



Bonner County Ambulance Service District Board

Brian Domke

Asia Williams

Ron Korn

AGENDA FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT MEETING

July 1, 2026 – Start 8:30 A.M. – End 9:00 A.M.

Bonner County Administration Building, 1500 Highway 2, Room 338, Sandpoint, ID

*****LIVESTREAM:** <https://www.youtube.com/channel/UCsFUpuVj8VtuATY4eAD7e4Q/videos>

You are invited to a Zoom Webinar

When: July 1, 2026, at 8:30 A.M. – 9:00 A.M. Pacific Time (US & Canada)

Topic: Bonner County Board of Bonner County Ambulance Service District's Meeting

Join from PC, Mac, iPad, or Android:

<https://bonnercounty.zoom.us/j/81821324729>

*****For Those Electronically Participating:**

Use of the Zoom link is not intended as a substitute for in person or written participation in the proceedings of County business. It is possible to have technology issues with the Zoom link to include, but not limited to, difficulty hearing and being heard.

If you have information to communicate to the County, please come in person or send your information in writing. The County cannot assure that the information will be received via Zoom. Use of Zoom is at risk of the user. Technology failure will not result in the County re-agendizing and/or accepting post deadline information on any given item or issue. In-person attendance is recommended.

CALL TO ORDER

ADOPT THE ORDER OF AGENDA

CONSENT AGENDA – Action Item

- 1) Bonner County Ambulance Service District Minutes, June 17, 2026
- 2) Invoices Over \$5K: Systems Design West, **Totaling \$34,479.99**

BCASD

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #18; **Totaling \$79,145.71**

PUBLIC COMMENT*



Bonner County Ambulance District

Board of Commissioners

Brian Domke Asia Williams Ron Korn

July 1, 2026

Memorandum

**CONSENT
AGENDA**

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda

The Consent Agenda Includes:

- 1) Bonner County Ambulance Service District Minutes, June 17, 2026
- 2) Invoices Over \$5K: Systems Design West, **Totaling \$34,479.99**

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☒ Yes ☐ No

Ron Korn, Chair

Date



Bonner County
Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

**MINUTES FOR THE BONNER COUNTY
AMBULANCE SERVICE DISTRICT**

June 17, 2026 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, June 17, 2026, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke and Korn were present. Commissioner Korn called the meeting to order at 11:16 a.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED

Commissioner Domke made a motion to amend the order by removing the BCASD Item #3 – Action Item: Discussion/Decision Regarding BCASD Lease Purchase of Seven LifePak 35 Cardiac Monitors. Commissioner Korn stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

Commissioner Domke made a motion to adopt the Order of the Agenda as amended.

Commissioner Korn stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes, June 3, 2026

Commissioner Domke made a motion to adopt the Consent Agenda as presented.

Commissioner Korn stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

BCASD – Sarah Nixon & Jeff Lindsey

1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #17, **Totaling \$18,747.13**

Commissioner Domke made a motion to approve payment of the FY26 BCASD Claims in Batch #17, totaling \$18,747.13

Commissioner Korn stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Grant Award for Summer Paramedic Staffing

Jeff talked about having a paramedic stationed at the Sam Owen fire station in years past and how beneficial this has been. At least one life has been confirmed saved due to having a paramedic stationed there. They would like to have a paramedic stationed there again until Labor Day, the busier months.

Discussion followed.

Commissioner Domke made a motion to accept the Grant from the Sam Owen Firefighters Foundation Inc in the amount of \$30,000 to provide paramedic staffing for summer operations in the Hope and Clark Fork area.

Commissioner Korn stepped down from the chair and seconded the motion.

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Commissioner Domke talked about working toward becoming budget neutral. This will be a multi-year process. He also talked about an MOU between the district and the county. Commissioner Domke went over a list of other tasks that have either been completed or are still in the works.

- Lengthy discussion was had regarding the future of EMSAC and if it is beneficial to keep having meetings. There was talk about reducing the number of meetings to either annually or every six months. A new resolution would need to be created as the current one requires meetings no less than quarterly. The commissioners think the reduction in meetings could be a conversation down the road, but they want to leave the meetings quarterly for now.

Public Comment*

None

The meeting was adjourned at 11:49 a.m.

