

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: July 8, 2025**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at City Council Chambers, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input type="checkbox"/>	Vacant	(Chairman)
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Jai Mahtani	Council Member
<input type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Lee Bethel	
<input checked="" type="checkbox"/>	Mr. Eric Youngblood	
<input checked="" type="checkbox"/>	Mr. Tom Carruth	
<input checked="" type="checkbox"/>	Ms. Linda Faber	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jai Mahtani	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Eric Lunde	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. James Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Lee Bethel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Youngblood	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tom Carruth	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Linda Faber	<input type="checkbox"/>

Harbor Staff Present:

<input checked="" type="checkbox"/>	Mr. Wayne Phillips
<input checked="" type="checkbox"/>	Mr. James Wilson
<input type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Ms. May Caguiat
<input type="checkbox"/>	Mr. Gavin Buendia

CHANGES TO AGENDA:

None

MINUTES: **MOTION** was made by Board Member Linda Faber to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from June 10, 2025. **MOTION SECONDED** by Board Member Jai Mahtani. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Harbors Launch Ramp

Port & Harbors Director Wayne Phillips reached out to the State of Alaska and they said that State of Alaska will not renew the Memorandum of Understanding in maintaining parking lots. Director Phillips said Harbor Department maintenance staff regraded both Knudson Cove and Mountain Point parking lots. He noted a memo was forwarded to the City Council which included a possibility of obtaining/owning both Knudson Cove and Mountain Point parking lots.

Public Parking at Harbor Facilities

Assistant Public Works Director Amanda Robinson discussed harbor parking in city limits. A Power Point was presented and reviewed.

Bar Harbor South

Marine Works Way parking lot behind Madison is all public parking. The parking lot funding source comes from Public Works sales tax fund and adjacent property owners.

Parking lot adjacent to Highliner are public parking that are 24 and 72 hour parking as posted. Part of these parking area was from a land trade with Department of Transportation.

Old Bar Harbor restaurant parking area – Assistant Public Works Director Robinson stated they are looking to expand this area of parking lot. She said that she is currently working on a project to demolish the old Bar Harbor restaurant, deck and pilings and waiting on permission from Army Corps of

Engineer. She specified this area could be harbor specific parking if the Harbor Department contribute funds.

Vice Chairman Cockrum asked if we can get rid of the promenade and move Bar Harbor ramp 2. Assistant Public Works Director Robinson said that area are technically deemed historic or could be. She would need to get more information regarding the structure.

Board Member Mahtani asked how long it would take to demolish the old Bar Harbor Restaurant. Assistant Public Works Director Robinson said it will be really quick like a month. They have everything ready to go and it will go out to bid as soon as the Army Corps of Engineer grant their approval.

Bar Harbor North

Port & Harbors parking area is a mixture of vehicle and trailer parking. US Forest Service occupies some areas north side of the parking. This is a result of land swap between City of Ketchikan and US Forest Service giving them that portion of the lot.

Area behind the OLD VFW building is all public parking. It was repaved and restriped recently adding more parking spaces in the area.

Berth III parking is also public parking. Assistant Public Works Director Robinson said there is a plan to do some major work on the surface for 2026 which will be financed by Public Works sales tax fund. Assistant PW Director added that if a business does not have adequate parking for code they can render funds into LID and that funds goes towards paying for parking maintenance and potentially building a new parking area.

Thomas Basin

East Street parking is maintained by Public Works department and funded by Public Works sales tax fund. Public Works recently fill a little sink hole in that parking area.

Thomas Street parking is also a public parking, maintained by Public Works Street department and funded by Public Works sales tax fund. Assistant Public Works Director Robinson stated that they do quite a bit of work on the parking area. She pointed out that the parking lot trestle needed a lot of maintenance.

Parking area on the other side of Salvation Army that has four or five spots is for short term parking only.

Board Member Faber asked if a parking garage is possible in any area. Assistant Public Works Director Robinson replied that it is contingent on funding sources and it would be at a premium. She added that there might be public pushback when a high parking structure is placed that could block peoples water view.

In her closing remarks, Assistant Public Works Director Robinson asserted that they are constantly working on acquiring additional parking spaces.

Board Member Carruth suggested the City of Ketchikan look into acquiring Phoenix Logging building which is close to the old Bar Harbor restaurant. Assistant Public Work Director Robinson recommended that Board member Carruth talk to the City Clerk and possibly come up with a proposal for funding mechanism to the City Council.

Board Member Mahtani asked if the old Bar Harbor restaurant can be designated as a harbor parking lot once Port & Harbors put in funds to demolish, fill and covert it into parking lot. Assistant Public Work Director Robinson said potentially, right now demolishing the old Bar Harbor restaurant is already budgeted for 2025 in Public Work sales tax funds.

Pilfering in Harbors

Board Member Carruth expressed having enough designated parking spaces would resolve some of the issues with pilferage in the harbors.

Port & Harbors Director said more safety cameras will be added for both Port and Harbors to help with issues of theft and crime.

DIRECTOR'S REPORT:

Port and Harbors Director Wayne Phillips reviewed/discussed the Director's Report.

FUTURE AGENDA ITEMS:

None

BOARD MEMBER COMMENT

Board member James Rhodes and Vice Chairman Russell Cockrum thanked everyone who attended the meeting.

ADJOURNMENT:

As there was no further business, the Port & Harbors Advisory Board meeting was adjourned at 7:40 p.m.

Chair/Vice Chair Signature

Date

FYI ITEMS INCLUDED

Public Parking Near Harbors Power Point Presentation