

# COLUMBIA COUNTY

## Board of Commissioners Office

### Commissioners

Margaret Magruder

Henry Heimuller

Alex Tardif

### Administration

Jacyn Normine



ST. HELENS, OR 97051

230 Strand St., Room 338

Direct (503) 397-4322

Fax (503) 366-7243

[www.columbiacountyor.gov](http://www.columbiacountyor.gov)

## BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

Wednesday, March 11, 2020

10:00 AM – Room 310 of Columbia County Court House

# BOARD OF COUNTY COMMISSIONERS REGULAR AGENDA

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## CALL TO ORDER/FLAG SALUTE

## MINUTES from the March 04, 2020 Board Meeting MINUTES from the March 04, 20220 Work Session

Approve

## VISITOR COMMENTS - 5 MINUTE LIMIT

## HEARING(S)

None

## 1. CONSENT AGENDA

- 1.A Ratify the select to Pay for March 09, 2020
- 1.B 2020 Liquor License Renewal for Island Cove Market, Portland, OR. Off-Premises Sales  
[OLCC 2020 Renewal Island Cove Off premises sales.pdf](#)
- 1.C 2020 Liquor License Renewal for Island Cove Market, Portland, OR. On-Premises Sales  
[OLCC 2020 Renewal Island Cove On-Premises.pdf](#)
- 1.D 2020 Liquor License Renewal for Moose Lodge #591, Warren, OR. Full On-Premises Sales  
[OLCC Liquor License Moose Lodge #591.pdf](#)
- 1.E 2020 Liquor License Renewal for Mark's On the Channel, Scappoose, OR. Full-on Premises Sales  
[OLCC Renewall Marks on the Channel.pdf](#)

- 1.F Approve letter of Authority for Alex Bubar, Columbia County Sheriff's Office Deputy  
[Letter of Authority Alex Bubar \(1\).pdf](#)
- 1.G Approve letter of Authority for Chord Tozier, Columbia County Sheriff's Office Deputy  
[Letter of Authority Chord Tozier \(1\).pdf](#)
- 1.H Resolution No. 19-2020 In the Matter of Reappointing Current Commissioners of the Housing Authority of Columbia County  
[Resolution 19-2020 Reappointing Current Commissioners of the Housing Authority of Col Co.pdf](#)
- 1.I Order No. 21-2020, In the Matter of the Petition by Megan Thornton and Sean Poling to Name a New Private Road, located off of Skyes Road, near St. Helens, "Sand View Court"  
[Order No. 21-2020 Road Naming Sand View Court FINAL \(1\).pdf](#)
- 1.J Order No. 22-2020, In the Matter of the Petition by Michael Melchiori to Name a New Private Road, located off of Columbia River Highway, near Rainier, "Edgewater Drive"  
[Order No. 22-2020 Road Naming Edgewater Dr FINAL \(1\).pdf](#)
- 1.K Designation of Clean Harbors as "Authorized Representative" under 40 CFR 260.10 for Hazardous Waste Disposal and authorize Chair to sign  
[HHW agent authorization for Clean Harbors \(1\).pdf](#)
- 1.L Approve the appointment of Timothy Connell as a member to the Jail Operating Citizens Advisory Committee (JOCAC) with a term to expire June 30, 2022 and authorize the Chair to sign

**2. AGREEMENTS/CONTRACTS/AMENDMENTS**

- 2.A C158-2019-1 Amendment 1 to Intergovernmental Agreement #14297 with the Oregon Youth Authority for Juvenile Crime Prevention Basic Services and Diversion Services and Authorize the Chair to Sign

[C158-2019-1 \(2\).pdf](#)

**MATTERS**

**DISCUSSION ITEMS**

**EXECUTIVE SESSION**

**COMMISSIONER HEIMULLER COMMENTS**

**COMMISSIONER MAGRUDER COMMENTS**

**COMMISSIONER TARDIF COMMENTS**

**ADJOURNMENT**

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** License

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Ratify the select to Pay for March 09, 2020

**SUGGESTED ACTION:** approve

### ESTIMATED TIME OF ITEM

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**ATTACHMENTS:**

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** License

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** 2020 Liquor License Renewal for Island Cove Market, Portland, OR.  
Off-Premises Sales

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

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### ATTACHMENTS:

[OLCC 2020 Renewal Island Cove Off premises sales.pdf](#)

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is March 11, 2020.**

<i>License Type:</i> <b>OFF-PREMISES SALES</b>	<i>District:</i> <b>2</b>	<i>License:</i> <b>287932</b>	<i>Premises:</i> <b>56413</b>	<i>Code:</i> <b>227</b>
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**ISLAND COVE MARKET LLC**  
**PO BOX 83685**  
**PORTLAND, OR 97283**

*Licensee(s)*

**ISLAND COVE MARKET LLC**

*Tradename*

**ISLAND COVE MARKET**  
**31421 NW REEDER RD**  
**PORTLAND OR 97231**

<b>Operational Questions:</b>											
(1) List contact information for the business.	Phone Number: <u>503-287-9322</u> Email: <u>Island Cove Stone @ Gmail . Com</u>										
(2) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5"><b>NONE</b></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	<b>NONE</b>				
Name	Offense	Date	City/State	Result							
<b>NONE</b>											
(3) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:										
(4) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES & EXPLAIN:										
(5) Will you be holding beer or wine tastings at your location, other than those conducted by a manufacturer?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 03/31/2020. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

<b>Payment #1 to OLCC:</b> <i>Make check or money order payable to OLCC. PLEASE NOTE, FEES HAVE INCREASED. Do not mail cash. Send your application and payment to OLCC License Renewals; PO Box 22297; Milwaukie, OR 97269.</i>	<b>Dollar Amount (\$)</b>
If completed renewal application is postmarked by <b>03/11/2020</b> pay this amount.	<b>\$200.00</b>
If completed renewal application is postmarked after <b>03/11/2020</b> but on or before <b>03/31/2020</b> pay this amount.	<b>\$250.00</b>
If completed renewal application is postmarked after <b>03/31/2020</b> pay this amount.	<b>\$280.00</b>

<b>Payment #2 to Local Government:</b> <i>Make check or money order payable to City/County listed below <u>if a fee is required</u>. Do not mail cash.</i>	
Local government <b>Columbia County Commissioners</b> located at <b>230 Strand St Rm 331 ; St Helens, OR 97051</b> requires a <b>\$25.00</b> processing fee. Send a copy of your completed application <u>with</u> this fee. Have you paid this processing fee? <b>We will not process your application until this has been paid.</b>	<input checked="" type="checkbox"/> <b>YES</b>

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

**SOCIAL SECURITY NUMBER AUTHORIZATION**

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above. You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature Section:</b> <i>Who must sign -- One member of an LLC. One officer of a corporation. One partner in a limited partnership. Each person if licensed as individuals.</i>						
Print Name	Social Security Number	Date of Birth	Sex M/F	Today's date	Signature	SSN Authorization
<i>William F Kelsey</i>					<i>William F Kelsey</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES



# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** License

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** 2020 Liquor License Renewal for Island Cove Market, Portland, OR.  
On-Premises Sales

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

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### ATTACHMENTS:

[OLCC 2020 Renewal Island Cove On-Premises.pdf](#)

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is March 11, 2020.**

License Type: <b>LIMITED ON-PREMISES SALES</b>	District: <b>2</b>	License: <b>287931</b>	Premises: <b>56413</b>	Code: <b>226</b>
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**ISLAND COVE MARKET LLC**  
**PO BOX 83685**  
**PORTLAND, OR 97283**

Licensee(s) **ISLAND COVE MARKET LLC**

Server Education Designee(s)  
**KELSEY, WILLIAM F 6/28/2023**

Tradenname **ISLAND COVE MARKET**  
**31421 NW REEDER RD**  
**PORTLAND OR 97231**

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: <u>503-255-4000</u> Email: <u>Island Cove Store @ G mail. Com</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Name</th> <th style="width: 20%;">Offense</th> <th style="width: 15%;">Date</th> <th style="width: 15%;">City/State</th> <th style="width: 20%;">Result</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center; padding: 10px;"><b>NONE</b></td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	<b>NONE</b>				
Name	Offense	Date	City/State	Result							
<b>NONE</b>											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000.</b>	Insurance Company <u>Liberty Mutual</u> Policy # <u>BHS 20 55 702281</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 03/31/2020. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

<b>Payment #1 to OLCC:</b> <i>Make check or money order payable to OLCC. PLEASE NOTE, FEES HAVE INCREASED. Do not mail cash. Send your application and payment to OLCC License Renewals; PO Box 22297; Milwaukie, OR 97269.</i>	<b>Dollar Amount (\$)</b>
If completed renewal application is postmarked by <b>03/11/2020</b> pay this amount.	<b>\$400.00</b>
If completed renewal application is postmarked after <b>03/11/2020</b> but on or before <b>03/31/2020</b> pay this amount.	<b>\$500.00</b>
If completed renewal application is postmarked after <b>03/31/2020</b> pay this amount.	<b>\$560.00</b>

<b>Payment #2 to Local Government:</b> <i>Make check or money order payable to City/County listed below if a fee is required. Do not mail cash.</i>	
Local government <b>Columbia County Commissioners</b> located at <b>230 Strand St Rm 331 ; St Helens, OR 97051</b> requires a <b>\$25.00</b> processing fee. Send a copy of your completed application <u>with</u> this fee. Have you paid this processing fee? <b>We will not process your application until this has been paid.</b>	<input checked="" type="checkbox"/> <b>YES</b>

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25 785).

