

Agenda
Civil Service Commission
March 9, 2023, 10:00 a.m.
Columbia County Courthouse
Court Room 310

1. Approve Minutes from December 8, 2022
2. Job Description Review:
 - Assessment Clerk I – Assessor’s Office
 - GIS Analyst – Assessor’s Office – New Position
 - Facilities Services Technician I – General Services
 - Permit Technician – Land Development Services
 - Public Health Emergency Preparedness Coordinator – Public Health
 - Public Health Program Manager – Public Health – New Position
 - Engineering Technician I – Public Works
 - Engineering Technician II – Public Works
 - Mechanic – Public Works
 - Administrative Assistant I – Transit
 - Dispatcher – Transit
 - Mechanic – Transit
 - Transit Driver – Transit
 - Utility Worker – Transit
3. Reclassification Requests:
 - Scott Toenjes – Engineering Technician I to Engineering Technician II – Public Works
4. Review First Level Appeals/Concerns Decided by Chief Examiner:
None
5. Report on Prior Quarter’s Recruitments and Hires: Reports attached
6. Other Business:
7. Schedule next meeting: **Next Regular Meeting:** _____, 2023
8. Adjourn.

Civil Service Commission:

Ellen Bailey, Commissioner
Carrie Garcia, Chief Examiner

Merle Pence, Commissioner
Tina Kammerzelt, Secretary

Rene Leland, Commissioner
Jeff Auxier, DA / Legal Counsel