

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: September 9, 2025**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at City Council Chambers, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input type="checkbox"/>	Vacant	(Chairman)
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Jai Mahtani	Council Member
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Lee Bethel	
<input checked="" type="checkbox"/>	Mr. Eric Youngblood	
<input checked="" type="checkbox"/>	Mr. Tom Carruth	
<input checked="" type="checkbox"/>	Ms. Linda Faber	

**MEMBERS ABSENT:**

**Excused**

<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jai Mahtani	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. James Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Lee Bethel	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Youngblood	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tom Carruth	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Linda Faber	<input type="checkbox"/>

**Harbor Staff Present:**

<input checked="" type="checkbox"/>	Mr. Wayne Phillips
<input checked="" type="checkbox"/>	Mr. James Wilson
<input type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Ms. May Caguiat
<input type="checkbox"/>	Mr. Gavin Buendia

**CHANGES TO AGENDA:**

None

**MINUTES:** **MOTION** was made by Board Member Linda Faber to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from July 8, 2025. **MOTION SECONDED** by Board Member Jai Mahtani. **MOTION PASSED UNANIMOUSLY.**

**COMMUNICATIONS:**

None

**PERSONS TO BE HEARD:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

None

**DIRECTOR'S REPORT:**

Port and Harbors Director Wayne Phillips reviewed/discussed the Director's Report.

Vice Chairman Cockrum asked if Director Wayne knows Western Marine and Director Wayne said he is familiar with them, and they are quite versed with breakwater work.

**OTHER DISCUSSION**

Board member Youngblood wanted to add a customer complaint to future agenda item. Director Phillips felt that it was not necessary as the issue was explained and discussed in detailed.

Board member Youngblood stated that one of his boating buddy texted him a laundry list of complaints. He invited his friend to come to the PHAB meeting but his friend declined. He also implied how the Harbor department is double collecting when a boat owner paid for reserve moorage and the Harbor Department use it for other boats.

Director Phillips explained Winter Reserve Moorage Program. He summarized that it is a stand alone project that requires an application and a non-refundable fee of \$150.00. He also mentioned that in the past years of Winter Reserve Program, anybody that signed up had been assigned a slip. Director Phillips added that Winter Reserve Program fee is for administrative work and Harbormasters time and effort in coordinating and making sure that a stall will be available for people on the list.

Board member Faber asked if there is a disclaimer on the Winter Reserve Program application form regarding the non-refundable fee of \$150.00. Director Phillips pointed that the disclaimer is clearly printed on the back of the application.

Board member Lunde explained that the reason for the changed in cost of waitlist is to keep people from out of state to moor their boat or yacht here and get cheaper moorage. He added that a boat owner can now have a reasonable moorage fee upon signing up on the waitlist.

Harbors Operation Coordinator James Wilson clarified and detailed what is Winter Reserved Moorage program. He stated the advantage of being on the Winter Reserve is having the Harbor electric in your name. He added that the program is meant to help local resident and not for out of state customers. Some boat owners that had sign up to the program and paid the fee does not accept the stall they were offered because they had found a place somewhere to put their boat.

#### **FUTURE AGENDA ITEMS:**

Bar Harbor Launch Ramp Usage

Vice Chairman Russell Cockrum suggested all Board Member to visit Bar Harbor Launch Ramp at low tide. He wanted to have a discussion on how the launch ramp is utilized and wanted to know when the launch ramp started.

#### **BOARD MEMBER COMMENT**

Board member Youngblood said people are not aware of all repairs and work that Port & Harbors have done. They only see what is happening around their boat.

Board member Lunde praised the crane at Thomas Basin on how it looked really good and commented on how people abused the equipment.

#### **ADJOURNMENT:**

As there was no further business, the Port & Harbors Advisory Board meeting was adjourned at 7:34 p.m.

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Chair/Vice Chair Signature

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Date