



Bonner County

Board of Commissioners

Brian Domke

Asia Williams

Ron Korn

MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING

December 2, 2025 – 9:00 AM

Bonner County Administration Building
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, December 2, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Janine Shepard and the Pledge of Allegiance followed.

ADOPT THE ORDER OF AGENDA AS PRESENTED

Commissioner Korn made a motion to adopt the Order of the Agenda as presented. Commissioner Williams seconded the motion. There was a brief discussion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

CONSENT AGENDA – Action Item

- 1) Bonner County Commissioners' Minutes November 25, 2025
- 2) Invoice(s) Over \$5k: Risk (Fox Autobody, **\$9,698.64**); Prosecutor (Karpel, **\$7,293.75**;
Confidential, \$9,888 - Covered by a Grant)
- 3) Liquor Licenses: Farmhouse Kitchen & BBQ, Ponderay; Willow Bay North, Priest River; Powder Hound Pizza, Sandpoint (2)
- 4) Administration Building will be Closed for a Holiday Luncheon December 9, 2025, 11:30 AM – 2:30 PM

Commissioner Williams made a motion to adopt the Consent Agenda as presented. Commissioner Korn seconded the motion. Commissioner Korn voiced some concerns about the Prosecutor's items; a lengthy discussion followed. Commissioner Korn voiced further concerns regarding the Risk invoice and how these claims are often for the Sheriff's Office; a lengthy discussion followed. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

CLERK – Michael Rosedale

- 1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #09; **Totaling \$214,708.28**
- Commissioner Korn made a motion to approve payment of FY26 Claims Batch #09, totaling \$214,708.28. Commissioner Williams seconded the motion.

PUBLIC COMMENT:

- Doug Paterson – This is well below average, why is it so much lower?

Commissioner Williams commented on the cost of health insurance. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding FY25 Budget Cleanup; **Resolution**

Commissioner Korn made a motion to authorize the Clerk to open the 2025 General Fund Statutory Reserve Budget and decrease line item 00112-7860 (General Fund 5% Statutory Reserve) in the amount

of \$41,606.34 and open: Purchasing's budget and increase line item 00104-6120 (Retirement) in the amount of \$510.36; Veterans Services' budget and increase line item 00122-6150 (Medical Insurance) in the amount of \$3,818.67; Risk's budget and increase line item 00127-6150 (Medical Insurance) in the amount of \$12,663.75; Juvenile Detention's budget and increase line item 00661-6120 (Retirement) in the amount of \$8,310.56; Health District's budget and increase line item 011-8750 (Contracts Misc.) in the amount of \$16,303.00. Commissioner Williams seconded the motion to advance for discussion. Commissioner Williams requested information regarding this item and would like to receive the information requested. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries with a unanimous vote.

ENGINEERING – Spencer Ferguson

- 1) Action Item: Discussion/Decision Regarding Qualifications Request for the Administration Building 1st Floor Remodel

Commissioner Williams made a motion that the County authorize the Engineering Department to obtain qualifications from architectural firms to furnish design documents for the Bonner County Administration Building 1st Floor Remodel Project advertising solely in the Bonner County Daily Bee at current rates. Commissioner Korn seconded the motion. There was a lengthy discussion regarding the elevator, ADA issues, and the need to move the Treasurer's Office due to these concerns. Treasurer Clorissa Koster clarified these concerns and thoughts. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

PLANNING – Daniel Britt & Kyle Snyder

- 1) Action Item: Discussion/Decision Regarding Zoning Interpretation

Commissioner Korn made a motion that the Board of County Commissioners exercise its authority via BCRC 12-315(H) to interpret the zoning boundary on RP0023401002B0AA to be entirely zoned Recreation and that there are mapping discrepancies that will be correct by the County in the future. Commissioner Williams seconded the motion.

Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

- 2) Action Item: Discussion/Decision Regarding Final Plat, SS0003-22, Lochlyn Estates Subdivision
Commissioner Korn made a motion to approve the final plat of Lochlyn Estates Subdivision, Planning File No. SS0003-22 and authorize the chair to sign the final plat. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

DISTRICT 1 COMMISSIONER UPDATE

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update

DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
- 5) Questions from the Public

DISTRICT 3 COMMISSIONER REPORT

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

PUBLIC COMMENT* Opened at 10:36 a.m.

- Ann Wilder – Discussed the CUP and appeals processes/fees in Bonner County
- Amy Lunsford – Discussed concerns on how people are chosen for boards and the Fair Board

- Fred Arn – Pleased that the board will revisit previous decisions made

Commissioner Domke recessed the meeting for 15 minutes at 10:45 a.m.

Reconvened at 11:06 a.m.

EXECUTIVE SESSION

- 1) Executive Session Under Idaho Code § 74-206 (1)(B) Personnel
Action Item: Discussion/Decision Regarding Personnel Matters, Fair

At 11:06 a.m. Commissioner Korn and made a motion made a motion to enter into Executive Session pursuant to Idaho Code § 74-206 (1)(B) Personnel. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Reconvened at 12:44 p.m.

No decision.

The meeting was adjourned at 12:44 p.m.

Clerk: *Alisa Schoeffel*

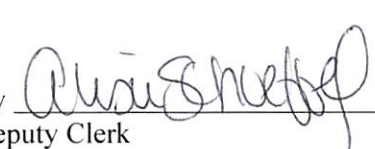
The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin. and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of November 25, 2025 – December 2, 2025. Copies of the complete meeting minutes are available upon request.

On Tuesday, November 25, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(A) Hiring

On Monday, December 1, 2025, a Department Head Meeting was held pursuant to Idaho Code § 74-204(4)

ATTEST: Michael W. Rosedale

By 
Commissioner Brian Domke, Chair

By 
Deputy Clerk

12/9/25
Date