**SOCIAL SECURITY NUMBER AUTHORIZATION**

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

- 436. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
- 437. Ensure your identity when we run a criminal background check through law enforcement agencies.
- 438. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above. You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature Section:</b> <i>Who must sign -- One member of an LLC. One officer of a corporation. One partner in a limited partnership. Each person if licensed as individuals.</i>						
Print Name	Social Security Number	Date of Birth	Sex M/F	Today's date	Signature	SSN Authorization
<i>William J Helsey</i> William J Helsey				3-1-20	<i>William J Helsey</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES



4 5 2 0 0 1 A 2

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** License

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** 2020 Liquor License Renewal for Moose Lodge #591,  
Warren, OR. Full On- Premises Sales

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

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### ATTACHMENTS:

[OLCC Liquor License Moose Lodge #591.pdf](#)

**Oregon Liquor Control Commission**  
 PO Box 22297, Milwaukie, OR 97269 1-800-452-6522  
**License Renewal Application**

**Your Due Date For Renewal is March 11, 2020.**

License Type: FULL ON-PREMISES SALES CLU	District: 2	License: 290015	Premises: 2224	Code: 225
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**MOOSE LODGE #591 ST HELENS**  
**57317 OLD PORTLAND RD**  
**WARREN, OR 97053**

Licensee(s)

**MOOSE LODGE #591 ST HELENS**

Server Education Designee(s)  
**CLARK, PAUL L 1/26/2021**

Tradename

**MOOSE LODGE #591 ST HELENS**  
**57317 OLD PORTLAND RD**  
**WARREN OR 97053**

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: _____ Email: _____										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <b>not liquor related</b> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Offense</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">City/State</th> <th style="text-align: left;">Result</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result					
Name	Offense	Date	City/State	Result							
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <i>Reckon Affinity</i> Policy # <u>41718</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										

**IMPORTANT: Failure to fully disclose any information requested, or providing false or misleading information on this form is grounds to refuse to renew the license. YOUR LICENSE EXPIRES ON 03/31/2020. If you do not renew before this date, you must stop selling or serving alcohol immediately. NO EXCEPTIONS! Selling or serving alcohol with an expired license is a crime.**

<b>Payment #1 to OLCC:</b> <i>Make check or money order payable to OLCC. PLEASE NOTE, FEES HAVE INCREASED. Do not mail cash. Send your application and payment to OLCC License Renewals; PO Box 22297; Milwaukie, OR 97269.</i>	<b>Dollar Amount (\$)</b>
If completed renewal application is postmarked by <b>03/11/2020</b> , pay this amount.	<b>\$400.00</b>
If completed renewal application is postmarked after <b>03/11/2020</b> but on or before <b>03/31/2020</b> , pay this amount.	<b>\$500.00</b>
If completed renewal application is postmarked after <b>03/31/2020</b> , pay this amount.	<b>\$560.00</b>

<b>Payment #2 to Local Government:</b> <i>Make check or money order payable to City/County listed below if a fee is required. Do not mail cash.</i>	
Local government <b>Columbia County Commissioners</b> located at <b>230 Strand St Rm 331 ; St Helens, OR 97051</b> requires a <b>\$25.00</b> processing fee. Send a copy of your completed application <u>with</u> this fee. Have you paid this processing fee? <b>We will not process your application until this has been paid.</b>	<input checked="" type="checkbox"/> <b>YES</b>

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

**SOCIAL SECURITY NUMBER AUTHORIZATION**

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

- 154. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
- 155. Ensure your identity when we run a criminal background check through law enforcement agencies.
- 156. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above. You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature Section:</b> <i>Who must sign -- One member of an LLC. One officer of a corporation. One partner in a limited partnership. Each person if licensed as individuals.</i>						
Print Name	Social Security Number	Date of Birth	Sex M/F	Today's date	Signature	SSN Authorization
PAUL L CLARK				26-10	<i>Paul L Clark</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
WILLIAM M LAMONT					<i>William M Lamont</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
JOSHUA DOLK					<i>Joshua Dolk</i>	<input type="checkbox"/> NO <input checked="" type="checkbox"/> YES
William Lamont	553-30-					<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES



# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** License

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** 2020 Liquor License Renewal for Mark's On the Channel, Scappoose, OR. Full-on Premises Sales

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

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### ATTACHMENTS:

[OLCC Renewal Marks on the Channel.pdf](#)

*Col co comm  
copy*

## Your Due Date For Renewal is March 11, 2020.

<b>License Type:</b> FULL ON-PREMISES SALES	<b>District:</b> 2	<b>License:</b> 288273	<b>Premises:</b> 36498	<b>Code:</b> 225
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**MARK'S ON THE CHANNEL LLC**  
 34326 JOHNSON LANDING RD #17  
 SCAPPOOSE, OR 97056

*Licensee(s)* **MARK'S ON THE CHANNEL LLC**

*Server Education Designee(s)*  
 ALSTETTER, MARK 3/14/2021

*Tradenname* **MARK'S ON THE CHANNEL**  
**34326 JOHNSON LANDING RD #17**  
**SCAPPOOSE OR 97056**

<b>Operational Questions:</b>											
(1) If there has been a change in your Server Education Designee please list the new person's full name and date of birth.	Name _____ DOB _____										
(2) List contact information for the business.	Phone Number: <u>503 543 8765</u> Email: <u>marksonthechannel@comcast.net</u>										
(3) List all <u>arrests or convictions</u> for any crime, violation, or infraction of any law during the last 18 months even if they are <u>not liquor related</u> for any owner of the business. Attach additional sheet of paper to back of form if needed.	<table border="1"> <thead> <tr> <th>Name</th> <th>Offense</th> <th>Date</th> <th>City/State</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td align="center" colspan="5">—</td> </tr> </tbody> </table>	Name	Offense	Date	City/State	Result	—				
Name	Offense	Date	City/State	Result							
—											
(4) List Insurance Company and Policy #. Under ORS 471.295 (2), you are required to maintain a Liquor Liability policy of <b>NO LESS THAN \$300,000</b> .	Insurance Company <u>ACCEPTANCE CASUALTY</u> Policy # <u>CL 00106709</u>										
(5) Were there any changes of ownership (i.e.: add/drop partners, change to corporations, etc.) not reported to the OLCC in the last year?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										
(6) Did you make any significant changes in operation during the past year that you have not reported to the OLCC, such as changes in menu, hours of operation, or remodeling?	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES ☞ EXPLAIN:										

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If completed renewal application is postmarked by <b>03/11/2020</b> , pay this amount.	<b>\$800.00</b>
If completed renewal application is postmarked after <b>03/11/2020</b> but on or before <b>03/31/2020</b> , pay this amount.	<b>\$1000.00</b>
If completed renewal application is postmarked after <b>03/31/2020</b> , pay this amount.	<b>\$1120.00</b>

<b>Payment #2 to Local Government:</b> <i>Make check or money order payable to City/County listed below if a fee is required. Do not mail cash.</i>	
Local government <b>Columbia County Commissioners</b> located at <b>230 Strand St Rm 331 ; St Helens, OR 97051</b> requires a <b>\$25.00</b> processing fee. Send a copy of your completed application <u>with</u> this fee. Have you paid this processing fee? <b>We will not process your application until this has been paid.</b>	<input checked="" type="checkbox"/> <b>YES</b>

**MANDATORY DISCLOSURE OF YOUR SOCIAL SECURITY NUMBER**

Federal and State laws require you to provide your Social Security Number to the Oregon Liquor Control Commission (OLCC) on the license renewal application. The OLCC will refuse a renewal if an applicant signing the renewal fails to provide his/her Social Security Number. The Social Security Number will be used only for Child Support Enforcement purposes, unless you authorize the use of your Social Security Number for the additional administrative purposes listed below (42 USC § 666(a)(13) & ORS 25.785).

**SOCIAL SECURITY NUMBER AUTHORIZATION**

The OLCC also asks for your authorization to use your Social Security Number(s) for additional administrative purposes, to make our application process more efficient and accurate. We use your Social Security Number to:

1. Help us keep accurate records about your identity because applicants often have the same last name and birth date.
2. Ensure your identity when we run a criminal background check through law enforcement agencies.
3. Match your license application to your Alcohol Server Education class and test score (applies only to applicants who are required by law to take and pass an alcohol server education program.)

Our authority to request this use is ORS 471.311 and OAR 845-005-0312(6). Please check the box next to your signature to authorize our use of your Social Security Number for the additional administrative purposes listed above. You will not be denied a right, benefit or privilege if you do not authorize the OLCC to use your Social Security Number for these additional administrative purposes (5 US § C 552(a)).

<b>Signature Section:</b> <i>Who must sign -- One member of an LLC. One officer of a corporation. One partner in a limited partnership. Each person if licensed as individuals.</i>						
Print Name	Social Security Number	Date of Birth	Sex M/F	Today's date	Signature	SSN Authorization
<i>ACTSHEITER, MARK</i>					<i>[Signature]</i>	<input checked="" type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES
						<input type="checkbox"/> NO <input type="checkbox"/> YES



# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Sheriff & Jail

**ITEM TYPE:** Matters

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Approve letter of Authority for Alex Bubar, Columbia County Sheriff's Office Deputy

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[Letter of Authority Alex Bubar \(1\).pdf](#)

### Commissioners

Margaret Magruder  
Henry Heimuller  
Alex Tardif

### Administration

Jan Greenhalgh  
Jacyn Normine



March 2, 2020

## **LETTER OF AUTHORITY** UNDER THE COLUMBIA COUNTY ENFORCEMENT ORDINANCE

TO: Alex Bubar  
Deputy – Columbia County Sheriff’s Office

Pursuant to the Columbia County Enforcement Ordinance (Ordinance No. 92-15, as amended), hereinafter the “Enforcement Ordinance,” you are specifically authorized, have jurisdiction of and may enforce certain violations as described below. Your authority and jurisdiction is subject to the primary authority of the Board of County Commissioners, and is limited to the specific violations listed below.

The Board of County Commissioners may at any time, for any reason, by order or resolution, revoke the authority and jurisdiction granted by this letter and the Enforcement Ordinance. In addition, your authority and jurisdiction shall be automatically terminated and you shall return this letter if you cease to hold a position authorized by the Enforcement Ordinance to enforce violations.

Pursuant to Section 14.E. of the Enforcement Ordinance, no authorized person shall file any complaint under the ordinance, and the courts shall not have jurisdiction to hear any such complaint, without the express review and approval of the Columbia County Counsel or Assistant County Counsel. This does not mean you cannot issue the summons portion of the citation first, in appropriate cases, and clear it with the County Counsel or Assistant County Counsel later, before filing the complaint. Generally, consultation with County Counsel and prior clearance with the Board of Commissioners is encouraged. Subject to the foregoing, you are authorized to issue a warning or citation to any person who commits a violation listed below. You may not make an arrest for a violation under the Enforcement Ordinance, but may detain any individual reasonably believed to have committed a violation, only so long as is necessary to determine, for the purposes of issuing a warning or citation, the identity of the offender and such additional information as is appropriate for enforcement of the violation. Before detaining any individual in an attempt to enforce the statutes, rules, ordinances, orders or resolutions enforceable under this ordinance, you shall conspicuously display an official identification card or this letter of authority showing your lawful authority.

The violations you have authority over, jurisdiction of and may enforce are as follows:

AREAS OF AUTHORITY	RELEVANT ORDINANCE PROVISIONS
COLUMBIA COUNTY SHERIFF AND EACH SWORN DEPUTY SHERIFF	Any offense declared to be a violation under the Columbia County Enforcement Ordinance, to include violations of statutes, administrative rules, ordinances, orders and resolutions, and provisions thereof, listed in Section 6 of the Columbia County Enforcement Ordinance.

This letter of authority is retroactive to March 2, 2020.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2020

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

Approved as to form

By:  \_\_\_\_\_  
Office of County Counsel

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Sheriff & Jail

**ITEM TYPE:** Matters

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Approve letter of Authority for Chord Tozier, Columbia County Sheriff's Office Deputy

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[Letter of Authority Chord Tozier \(1\).pdf](#)

### Commissioners

Margaret Magruder  
Henry Heimuller  
Alex Tardif

### Administration

Jan Greenhalgh  
Jacyn Normine



March 2, 2020

## **LETTER OF AUTHORITY** UNDER THE COLUMBIA COUNTY ENFORCEMENT ORDINANCE

TO: Chord Tozier  
Deputy – Columbia County Sheriff’s Office

Pursuant to the Columbia County Enforcement Ordinance (Ordinance No. 92-15, as amended), hereinafter the “Enforcement Ordinance,” you are specifically authorized, have jurisdiction of and may enforce certain violations as described below. Your authority and jurisdiction is subject to the primary authority of the Board of County Commissioners, and is limited to the specific violations listed below.

