

OFFICIAL PROCEEDINGS
BOARD OF PLATTE COUNTY COMMISSIONERS, WYOMING

THE BOARD OF COUNTY COMMISSIONERS, PLATTE COUNTY, WYOMING, met on the 6th day of January 2026 in the county seat of Wheatland. Those present for the meeting were Steve Shockley, Commission Chairman; Ian Jolovich, Commissioner; John “Jeb” Baker, Commissioner; and Malcolm Ervin, County Clerk.

Chairman Shockley called the meeting to order at 9:00 AM. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve the agenda as presented. The motion carried. Commissioner Baker motioned, seconded by Commissioner Jolovich, to approve the December 16th meeting minutes. The motion carried. Commissioner Baker motioned, seconded by Commissioner Jolovich, to approve the vouchers as presented. The motion carried.

Vouchers Approved for Payment: Payroll, Gross 364,962.55 HSA Account 1,104.12 PC Tax Account 26,951.23 Wy Dept of Workforce SVCS 7,467.94 Wyoming Retirement System 65,984.91 307 PROPERTY, Children's Trust Fund (Public Health), 900.00 ABSOLUTE SOLUTIONS, 911 Repair & Maint., 3,285.00 AG HEATING & COOLING LLC, Facilities Building Maintenance, 373.15 AMAZON CAPITAL SERVICES, Inmate Trust Fund, 149.98 AMAZON CAPITAL SERVICES, Children's Trust Fund (Public Health), 257.39 AMAZON CAPITAL SERVICES, PH Supplies, 33.63 AMAZON CAPITAL SERVICES, Workforce Development, 16.14 AMAZON CAPITAL SERVICES, Inmate Trust Fund, 687.17 AMAZON CAPITAL SERVICES, Children's Trust Fund (Public Health), 8.99 AMAZON CAPITAL SERVICES, Commissioner Supplies, 151.98 AMAZON CAPITAL SERVICES, Detention Supplies, 31.99 BIG STATE INDUSTRIAL SUPPLY, R & B Vehicle Repair, 359.20 BLACK HILLS ENERGY, Ag. Ext. Utilities, 239.09 BLACK HILLS ENERGY, Facilities Utilities, 3,058.04 BLACK HILLS ENERGY, PH Supplies, 41.16 BLACK HILLS ENERGY, R & B Utilities, 314.36 BLACK HILLS ENERGY, Library Utilities, 527.80 BLUE RAVEN REALTY, Intertie Grant, 800.00 BMO, Ag. Ext. Supplies, 56.89 BMO, Assessor Supplies, 126.00 BMO, Clerk of Court Postage, 10.48 BMO, Clerk Travel Expenses, 91.08 BMO, Commissioners Supplies, 98.57 BMO, Detention Inmate Trust Fund, 535.11 BMO, Detention Supplies, 624.42 BMO, Election Repair & Maintenance, 479.96 BMO, Election Travel Expenses, 142.61 BMO, Emergency Mgt. Travel Expenses, 218.40 BMO, Facilities Capital Construction, 6,733.00 BMO, Intertie Grant, 409.34 BMO, IT Peripherals, 313.73 BMO, IT Software, 6,117.44 BMO, PH Family Resource Center (FRC), 361.60 