

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON
Wednesday, October 22, 2025, 1:00 p.m.
Hybrid from the
John Gumm Building and Civic Center in
St. Helens, Oregon

WORK SESSION

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Ed McGlone, Assistant County Counsel, and Jacyn Normine, Administrator.

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:00 pm.

APPROVE AGENDA

- Commissioner Magruder moved to approve the agenda as presented. Commissioner Garrett seconded. **Vote:** MM/CG/KJS in favor. Approved.

DISCUSSION ITEMS

1. Jaime Aanensen, Public Health Director, is here to continue a conversation regarding a 2026 Food, Pool, and Lodging Licenses and Service Fee Increase Proposal. After discussion, the staff will submit a request to the state for a 16% increase and will schedule a Public Hearing.
2. Sarah Hanson, County Counsel, Carrie Garcia, HR Director, and Mike Russell, Public Works Director, are here regarding a proposed vehicle use policy. This policy will monitor people's driving records. Staff recommends that the Board adopt this revision to Section 19.17 of the personnel rules. This will be returned to the consent agenda for approval.
3. Sarah Hanson, County Counsel, is here to discuss the former Johnson Oil-Business Oregon Brownfields program application. After the discussion, the Board would like to move forward with the application.

ADMINISTRATIVE BOARD MATTERS

- NW Oregon Works will have its annual meeting here on Friday.
- Elks is hosting a community mixer on Friday, 4-6.

BOARD ROUNDTABLE

Nothing for the roundtable.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 2:03 pm.
The recording of this meeting is posted at www.columbiacountyor.gov/meetings

The next regular scheduled meeting is on October 29, 2025.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Kellie Jo Smith, Chair

By: 
Casey Garrett, Commissioner

By: 
Jacyn Normine, Administrator,

By: 
Margaret Magruder, Commissioner