

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON
Wednesday, September 3, 2025, 1:00 p.m.
Hybrid from the
John Gumm Building and Civic Center in
St. Helens, Oregon

WORK SESSION

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Sarah Hanson, County Counsel, and Kathy Coddington, Assistant Administrator.

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:01 pm.

APPROVE AGENDA

- Commissioner Garrett moved to approve the agenda with the removal of discussion item one, C124-2025 instead of C130-2025. Commissioner Magruder seconded.
Vote: KJS, MM, & CG in favor. Approved.

DEPARTMENTAL REPORTS

1. Suzie Dahl, Department Head, Land Development Services, and Kate McGuire, Planning Division Manager, are here to give updates regarding Land Development Services.

DISCUSSION ITEMS

- ~~1. Melissa Enright, General Services,
Oregon Parks and Recreation Department (OPRD), Heritage Grant Program (PO-25-07). Pulled~~
2. Ed McGlone, Assistant County Counsel, & Riley Baker, General Services Director, are looking for an access permit for the City of St. Helens for Halloweentown. After the discussion, the Board directed staff to make a few corrections and then present C130-2025, Access Permit, and Hold Harmless Agreement for the City of St. Helens for Halloweentown to the City of St. Helens.
3. Lindsay Elder, Assistant Finance Director, is here to update the Board regarding the Supplemental Budget-Veterans Services. After discussion
 - a. Commissioner Garrett moved to approve the application and authorize the Assistant Director to sign. Commissioner Magruder seconded. The motion carried unanimously. **Vote:** KJS, MM, & CG in favor. Approved.
 - b. Commissioner Garrett moved to approve 57-2025 In the Matter of Adopting a Supplemental Budget for Veterans Services. Commissioner Magruder seconded. The motion carried unanimously. **Vote:** KJS, MM, & CG in favor. Approved.
 - c. Commissioner Garrett moved to approve C43-2018-8, Twenty-Second Amendment to Public Services Contract with Community Action Team.

Commissioner Magruder seconded. The motion carried unanimously. **Vote:** KJS, MM, & CG in favor. Approved.

4. Carrie Garcia, HR Finance Director, is asking to start the advertisement of the Finance Director position and to have Lindsay Elder, Assistant Finance Director, be paid out of class till a new Finance Director is hired.
 - a. After discussion, Commissioner Garrett moved to open recruitment for the Finance Director. Commissioner Magruder seconded. The motion carried unanimously.
 - b. Commissioner Garrett moved to pay Lindsay Elder out-of-class pay. Commissioner Magruder seconded. The motion carried unanimously.

BOARD ADMINISTRATOR DISCUSSION

No Board Administrator Discussion

EXECUTIVE SESSION

Pursuant to **ORS 192.660(2)(h)**, to consult with counsel concerning the legal rights and ties of a public body with regard to current litigation or litigation likely to be filed.

Exiting the executive session with no action taken.

Commissioner Garrett moved to approve C126-2025 Opioid Participation Agreement-Manufacturers and authorize Sarah Hanson to sign. Commissioner Magruder seconded. The motion carried unanimously.

Commissioner Garrett moved to approve the signing of a letter to the Oregon Attorney General, Dan Rayfield, and the US Attorney General, Pam Bondi, regarding the sanctuary clarification. Commissioner Magruder seconded. The motion carried unanimously.

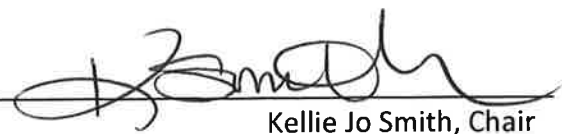
ADJOURN

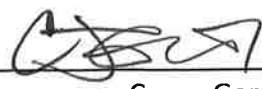
With nothing further to come before this Board, the meeting adjourned at 2:50 pm.

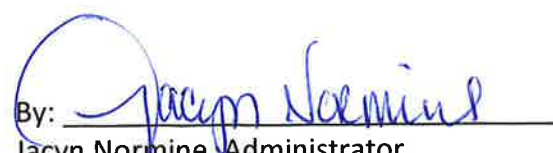
The recording of this meeting is posted at www.columbiacountyor.gov/meetings

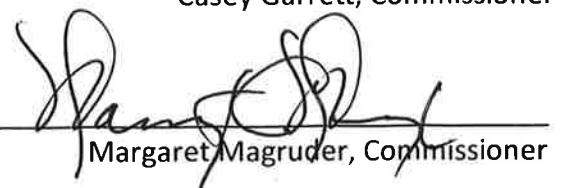
The next regular scheduled meeting is on September 10, 2025.

BOARD OF COUNTY COMMISSIONERS FOR COLUMBIA COUNTY, OREGON

By: 
Kellie Jo Smith, Chair

By: 
Casey Garrett, Commissioner

By: 
Jacyn Normine, Administrator,

By: 
Margaret Magruder, Commissioner