



Bonner County

Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

November 4, 2025 – 9:00 AM

Bonner County Administration Building
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, November 4, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Domke called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT THE ORDER OF AGENDA AS PRESENTED

Commissioner Williams made a motion to adopt the Order of the Agenda as presented. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes October 29, 2025
- 2) Liquor License(s): Express Lane, Sandpoint; Chevron Downtown, Sandpoint; Chevron at the Bridge, Sandpoint; Honey Hive, Sandpoint; Nordman Resort, Priest River; Samuels Store, Sandpoint; Chimney Rock Café, Priest Lake; Sandpoint Gas N Go, Sandpoint; Talus Rock Retreat, Sandpoint; Jammer, Priest River; Pend D'Oreille Winery, Sandpoint (2); Travel America Plaza, Sagle
- 3) Plat(s) for Approval: MLD0032-25, Church Acres; MLD0023-25, McCutchan Lots; MLD0036-24, Replat of Lot 1, Block 1, Cedar Grove Second Addition
- 4) Invoices Over \$5k: Solid Waste (Enviro Tech, **\$6,363.90**); Technology (**Confidential, \$16,303**)

Commissioner Korn made a motion to adopt the Consent Agenda as presented. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #05, **Totaling \$139,537.99**
Commissioner Williams made a motion to approve payment of FY26 Claims Batch #05 totaling \$139,537.99. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.
- 2) Action Item: Discussion/Decision Regarding FY26 Demands Batch #05, **Totaling \$9,317.28**
Commissioner Korn and made a motion to approve payment of FY26 Demands Batch #05, Totaling \$9,317.28. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

Clerk Rosedale made a brief announcement regarding the precincts that do not have an Election today.

SHERIFF– Ror Lakewold

- 1) Action Item: Discussion/Decision Regarding Jail Budget Carry Over Funds from FY25 to FY26;
Resolution

Commissioner Williams made a motion to approve Resolution, number to be assigned, authorizing the Clerk to open the Sheriff's Office Jail budget and carry forward fiscal year 2025 funds totaling \$213,378.00 to the Bonner County Sheriff's Office Jail Budget as detailed in the Resolution.

Commissioner Korn seconded the motion.

PUBLIC COMMENT:

- Jim Leighty – Curious if there is a substantiation of completion before making a payment

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes.
The motion carries.

ROAD & BRIDGE –Jason Topp

- 1) Action Item: Discussion/Decision Regarding Purchase of Bits; **\$45,432**

Commissioner Korn made a motion to approve the purchase of the plow and grader bits from EB Blades for the sum of \$45,432.00. Funds coming from budget Line 002-7080 Bits. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Purchase of Sanders; **\$44,700**

Commissioner Williams made a motion to approve the purchase of two (2) custom-built sanders from Steve Peck Fabrication, LLC for the total combined sum of \$44,700.00. Funds coming from budget Line 002-9520 Capital Heavy Equipment. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

- 3) Action Item: Discussion/Decision Regarding FY2026 Grader Bid Advertisement / Buy Back Option

Commissioner Korn made a motion to approve the notice of advertisements to replace one (1) motor grader for the Road and Bridge Department and to approve the use of the buyback option. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

SOLID WASTE – Bob Howard

- 1) Action Item: Discussion/Decision Regarding Acceptance of Pacific Steel & Recycling Metal Waste Contract

Commissioner Korn made a motion to approve that the County approve the contract for Pacific Steel and Recycling for the removal of metal piles at Dickensheet, Colburn, and Idaho Hill for the 2025-2026 fiscal year. Pacific Steel and Recycling will pay Bonner County \$101.00 per ton. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Acceptance of GrayMar Household Hazardous Waste Contract

Commissioner Williams made a motion to approve that the County approve the GrayMar household hazardous waste contract. The contract will allow for GrayMar to collect, package, transport, and dispose of Bonner County residential household hazardous waste from October 1, 2025 through September 30, 2026. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

- 3) Action Item: Discussion/Decision Regarding Acceptance of Wood Grinding Contract for Wood Solutions LLC

Commissioner Korn and made a motion to approve that the County approve the contract for Wood Solutions LLC for the removal of wood piles at Dickensheet, Colburn, and Idaho Hill for the 2025-2026 fiscal year. Wood Solutions will charge Bonner County \$49.50 per ton. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