The Board of County Commissioners may at any time, for any reason, by order or resolution, revoke the authority and jurisdiction granted by this letter and the Enforcement Ordinance. In addition, your authority and jurisdiction shall be automatically terminated and you shall return this letter if you cease to hold a position authorized by the Enforcement Ordinance to enforce violations.

Pursuant to Section 14.E. of the Enforcement Ordinance, no authorized person shall file any complaint under the ordinance, and the courts shall not have jurisdiction to hear any such complaint, without the express review and approval of the Columbia County Counsel or Assistant County Counsel. This does not mean you cannot issue the summons portion of the citation first, in appropriate cases, and clear it with the County Counsel or Assistant County Counsel later, before filing the complaint. Generally, consultation with County Counsel and prior clearance with the Board of Commissioners is encouraged. Subject to the foregoing, you are authorized to issue a warning or citation to any person who commits a violation listed below. You may not make an arrest for a violation under the Enforcement Ordinance, but may detain any individual reasonably believed to have committed a violation, only so long as is necessary to determine, for the purposes of issuing a warning or citation, the identity of the offender and such additional information as is appropriate for enforcement of the violation. Before detaining any individual in an attempt to enforce the statutes, rules, ordinances, orders or resolutions enforceable under this ordinance, you shall conspicuously display an official identification card or this letter of authority showing your lawful authority.

The violations you have authority over, jurisdiction of and may enforce are as follows:

AREAS OF AUTHORITY	RELEVANT ORDINANCE PROVISIONS
COLUMBIA COUNTY SHERIFF AND EACH SWORN DEPUTY SHERIFF	Any offense declared to be a violation under the Columbia County Enforcement Ordinance, to include violations of statutes, administrative rules, ordinances, orders and resolutions, and provisions thereof, listed in Section 6 of the Columbia County Enforcement Ordinance.

This letter of authority is retroactive to March 2, 2020.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2020

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

Approved as to form

By:  \_\_\_\_\_  
Office of County Counsel

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** Resolution

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Resolution No. 19-2020 In the Matter of Reappointing Current Commissioners of the Housing Authority of Columbia County

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[Resolution 19-2020 Reappointing Current Commissioners of the Housing Authority of Col Co.pdf](#)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of Reappointing Current Commissioners     )  
of the Housing Authority of Columbia County             )             Resolution No. 19-2020

WHEREAS, on January 15, 1964, the Board of County Commissioners adopted Resolution 1-1964, establishing the Housing Authority of Columbia County (“HAOCC”) pursuant to ORS Chapter 456, and appointing a five person commission; and

WHEREAS, pursuant to ORS 465.100(4), following the terms of the first appointed commission members, commissioners shall be appointed by resolution in the same manner as their original appointment of a term of office of four years, except that all vacancies shall be filled for the unexpired term; and

WHEREAS, a commissioner shall hold office until a successor has been appointed and qualified; and

WHEREAS, the following HAOCC commission members were previously appointed for terms ending as shown below and desire to continue as HAOCC commissioners;

Member No.	Member	Term	Expires
1	Nina Reed	4 years	12/31/2017
2	Christy Settle	4 years	12/31/2017
3	Peggy Howell	4 years	12/31/2018
4	Mary Jo Simpson	4 years	12/31/2018
5	Boyd Ruby	4 years	12/31/2018

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

1. Nina Reed, Christy Settle, Peggy Howell, Mary Jo Simpson, and Boyd Ruby are reappointed as commissioners of the Housing Authority of Columbia County, with terms expiring 4 years from their respective previous expiration dates.
2. The Housing Authority of Columbia County Commission members and their respective expiration dates are below.

Member No.	Member	Term	Expires
1	Nina Reed	4 years	12/31/2021
2	Christy Settle	4 years	12/31/2021
3	Peggy Howell	4 years	12/31/2022
4	Mary Jo Simpson	4 years	12/31/2022
5	Boyd Ruby	4 years	12/31/2022

3. The effective date of the reappointment of Nina Reed and Christy Settle shall be retroactive to January 1, 2018.
4. The effective date of the reappointment of Peggy Howell, Mary Jo Simpson and Ruby Boyd shall be retroactive to January 1, 2019.

Dated this \_\_\_\_\_ day of March, 2020

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

Approved as to form

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Office of County Counsel

By: \_\_\_\_\_  
Margaret Magruder

By: \_\_\_\_\_  
Henry Heimuller

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Land Development Services

**ITEM TYPE:** Order

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Order No. 21-2020, In the Matter of the Petition by Megan Thornton and Sean Poling to Name a New Private Road, located off of Skyes Road, near St. Helens, "Sand View Court"

**SUGGESTED ACTION:** Approve

## ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[Order No. 21-2020 Road Naming Sand View Court FINAL \(1\).pdf](#)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of the Petition by Megan Thornton  
and Sean Poling to Name a New Private Road,  
located off of Skyes Road, near St. Helens, "Sand  
View Court"

ORDER NO. 21-2020

WHEREAS, the Columbia County Board of Commissioners can name a private road if citizens so request, and if the Director of the County Land Development Services Department determines that under the circumstances, naming the private road would serve the interest of the public and be beneficial to the County; and

WHEREAS, on January 31, 2020, 2020, Megan Thornton and Sean Poling, submitted a petition to name a new private road off of Skyes Road near St. Helens; and

WHEREAS, the new private road serves three properties known as Tax Map ID Numbers 4201-00-01800, 4201-00-01801 and 4201-00-01802; and

WHEREAS, the petitioners' 1st choice road name, Sand View Court, for the new private road does not conflict with any other road names in the County; and

WHEREAS, the Director of Land Development Services has determined that the petition meets the criteria set forth in Ordinance No. 81-6 (Rural Addressing Ordinance), Sections 7.04 and 7.05, as amended, regarding the naming of private roads; and

WHEREAS, the Director of Land Development Services has determined that under the circumstances, naming the private road would serve the interest of the public and be beneficial to the County, and recommends petitioners' 1<sup>st</sup> choice, "Sand View Court." The Director's recommendation is attached hereto as Exhibit A and is incorporated herein by this reference;

NOW THEREFORE, IT IS HEREBY ORDERED that the new private road serving properties known as Tax Map ID Numbers 4201-00-01800, 4201-00-01801 and 4201-00-01802 shall be named "Sand View Court."

Dated this \_\_\_\_ day of March, 2020.

Approved as to Form

By: \_\_\_\_\_  
Office of County Counsel

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

# **BOARD COMMUNICATION**

FROM THE LAND DEVELOPMENT SERVICES DEPARTMENT

MEETING DATE: \_\_\_\_\_ **CONSENT AGENDA**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** Karen Schminke, AICP, Director of Land Development Services

**SUBJECT: ROAD RENAMING REQUEST**  
Megan and Sean Poling, Applicants  
Naming of new Private Road  
File Name: ROAD 25

**DATE:** February 25, 2020

## **SUMMARY:**

Megan and Sean Poling submitted an application to name a new Private Road as required by Sections 7.04 and 7.05 2 of the Columbia County Rural Addressing System Ordinance, which allows citizens to petition the Board to name a private road that serve three or more residences. This request is processed as Columbia County File Name ROAD 25.

In 2010, the original 36.08 acre property was partitioned into three parcels as a result of an approved Measure 49 Claim. This Claim allowed two additional dwellings on Parcels 2 and 3 of Partition Plat 2010-016 in addition to the existing dwelling addressed at 33661 Sykes Road in St. Helens which is located on tax lot 4201-00-01800.

Parcel 3 of Partition Plat 2010-016 (tax lot 4201-00-01802) was approved for a dwelling via RDA 15-03 and the residence was addressed at 33649 Sykes Road which shares the same driveway as 33661 Sykes Road.

Parcel 2 of Partition Plat 2010-016 (tax lot 4201-00-01801) was approved for a dwelling via RDA 18-02 and proposes to share the same driveway. Condition 3d. of RDA 18-02 requires that the applicant shall name the access easement shown on Partition Plat 2010-016 as a private road. This naming requirement shall be completed prior to the issuance of a building permit for this proposed Resource Dwelling.

The naming of this access easement will affect the addresses located at 33661 Sykes Road and 33649 Sykes Road. Should the Board of Commissioners approve the applicant's request, Land Development Services will officially re-address and notify all affected properties and agencies of this decision. All future development served by this new private road will also be addressed by Land Development Services at time of building permit issuance. All necessary improvements to this new private road and related signage shall be approved by the Columbia River Fire & Rescue

(CRF&R); documentation of these improvements shall be submitted to Land Development Services.

Notification of the proposed road renaming was sent to Columbia 911, the County Public Works Department, the County Cartographer, Columbia River Fire & Rescue, the Rainier Post Office, and the County Cartographer.

**FINDINGS:**

The submitted application for the naming of “*Sand View Ct*” meets criteria set forth in Section VII, Road Names, of Ordinance 81-6 as amended; specifically 7.04 3 Naming of Private Roads and 7.05 Citizen Request for Road Names.

Land Development Services Staff, the St. Helens Post Office, Columbia County Public Works Department, and Columbia River PUD support the 1<sup>st</sup> choice of “*Sand View Ct*” and find no conflicting road names with the applicant’s choice.

**RECOMMENDATION:**

Staff recommends approval of the applicant’s 1<sup>st</sup> choice for the private road to be named “*Sand View Ct*.”

**ATTACHMENTS:**

1. Application to Name a Road & Maps
2. Comments from St. Helens Post Office, Columbia County Public Works, and Columbia River PUD

ROAD 25

#192-20-000018 PLNG

COLUMBIA COUNTY  
LAND DEVELOPMENT SERVICES

Columbia County Courthouse ♦ St. Helens, Oregon 97051 ♦ (503) 397-1501 ♦ Fax: (503) 366-3902

APPLICATION TO NAME / RENAME A ROAD

Fee: \$176.00

Applicant Name Megan and Sean Poling	Date of Application January 31, 2020
Mailing Address 18 Red Cedar St.	Applicant Signature Megan Thornton
City, Zip Saint Helens, OR	Phone Number 503-369-0763

Township, Range, Section(s): Partition Plat No. 2010-16, Parcel 2 <sup>SE 1/4 of Section 1,</sup> T4N, R2W, W.M

General Location: Near Sykes Rd & Saxler Intersection. The driveway is off of Sykes Rd.

Current Road Name: (if any) None.

Proposed Names: 1<sup>st</sup> Choice: Sand View Ct  
 (Please list three) 2<sup>nd</sup> Choice: Sand Ct  
 3<sup>rd</sup> Choice: Cheshire Ln

Reason for Name Change: new name for new road required for build permit.

