

**Columbia County Board of Commissioners**  
**October 15, 2025, Board Meeting**  
**Hybrid from the**  
**Columbia County Courthouse, 230 Strand St., St. Helens, OR. 97051.**

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Present: Commissioner Kellie Jo Smith and Commissioner Margaret Magruder, Sarah Hanson, County Counsel, and Jacyn Normine, Board Office Administrator.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Commissioner Smith called this meeting to order at 10:00 am and led the pledge of allegiance.

**APPROVE AGENDA**

Commissioner Magruder moved to approve the agenda with the removal of discussion item number 4. Commissioner Smith seconded. **Vote:** KJS/MM all in favor. Approved.

**VISITOR COMMENTS - 3 MINUTE LIMIT**

No comment.

**CONSENT AGENDA**

Commissioner Smith read the consent agenda in full. Commissioner Magruder moved, and Commissioner Smith seconded to approve the consent agenda as presented. **Vote:** KJS/MM all in favor. Approved.

- A.** Approve Select to Pay for October 6, 2025, and October 8, 2025.
- B.** Approve Order 63-2025, In the Matter of Appointing Teri Powers as Justice of the Peace, Pro Tempore, to the Columbia County Justice Court.
- C.** Approve Order 64-2025, In the Matter of Appointing Diana Shera Taylor as Justice of the Peace, Pro Tempore, to the Columbia County Justice Court.
- D.** Approve Notice of Determination of Value of Real Property Owned by Oregon Department of Fish & Wildlife, Pursuant to ORS 496.340(4), and Authorize the Chair to sign.
- E.** Approve Letter of Appointment of MaryAnn Guess as County Treasurer.
- F.** Appoint Jeremy Hibes to the Ambulance Service Advisory Committee as the Representative for the Local 9-1-1 with a Term to Expire on December 31, 2028, and Authorize the Chair to Sign.
- G.** Appoint Deborah Hazen to the Board of Property Tax Appeals, for a two-year term. This Term Shall Begin on October 15, 2025, and end on June 30, 2027, and Authorize the Chair to Sign.
- H.** Appoint Rene Leland to the Board of Property Tax Appeals Chairperson's Pool, for a two-year term. This Term Shall Begin on October 15, 2025, and end on June 30, 2027, and Authorize the Chair to Sign.
- I.** Appoint Rene Leland to the Board of Property Tax Appeals Non-Office-Holding Pool, for a two-year term. This Term Shall Begin October 15, 2025, and end June 30, 2027, and Authorize the Chair to Sign.
- J.** Appoint Leslie Wood to the Board of Property Tax Appeals Non-Office-Holding Pool, for a two-year term. This Term Shall Begin October 15, 2025, and end June 30, 2027, and Authorize the Chair to Sign.

## AGREEMENTS/CONTRACTS/AMENDMENTS

Commissioner Smith read the Agreements, Contracts, and Amendments in full. Commissioner Magruder moved, and Commissioner Smith seconded to approve the Agreements, Contracts, and Amendments as presented. **Vote:** KJS/MM all in favor. Approved.

- A.** Approve C3-2020-2, Amendment #2 to Intergovernmental Agreement with Lane County for the Foodhandlers Project and Authorize Jaime Aanensen to Sign.
- B.** Approve C145-2025, Oregon Department of Justice Intergovernmental Grant Agreement VOCA/CFA-2025-ColumbiaCo.DAVAP-00033 for Victims of Crime Act Funding and Authorize the Chair to Sign.
  - Exhibit A. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; And Drug-Free Workplace Requirements for 2025-2026 VOCA Grant and Authorize the Chair to Sign.
  - Exhibit B. Standard Assurances for 2025-2026 VOCA Grant and Authorize the Chair to Sign.
  - Exhibit E. Victims of Crime Act Special Conditions for 2025-2026 VOCA Grant and Authorize the Chair to Sign.
- C.** Approve C146-2025, 2024 Urban Area Security Initiative (UASI) Subrecipient Agreement No. 32003778 and Authorize Chair to Sign

## DISCUSSION ITEMS

- 1.** Josh Pond, District Attorney, is here asking for approval of a revised Legal Secretary job description and to open recruitment. After the discussion, this will come back on next week's consent agenda.
- 2.** Larry Evenson, Community Justice Director, SKIPPED
  - a. Request to Submit the 25-27-Behavioral Health Deflection Grant Agreement.
- 3.** Mike Russell, Public Works Director, is here to request approval of the 2025 Mike Nagle Rally Sprint Road Event Permit. This will be the third year of the event. This race will be held on November 15 with approximately 70 participants, 125 volunteers, 50 support vehicles, and for the race itself, they will be using Pittsburg Road and Karth Roads.  
**Commissioner Magruder moved the 2025 Mike Nagle Rally Sprint Road Event Permit and authorized the Public Works Director to sign and issue the permit once insurance information is collected. Commissioner Smith seconded. The motion carried unanimously.**  
Counsel also asked about whether the County would like to allow the event to have a car show on and around the Plaza. After the discussion, Counsel will come back to the Board with some proposals for the cost to allow the Plaza to be used.

Grant DeJongh, Assistant Public Works Director, is here to request a Board appointee to serve on the RFP Scoring Committee. After discussion, **Commissioner Magruder moved to appoint Rosemary Lohrke to the RFP Scoring Committee. Commissioner Smith seconded. The motion carried unanimously.**

**Commissioner Magruder moved to appoint Commissioner Garrett as an alternate to the RFP Scoring Committee. Commissioner Smith seconded. The motion carried unanimously.**

- ~~**4.** Nathan Woodward, County Surveyor,
  - a. Request to Approve the Kessi/Gylland Partition Plat Dedicating Additional Right of Way.~~  
**Pulled**

**COMMISSIONER GARRETT COMMENTS**

- Is at a NW Works Conference in Salem today and tomorrow.

**COMMISSIONER MAGRUDER COMMENTS**

- I would like to tell the Road Department that they are doing a good job. I have been driving around Oregon the last few weeks, and our Road Department does a really good job on our county roads.
- I was at a Noxious Weed Board in Baker City this last week. If you see a noxious weed, call the Department of Agriculture Weed Department and tell them about it, or the OSU Extension office. It doesn't take much to have a weed invade our crops. Let's stop it before it starts.
- Rainier Senior Center had a fundraiser. What a great event with dinner and an auction. I got my Christmas shopping done for my great-grandchildren.

**COMMISSIONER SMITH COMMENTS**

- Last week, I attended the regional Energy Symposium. Umatilla County and Columbia County both were there.
- Happy Birthday to Ariana.
- Attended AOC meetings virtually because it was my birthday. Lots of birthdays in my house this last week.
- Domestic Violence Awareness March is on Saturday at 10 am at McCormick Park, wear purple.

**ADJOURN**

With nothing further to come before this Board, the meeting adjourned at 10:37 AM.  
 The recording of this meeting is posted at [www.columbiacountyor.gov/meetings](http://www.columbiacountyor.gov/meetings)  
 The next regular scheduled meeting is on October 22, 2025.

BOARD OF COUNTY COMMISSIONERS  
 FOR COLUMBIA COUNTY, OREGON

By:   
 Kellie Jo Smith, Chair

By: Not Present  
 Casey Garrett, Commissioner

By:   
 Jacyn Normine, Board Office Administrator

By:   
 Margaret Magruder, Commissioner