility for some of these items if they can be addressed in stages. Per the email from the Fair Manager, dated 5/27/2026, the Fair Board is willing to assume full responsibility as soon as possible for the dump station and its associated water/sewer bill (City of Sandpoint Acct #08-03760.02). The Fair Board would then budget for and take full responsibility for the separate water system/sewer system (City of Sandpoint Acct #08-03700.00) at the beginning of the fiscal year 2027 as well as the associated Avista gas bill for the Fairgrounds Shop (labeled in Munis as "Fair/Groundskeeper Shop Gas"). In addition, the Fair Board noted that there is another Avista gas utility account labeled "Fairgrounds Office Gas" that heats the Extension Office not the Fairgrounds office, and as such, they respectfully request that the Extension Office take responsibility for it. Each of these proposed changes aligns with the current legal opinion regarding the duties and responsibilities of the Fair Board and Board of County Commissioners.

**A suggested Motion would be:** Based on the information before us, I move to approve the Fair Board's request to assume full responsibility starting at the beginning of the next billing cycle for the dump station and its associated water/sewer bill (City of Sandpoint Acct #08-03760.02). The Fair Board would then budget for and take full responsibility for the separate water system/sewer system (City of Sandpoint Acct #08-03700.00) at the beginning of the fiscal year 2027 as well as the associated Avista gas bill for the Fairgrounds Shop (labeled in Munis as "Fair/Groundskeeper Shop Gas"). The County will assume responsibility for payment of the Avista gas bill starting at the beginning of the next billing cycle for the account labeled "Fairgrounds Office Gas" associated with the Extension Office.

*Auditing Review - Approved*

Recommendation Acceptance:  yes  no

\_\_\_\_\_  
Brian Domke, Chair

\_\_\_\_\_  
Date