Affected Properties: (Attached additional page if necessary)

Owner Name (Print) Julie Barker/Kurt Barker	Address 33649 Sykes Rd, St. Helens, OR
Signature Julie Barker	Tax Account # 434987 4201-00-01802
Owner Name (Print) Dennis Olson	Address 34671 Smith Rd St. Helens, OR 97051
Signature Dennis Olson	Tax Account # 4201-00-01800
Owner Name (Print) Megan Thornton	Address 18 Red Cedar St., St. Helens, OR 97051
Signature Megan Thornton	Tax Account # 4201-00-01801
Owner Name (Print)	Address
Signature	Tax Account #

Applicant: Please return completed application to Land Development Services.

<b>For Office Use Only</b>			
Date Rec'd	1/31/20	Receipt #	391054
Check #		Staff Member	Teresa

**PARTITION PLAT No. 2010-16**  
**IN THE SE 1/4 OF SECTION 1,**  
**T4N, R2W, W.M.,**  
**COLUMBIA COUNTY, OREGON**  
**SCALE 1" = 100' OCTOBER 4, 2010**

**LEGEND:**

- = MONUMENT FOUND AS NOTED
- = SET 5/8" X 30" IRON ROD WITH A Y.P.C. MARKED "K.L.S. SURVEYING INC"
- ( ) = RECORD SURVEY DATA
- [ ] = RECORD DEED DATA
- CS NO. = RECORD SURVEY NUMBER
- Y.P.C. = YELLOW PLASTIC CAP
- = MONUMENT POINT NUMBER (SEE MONUMENT NOTES)

**REFERENCE DEEDS**

- 1 = DEED BOOK 32, PAGE 605
- 2 = DEED BOOK 143, PAGE 127
- 3 = DEED BOOK 187, PAGE 103
- 4 = DEED BOOK 179, PAGE 604
- 5 = DEED BOOK 229, PAGE 269
- 6 = INSTRUMENT NO. 97-00797

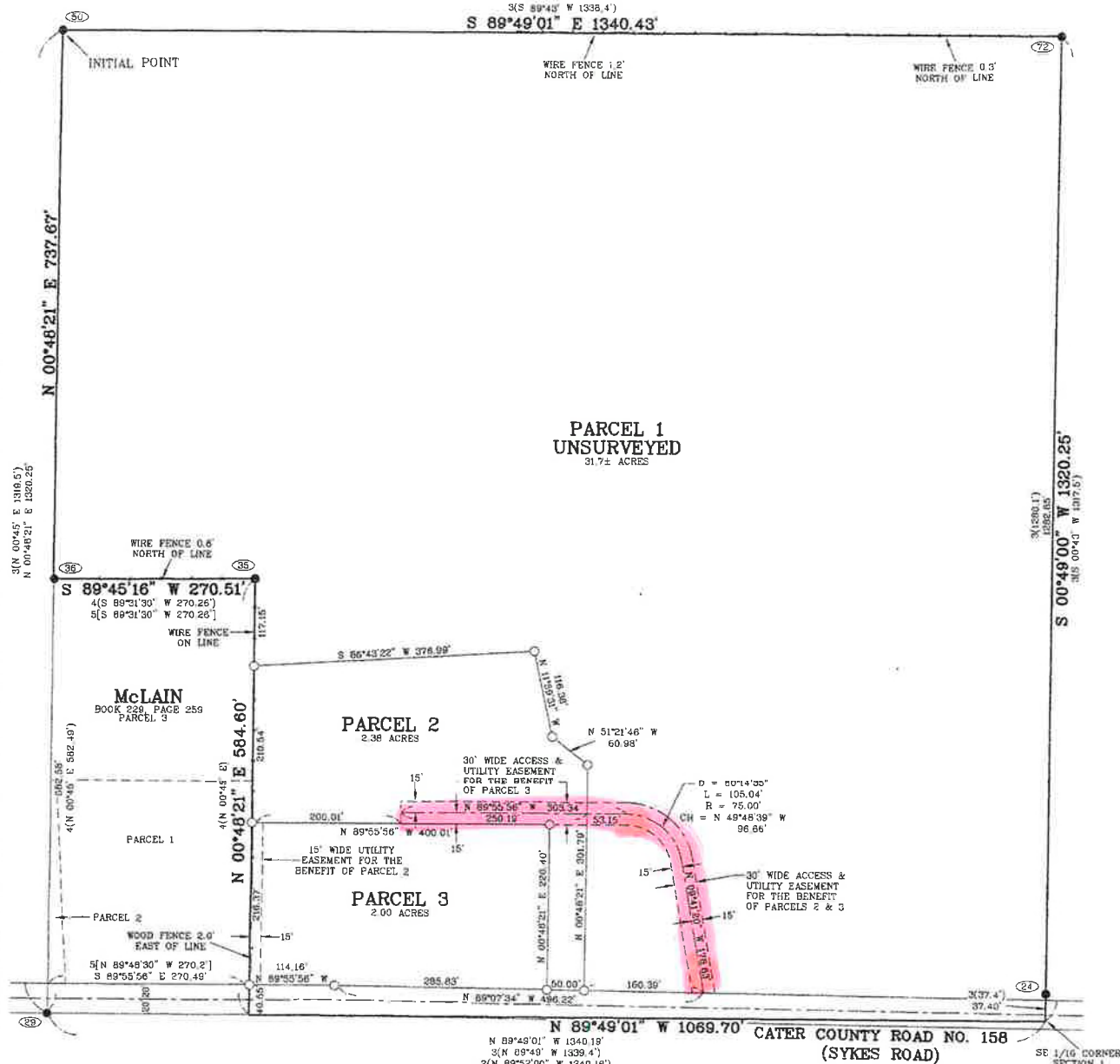
**REFERENCE SURVEYS:**

- 1 = CS NO. 834
- 2 = CS NO. 3730
- 3 = CS NO. 3735
- 4 = CS NO. L-401

**MONUMENT NOTES:**

- (24) FOUND A 1 1/2" IRON PIPE WITH WITH PLUMBERS CAP PER CS NO. 3735 (HELD)
- (29) CS 1/16 CORNER SECTION 1
- FOUND A 1 1/2" IRON PIPE WITH WITH PLUMBERS CAP PER CS NO. 3735 (HELD)
- (35) FOUND A 1/2" IRON PIPE PER CS NO. L-401 (HELD)
- (36) FOUND A 1/2" IRON PIPE PER CS NO. L-401, LIES N 89°45'16" E 0.82' FROM CORNER (HELD FOR NORTHING)
- (30) C 1/4 CORNER SECTION 1
- FOUND A 1 1/2" IRON PIPE WITH WITH PLUMBERS CAP PER CS NO. 3735 (HELD)
- (72) CE 1/16 CORNER SECTION 1
- FOUND A 1 1/2" IRON PIPE WITH WITH PLUMBERS CAP PER CS NO. 3735 (HELD)

REGISTERED PROFESSIONAL LAND SURVEYOR  OREGON JANUARY 15, 1993 DONALD D. WALLACE JR. 2501 RENEWAL DATE 5/30/12	 K.L.S. SURVEYING INC. 1224 ALVER STREET VERMILION, OR 97064 (503) 429-6115	<b>SHEET 1 OF 2</b>
		JOB No. 10-068 PROJECT No. 10-066 DRAWN BY: BTM FIELD: SWM/SND/BTF EQUIPMENT: GTS300/HYPER CA REVISED: 10/29/2010



**NOTE:**  
 UNWRITTEN RIGHTS TO THE FENCE LINES MAY EXIST.

PARTITION PLAT No. 2010-16  
 IN THE SE 1/4 OF SECTION 1,  
 T4N, R2W, W.M.,  
 COLUMBIA COUNTY, OREGON  
 SCALE 1" = 100' OCTOBER 4, 2010

**SURVEYOR'S CERTIFICATE:**

I DONALD D WALLACE, JR. DO HEREBY CERTIFY THAT I HAVE CORRECTLY SURVEYED AND MARKED WITH PROPER MONUMENTS PARCELS 2 & 3 (PARCEL 1 IS UNSURVEYED) AS REPRESENTED ON THE ANNEXED PARTITION MAP, BEING A TRACT OF LAND IN THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 1, TOWNSHIP 4 NORTH, RANGE 2 WEST, WILLAMETTE MERIDIAN, COLUMBIA COUNTY, OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE INITIAL POINT, A 1 1/2" IRON PIPE WITH A PLUMBERS CAP AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE SOUTHEAST QUARTER, THENCE S 89°49'01" E ALONG THE NORTH LINE OF SAID NORTHWEST QUARTER 1340.43 FEET TO THE NORTHEAST CORNER THEREOF, THENCE S 00°48'00" W ALONG THE EAST LINE OF SAID NORTHWEST QUARTER 1320.25 FEET TO THE SOUTHEAST CORNER THEREOF, THENCE N 89°49'01" W ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER 1069.70 FEET TO THE SOUTHERLY EXTENSION OF THE EAST LINE OF THAT TRACT OF LAND CONVEYED TO LAWRENCE A & REBECCA R MCLAIN IN DEED BOOK 229, PAGE 259, COLUMBIA COUNTY DEED RECORDS, THENCE N 00°48'21" E 584.60 FEET TO THE NORTHEAST CORNER OF SAID COODWIN TRACT, THENCE N 89°45'16" W ALONG THE NORTH LINE OF SAID MCLAIN TRACT 270.51 FEET TO THE NORTHWEST CORNER THEREOF, ALSO BEING A POINT ON THE WEST LINE OF SAID NORTHWEST QUARTER, THENCE N 00°48'21" E ALONG THE WEST LINE OF SAID NORTHWEST QUARTER 737.87 FEET TO THE INITIAL POINT EXCEPTING THEREFROM ANY PORTION LYING WITHIN CATER COUNTY ROAD NO. 158 (SYKES ROAD).

CONTAINING 36.14 ACRES MORE OR LESS.

**DECLARATION:**

KNOW ALL PEOPLE BY THESE PRESENTS THAT I GWENDOLYN M ASBURY, TRUSTEE OF THE KENNETH R ASBURY FAMILY TRUST DATED SEPTEMBER 10, 1982 IS THE OWNER OF THE LAND REPRESENTED ON THE ANNEXED PLAT, AND MORE PARTICULARLY DESCRIBED IN THE ACCOMPANYING SURVEYORS CERTIFICATE, AND THAT I HAVE CAUSED THIS SAME TO BE SURVEYED AND PARTITIONED IN TO PARCELS 1, 2 & 3 AS SHOWN ON THE ANNEXED PARTITION PLAT AND I HEREBY GRANT ALL EASEMENTS FOR THE PURPOSES INDICATED AS SHOWN.

Gwendolyn M. Asbury  
 GWENDOLYN M. ASBURY, TRUSTEE  
 KENNETH R ASBURY FAMILY TRUST DATED SEPTEMBER 10, 1982

**ACKNOWLEDGMENT:**

STATE OF OREGON }  
 COUNTY OF COLUMBIA } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON THIS 4<sup>th</sup>

DAY OF November 2010 BY GWENDOLYN M ASBURY, TRUSTEE OF THE KENNETH R ASBURY FAMILY TRUST DATED SEPTEMBER 10, 1982.

