



**2933 Tongass Avenue
Ketchikan, Alaska 99901
Phone (907) 228-5632
Fax (907) 247-3610**

MEMORANDUM

To: Port and Harbors Advisory Board
From: Wayne Phillips
Port and Harbor Director
Date: January 03, 2025
Re: **January Director's Report**

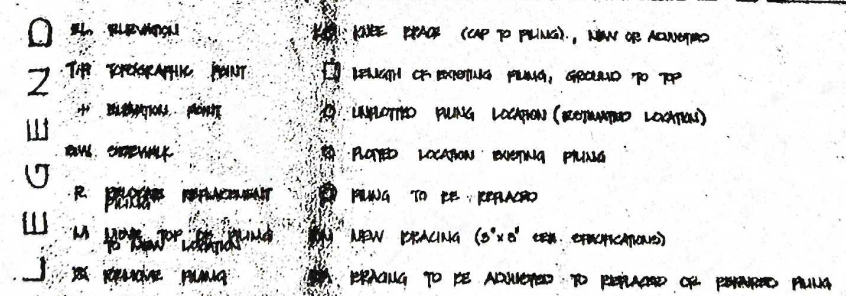
Harbors

1. **Public Restrooms:** The restrooms/showers will be closed starting on the 6th of January 2025 and will be reopened on or about the 20th of January 2025. The Port and Harbor Maintenance staff will be performing this task which will include:
Replacement of motion activated faucets with new push button style faucets. New paint of the walls, doors and fire suppression system. They will also perform grout and tile repair and overall general repairs and maintenance of this facility.
2. **Mountain Point Impound:** The harbormaster's removed an abandoned jet ski and trailer from the Mountain Point boat launch parking lot. This jet ski and trailer are in very poor condition and more than likely will be sent to the land fill or salvage.
3. **Yacht Club:** Discussion on updating the lease have started. An email will be sent to start discussions/meeting with the yacht club.
4. **Bar Harbor North Dredging:** The project was awarded to Pool Engineering and the contracting paperwork and notice to proceed has been provided to the contractor. This work should be completed by end of March 2025.
5. **P&H Director:** As you already know, I started working for the P&H department mid-December 2024. I can report that the Port and Harbor staff is a dedicated group of civil servants. Ketchikan and the PHAB should be proud of the quiet and professional work that they perform daily. The staff and I are all looking forward and planning for the upcoming 2025 cruise, tourism and fishing season. I am certainly looking forward to meeting and working with you all in the upcoming months and years. I am currently looking into a Federal Grant Opportunity for the Port. More research and discussion will be forthcoming.
6. **Assistant Harbor Master:** The Harbor Operations Coordinator James Wilson has been interviewing candidates. He has been checking references of the lead candidate. Provided references are good and the applicant accepts the position with this new hire, the Harbor department will be fully staffed by next month.

Port

1. **Berth I Ride Piles Update:** Paperwork transfer has been sent to council to request 100K for replacement of 14 ride piles on berth 1. P&H Maintenance was under the port on December 17th, 2024, with the low tides and discovered wasted ride piles that moved the replacement number for 12-14. (All replacement piles were located on Berth 1 on the south end)
2. **Promenade Abutment and Stabilization:** This CIP project has been awarded to Pool Engineering and the contract paperwork has been provided to the contractor. Once the paperwork has been returned and signed the work will commence. This project should be completed by mid-April 2025.
3. **Port Winterization Completed:** Capstans and winch assemblies have been shrink wrapped with vents. Backflow preventers have been pulled and stored, water has been shut off to Berths I, II, IV.
4. **Port Vandalism:** Last months reported vandalism has been repaired by the P&H maintenance department. KPD has video of the individual and repairs costs have been forwarded to KPD.
5. **Harbor View Park:** Survey was completed, and the results of the survey showed only three piles in need of replacement the other piles are in good condition. (See attached Survey)
6. **Snapped Weld on Berth I Light Pole:** Channel Electric has found in kind replacement for this light pole. We have two poles that will need to be replaced.
7. **Assistant Port Operations Coordinator:** City Council has approved this new position. Craig Bisson the Port Operations Coordinator has been working to put this new position out to hire. We expect this position to go out to hire within the next couple of weeks.
8. **Temporary Summer Workers:** Craig Bisson the Port Operations Coordinator has put the summer temp positions out for hire. At the current time, we have 11 re-hires returning to the port to work this summer. We are looking to replace a total of 45 temporary workers.
9. **Port Crane:** The port crane is currently down due to winding-twisting of the inner hydraulic cables. The P&H maintenance crew is working to repair and possibly add stops on the crane to ensure this cannot happen in the future.

HARBOR VIEW PILE SURVEY



C. Alvarez

דאס איז דאס פראגמאנט