

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON
Wednesday, April 01, 2026, 1:00 p.m.
Hybrid from the
John Gumm Building and Civic Center in
St. Helens, Oregon

WORK SESSION

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Ed McGlone, Assistant County Counsel, and Jacyn Normine, Administrator.

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:00 pm.

APPROVE AGENDA

- Commissioner Garrett moved to approve the agenda by adding CBD Grant to Board Roundtable. Commissioner Magruder seconded. **Vote:** MM & CG in favor. Approved.

DISCUSSION ITEMS

1. Carrie Garcia, HR Director,
 - a. HR and Payroll Services RFP and Intent to Award. Commissioner Garrett moved to approve the Intent to Award for HR and Payroll Services RFP. Commissioner Magruder seconded. The motion carried unanimously. **Vote:** KJS, MM, CG in favor. Approved.
2. Corey Padron, Emergency Management is here with a department update.
3. Amy Hansford, Finance Director, is here with a budget workshop. After discussion the Board will meet next week on Monday, Tuesday, and Wednesday and 1pm to discuss the budget.

EXECUTIVE SESSION

Pursuant to ORS 192. 660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, Ed McGlone, Assistant County Counsel.

Coming out of executive session with no action taken.

ADMINISTRATOR BOARD MATTERS

1. Special Event License OLCC Application for the Class Reunion- SHHS Class of '76. Commissioner Magruder moved to deny the OLCC Application for the Class Reunion- SHHS Class of '76. Commissioner Garrett seconded. The motion carried unanimously. **Vote:** KJS, MM, CG in favor. Approved.
2. John Gumm Building & Civic Center No Access Areas. The Board agreed to buy no access signs for the stairways.

3. Columbia Business Alliance, Event Reservations Request for the John Gumm Building and Civic Center. After discussion the Board directed staff to change the current policy to allow other government agencies to use the building.
4. United Way agreement is coming up and Jacyn would like to discuss having United Way pay for office materials that are needed by RSVP. The Board would like to continue to pay for the office supplies.
5. April 22nd is the tour at the Trojan facility at 10am and we will have a work session that afternoon.

BOARD ROUNDTABLE

1. The Board directed Jacyn to go back to CAT and Oregon Business to ask for a formal request for the extension.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 4:08 pm. The recording of this meeting is posted at www.columbiacountyor.gov/meetings


The next regular scheduled meeting is on April 8, 2026.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: 
Kellie Jo Smith, Chair

By: 
Casey Garrett, Commissioner

By: 
Jacyn Normine, Administrator,

By: 
Margaret Magruder, Commissioner