



## **Bonner County**

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### **Board of Commissioners**

Brian Domke

Asia Williams

Ron Korn

#### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

December 16, 2025 – 9:00 AM

Bonner County Administration Building  
1500 Highway 2, Room 338, Sandpoint, ID

On Tuesday, December 16, 2025, the Bonner County Commissioners met for their regularly scheduled meeting. Commissioners Domke, Williams, and Korn were present. Commissioner Williams called the meeting to order at 9:00 a.m. The Invocation was presented by Ken Lawrence and the Pledge of Allegiance followed.

#### **ADOPT THE ORDER OF AGENDA AS PRESENTED**

Commissioner Williams made a motion to adopt the Order of the Agenda as presented. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

#### **CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes December 9, 2025
- 2) Human Resources: Job Description Updates – HRG Talent Acquisition & HRG Compensation & Benefits
- 3) Final Plat for Approval: SS0004-25, Meadow Ridge
- 3) Liquor Licenses: Stoneridge Golf, Blanchard; B's Beacon, Hope; Clark Fork Chevron, Clark Fork; Monarch Market, Clark Fork; Second Avenue Pizza, Sandpoint; Hoodoo Creek Café and Market, Priest River; Marigold Bistro, Sandpoint; Klondyke Café and Tavern, Laclede; Millie's, Priest River; Cavanaugh's at Priest Lake, Coolin

There was a discussion regarding the HR job description updates including the potential to pay changes. Commissioner Korn made a motion to amend the Consent Agenda by removing both of the HR Job Description Updates. Commissioner Williams seconded the motion.

#### **PUBLIC COMMENT:**

- Jonathan Holmgren, HR Director – Wanted clarification if these have been removed and noted that JD's have been approved via Consent Agenda previously. He would like to know what the board wants the process for the Consent Agenda.
- Wayne Martin – Commented on the Meadow Ridge map in the packet
- Jennifer Arn – Also commented on the Meadow Ridge map

A discussion regarding the job descriptions followed regarding budgetary concerns. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

Commissioner Williams made a motion to approve the Consent Agenda as amended. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

## **EMERGENCY MANAGEMENT – Bob Howard**

### **1) Action Item: Discussion/Decision Regarding Emergency Declaration; Resolution**

Commissioner Korn made a motion to approve a disaster declaration for all of Bonner County due to the extreme weather and potential danger to life, property, and structures. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

### **2) Action Item: Discussion/Decision Regarding Emergency Flood Response Assistance from the United States Army Corps of Engineers**

Commissioner Williams made a motion to approve the cooperative agreement for Emergency Flood Response Assistance between the United States Army Corps of Engineers and Bonner County, and to authorize the Chair to sign administratively. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

## **EXTENSION OFFICE – Jennifer Jensen**

### **1) Action Item: Discussion/Decision Regarding University of Idaho, Extension, County Extension Budget Agreement Updated**

Commissioner Korn made a motion to approve the corrected University of Idaho, Cooperative Agreement for University of Idaho Extension Programs and allow the Chairman to sign. No second, the motion dies. Commissioner Williams made a motion that the Board of County Commissioners confirm whether or not the amendments made in this contract were already approved at an earlier date; if it was identified that it was approved that the Board signature reflect that date, if it wasn't approved at that date, I move that the Board approve the corrected University of Idaho Cooperative Agreement as presented on 12/16/2025 and have the Chair sign. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

## **ROAD & BRIDGE – Jason Topp**

### **1) Action Item: Discussion/Decision Regarding Award of Bid, For One Motor Grader Purchases FY26**

Commissioner Korn made a motion to accept the bid of \$409,750.00 with a buy back of \$340,000.00 and issue the Notice of Award to Pape Machinery Inc. for the purchase of one (1) 2026 John Deere 772p AWD grader and allow the chairman to sign the Notice of Award. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

### **2) Action Item: Discussion/Decision Regarding Financial Report 2025**

Commissioner Williams made a motion to approve The Fiscal 2025 Annual Road and Street Financial Report and have the Board certify and sign the report administratively. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Williams – Yes; Commissioner Korn – Yes; Commissioner Domke – Yes. The motion carries.

## **CLERK – Michael Rosedale**

### **1) Action Item: Discussion/Decision Regarding FY26 Claims Batch #11; Totaling \$795,608.45**

Commissioner Korn made a motion to approve payment of FY26 Claims Batch #11, totaling \$795,608.45. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Domke – Yes; Commissioner Williams – Yes. The motion carries.

