Bonner County Ambulance District

Board of Commissioners

Brian Domke Asia Williams Ron Korn

CONSENT AGENDA

October 15, 2025

Memorandum

To: Bonner County Ambulance Service District Board

Adopting the Order of the Agenda As Presented

A suggested Motion would be: Based on the information before us, I move to Adopt the Order of the Agenda as presented.

Consent Agenda
The Consent Agenda Includes:
1) Bonner County Ambulance Service District Minutes, September 29, 2025

A suggested Motion would be: Based on the information before us, I move to approve the Consent Agenda as presented.

Recommendation Acceptance: ☒ Yes ☐ No

Brian Domke, Chair 10/15/25
Date

Bonner County

Board of Ambulance Service District

Brian Domke Asia Williams Ron Korn

MINUTES FOR THE BONNER COUNTY
AMBULANCE SERVICE DISTRICT
September 29, 2025 – 1:00 PM
Bonner County Administration Building
1500 Highway 2, Third Floor Conference Room, Sandpoint, ID

On Monday, September 29, 2025, the Bonner County Board of Ambulance Service District met for their regularly scheduled meeting. Commissioners Williams and Korn were present. Commissioner Korn called the meeting to order at 1:00 p.m.

ADOPT THE ORDER OF AGENDA AS PRESENTED / AMENDED
Commissioner Williams made a motion to adopt the Order of the Agenda as presented. Commissioner Korn seconded the motion.
Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; The motion carries.

CONSENT AGENDA – Action Item
1) Bonner County Ambulance Service District Minutes September 3, 2025
Commissioner Williams made a motion to adopt the Consent Agenda as presented. Commissioner Korn seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes. The motion carries.

BCASD – Sarah Nixon
1) Action Item: Discussion/Decision Regarding FY25 Claims Batch #51; Totaling **$19,964.89**
Commissioner Williams made a motion to approve payment of the FY25 BCASD Claims in Batch #51, totaling $19,964.89. Commissioner Korn stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Medical Director Agreement; **$45,360.00 Annually**
Commissioner Williams made a motion to approve and sign the Medical Director Agreement between Dr. Jenkins and BCASD for the 2026 fiscal year. Commissioner Korn stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding Medical Transport Agreements:
Clark Fork Valley Ambulance **$48,690 Annually**
Schweitzer Fire District **$41,082 Annually**
Priest Lake EMTs Inc **$48,690 Annually**
Kootenai County Emergency Medical Services System **$9,564 Annually**
These agreements will all be paid for in installments throughout the year. Commissioner Williams asked about the area close to Kootenai County and the cost of transporting someone who is not a county resident.
Commissioner Williams made a motion to approve the Bonner County Ambulance District's Medical Transport agreements with Clark Fork Valley Ambulance in the amount of $48,690 annually, Schweitzer Fire District in the amount of $41,082 annually, Priest Lake EMTs Inc. in the amount of $48,690 annually, and Kootenai County Emergency Medical Services System in the amount of $9,564 annually.
Commissioner Korn stepped down from the chair and seconded the motion.
Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

MISCELLANEOUS BUSINESS - Action Items / Discussion / Decision / Recommendation
1) Task List: Review & Updates

- Commissioner Williams discussed that she got to participate in some of the training and got to answer some questions from staff and the public. She also discussed the terms of insurance, whether the district will buy another policy or stay on with the county. The accountant for the district needs better communication with the county to ensure a smoother transition.
  She discussed the direction the district will go with PERSI as well. While the ambulance district will remain with PERSI, Commissioner Williams stressed that the district needs its own accounting outside of the county.
  There is an additional $200,000 that will be put into the budget that was originally thought to not be part of the district's budget. However, this does not negate the possibility of a TAN. There have been suggestions to dissolve the ambulance district and rebuild it. Commissioner Williams discussed insurance premiums.
- Jeff reiterated that the district will continue with PERSI. The board agreed with this statement.

Commissioner Williams asked if the district anticipates a period where PERSI will be behind. Jeff said that PERSI will not see a lapse. The district has been run as county employees for a long time, and PERSI sees the separation basically as a firing of the ambulance district employees by the county and a rehiring by the newly separated ambulance district.

Commissioner Williams talked about an increase in pay for bookkeeper for the period of transition and once the dust settles, the board needs to look again at a fair rate of pay going forward, taking into consideration the new duties put on their shoulders. They will review this in roughly 90 days following the separation.

The meeting was adjourned at 1:21 p.m.

Clerk: *Lauren Reichenbach*

By ______________________
Commissioner Brian Domke, Chair

10/15/25
Date