Clerk: *Lauren Reichenbach*

By _____
Commissioner Ron Korn, Chair

Date _____

DRAFT



Bonner County Ambulance District
Board of Commissioners
Brian Domke Asia Williams Ron Korn

July 1, 2026

Memorandum

**Consent
Agenda**

To: Bonner County Ambulance Service District Board

Payment of Systems Design West invoice GEMTID2305 in the amount of \$34,479.99 for GEMT consulting.

Bookkeeper Review: ☒ **APPROVED**

Email is attached verifying that auditing has verified that the funds to cover this item are within the budget; this is required for any expenditure/budget adjustment request.

Distribution: _____ Original to BCASD

A suggested Motion would be: Based on the information before us, I move to approve the payment of the Systems Design West invoice in the amount of \$34,479.99.

Recommendation Acceptance: ☐ Yes ☐ No

Ron Korn, Chair

Date

INVOICE

SYSTEMS DESIGN WEST LLC
PO Box 3510
Silverdale, WA 98383

admin@sdwems.com
+1 (360) 394-7020
www.systemsdesignems.com



Bill to
Bonner County EMS
521 S Division Ave
Ste 131
Sandpoint, ID 83864-2092

Ship to
Bonner County EMS
521 S Division Ave
Ste 131
Sandpoint, ID 83864-2092

Invoice details

Invoice no.: GEMTID2305
Terms: Net 30
Invoice date: 06/16/2026
Due date: 07/16/2026

#	Product or service	Description	Qty	Rate	Amount
1.	PCG Consulting Services	PCG SFY 2023 Cost Report Consulting Services	255407.31	\$0.135	\$34,479.99
Total					\$34,479.99

Ways to pay

BANK

Late fees of 1.5% per month may apply to all overdue invoices.

Payments may be made via mailed check, online via the above payment link for a fee, or other method previously arranged with our office.

[View and pay](#)



Bonner County Ambulance District

Board of Commissioners

Brian Domke Asia Williams Ron Korn

July 1, 2026

Memorandum

Item 1

To: Bonner County Ambulance Service District Board

Re: FY26 BCASD Claims in Batch #18

The Bonner County Ambulance Service District presented the FY26 BCASD Claims Batch #18, **Totaling \$ 79,145.71.**

A suggested Motion would be: Based on the information before us, I move to approve the payment of the FY26 BCASD Claims in Batch #18, totaling \$79,145.71.

Recommendation Acceptance: ☐ Yes ☐ No

Ron Korn, Chair

Date

Bonner County Ambulance Service District

Accounts Payable Report

7/1/2026

Batch: 18

Amount: \$79,145.71

Commissioner's Approval:

Vendor	Bill amount	Due date	Invoice date	Invoice number	QuickBooks Desktop Account
AT&T Mobility-CC	\$ 1,104.00	07/04/2026	06/04/2026	GBJ052026	Utilities:Internet
AVISTA	\$ 105.97	06/17/2026	06/17/2026	4788807179_06.17.26	Utilities:Electric
BOUND TREE MEDICAL, LLC.	\$ 54.06	07/09/2026	06/09/2026	86236827	Supplies:Medical
BOUND TREE MEDICAL, LLC.	\$ 76.87	07/15/2026	06/15/2026	86242993	Supplies:Medical
CANON FINANCIAL SERVICES, INC.	\$ 104.39	08/01/2026	06/11/2026	43385652	Supplies:Stations & Office
Clark Fork Valley Ambulance	\$ 4,057.50	07/01/2026	07/01/2026	07.01.2026	Contract Services:Clark Fork
Coleman Oil Company LLC	\$ 3,039.17	06/25/2026	06/15/2026	CP-0407901	Vehicles:Fuel & Gas
EMS Technology Solutions LLC	\$ 76.00	07/10/2026	06/10/2026	INV5006	Computer & Software
Far-North Logo Shop	\$ 607.50	07/22/2026	06/22/2026	108069	Uniforms
Gription Tire Pros	\$ 887.94	07/15/2026	06/15/2026	77854	Vehicles:Repairs & Maintenance
HENRY SCHEIN	\$ 153.67	07/08/2026	06/08/2026	58035690	Supplies:Medical
HENRY SCHEIN	\$ 154.80	07/02/2026	06/02/2026	57770720	Supplies:Medical
HENRY SCHEIN	\$ 57.54	07/09/2026	06/09/2026	58043296	Supplies:Medical
HENRY SCHEIN	\$ 17.38	07/16/2026	06/16/2026	58336922	Supplies:Medical
HENRY SCHEIN	\$ 54.51	07/17/2026	06/17/2026	58387946	Supplies:Medical
HENRY SCHEIN	\$ 97.36	07/09/2026	06/09/2026	58077955	Supplies:Medical
HENRY SCHEIN	\$ 312.85	07/10/2026	06/10/2026	58035691	Supplies:Medical
HENRY SCHEIN	\$ 13.00	07/09/2026	06/09/2026	58042850	Supplies:Medical
HENRY SCHEIN	\$ 346.80	07/15/2026	06/15/2026	58281285	Supplies:Medical
HENRY SCHEIN	\$ 92.39	07/15/2026	06/15/2026	58287271	Supplies:Medical
Insight Distributing, Inc.	\$ 634.65	07/17/2026	06/17/2026	0556942-IN	Supplies:Stations & Office
Jennifer R Wyman LLC	\$ 1,200.00	06/30/2026	06/30/2026	2448	Contract Services:Bookkeeping & Accounting