Loena L. Griffith  
 SIGNATURE NOTARY PUBLIC FOR OREGON  
 LOENA L. GRIFFITH  
 PRINT NAME  
 COMMISSION NO. 436395  
 MY COMMISSION EXPIRES MARCH 14, 2013.

**NARRATIVE:**

--THE PURPOSE OF THIS SURVEY IS TO PARTITION THAT TRACT OF LAND CONVEYED TO GWENDOLYN M ASBURY, TRUSTEE OF THE KENNETH R ASBURY FAMILY TRUST DATED SEPTEMBER 10, 1982 IN CLERK'S INSTRUMENT NO. 97-00797, COLUMBIA COUNTY DEED RECORDS INTO PARCEL 1, 2 & 3 AS SHOWN AT THE REQUEST OF GWENDOLYN ASBURY.

--THE BEARINGS ARE GEODETIC AND WERE BASED ON GPS OBSERVATIONS TAKEN AT A POINT N 66°34'08" E 540.27' FROM MONUMENT NO. 28, HAVING A LATITUDE OF 45°51'21.8" NORTH, AND A LONGITUDE 122°52'35.7" WEST, THE CONVERGENCE ANGLE (FROM OREGON STATE PLANE COORDINATE SYSTEM NORTH ZONE) AT SAID POINT IS -01°41'05". DISTANCES SHOWN ARE GROUND DISTANCES.

--FOR CONTROL I HELD THE MONUMENTS AS NOTED.

NORTHWEST 1/4 OF THE SOUTHEAST 1/4:  
 --I HELD THE MONUMENTS PER CS NO. 3735, I HELD MONUMENT NO. 72 & NO. 24 FOR LINE AND THE RECORD DISTANCE OF (37.4') FROM MONUMENT NO. 24 PER CS NO. 3735 TO COMPUTE THE SOUTHEAST CORNER.

MCLAIN TRACT:  
 --I HELD MONUMENT NO. 35 & NO. 36 FOR THE NORTH LINE, I HELD A LINE PARALLEL WITH THE WEST LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 FROM MONUMENT NO. 35 FOR THE EAST LINE.

CATER COUNTY ROAD NO. 158 (SYKES ROAD):  
 --I HELD THE AS-TRAVELED CENTERLINE.

**NOTES:**

1. THIS PLAT IS SUBJECT TO COUNTY PLANNING FILE MP10-15.
2. THIS PLAT IS SUBJECT TO AN EASEMENT FOR THE PURPOSE OF RIGHT OF WAY AS GRANTED TO PORTLAND GENERAL ELECTRIC COMPANY RECORDED ON AUGUST 27, 1991 IN DEED BOOK 112, PAGE 50, COLUMBIA COUNTY DEED RECORDS. EXACT LOCATION NOT DISCLOSED.
3. THIS PLAT IS SUBJECT TO A PRIVATE ACCESS AND UTILITY EASEMENT MAINTENANCE AGREEMENT AS RECORDED IN CLERK'S INSTRUMENT NO. 2010-1860 COLUMBIA COUNTY DEED RECORDS.

**APPROVALS:**

APPROVED THIS 23 DAY OF November 2010  
 COLUMBIA COUNTY PLANNING DEPARTMENT

BY [Signature]

APPROVED THIS 24<sup>th</sup> DAY OF NOVEMBER 2010  
 COLUMBIA COUNTY SURVEYOR

BY Patricia A. Woodman, Deputy

ALL TAXES, FEES, ASSESSMENTS OR OTHER CHARGES AS PROVIDED BY O.R.S.

92.095 HAVE BEEN PAID FROM July 1 2010 THROUGH

June 30 2011  
 COLUMBIA COUNTY DIRECTOR OF ASSESSMENT AND TAXATION

BY Alana Davis

STATE OF OREGON }  
 COUNTY OF COLUMBIA } SS

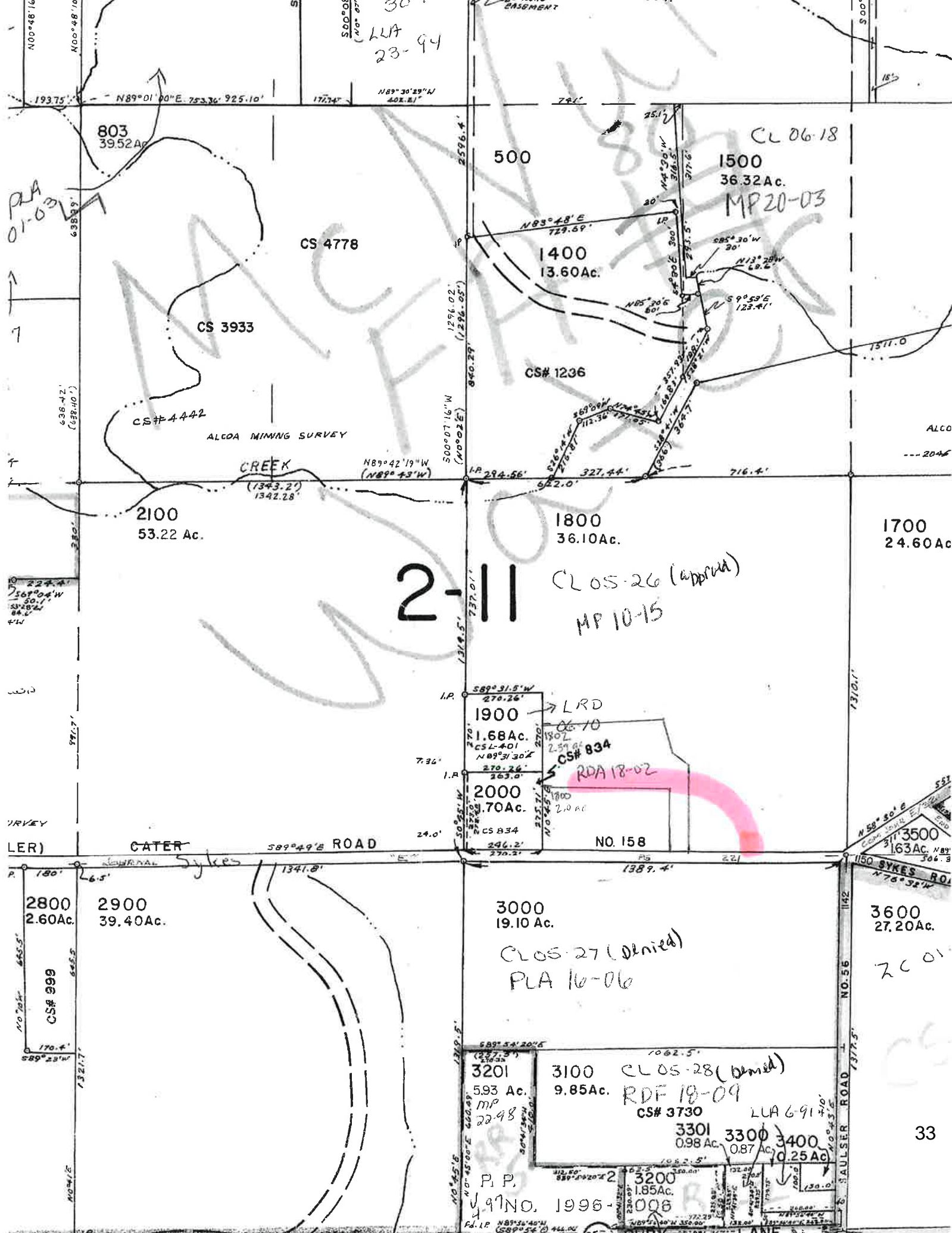
I DO HEREBY CERTIFY THAT THIS PARTITION PLAT WAS RECEIVED FOR RECORD ON THIS 04<sup>th</sup> DAY OF November 2010, AT 2:29

O'CLOCK P.M. AND RECORDED AS INSTRUMENT NUMBER 2010-9861 AND AS PARTITION PLAT NUMBER 2010-16 COLUMBIA COUNTY RECORDS

BY Nachap L. MacNeill, Deputy  
 COLUMBIA COUNTY CLERK



REGISTERED PROFESSIONAL LAND SURVEYOR DONALD D WALLACE JR. OREGON JANUARY 12, 1993 DONALD D WALLACE JR. 7601 RENEWAL DATE 5/30/12	K.L.S. SURVEYING INC. 1224 ALDER STREET TERNHOLM, OR 97134 (503)425-6116	SHEET 2 OF 2 JOB No. 10-086 PROJECT No. 10-086 DRAWN BY: BTJ FIELD: SWM/SND/BTF EQUIPMENT: CTS300/HYPER CA REVISED: 10/28/2010
---	---	--



30'  
LUA  
23-94

803  
39.52 Ac.

CS 4778

CS 3933

CS# 4442

ALCOA MIMING SURVEY

CREEK

2100  
53.22 Ac.

500

1500  
36.32 Ac.

MP 20-03

1400  
13.60 Ac.

CS# 1236

1800  
36.10 Ac.

1700  
24.60 Ac.

2-11

CL 05-26 (approved)  
MP 10-15

1900  
1.68 Ac.

2000  
1.70 Ac.

LRD  
06-10  
CS# 834  
RDA 18-02

CATER SYKES ROAD

NO. 158

2800  
2.60 Ac.

2900  
39.40 Ac.

3000  
19.10 Ac.

CL 05-27 (Denied)  
PLA 16-06

3600  
27.20 Ac.

7C 01

3201  
5.93 Ac.

3100  
9.85 Ac.

CL 05-28 (Denied)  
RDF 18-09  
CS# 3730

3301  
0.98 Ac.

3300  
0.87 Ac.

3400  
0.25 Ac.

P.P.  
V. 97 NO. 1996-008

3200  
1.85 Ac.

33

# Map



Columbia County



## Columbia County Web Maps

GeoInfo

*Disclaimer: This map was produced using Columbia County GIS data. The GIS data is maintained by the County to support its governmental activities and is subject to change without notice. This map should not be used for survey or engineering purposes. Columbia County assumes no responsibility with regard to the selection, performance or use of information on this map.*

**THIS SIDE FOR OFFICIAL USE ONLY**

**REFERRAL AND ACKNOWLEDGMENT**



- To:
- City of \_\_\_\_\_ (If inside UGB)
  - Columbia 911
  - County Roadmaster
  - Fire District (Name: Columbia River Fire and Rescue)
  - Post Office (City: St. Helens)
  - Cartography
  - Electric Utility Columbia River PUD

Planner: HR

Date Mailed: 2-4-2020 Reply by: 2-18-2020

This Application to Name/Rename a Road is being referred to you for your information and comment. Your recommendation and suggestions will be used by the County Planning Department and/or the Columbia County Board of Commissioners in arriving at a decision. Your prompt reply will help us to process this application and will ensure the inclusion of your recommendations in the decision making process. Please comment below.