4) Action Item: Discussion/Decision Regarding Budget Carryover FY2025 to FY2026; **Resolution** Commissioner Williams made a motion to approve Resolution, number to be assigned, authorizing the Clerk to open the Solid Waste FY2026 budget and carry forward Fiscal 2025 funds totaling \$16,000.00 to Bonner County Solid Waste Capital Construction fund 023-9480. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

5) Action Item: Discussion/Decision Regarding Budget Carryover FY2025 to FY2026; **Resolution** Commissioner Korn made a motion to approve Resolution, number to be assigned, authorizing the Clerk to open the Solid Waste FY2026 budget and carry forward from FY2025 funds: \$500,000 from 023-9480 Capital Improvements, \$390,000 from 023-9470 Land Improvements, and \$60,000.00 from 023-7530. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

6) Action Item: Discussion/Decision Regarding Establishing Solid Waste Fees; **Resolution** There was discussion among the board and SW Director regarding the fees as presented. Commissioner Williams made a motion that Bonner County approve the Resolution, number to be assigned, to establish the disposal fees effective December 1, 2025 with the noted typographical changes as presented regarding the extra Solid Waste stickers and with confirmation from Solid Waste that the Board of Commissioners did not identify Household Hazardous Waste at no charge up to 10 gallons per event versus no charge up to 10 gallons per event with Solid Waste sticker; to include the wood brush typographical error as well. Commissioner Korn seconded the motion. There was additional discussion among the board. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

JUSTICE SERVICES – Ron Stultz

1) Action Item: Discussion/Decision Regarding Bonner County Justice Services Juvenile Justice 24/25 Annual Report to DJC

Commissioner Korn made a motion to approve the Bonner County Justice Services Juvenile Justice 24/25 Annual Report to the Idaho Department of Juvenile Corrections as prepared by Justice Services. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

TECHNOLOGY– Jacob Storms

1) Action Item: Discussion/Decision Regarding Sole Source Purchase, Email Migration; **\$128,201.52**

Commissioner Williams made a motion to move that the County move to approve Resolution, number to be assigned, the advertisement of, and of exercise of a sole source purchase agreement for the email migration, sum of \$128,201.52 as detailed in the attached resolution and to authorize the Chair to sign administratively. Commissioner Korn seconded the motion.

PUBLIC COMMENT:

- Fred Arn – Confused about the terminology used and the amount of money for a data transfer, why is this so expensive

Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

EXTENSION OFFICE– Jennifer Jensen

1) Action Item: Discussion/Decision Regarding University of Idaho, Extension, County Extension Budget Agreement

Commissioner Korn made a motion to approve as amended, the University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Proposal for Winter Maintenance
Commissioner Williams made a motion to approve the Winter Maintenance Proposal from Lippert Excavation & Pipeline, Inc. for the Bonner County Extension Office parking lot and allow the Chair to

sign. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

3) Action Item: Discussion/Decision Regarding New Copy Machine Lease Agreement
Commissioner Korn made a motion to approve the Copy Machine Lease Agreement from Canon U.S.A. as amended for the 60-month lease of the Canon Image Force C5150 at a rate of \$235.52 per month for the lease and \$0.0074 per black and white copy and \$0.0458 per color copy and allow the Chairman to sign. Commissioner Williams seconded the motion.

PUBLIC COMMENT:

- Wayne Martin – Is Canon the same company that the County uses

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

AIRPORT – Dave Schuck

1) Action Item: Discussion/Decision Regarding Hangar Shelter Lease
Commissioner Williams made a motion that Bonner County enter into this lease agreement and that the Chair sign administratively. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

2) Action Item: Discussion/Decision Regarding Surplus Aerial Navigational Aid Equipment;
Resolution

Commissioner Korn made a motion that Bonner County adopt this resolution and offer this surplus equipment for sale. Commissioner Williams seconded the motion.