### **2) Action Item: Discussion/Decision Regarding FY26 Demands Batch #11; Totaling \$80,130.71**

Commissioner Williams made a motion to approve payment of FY26 Demands Batch #11, totaling \$80,130.71. Commissioner Korn the motion. Roll Call Vote: Commissioner Domke – Yes; Commissioner Williams – Yes; Commissioner Korn – Yes. The motion carries.

## **DISTRICT 1 COMMISSIONER UPDATE**

- 1) Citizen Concerns and Suggestions
- 2) Current High Priority Tasks
- 3) Questions from the Public on District 1 Commissioner Update
  - John DuPree – Asked which roads were affected

- Dimitry Borisov – This is the second time in 20 years that this has happened in the same spot

## **DISTRICT 2 COMMISSIONER DISTRICT DISCUSSION**

- 1) Ongoing Issues/Concerns Updates
- 2) Litigation
- 3) Workshops Pending
- 4) Discussion Regarding Open Board/Commission Positions: Which boards have openings, also tracking of positions that will become open within 6 months' time
- 5) Questions from the Public
  - Fred Arn – Asked about a clinic for county employees, consider offering that to volunteers and non-paid boards
  - Wayne Martin - Asked about open board positions

## **DISTRICT 3 COMMISSIONER REPORT**

- 1) Summarization of Meetings During the Week
- 2) Community Events Attended During the Week

## **PUBLIC COMMENT\*** Opened at 10:13 a.m.

- Wayne Martin – Discussed ingress/egress and how this can cause destruction when there is not a second avenue of escape and sign offs for planning; commented on the article he provided, AEDs, and culverts
- Dimitry Borisov – He has been affected by the flooding, thanks to R&B, SO, and all the work done to help the community. Discussed the SW fees and charging those who's homes were flooded charging should be reconsidered.

## **EXECUTIVE SESSION – Litigation: Clerk**

At 10:26 a.m. Commissioner Korn made a motion to enter into Executive Session pursuant to Idaho Code § 74-206 (1)(F) Litigation. Commissioner Williams seconded the motion to advance for discussion. There was a brief discussion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Abstain; Commissioner Domke – Yes. The motion carries.

Reconvene at 10:41 a.m.

No decision was made regarding litigation.

## **EXECUTIVE SESSION – Records Exempt: Technology**

At 10:42 a.m. Commissioner Williams made a motion to enter into Executive Session pursuant to Idaho Code § 74-206 (1)(D) Records Exempt. Commissioner Korn and seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Reconvene at 10:46 a.m.

No decision made. Technology requested approval for hardware purchase in the amount of \$49,885.11. This is a purchase only, no contract. This needs to be done before the cost doubles and it has been budgeted for. A lengthy discussion with the board and Technology followed.

Commissioner Korn made a motion to approve \$49,885.11 for the purchase of Dell computer servers. Commissioner Williams seconded the motion. Commissioner Williams would like to see an assessment on this issue. A brief discussion followed. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

## **EXECUTIVE SESSION – Records Exempt: Sheriff**

At 11:30 a.m. Commissioner Korn made a motion to enter into Executive Session pursuant to Idaho Code § 74-206 (1)(D) Records Exempt. Commissioner Williams seconded the motion. Roll Call Vote:

Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Reconvened at 11:50 a.m.

Commissioner Korn made a motion to authorize Sheriff's payment of \$11,701.89 for communications critical infrastructure. Commissioner Williams seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

Commissioner Williams made a motion to approve the invoice for the clock for dispatch for \$10,185.64. Commissioner Korn seconded the motion. Roll Call Vote: Commissioner Korn – Yes; Commissioner Williams – Yes; Commissioner Domke – Yes. The motion carries.

The meeting was adjourned at 11:51 a.m.

Clerk: *Alisa Schoeffel*

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The following is a summary of the Board of County Commissioners' Special Meetings (including Tax Cancellations, Assistance Meetings, Admin, and other) Executive Sessions, Emergency Meetings, and Hearings held during the week of December 9, 2025 – December 15, 2025. Copies of the complete meeting minutes are available upon request.

On Tuesday, December 9, 2025, a Special Meeting for the BCASD was held pursuant to Idaho Code § 74-204(4)

On Wednesday, December 10, 2025, an Executive Session was held pursuant to Idaho Code § 74-206(1)(D)(F) Records Exempt & Litigation

On Wednesday, December 10, 2025, a Planning Hearing was held pursuant to Idaho Code § 74-204(4)

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**ATTEST:** Michael W. Rosedale

By   
Commissioner Brian Domke, Chair

By   
Deputy Clerk

  
Date