BMO, Planner Supplies, 300.39 BMO, Prevention Grant, 628.51 BMO, Sheriff Extradition, 375.96 BMO, Sheriff K9 Operations, 1,259.77 BMO, Sheriff Recruiting, 3,840.00 BMO, Treasurer Postage, 95.55 BOMGAARS SUPPLY, Facilities Building Maintenance, 234.92 BOMGAARS SUPPLY, R & B Materials, 51.50 BOMGAARS SUPPLY, R & B Supplies, 37.99 BOMGAARS SUPPLY, R & B Vehicle Repair, 48.49 BOMGAARS SUPPLY, Sheriff Supplies, 21.99 BULLOCK LAW LLC, Clerk of Court Court Costs, 156.00 CAPITAL BUSINESS SYSTEMS INC, Leased Equipment, 429.76 CENTURY LINK - PHOENIX, 911 Phones, 342.75 CENTURY LINK - SEATTLE, PH Supplies, 68.50 CENTURY LINK - SEATTLE, 911 Phones, 805.37 CHARM-TEX, Detention Supplies, 482.20 DOUBLE AM&H/CINEMA WEST, Prevention Grant, 250.00 EBSCO, Library Supplies, 1,010.35 FIRST NATIONAL BANK OF OMAHA, Fair Dues & Continuing Ed., 135.00 FIRST NATIONAL BANK OF OMAHA, Fair Expenses, 2,842.56 FIRST NATIONAL BANK OF OMAHA, Fair Supplies, 20.51 FUSION CLOUD SERVICES LLC, Library Utilities, 575.08 GORMAN FUNERAL HOME, Coroner Facility Rent, 1,500.00 IDEAL LINEN & UNIFORM, Facilities Building Maintenance, 283.83 IDEAL/BLUFFS FACILITY SOLUTIONS, Detention Supplies, 270.95 IDEAL/BLUFFS FACILITY SOLUTIONS, Facilities Supplies, 380.02 IDEAL/BLUFFS FACILITY SOLUTIONS, Detention Supplies, 1,257.86 IDEMIA IDENTITY & SECURITY USA LLC, Detention Board of Prisoners, 4,185.00 IWORQ SYSTEMS INC, IT Software, 500.00 KENNETH BROWN, Clerk of Court Court Costs, 2,784.00 KINSCO, Detention Uniforms, 275.00 KONEXUS, Emergency Mgt. Software, 8,313.14 LARAMIE PEAK MOTORS, R & B Materials, 70.79 LAURA BOOKOUT, Planner Travel, 50.68 LAWSON PRODUCTS, R & B Vehicle Repair, 1,037.68 MARIA CAREY, PH Travel Expenses, 413.63 MCKESSON MEDICAL SURGICAL, PH Vaccinations, 299.45 MEDICO-MART INC, PH Vaccinations, 331.93 MEDICO-MART INC, PH Vaccinations, 1,965.06 MENARDS - CHEYENNE, Jail Maintenance, 902.96 ODP BUSINESS SOLUTIONS LLC, Commissioner Supplies, 47.22 ODP BUSINESS SOLUTIONS LLC, Dispatch Supplies, 58.65 ODP BUSINESS SOLUTIONS LLC, Election Supplies, 21.09 ODP BUSINESS SOLUTIONS LLC, Planner Supplies, 29.59 ODP BUSINESS SOLUTIONS LLC, Clerk Supplies, 40.14 ODP BUSINESS SOLUTIONS LLC, Commissioner Supplies, 94.34 ODP BUSINESS SOLUTIONS LLC, Planner Supplies, 134.52 O'REILLY AUTOMOTIVE INC, Facilities Vehicle Repair, 474.66 O'REILLY AUTOMOTIVE INC, R & B Vehicle Repair, 34.05 O'REILLY AUTOMOTIVE INC, Sheriff Vehicle Repair, 