1.  We have reviewed the enclosed application and have no objection to its approval as submitted. We recommend choice # \_\_\_\_\_.
2. \_\_\_ Please see our comments below.
3. \_\_\_ We are considering the proposal further, and will have comments to you by \_\_\_\_\_.
4. \_\_\_ Our board must meet to consider this; we will return their comments to you by \_\_\_\_\_.
5. \_\_\_ Please contact our office so we may discuss this.
6. \_\_\_ We recommend denial of the application, for the reason(s) below:

COMMENTS: OPTION 1+2 BOTH WOULD WORK  
IF FURTHER DEVELOPMENT / PARTITION OF BACK PROPERTIES  
ROADWAY OF SYKES WOULD NEED TO BE CHANGED.

Signed: [Signature]

Title: ASSISTANT PW DIRECTOR Date: 2/7/20

**Agency:** Please return completed Referral and Acknowledgment to Land Development Services.

RECEIVED

FEB 05 2020

C.R.P.U.D.

192-20-000018-PLUG

**THIS SIDE FOR OFFICIAL USE ONLY**

**REFERRAL AND ACKNOWLEDGMENT**

- To:
- City of \_\_\_\_\_ (If inside UGB)
  - Columbia 911
  - County Roadmaster
  - Fire District (Name: Columbia River Fire and Rescue)
  - Post Office (City: St. Helens)
  - Cartography
  - Electric Utility Columbia River PUD

RECEIVED  
 FEB 12 2020  
 Land Development Services

Planner: HR

Date Mailed: 2-4-2020 Reply by: 2-18-2020

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2.  Please see our comments below.
3.  We are considering the proposal further, and will have comments to you by \_\_\_\_\_.
4.  Our board must meet to consider this; we will return their comments to you by \_\_\_\_\_.
5.  Please contact our office so we may discuss this.
6.  We recommend denial of the application, for the reason(s) below:

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Signed: [Signature]  
 Title: Engineering supervisor Date: 2/11/20

**Agency:** Please return completed Referral and Acknowledgment to Land Development Services.

**THIS SIDE FOR OFFICIAL USE ONLY**

**REFERRAL AND ACKNOWLEDGMENT**



- To:
- City of \_\_\_\_\_ (If inside UGB)
  - Columbia 911
  - County Roadmaster
  - Fire District (Name: Columbia River Fire and Rescue)
  - Post Office (City: St. Helens)
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  - Electric Utility Columbia River PUD

Planner: HR

Date Mailed: 2-4-2020 Reply by: 2-18-2020

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4. \_\_\_ Our board must meet to consider this; we will return their comments to you by \_\_\_\_\_.
5. \_\_\_ Please contact our office so we may discuss this.
6. \_\_\_ We recommend denial of the application, for the reason(s) below:

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: [Signature]

Title: Supervisor Date: 2-5-2020

**Agency:** Please return completed Referral and Acknowledgment to Land Development Services.

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Land Development Services

**ITEM TYPE:** Order

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Order No. 22-2020, In the Matter of the Petition by Michael Melchiori to Name a New Private Road, located off of Columbia River Highway, near Rainier, "Edgewater Drive"

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[Order No. 22-2020 Road Naming Edgewater Dr FINAL \(1\).pdf](#)

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of the Petition by Michael Melchiori  
to Name a New Private Road, located off of  
Columbia River Highway, near Rainier,  
“Edgewater Drive”

ORDER NO. 22-2020

WHEREAS, the Columbia County Board of Commissioners can name a private road if citizens so request, and if the Director of the County Land Development Services Department determines that under the circumstances, naming the private road would serve the interest of the public and be beneficial to the County; and

WHEREAS, on December 13, 2019, Michael Melchiori, submitted a petition to name a new private road off of Columbia River Highway, near Rainier; and

WHEREAS, the new private road serves four properties known as Tax Map ID Numbers 7223-BO-00800, 7223-BO-00801, 7223-BO-00802 and 7223-BO-00803; and

WHEREAS, the petitioner’s 1st choice road name, Edgewater Drive, for the new private road does not conflict with any other road names in the County; and

WHEREAS, the Director of Land Development Services has determined that the petition meets the criteria set forth in Ordinance No. 81-6 (Rural Addressing Ordinance), Sections 7.04 and 7.05, as amended, regarding the naming of private roads; and

WHEREAS, the Director of Land Development Services has determined that under the circumstances, naming the private road would serve the interest of the public and be beneficial to the County, and recommends petitioner’s 1<sup>st</sup> choice, “Edgewater Drive”. The Director’s recommendation is attached hereto as Exhibit A and is incorporated herein by this reference;

///

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///

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///

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///

///

NOW THEREFORE, IT IS HEREBY ORDERED that the new private road serving properties known as Tax Map ID Numbers 7223-BO-00800, 7223-BO-00801, 7223-BO-00802 and 7223-BO-00803 shall be named "Edgewater Drive."

Dated this \_\_\_\_ day of March, 2020.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

Approved as to Form

By: \_\_\_\_\_  
Office of County Counsel

By: \_\_\_\_\_  
Alex Tardif, Chair

By: \_\_\_\_\_  
Margaret Magruder, Commissioner

By: \_\_\_\_\_  
Henry Heimuller, Commissioner

## EXHIBIT A

### **BOARD COMMUNICATION**

FROM THE LAND DEVELOPMENT SERVICES DEPARTMENT  
MEETING DATE: \_\_\_\_\_ **CONSENT AGENDA**

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** Karen Schminke, AICP, Director of Land Development Services

**SUBJECT:** ROAD RENAMING REQUEST  
Michael Melchiori, Applicant  
Naming of new Private Road

**DATE:** February 18, 2020

#### **SUMMARY:**

Michael Melchiori submitted an application to name a new Private Road as required by Sections 7.04 and 7.05 2 of the Columbia County Rural Addressing System Ordinance, which allows citizens to petition the Board to name a private road that serve three or more residences.

There are currently two other established homes on the properties served by the existing driveway that needs to be named in accordance with the provisions in the Columbia County Rural Addressing System Ordinance. The affected properties currently served by the proposed private road are in the ownership of Harvey Bilton, Pamela Harrison and the applicant and are associated with current Tax Map Identification Numbers 7223-B0-800/801, 7223-B0-00802, and 7223-B0-00803. All affected property owners have signed the submitted Private Road Naming Application.

Should the Board of Commissioners approve the applicant's request, Land Development Services will officially re-address and notify all affected properties and agencies of this decision. All future development served by this new private road will also be addressed by Land Development Services at time of building permit issuance. All necessary improvements to this new private road and related signage shall be approved by the Columbia River Fire & Rescue (CRF&R); documentation of these improvements shall be submitted to Land Development Services.

Notification of the proposed road renaming was sent to Columbia 911, the County Public Works Department, the County Cartographer, Columbia River Fire & Rescue, the Rainier Post Office, and the County Cartographer.

#### **FINDINGS:**

The submitted application for the naming of "*Edgewater Drive*" meets criteria set forth in Section VII, Road Names, of Ordinance 81-6 as amended; specifically 7.04 3 Naming of Private Roads

## EXHIBIT A

and 7.05 Citizen Request for Road Names.

Land Development Services Staff, Columbia 911, the Rainier Post Office, and the Columbia River Fire & Rescue support the 1<sup>st</sup> choice of "*Edgewater Drive*" and find no conflicting road names with the applicant's choice.

### **RECOMMENDATION:**

Staff recommends approval of the applicant's 1<sup>st</sup> choice for the private road to be named "*Edgewater Drive.*"

### **ATTACHMENTS:**

1. Application to Name a Road & Maps
2. Comments from Columbia County 9-1-1, CRF&R, Rainier Postmaster, and Columbia County Public Works Department


EXHIBIT A

ROAD 24

192-19-000337. PLNG

COLUMBIA COUNTY  
LAND DEVELOPMENT SERVICES

Columbia County Courthouse ♦ St. Helens, Oregon 97051 ♦ (503) 397-1501 ♦ Fax: (503) 366-3902

APPLICATION TO NAME / RENAME A ROAD	
Applicant Name Michael Melchior	Date of Application 12-13-19
Mailing Address P.O. Box 187	Applicant Signature 
City, Zip Rainier OR 97048	Phone Number 503-285-5564

Email: Mike@VintageBoats.ORG

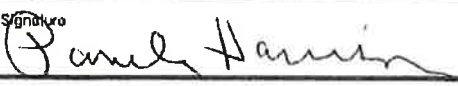


Township, Range, Section(s):  
General Location: 7W, 2W, 23

Current Road Name: (if any) Drive way

Proposed Names: 1st Choice: Edgewater Drive  
(Please list three) 2nd Choice: Edgeview Drive  
3rd Choice: Eagleview Drive

Reason for Name Change: \_\_\_\_\_

Affected Properties: (Attached additional page if necessary)

Owner Name (Print) Pamela Harrison	Address 74504 Columbia River Hwy
Signature 	Tax Account # 19814 (Rainier OR) (Lot 802) 97048
Owner Name (Print) Harvey Bilton	Address 74558 Columbia River Hwy, Rainier, OR 97048
Signature 	Tax Account # 19813, 19812 (Lot 800, 801)
Owner Name (Print) Michael Melchior	Address Valent
Signature 	Tax Account # #19815 (Lot 803)

Applicant: Please return completed application to Land Development Services.

