

Agenda
Civil Service Commission
June 15, 2023, 10:00 a.m.
Columbia County Courthouse
Courthouse Annex Meeting Room

1. Approve Minutes from March 9, 2023
2. Job Description Review:
 - Pre-Trial Services Specialist – Community Justice
 - Department Secretary – District Attorney
 - Custodian – General Services
 - Court Administrator – Justice Court
 - Environmental Services Specialist I – Land Development Services
 - Environmental Services Specialist II – Land Development Services
3. Reclassification Requests:
 - Brittney Henderson – GIS Technician to GIS Analyst – Assessor’s Office
4. Review First Level Appeals/Concerns Decided by Chief Examiner:
None
5. Report on Prior Quarter’s Recruitments and Hires: Reports attached
6. Other Business:
7. Schedule next meeting: **Next Regular Meeting:** _____, 2023
8. Adjourn.

Civil Service Commission:

Ellen Bailey, Commissioner
Carrie Garcia, Chief Examiner

Merle Pence, Commissioner
Tina Kammerzelt, Secretary

Rene Leland, Commissioner
Jeff Auxier, DA / Legal Counsel