119.98 PALEN LAW OFFICES LLP, Clerk of Court Court Costs, 1,676.00 PAMELA MERLINO, Library Postage, 74.40 PAMELA MERLINO, Library Postage, 75.10 PLATTE COUNTY, Emergency Mgt. Facility Rent, 700.00 PLATTE COUNTY HOUSING AUTHORITY, Intertie Grant, 369.00 PRIMO BRANDS, Detention Supplies, 133.66 PRIMO BRANDS, Sheriff Supplies, 133.67 PSYCHOLOGICAL DIMENSIONS, Dispatch Supplies, 450.00 PSYCHOLOGICAL DIMENSIONS, Sheriff Supplies, 4,293.75 RECORD TIMES, Sheriff Supplies, 79.99 RECORD TIMES, Printing, 61.92 RECORD TIMES, Printing & Publishing, 1,950.54 RECORD TIMES, Publishing, 196.08 REX E JOHNSON, Clerk of Court Court Costs, 284.00 RIVER VIEW SAND & GRAVEL LLC, R & B Vehicle Repair, 6,873.97 ROCKY MOUNTAIN FIRE SYSTEMS INC, Jail Maintenance, 326.98 SIMPLY CLEAN, Detention Supplies, 420.03 SOUTH STREET PHARMACY, Detention Medical Care, 300.00 STATE OF WYOMING, Clerk Supplies, 15.61 STATE OF WYOMING, Treasurer Supplies, 53.42 STEIL SURVEYING SERVICES WHEATLAND, Engineering & Surveys, 1,022.50 STEVE P PEASLEY MD, County Health Officer Grant, 800.00 STEVE P PEASLEY MD, PH Health Officer, 365.00 STITCHES & INK, R & B Supplies, 30.00 SUMMIT FIRE & SECURITY, Jail Maintenance, 210.75 TDS COLLECTION SERVICE INC, R & B Utilities, 35.00 THE WANDERER ON GILCHRIST, Library Supplies, 192.00 THE WANDERER ON GILCHRIST, Library Supplies, 180.00 T-MOBILE, Phone, 840.00 T-MOBILE, R & B Supplies, 128.04 TYLER BUSINESS FORMS, Printing, 499.55 UNIVERSITY OF WYOMING EXTENSION, Ag. Ext. State Reimbursement, 6,375.00 VERIZON WIRELESS, Children's Trust Fund (Public Health), 117.62 VERIZON WIRELESS, Maternal & Child Health (SGF), 77.58 VERIZON WIRELESS, PH Supplies, 77.58 VERIZON WIRELESS, Phones, 40.01 VERIZON WIRELESS, Prevention Grant, 77.58 VERIZON WIRELESS, Workforce Development, 20.02 VERIZON WIRELESS, Phones, 149.15 VISA-, Library Child Programs, 30.25 VISA-, Library Postage, 205.58 VISA-, Library Software, 38.00 VISA-, Library Supplies, 1,200.27 VISA-, Library Child Programs, 78.26 VISA-, Library Postage, 263.72 VISA-, Library Software, 38.00 VISA-, Library Supplies, 1,231.68 WC&PAA, Attorney Dues & Continuing Ed., 200.00 WHEATLAND AUTOMOTIVE, R & B Vehicle Repair, 1,195.44 WYOLOGIC INC, IT Repair & Maint., 250.00 WYOLOGIC INC, IT Technical Support, 15,754.00 WYOMING CLERKS OF DISTRICT COURT ASSN, Clerk of Court Travel Expenses, 300.00 WYOMING STATE BOARD OF PHARMACY, Sheriff K9 Operations, 80.00 Total, 584,484.52