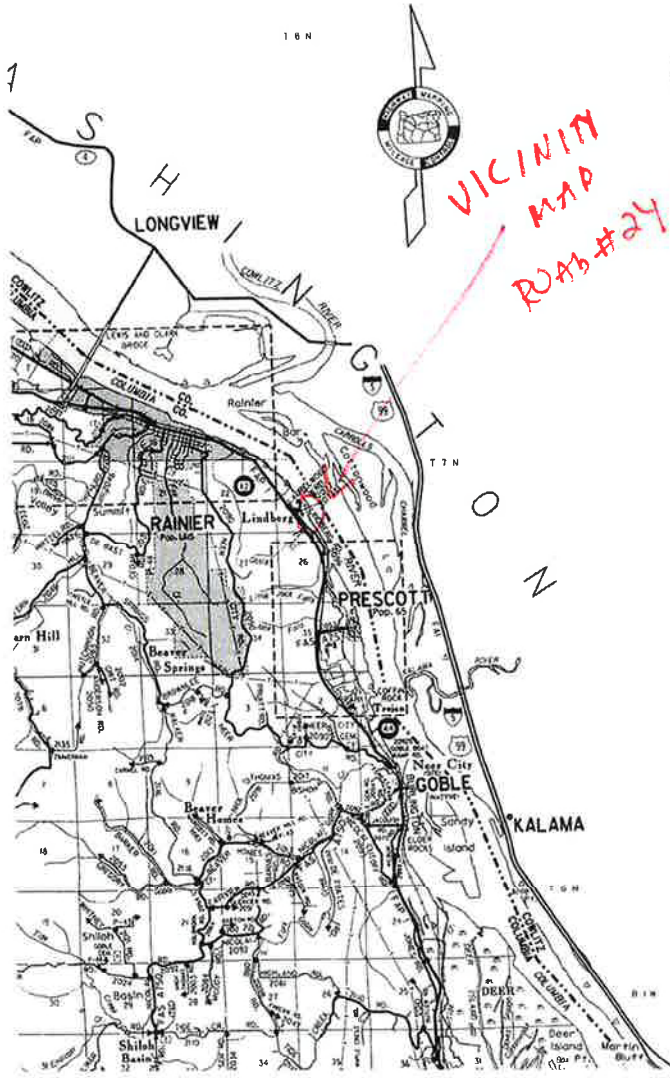
For Office Use Only

Date Rec'd 12/13/19 Receipt # 390570 Check# 2227 Staff AL

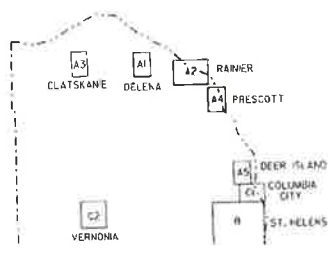
# EXHIBIT A

## LEGEND

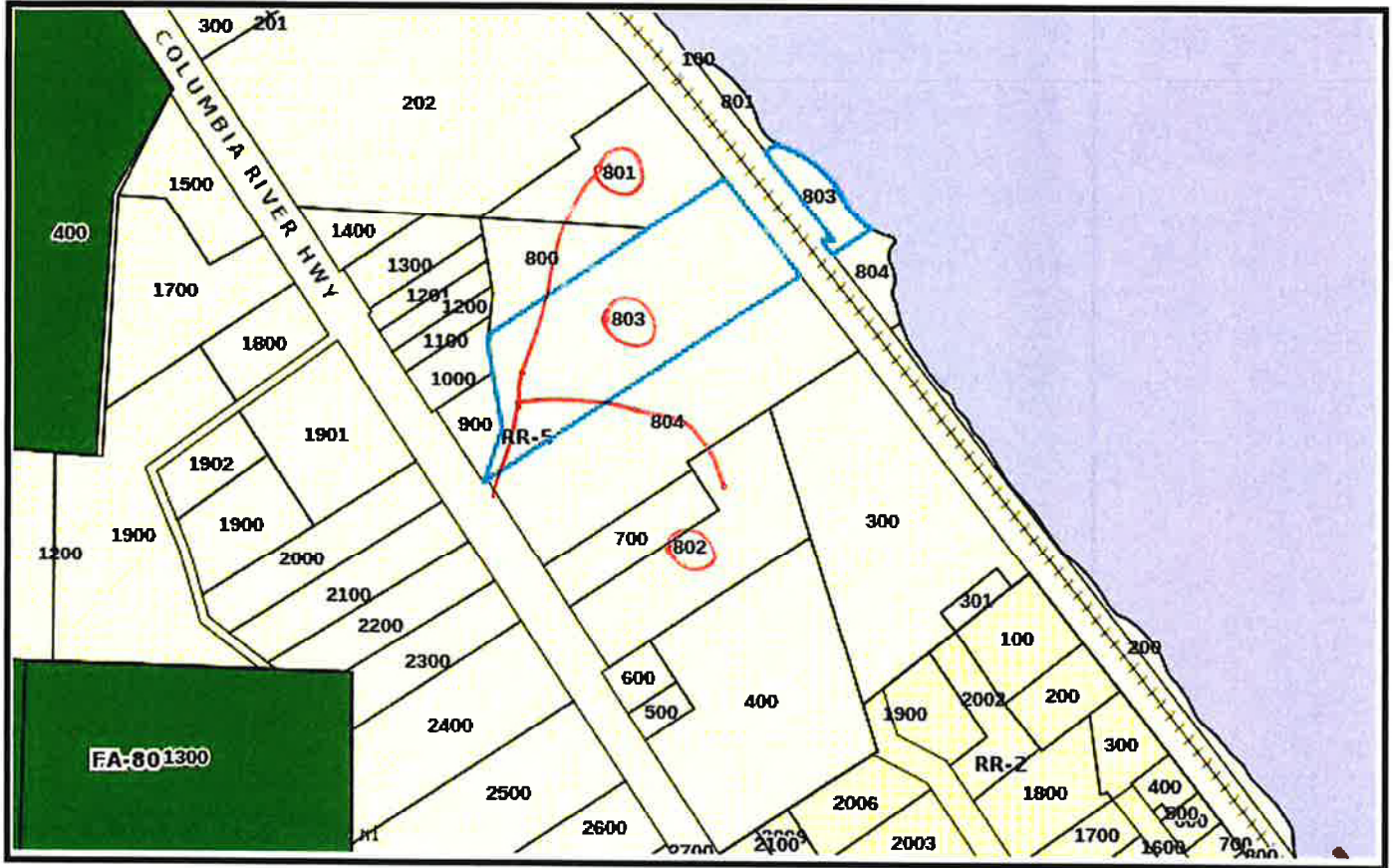
- |  |                                       |  |  |
|--|---------------------------------------|--|--|
|  | DIRT ROAD                             |  | RAILROAD   |
|  | GRAVEL ROAD                           |  | RAILROAD GRADE CROSSING-TUNNEL                     |
|  | PAVED ROAD                            |  | RAILROAD GRADE SEPARATION                          |
|  | STATE HIGHWAY                         |  | MAJOR TRANSMISSION LINE                            |
|  | MULTIPLE LANE-DIVIDED ROAD            |  | MAJOR PIPELINE                                     |
|  | ONE WAY ROAD                          |  | SUBSTATION   |
|  | FEDERAL AID INTERSTATE HIGHWAY        |  | AIRPORT-AIRSTRIP                                   |
|  | FEDERAL AID PRIMARY HIGHWAY           |  | STATE CAPITOL-COUNTY SEAT                          |
|  | FEDERAL AID SECONDARY HIGHWAY         |  | CITY OR LOCALE                                     |
|  | FEDERAL URBAN HIGHWAY                 |  | INCORPORATED CITY                                  |
|  | NATIONAL FOREST HIGHWAY               |  | ENLARGEMENT BOUNDARY                               |
|  | ORE. ROUTE-US, ROUTE-INTERSTATE ROUTE |  | PUBLIC BUILDING                                    |
|  | FEDERAL AID ROUTE TERMINATION         |  | SCHOOL   |
|  | MINOR STRUCTURE                       |  | POST OFFICE  |
|  | BRIDGE                                |  | CEMETERY   |
|  | GRADE SEPARATION                      |  | HOSPITAL   |
|  | CATTLE UNDERPASS                      |  | GRANGE, G-FIRE STATION, F                          |
|  | TUNNEL                                |  | RECREATIONAL FACILITY                              |
|  | PROMINENT MOUNTAIN, BUTTE, OR PEAK    |  | BOATING FACILITY                                   |
|  | MARSH                                 |  | SAFETY REST AREA                                   |
|  | INTERMITTENT STREAM                   |  | DIST. FOREST RANGER STATION-FOREST SERVICE STATION |
|  | STREAM WITH FALLS                     |  | STATE FORESTRY UNIT-DISTRICT HEADQUARTERS          |
|  | SPRING-WELL                           |  | FISH HATCHERY                                      |
|  | RIVER WITH RAPIDS                     |  | TRIANGULATION STATION                              |
|  | LAKE, POND, OR RESERVOIR WITH DAM     |  | LOOKOUT-TRIANGULATION LOOKOUT                      |
|  | INTERMITTENT LAKE OR POND             |  | US FOREST SERVICE LOOKOUT                          |
|  | IRRIGATION OR DRAINAGE DITCH          |  |  |



ARRANGEMENT OF SHEETS FOR COLUMBIA COUNTY



# RR-5 Zoning Map- Road 24 <sup>EXHIBIT A</sup>



Columbia County



## Columbia County Web Maps

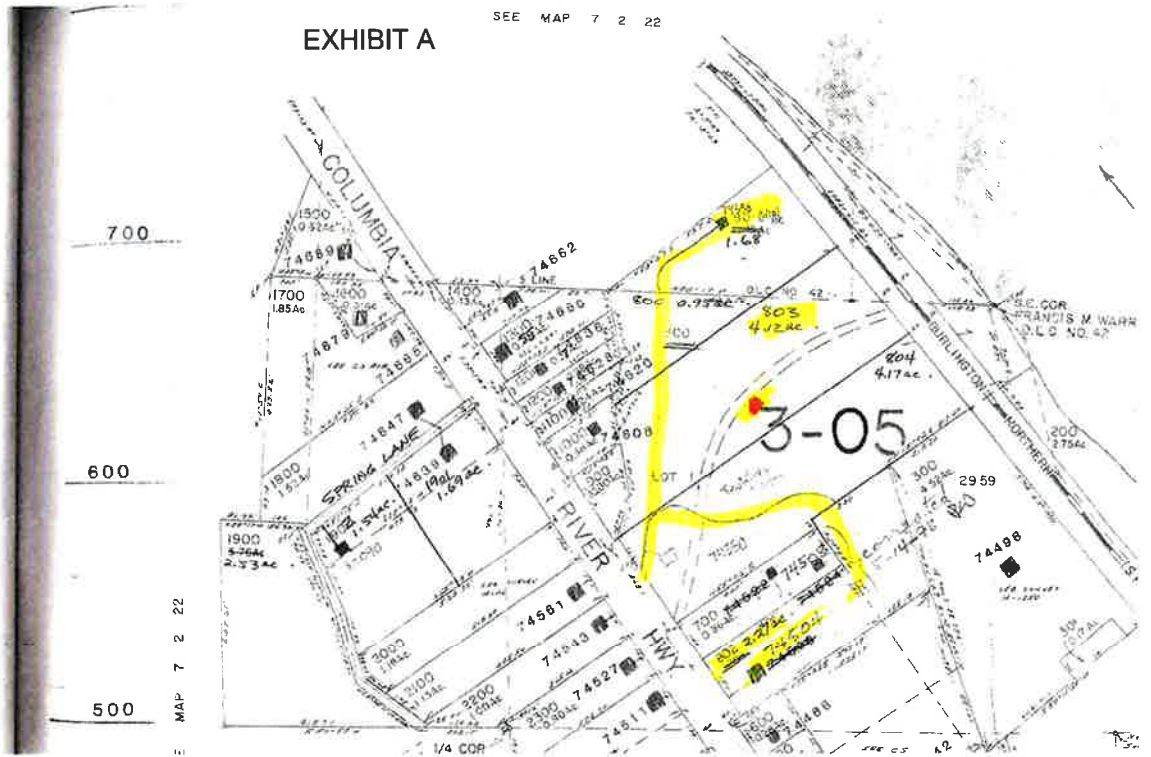
Disclaimer: This map was produced using Columbia County GIS data. The GIS data is maintained by the County to support its governmental activities and is subject to change without notice. This map should not be used for survey or engineering purposes. Columbia County assumes no responsibility with regard to the selection, performance or use of information on this map.

