



Bonner County

Board of Ambulance Service District

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY AMBULANCE SERVICE DISTRICT

July 2, 2025 – 11:00 AM – 12:00 PM

Bonner County Administration Building

1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Wednesday, July 2, 2025, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Domke and Williams were present. Commissioner Williams called the meeting to order at

ADOPT THE ORDER OF AGENDA

Commissioner Domke made a motion to adopt the Order of the Agenda as presented. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

1) Bonner County Ambulance Service District Minutes June 18, 2025

Commissioner Domke made a motion to adopt the Consent Agenda as presented. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

BCASD – Alan Brinkmeier

1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #38; **Totaling \$17,870.57**

Commissioner Domke made a motion to approve payment of the FY25 BCASD Claims in Batch #38, Totaling \$17,870.57. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation

1) Task List: Review & Updates

- Briefly discussed the budget plan
- Briefly discussed legal counsel providing agreements between the BCASD and County, focusing on the scope of work
- Definition and legal function of the BCASD and the Ordinance
- Establishment of services, this will become part of the JPA
- Buildings and vehicles – addressing ownership etc., will be in the JPA
- Job Description updates
- Insurance – auto/liability are done, medical in progress
- Need to work with other agencies on budgets and needs
- Discussed staffing levels
- Added to list: advisory council-update purpose and by laws and partner agencies-agreements

2) Budget Forecast Update

- Chief Lindsey presented and discussed the budget forecast through October. He met with the Comptroller, just waiting on the benefits cost. Briefly discussed another TAN at the beginning of the next calendar year. Will meet with GEMT next week regarding what the revenue (Medicaid) might look like next year.

Public Comment*

- Wayne Martin – Appreciates the response to the emails he sends. He knows that there are a lot of ambulance districts that use TANS and thinks they should use that until they don't need to. Asked about the gap period and minimum plus 1 (staffing).

The meeting was adjourned at 9:35 a.m.

Clerk: *Alisa Schoeffel*

By *Asia Williams*
Commissioner Asia Williams, Chair

7-23-2025
Date