Collections Before the Board: The Board reviewed the daily receipts of Treasurer Kristi Rietz from December 12 through December 31, 2025, which totaled \$1,154,348.12.

January 6, 2026

OFFICIAL PROCEEDINGS
BOARD OF PLATTE COUNTY COMMISSIONERS, WYOMING

Cash Handling Policy: Penny Simonton, Nurse Manager, presented the cash handling policy for Public Health. The policy is required by the Wyoming Department of Health. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve the Public Health cash handling policy and authorize the chairman to sign. The motion carried.

Investment Policy: Clerk Ervin presented an annual resolution to establish the investment policy of the County. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve Resolution #2026-01, the investment policy of Platte County. The motion carried.

PLATTE COUNTY RESOLUTION #2026-01
PLATTE COUNTY STATEMENT OF INVESTMENT POLICY

WHEREAS, Wyoming State Statute §9-4-831(h) mandates every political subdivision adopt “a statement of investment policy,” and;

WHEREAS, Platte County desires to adopt an investment policy at least as restrictive with respect to the types of investment as authorized by W.S. §9-4-831(a).

NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF PLATTE COUNTY, WYOMING:

1. The Platte County financial accounting procedures are divided among the County Commissioners, the County Clerk, and the County Treasurer. The County Clerk is designated as budget officer (W.S. 16-4-102(a)(iv)); the County Treasurer is in charge of the county treasury (W.S. §18-3-804). Warrants for payment from the treasury must be authorized by the Board of County Commissioners (W.S. §§18-3-504 and 18-3-805);
2. It shall be the policy of the Platte County Treasurer to invest public funds in a manner which will provide the highest investment return with the maximum security, and conforming to all federal, state, and local laws and regulations governing the investment of public funds;
 - a. To the extent possible, the Platte County Treasurer will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Platte County Treasurer will not directly invest in securities maturing more than one (1) year from the date of purchase.
 - b. Funds in excess of cash flow requirements may be invested in securities maturing not more than five (5) years, if the maturity of such investments is made to coincide as nearly as practicable with the expected use of funds.
3. Any person affecting an investment transaction on behalf of Platte County, or offering investment advice, shall sign a statement indicating he or she has read this policy and agrees to abide by this policy and by applicable federal, state, and local laws with respect to the advice given and transactions undertaken on behalf of the County.
4. The Platte County Treasurer shall be, and is hereby authorized to make such statutory investments, at his or her discretion, as will conform to this policy which shall be deemed at least as restrictive as the types of investments authorized by W.S. §9-4-831(a);
 - a. The County shall diversify its instruments by security type and institution. With the exception of U.S. Treasury securities, certificates of deposits, and authorized pools, no more than twenty-five percent (25%) of the County’s total investment portfolio will be invested in a single security type.
 - b. To provide assurance that the County will be able to continue financial operations without interruption and dependent upon interest rates, satisfaction with services, the County will generally attempt to utilize at least two financial institutions as depositories.
5. The Treasurer is charged with the responsibility of providing a monthly financial report, to include investment activity and returns, in the County’s Financial Report.
6. This policy shall be effective through calendar year 2026.

Given our hand and seal this 6th day of January 2026.

ATTEST:
/s/Malcolm Ervin, County Clerk

BOARD OF COUNTY COMMISSIONERS
/s/Steve Shockley, Chairman
/s/Ian Jolovich, Commissioner
/s/John “Jeb” Baker, Commissioner

Direct Deposit: Clerk Ervin presented an annual resolution to allow for direct deposit. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve Resolution #2026-02, authorizing direct deposit in 2026. The motion carried.

PLATTE COUNTY RESOLUTION #2026-02
A RESOLUTION AUTHORIZING THE RELEASE OF MONIES PRIOR TO EACH COUNTY PAYROLL DISTRIBUTION VIA DIRECT DEPOSIT

WHEREAS, Wyoming State Statute §18-4-102 states all county officers are prohibited from paying themselves from money belonging to any county which may be in their possession, but shall receive pay for services rendered to a county by warrants drawn upon the County Treasury by the Board of County Commissioners; and,

WHEREAS, said statute further states that all salary and wage payments to persons employed by a county including county officers may be made by direct deposit if the County Clerk chooses to implement a direct deposit program, unless the employee elects not to participate in the program.

January 6, 2026

OFFICIAL PROCEEDINGS
BOARD OF PLATTE COUNTY COMMISSIONERS, WYOMING

NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF PLATTE COUNTY, WYOMING: that the County Clerk is hereby authorized to implement a payroll direct deposit program for employees who elect to participate and authorizes the County Clerk to issue summary reports to direct deposit participants in lieu of warrants, as allowed by law.

BE IT FURTHER RESOLVED that the Board of Platte County Commissioners authorizes county payroll distribution for participating employees through direct deposit for every payroll event in 2026. The intent of this resolution is to provide blanket compliance with Wyoming State Statute §18-4-102(b) for the 2026 calendar year.

Given our hand and seal this 6th day of January 2026.

ATTEST:
/s/Malcolm Ervin, County Clerk

BOARD OF COUNTY COMMISSIONERS
/s/Steve Shockley, Chairman
/s/Ian Jolovich, Commissioner
/s/John "Jeb" Baker, Commissioner

Appointment of Attorneys: Clerk Ervin presented an annual resolution to appoint special prosecutors. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve Resolution #2026-03, appointing special prosecutors. The motion carried.