PUBLIC COMMENT:

- Wayne Martin – How is the value/cost of equipment determined

Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

NOXIOUS WEEDS – Chase Youngdahl

1) Action Item: Discussion/Decision Regarding Destruction of Records; **Resolution**
Commissioner Williams made a motion to approve Resolution, number to be assigned, authorizing the destruction of Bonner County herbicide application records and state noxious weed cost share records as requested. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

PRIEST LAKE GROOMER ADVISORY BOARD – Matt Zoeller

1) Action Item: Discussion/Decision Regarding Appointment of Members to the Priest Lake Groomer Advisory Board; **Resolution**

Commissioner Korn made a motion to approve Resolution, number to be assigned, reappointing Jim Peirone, Mike Courteau, Doug Cossette, Keith Hansen, & Larry Bryant as members on the Priest Lake Groomer Advisory Board and complete a two-year term beginning November 15, 2025 and ending November 16, 2027, and appointing Matt Spilker and Nate Lewis as members on the Priest Lake Groomer Advisory Board and complete a one-year term beginning November 15, 2025 and ending November 15, 2026. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

DISTRICT 1 COMMISSIONER UPDATE

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update

DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time

5) Questions from the Public

- Mike Williams – asked about will-serve letters and what the county’s responsibility is

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

PUBLIC COMMENT* Opened at 10:55 a.m.

- Wayne Martin – Thanked the board for their work and how they are conducting business. To R&B – the striping on Dufort looks wonderful. Discussed AI and the problems with it. Commented on quiet zones.
- Chuck Loman – Provided an update to the museum, announced an upcoming event
- Fred Arn – Provided ways to generate revenue and commented on paying for email migration
- Amy Lunsford – Would like for the board to enlighten her regarding why some directors do a great job at being prepared for meetings and explaining where funds are going and get hassled by the board, yet thousands of dollars go to the Sheriff’s department with no transparency or accountability
- John DuPree – Discussed the tone of the prior comment, happy that this board is micromanaging expenditures
- Jim Leighty – Thinks that what Amy said is reasonable, historically the Sheriff’s office has not been scrutinized, and they have a lot of confidential expenditures, there is some hypocrisy going on here
- Fred Arn – What is the update on BPW, is it still our park?

Commissioner Domke called a 5-minute recess at 11:18 a.m.

Reconvened at 11:29 a.m.

EXECUTIVE SESSION - BOCC

Commissioner Williams made a motion to enter into Executive Session pursuant to Idaho Code § 74-206 (1)(F) Litigation. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Reconvene at 11:45 a.m.

Commissioner Williams made a motion to move forward as discussed with counsel regarding settlement authority. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Korn – Yes; Commissioner Williams – Yes. The motion carries.

EXECUTIVE SESSION – HR/Prosecutor

HR Director Jonathan Holmgren advised that this issue was resolved and there was no need to move into Executive Session.

The meeting was adjourned at 11:46 a.m.

Clerk: *Alisa Schoeffel*

The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of November 4, 2025 – November 17, 2025. Copies of the complete meeting minutes are available upon request.

On Tuesday, November 4, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

On Wednesday, November 5, 2025, Tax Cancellation were held pursuant to Idaho Code § 74-204(4)

On Wednesday, November 5, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(D) Records Exempt

On Wednesday, November 5, 2025, a Special Meeting with Procurement was held pursuant to Idaho Code § 74-204(4)

On Thursday, November 6, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(B) Personnel

On Thursday, November 6, 2025, a Planning Workshop was held pursuant to Idaho Code § 74-204(4)

On Thursday, November 6, 2025, a Special Meeting with HR was held pursuant to Idaho Code § 74-204(4)

On Monday, November 10, 2025, a Solid Waste Update was held pursuant to Idaho Code § 74-204(4)

On Monday, November 10, 2025, a Special Meeting with the Assessor was held pursuant to Idaho Code § 74-204(4)

On Monday, November 10, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

On Wednesday, November 12, 2025, a Special Meeting with Auditing was held pursuant to Idaho Code § 74-204(4)

On Wednesday, November 12, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

On Wednesday, November 12, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

On Thursday, November 13, 2025, an Elections Canvass was held pursuant to Idaho Code § 74-204(4)

On Thursday, November 13, 2025, a Planning Workshop was held pursuant to Idaho Code § 74-204(4)

On Thursday, November 13, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

ATTEST: Michael W. Rosedale

By 
Commissioner Brian Domke, Chair

By 
Deputy Clerk

November 18, 2025

Date