

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON
Wednesday, August 13, 2025, 1:00 p.m.
Hybrid from
The John Gumm Building and Civic Center, St. Helens, Oregon

WORK SESSION

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Sarah Hanson, County Counsel, Ed McGlone, Assistant County Counsel, Jacyn Normine, Board Office Administrator.

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:00 pm.

APPROVE AGENDA

- Commissioner Garrett moved to approve the agenda. Commissioner Magruder seconded. **Vote:** KJS, MM, & CG in favor. Approved.

DISCUSSION ITEMS

1. Riley Baker, General Services Director, updated the Board regarding the Carcus Creek log sale and is requesting approval- Stimson Lumber and Bell Timber Contract.
 - a) Commissioner Garrett moved, and Commissioner Magruder seconded to approve 54-2025, "In the Matter of Approving the Sale of Certain Timber from the Carcus Creek Forest under Section H(3)(d) of the Columbia County Public Contracting Ordinance". KJS, MM, & CG in favor. Approved.
 - b) Commissioner Garrett moved, and Commissioner Magruder seconded to approve C115-2025 Bell Timber Sort 1. KJS, MM, & CG in favor. Approved.
 - c) Commissioner Garrett moved, and Commissioner Magruder seconded to approve C116-2025 Lumber Sort 3. KJS, MM, & CG in favor. Approved.
 - d) Commissioner Garrett moved, and Commissioner Magruder seconded to approve C117-2025 RSG Forest Products Sort 7. KJS, MM, & CG in favor. Approved.
 - e) Commissioner Garrett moved, and Commissioner Magruder seconded to approve C118-2025 Hampton Tree Farms Sorts 4-5-6. KJS, MM, & CG in favor. Approved.

BOARD ADMINISTRATOR DISCUSSION

Jacyn Normine, Board Office Administrator, brought the following to the Board for discussion and updates.

1. Parks Advisory Applicant Update, the Board gave direction to add appointment letters for Ralene Whitlock and Kristen McGill based on recommendations of the advisory committee.
2. Port of Columbia County Meeting on August 27th discussing dredging. The Board asked for this meeting to be noticed so all three Commissioners can attend.

3. Leading Your County's Digital Transformation seminar on August 26th at 10 am, an invitation was sent out to all department heads and elected officials. Commissioner Garrett asked Sarah Hanson to investigate AI in Government for Oregon.
4. Holly Miller and Jacyn Normine have created the Centralized Department Head/Elected Officials Calendar.
5. A Centralized County Calendar has also been created to help keep county events in one place.
6. County Picnic is on a saved date from the Events Committee for September 23. Counsel will need to create an order for making food and beverage official in the compensation package.
7. Sierra Trask from Small Business is gearing up for the Small Business Bazaar again this year on September 29th and would like to use the 2nd floor corridor for vendors. No issues were reported from last year's event, and the Board agreed to allow the bazaar to use the second floor again this year.
8. By September 7, we need to RSVP if you would like to attend the Pendleton Roundup Governor's Lunch. All three commissioners are not available.

BOARD DISCUSSION

1. Commissioner Smith would like to discuss a flyer for the Amani Center. They would like to have the County logo on it. The Board has no issue with the use of the logo and will allow for the Sheriff and the DA to give their opinion.
2. Commissioner Smith would like to ask Mark Pacheco to help write a letter in support of CTIN. The Board agreed that it was good, but they would like to read the letter before it is sent out.

EXECUTIVE SESSION

The Board recessed the regular scheduled meeting to enter an executive session Pursuant to ORS 192.660(2)(h) to consult with legal counsel about pending litigation.

Coming out of executive session, with no action taken.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 2:19 pm.
The recording of this meeting is posted at www.columbiacountyor.gov/meetings

The next regular scheduled meeting is on August 20, 2025.

Signatures on the following page.

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BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Kellie Jo Smith, Chair

By: 
Casey Garrett, Commissioner

By: 
Jacyn Normine, Administrative

By: 
Margaret Magruder, Commissioner