PLATTE COUNTY RESOLUTION #2026-03
A RESOLUTION APPOINTING SPECIAL PROSECUTORS

WHEREAS, The Board of County Commissioners are authorized pursuant to W.S. §18-3-302(c) to employ attorneys to assist the County and Prosecuting Attorney for specific matters and purposes; and,

WHEREAS, the purpose of this resolution is to provide blanket compliance with W.S. §18-3-302(c) by authorizing the use of various County and Prosecuting Attorneys, and their deputies, at the discretion of the Platte County and Prosecuting Attorney; and,

WHEREAS, the appointees shall have the authority and power vested in the position as prescribed by law; and,

WHEREAS, various County and Prosecuting Attorney's Offices and District Attorney Offices will provide their services free of charge to Platte County in exchange for the Platte County and Prosecuting Attorney's Office acting in their county free of charge when conflicts of interest arise in their respective counties; and,

WHEREAS, mileage and expenses are to be reimbursed as submitted by the appointees; and,

WHEREAS, said appointments shall continue until December 31, 2026, unless they be sooner terminated; and,

WHEREAS, the appointees have been requested by the Platte County Attorney to handle specific cases or matters in which the County Attorney may have a conflict, or for whatever reason cannot appear.

NOW, THEREFORE, BE IT RESOLVED, BY THE GOVERNING BODY OF PLATTE COUNTY, WYOMING that the following County and Prosecuting Attorneys, and their deputies, are hereby appointed for the purpose of representing the people of the State or Platte County during such times as the County & Prosecuting Attorney is not available in the County, has a conflict, or for whatever reason cannot appear: Jill Logan, Hot Springs County & Prosecuting Attorney and her deputies; Quentin Richardson, Converse County & Prosecuting Attorney and his deputies; Eric Boyer, Goshen County & Prosecuting Attorney and his deputies.

Given our hand and seal this 6th day of January 2026.

ATTEST:
/s/Malcolm Ervin, County Clerk

BOARD OF COUNTY COMMISSIONERS
/s/Steve Shockley, Chairman
/s/Ian Jolovich, Commissioner
/s/John "Jeb" Baker, Commissioner

Courthouse Renovation Phase II: Clerk Ervin presented American Institute of Architects (AIA) document A141, which is a standard form of agreement between owner (Platte County) and Design-Builder (Sampson Construction). The agreement has been reviewed, and approved, by the County Attorney's Office. Clerk Ervin explained there were changes made to sections 2.1.4.1, 9.8.1, 9.9, 9.9.1, and 14.3.1. Sections 14.3.2 and 14.3.3 were struck at the request of the County Attorney's Office. Furthermore, Section 3.2.1.4 of Exhibit B of the agreement was revised. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve the design-builder contract with Sampson Construction, with changes as discussed, and authorize the chairman to sign. The motion carried.

IT Update: Jordan Ham, WyoLogic, Inc., provided updates to the Board, which included the status of a printer issue at the Chugwater library. That branch library's internet network is not supported by WyoLogic and is under the purview of the Town of Chugwater. As such, Mr. Ham advised the branch librarian to work with Capital Business Systems, who maintain the library's printer. Mr. Ham also said the project to onboard the Guernsey branch library onto the County's IT network is delayed. Mr. Ham said the internet package at the Guernsey branch library is data capped and believed being on the County network would likely go above that cap. As he investigated who was responsible for the internet, Mr. Ham said he cannot find who pays the bill, he further confirmed that the Town of Guernsey does not. As such, until that internet issue is reconciled Mr. Ham cannot proceed.

OFFICIAL PROCEEDINGS
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Settlement Agreement: Doug Weaver, County Attorney, presented a settlement agreement with Help Tapp LLC. The settlement is to rectify a demand for contract compliance that Help Tapp LLC made. In that demand, Help Tapp LLC alleged former-Sheriff David Russell signed a 911 Systems Software License Agreement. The Board disputed that former-Sheriff Russell had the legal authority to sign the agreement. However, that alleged agreement set the venue for disputes in a court in the State of New York. As such, County Attorney Weaver estimated the cost to litigate would be approximately the same as the settlement agreement before the Board. However, should the County lose a case in court, the costs assessed could be far greater than the \$150,000 set out in the settlement agreement. Commissioner Baker motioned, seconded by Commissioner Jolovich, to approve a settlement agreement with Help Tapp LLC and authorize the chairman to sign. The motion carried.