GeoInfo

Printed 12/13/2019

EXHIBIT A

SEE MAP 7 2 22





**Re: Application to rename road**

Deborah Jacob <Deborah.Jacob@columbiacountyor.gov>

Tue 1/7/2020 1:22 PM

To: Cindi Foley <CFoley@columbia911.com>

Thanks Cindi and ope your recovery is going well!  
Best,

Deborah S. Jacob  
Land Development Services - Planner III  
503-397-7260



---

**From:** Cindi Foley <CFoley@columbia911.com>  
**Sent:** Tuesday, January 7, 2020 11:54 AM  
**To:** Deborah Jacob <Deborah.Jacob@columbiacountyor.gov>  
**Subject:** Application to rename road

Hi Deb,

I just got this application for renaming of a driveway on my desk yesterday, I've been out sick. The proposed names of

- Edgewater Drive
- Edgeview Drive
- Eagleview Drive

would all be unique and we would have no objection to any of them.

Thank you,

**Cindi Foley**

GIS Specialist  
**Columbia 9-1-1 Communications District**  
PO Box 998 St. Helens OR 97051  
Office: (503) 366-6975  
Fax: (503) 366-7196

EXHIBIT A

12-23-19  
ENTERED

THIS SIDE FOR OFFICIAL USE ONLY

REFERRAL AND ACKNOWLEDGMENT

ENTERED

- To:
- City of \_\_\_\_\_ (If inside UGB)
  - Columbia 911
  - County Roadmaster
  - Fire District (Name: CRFR)
  - Post Office (City: Rainier)
  - Cartography
  - Electric Utility

Planner: Deb Jacob

Date Mailed: 12.18.19 Reply by: 1.6.20

This Application to Name/Rename a Road is being referred to you for your information and comment. Your recommendation and suggestions will be used by the County Planning Department and/or the Columbia County Board of Commissioners in arriving at a decision. Your prompt reply will help us to process this application and will ensure the inclusion of your recommendations in the decision making process. Please comment below.

1. \_\_\_ We have reviewed the enclosed application and have no objection to its approval as submitted. We recommend choice # \_\_\_\_.
2.  Please see our comments below.
3. \_\_\_ We are considering the proposal further, and will have comments to you by \_\_\_\_\_.
4. \_\_\_ Our board must meet to consider this; we will return their comments to you by \_\_\_\_\_.
5. \_\_\_ Please contact our office so we may discuss this.
6. \_\_\_ We recommend denial of the application, for the reason(s) below:

COMMENTS: See attached letter

Signed: [Signature]

Title: Fire Marshal Date: 1/2/20

Agency: Please return completed Referral and Acknowledgment to Land Development Services

SCANNED



EXHIBIT A

**FIRE MARSHAL**

Columbia River Fire & Rescue / Scappoose Fire District



Date: 01/02/2020

Deb Jacob

RE:

New Road name

Michael Melchiorl ("Edgewater")

Property Description: 7N, 2W, 23



Dear Deb:

I received the Application to Name / Rename a Road, regarding the above referenced project. Based on what was submitted, the fire district has a few comments and findings, but we have no objections.

1. The fire district requires that this new road meet the current access requirements (Road Width, Road Height and Road Surface).
2. The fire district is also requiring that this new road meet the signage requirements of all our ordinances and codes.
  - i. The Street sign shall meet county road standards and Oregon Fire Code section 505.2
  - ii. Any driveway offshoot that has a gate or chain across it shall have an approved fire district key switch or lock installed for fire district access. This is in accordance with Ordinance 17.2.

Should you have any questions about anything else, please do not hesitate to give me a call.

Sincerely,

Jeff Pricher  
Division Chief  
Fire Marshal (CRF&R / SRFD)



EXHIBIT A

THIS SIDE FOR OFFICIAL USE ONLY

REFERRAL AND ACKNOWLEDGMENT

- To:
- City of \_\_\_\_\_ (If inside UGB)
  - Columbia 911
  - County Roadmaster
  - Fire District (Name : CRF+R)
  - Post Office (City : Rainier)
  - Cartography
  - Electric Utility

Planner: Deb Jacob

Date Mailed: 12-18-19 Reply by: 1-6-20

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5.  Please contact our office so we may discuss this.
6.  We recommend denial of the application, for the reason(s) below:

COMMENTS: \_\_\_\_\_

Signed: [Signature]

Title: Roadmaster Date: 12/20/19

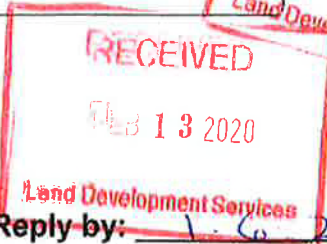
Agency: Please return completed Referral and Acknowledgment to Land Development Services.

EXHIBIT A

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  - County Roadmaster
  - Fire District (Name : CRFR)
  - Post Office (City : Rainier)
  - Cartography
  - Electric Utility



Planner: Deb Jacobs

Date Mailed: 12-18-19 Reply by: 1-6-2020

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4.  Our board must meet to consider this; we will return their comments to you by \_\_\_\_\_.
5.  Please contact our office so we may discuss this.
6.  We recommend denial of the application, for the reason(s) below:

COMMENTS: \_\_\_\_\_

Signed: [Signature]

Title: Public Works Director Date: 12/19/19

Agency: Please return completed Referral and Acknowledgment to Land Development Services.

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Public Works

**ITEM TYPE:** Matters

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Designation of Clean Harbors as “Authorized Representative” under 40 CFR 260.10 for Hazardous Waste Disposal and authorize Chair to sign

**SUGGESTED ACTION:** Approve

### ESTIMATED TIME OF ITEM

---

### ATTACHMENTS:

[HHW agent authorization for Clean Harbors \(1\).pdf](#)



To whom it may concern:

Re: Designation of "Authorized Representative" (40CFR 260.10) Status for hazardous waste disposal services

Columbia County contracts with Clean Harbors Environmental Services, Inc. ("Clean Harbors"), for the collection, transportation and disposal of Household Hazardous Waste. By signing below, Columbia County hereby authorizes Clean Harbors to act as its agent and "authorized representative" (as defined by the Resource Conservation and Recovery Act ("RCRA"), codified in 40CFR 260.10) to prepare documents required for transportation and disposal of hazardous waste. Such services are to include, but are not limited to, performing analysis, making waste certifications and preparing documentation such as profiles, manifests, notifications and certifications of land disposal restrictions and other necessary documents.

I hereby certify that I have authority to execute this letter designating Clean Harbors to act as an authorized representative for Columbia County for purposes of preparing documents required for the collection, transportation and disposal of Household Hazardous Waste under RCRA.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Board of County Commissioners

**ITEM TYPE:** Matters

**AGENDA SECTION:** CONSENT AGENDA

**SUBJECT:** Approve the appointment of Timothy Connell as a member to the Jail Operating Citizens Advisory Committee (JOCAC) with a term to expire June 30, 2022 and authorize the Chair to sign

**SUGGESTED ACTION:** Approve

**ESTIMATED TIME OF ITEM**

---

**ATTACHMENTS:**

# Columbia County Item Report

## BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REPORT

**DATE:** March 11, 2020

**SUBMITTED BY:** Jacyn Normine, Adult Probation & Juvenile Probation

**ITEM TYPE:** Agreement

**AGENDA SECTION:** AGREEMENTS/CONTRACTS/AMENDMENTS

**SUBJECT:** C158-2019-1 Amendment 1 to Intergovernmental Agreement #14297 with the Oregon Youth Authority for Juvenile Crime Prevention Basic Services and Diversion Services and Authorize the Chair to Sign

**SUGGESTED ACTION:** Approve

**ESTIMATED TIME OF ITEM**

---

**ATTACHMENTS:**

[C158-2019-1 \(2\).pdf](#)

In compliance with the Americans with Disabilities Act, this document is available in alternate formats such as Braille, large print, audio tape, oral presentation, and computer disk. To request an alternate format call the State of Oregon, Oregon Youth Authority, Procurement Unit, at 503-373-7371.

**AMENDMENT TO  
INTERGOVERNMENTAL AGREEMENT  
JUVENILE CRIME PREVENTION BASIC SERVICES AND DIVERSION SERVICES**



Agreement #14297a

1. This is Amendment No. 1 to Agreement #14297 dated July 1, 2019, between the State of Oregon, acting by and through its **Oregon Youth Authority** ("OYA"), and Columbia County ("Local Government"), each a "Party" and, together, the "Parties."
2. The Agreement is hereby amended as follows effective July 1, 2019: New Language is indicated by **bolding and underlining** and deleted language is indicated by ~~bolding and striking~~ unless a section is replaced in its entirety:
  - a. Amend Agreement document, Exhibit B, Section 3 only, as follows:
    3. **Expenditure of Funds.** County may expend the funds provided to County under this Agreement solely on Allowable Costs necessarily incurred in implementation of the Service Plan during the term of this Agreement, subject to the following limitations (in addition to any other restrictions or limitations imposed by this Agreement):
      - a. No more than 10% of the aggregate funds paid under this Agreement to County may be expended on Administrative Costs and Evaluation Costs. **County must calculate the 10% Administrative Costs and Evaluation Costs using aggregate funds paid.**
        - **For example, if an agreement has a Total Not to Exceed of \$100.00 but the County only submits reimbursement for \$90.00, the County would calculate the allowable Administrative Costs and Evaluation Costs (10%) using the aggregate paid amount (\$90.00) NOT the total Not to Exceed amount.**

**Calculating the allowable Administrative Costs and Evaluation Costs using the aggregate funds paid ensures that, in cases of underutilization, the County does not exceed the allowable percentage.**
      - These limits apply in total to all County government organizational units, Providers and subcontractors. This applies to all funds paid pursuant to this Agreement. County shall record Administrative Costs on forms provided by OYA.
    - b. County may expend Diversion Services funds and Basic Services funds solely on Diversion Services and Basic Services, respectively.

- c. County may not expend and shall prohibit all Providers from expending on the delivery of any Service, any funds provided to County under this Agreement in excess of the amount reasonable and necessary to provide quality delivery of that Service.
- d. County may not use funds provided to County under this Agreement to reimburse any person or entity for expenditures made, or to pay for goods or services provided, prior to July 1, 2019 or after the termination date of this Agreement.
- e. County shall not use the funds provided to County under this Agreement to supplant money otherwise provided to the County Juvenile Department for services to delinquent youth. County reductions to local funding do not constitute supplanting if the County reductions to local funding are taken proportionately across all County departments.

3. Except as expressly amended above, all other terms and conditions of the Agreement are still in full force and effect. Local Government certifies that the representations, warranties, and certifications contained in the Agreement are true and correct as of the effective date of this Amendment and with the same effect as though made at the time of this Amendment.

The Parties, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

**LOCAL GOVERNMENT:** Columbia County

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**AGENCY:** State of Oregon, acting by and through its Oregon Youth Authority

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Amber Forster, Designated Procurement Officer/Chief Financial Officer

**ATTORNEY GENERAL:** Approved for legal sufficiency

By: Exempt per OAR 137-045-0050 \_\_\_\_\_ Date: \_\_\_\_\_  
Name:

**AGREEMENT ADMINISTRATOR:** Reviewed and approved

By: Via Email \_\_\_\_\_ Date: 2/21/2020  
Name: Laura Ward

**PROCUREMENT UNIT:** Reviewed by Contract Specialist

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Brandi Potterf