Kootenai County Emergency Medical Service	\$	797.00	07/01/2026	07/01/2026	07.01.2026	Contract Services:Kootenai County
oxarc Inc.	\$	325.81	07/05/2026	06/05/2026	32589865	Supplies:Oxygen
Priest Lake EMTS Inc	\$	4,057.50	07/01/2026	07/01/2026	07.01.2026	Contract Services:Priest Lake
RAMP	\$	45.00	05/11/2026	05/11/2026	-	Computer & Software
RAMP	\$	45.00	06/11/2026	06/11/2026	-	Computer & Software
RAMP	\$	156.00	05/08/2026	04/08/2026	-	Training & Education
RAMP	\$	210.00	05/08/2026	04/13/2026	-	Training & Education
RAMP	\$	189.00	05/08/2026	04/14/2026	-	Training & Education
RAMP	\$	18.00	05/08/2026	04/14/2026	-	Training & Education
RAMP	\$	154.26	05/08/2026	04/14/2026	-	Supplies:Stations & Office
RAMP	\$	2.17	05/08/2026	04/14/2026	-	Supplies:Stations & Office
RAMP	\$	68.56	05/08/2026	04/14/2026	-	Supplies:Stations & Office
RAMP	\$	214.77	05/08/2026	04/14/2026	-	Supplies:Stations & Office
RAMP	\$	399.78	05/08/2026	04/14/2026	-	Supplies:Stations & Office
RAMP	\$	8.65	05/08/2026	05/03/2026	-	Computer & Software
RAMP	\$	3,633.00	05/08/2026	05/04/2026	-	Training & Education
RAMP	\$	881.68	05/08/2026	05/04/2026	-	Supplies:Medical
RAMP	\$	50.00	05/08/2026	05/07/2026	-	Supplies:Stations & Office
RAMP	\$	37.00	05/08/2026	05/07/2026	-	Training & Education
RAMP	\$	179.00	06/08/2026	05/09/2026	-	Supplies:Stations & Office
RAMP	\$	1,987.50	06/08/2026	05/12/2026	-	Uniforms
RAMP	\$	499.98	06/08/2026	05/15/2026	-	Vehicles:Repairs & Maintenance
RAMP	\$	857.52	06/08/2026	06/08/2026	-	Capital Vehicles
Ronald D Jenkins MD	\$	3,780.00	07/01/2026	07/01/2026	07.01.2026	Contract Services:Medical Director
Schweitzer Fire District	\$	3,423.50	07/01/2026	07/01/2026	07.01.2026	Contract Services:Schweitzer
South Fork Hardware - Sandpoint	\$	21.98	06/22/2026	06/22/2026	431576	Supplies:Stations & Office
South Fork Hardware - Sandpoint	\$	7.99	06/20/2026	06/20/2026	431524	Supplies:Stations & Office
SYSTEMS DESIGN WEST LLC	\$	6,042.14	07/09/2026	06/09/2026	20261312	Contract Services:Professional & Legal
SYSTEMS DESIGN WEST LLC	\$	34,479.99	07/16/2026	06/16/2026	GEMTID2305	Contract Services:Professional & Legal
Trilogy Medwaste West LLC	\$	177.60	06/30/2026	05/31/2026	1969630	Utilities:Medical Waste
WAT, inc.	\$	1,077.00	06/09/2026	06/09/2026	BonnerCoEMS-260603-a	Capital Equipment
WAT, inc.	\$	2,069.98	06/17/2026	06/17/2026	BonnerCoEMS-260603-b	Capital Equipment
SUBTOTAL	\$	79,145.71				