Executive Session: At 9:48 AM, Commissioner Jolovich motioned, seconded by Commissioner Baker, to call for an executive session for legal advice pursuant to Wyoming Statute 16-4-405(a)(iii). The motion carried. At 10:46 AM, Commissioner Baker motioned, seconded by Commissioner Jolovich, to adjourn executive session where no decisions were made. The motion carried.

Road & Bridge: Chris Bookout, Superintendent, provided updates to the Board regarding the projects his department completed over the last 30 days, and those they anticipate completing in the next 30 days. Most notably, Road & Bridge continues to replace signs that were provided by the state, and they continue to clean out culverts. Superintendent Bookout reported that his new software, iWorq, is deployed and his employees have been training on the new software. That software will allow greater accuracy in reporting the actual cost of maintenance of vehicles and roads.

Encroachment Licenses: Superintendent Bookout informed the Board he often has existing encroachments that are being altered by landowners, which he would like documented by completing an encroachment license. However, Superintendent Bookout believes those licensees should not be assessed the \$200 application fee, which is prescribed by the Board. The Board agreed and informed Superintendent Bookout he could waive that fee if the encroachment license application was completed for documentation of existing encroachments that are being modified.

The Board reviewed, and approved, encroachment licenses for new approaches for Scott & Lorrie Morgan, True Ranches and Andy Stellpflug. The Board also reviewed, and approved, an encroachment license for Jim Bowman, which was an existing approach and as such an application fee was not assessed.

Wyoming Department of Transportation (WYDOT): Mark Ayen, District Engineer, presented the annual State Transportation Improvement Program (STIP) for 2024 – 2030. The STIP provides a six-year projection of projects planned by WYDOT. The plan can be viewed at www.dot.state.wy.us/STIP.

Benchmark Engineering: The Board reviewed an agreement to assist with the review of wind and solar applications submitted by NextEra Energy on December 31, 2025. Wyoming Statute (W.S.) § 18-5-505 requires that the County determine whether the applications are complete within 30 days of the date they are received. As such, Commissioner Jolovich requested proposals from numerous firms to assist in that review. Benchmark Engineering was the only firm to provide a proposal. The Board discussed the scope of work and informed Benchmark the scope would be to provide technical assistance in the review of the wind and solar applications, which would require a change to language in the existing agreement. Clerk Ervin also requested a schedule of fees, which was provided. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve an agreement between Platte County and Benchmark Engineering for the NextEra Wind Project with changes as discussed and authorize the chairman to sign. The motion carried.

Planning & Zoning: Laura Bookout, County Planner, presented a simple subdivision request submitted by James & Eunice McBryant who are requesting to divide 7.54 acres of land from a parcel of approximately 285 acres. The land in question is located in the S ½ of Section 35, Township 21 North, Range 66 West, Platte County. Planner Bookout informed the Board the simple subdivision meets all the requirements of a simple subdivision and there are no unsuitable conditions. As such, Planner Bookout approved the final plat without review from the Planning & Zoning Commission, which is permissible pursuant to Section 12.20.040(C)(b) of the Platte County Land Use Rules & Regulations. Commissioner Jolovich motioned, seconded by Commissioner Baker, to approve the McBryant Acres Simple Subdivision and authorize the chairman to sign. The motion carried.

Chugwater Energy Project: The Board then informed the public that NextEra Energy had submitted applications for the Chugwater Energy Project and explained the process that will ensue. Chairman Shockley said Planner Bookout must make a determination of whether the application is complete within 30 days of its reception, and that Benchmark Engineering will be assisting Planner Bookout in that review. Once Planner Bookout determines the application is complete, the County will be required to accept public comment for no less than 45 days from that date. Then, the applications will be heard by the Planning & Zoning Commission, and seven days later be heard by the Board of County Commissioners. Those two hearings must be conducted no less than 45 days after the date the application is determined to be complete, and no later than 60 days from that same date pursuant to W.S. § 18-5-506.

There being no further business for board consideration, the meeting adjourned at approximately 12:15 PM. This proceeding was recorded by Clerk Ervin pursuant to Wyoming statute §18-3-402(a)(i)(C).

APPROVED:



STEVE SHOCKLEY, CHAIRMAN OF THE BOARD



MALCOLM ERVIN, COUNTY CLERK
& CLERK OF THE BOARD

