



CITY OF VENTNOR  
COMMISSION MEETING  
MARCH 26, 2020 05:30 PM

\*\*If anyone is in need of ADA hearing assistance please let us know\*\*

1. **Call to Order**
2. **Flag Salute**
3. **Roll Call**

**Open Public Meeting Announcement**

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: "PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH LAW"

4. **Presentation**
  - 1) None
5. **Department Head Reports (If Needed)**
6. **Capital Discussion (If needed)**

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE 03.26.2020 REGULAR PORTION COMMISSION MEETING

7. **Minutes**
  - 1) None
8. **Ordinance Introduction**
  - 1) 2020-006 An Ordinance of the City of Ventnor, County of Atlantic, State of New Jersey amending Section 197-2F(5) granting authority to the City engineer to issue street opening permits for hardship conditions
9. **Ordinance Public Hearing/Adoption**
  - 2) 2020-005 An Ordinance of the City of Ventnor, County of Atlantic, State of New Jersey amending Chapter 126, Flood Hazards, of the City Code of the City of Ventnor City

2 <sup>nd</sup>	THURSDAY	MAR	12	5:30 PM	COMMISSION MEETING
4 <sup>th</sup>	THURSDAY	MAR	26	5:30 PM	COMMISSION MEETING

**10. Resolutions/Contract(s)**

(Resolutions 2020-134 thru 2020-141)

Consent Agenda includes items of business which are not controversial & do not require individual discussion. A motion approving the consent Agenda is moved, seconded & voted upon as one item by the City Commissioners. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

- a. (2020-134) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing the City of Ventnor to enter into a revocable license agreement concerning property located at 324-326 N. Wissahickon Avenue in the City of Ventnor, County of Atlantic and State of New Jersey
- b. (2020-135) A Resolution of the City of Ventnor, County of Atlantic State of New Jersey amending Resolution 069 of 2020 authorizing a Shared Services Agreement with Atlantic County Utilities Authority and the City of Ventnor for Digital Media Consulting Services
- c. (2020-136) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing a service agreement with CM3 for HVAC maintenance services for the Library/Cultural Center and Fire Station 1
- d. (2020-137) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing a service agreement with CM3 for HVAC maintenance services for the Ventnor City Municipal Building and Public Works Garage
- e. (2020-138) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing the Employee Assistance Program (EAP) for the year of 2020/2021
- f. (2020-139) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey approving the yearly membership costs for the Fishing Pier to be prorated due to the delayed opening of the 2020 Fishing Pier Season
- g. (2020-140) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey authorizing, the City to advertise for the request for proposals (RFP) for providing Drug and / or Alcohol collection and testing for existing employees other than Police and Fire
- h. (2020-141) A Resolution of the City of Ventnor, County of Atlantic, State of New Jersey appointing Jeffrey Moore to the Ventnor City Recreation Board

**11. Approval of Bills and Payrolls-**

**12. Discussion Items**

**13. Public Portion (on any items that have been discussed so far)**

The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop/regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City on the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meeting will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time and state your name and address.

**14. Close Workshop portion of the meeting**

(This closes the workshop portion of tonight’s meeting)

CALL TO ORDER (The Regular portion of the meeting)

**15. Approval of Minutes**

- 1) None

**16. Ordinance Introduction**

- 1) 2020-006 AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING SECTION 197-2F(5) GRANTING AUTHORITY TO THE CITY ENGINEER TO ISSUE STREET OPENING PERMITS FOR HARDSHIP CONDITIONS

**17. Public Hearing (Ordinance)**

- 1) 2020-005 AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING CHAPTER 126, FLOOD HAZARDS, OF THE CITY CODE OF THE CITY OF VENTNOR CITY

**18. Ordinance Adoption**

- 1) 2020-005 AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AMENDING CHAPTER 126, FLOOD HAZARDS, OF THE CITY CODE OF THE CITY OF VENTNOR CITY

**19. Resolutions:**

Motion to Adopt Resolutions 2020-134 through 2020-141 by Consent (Consent Agenda includes items of business which are not controversial & do not require individual discussion. A Motion approving the consent Agenda is moved, seconded & voted upon as one item by the City Commissioners. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

2020-134	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE CITY OF VENTNOR TO ENTER INTO A REVOCABLE LICENSE AGREEMENT CONCERNING PROPERTY LOCATED AT 324-326 N. WISSAHICKON AVENUE IN THE CITY OF VENTNOR, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY
2020-135	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC STATE OF NEW JERSEY AMENDING RESOLUTION 069 OF 2020 AUTHORIZING A SHARED SERVICES AGREEMENT WITH ATLANTIC COUNTY UTILITIES AUTHORITY AND THE CITY OF VENTNOR FOR DIGITAL MEDIA CONSULTING SERVICES
2020-136	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A SERVICE AGREEMENT WITH CM3 FOR HVAC MAINTENANCE SERVICES FOR THE LIBRARY/CULTURAL CENTER AND FIRE STATION 1
2020-137	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A SERVICE AGREEMENT WITH CM3 FOR HVAC MAINTENANCE SERVICES FOR THE VENTNOR CITY MUNICIPAL BUILDING AND PUBLIC WORKS GARAGE
2020-138	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE EMPLOYEE ASSISTANCE PROGRAM (EAP) FOR THE YEAR OF 2020/2021
2020-139	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPROVING THE YEARLY MEMBERSHIP COSTS FOR THE FISHING PIER TO BE PRORATED DUE TO THE DELAYED OPENING OF THE 2020 FISHING PIER SEASON
2020-140	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING, THE CITY TO ADVERTISE FOR THE REQUEST FOR PROPOSALS (RFP) FOR PROVIDING DRUG AND / OR ALCOHOL COLLECTION AND TESTING FOR EXISTING EMPLOYEES OTHER THAN POLICE AND FIRE

2020-141	A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING JEFFREY MOORE TO THE VENTNOR CITY RECREATION BOARD
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**20. Approve Bills & Payrolls –**

**21. Announcements / Safety Report (if needed)**

*Safety on the Agenda*

City of Ventnor, NJ

March 2020 Report

The Safety Committee met on Thursday March 12, 2020.

There were several open claims during the month of February that were discussed. 1 General Liability, 1 Property, 4 workers comp, 3 of which were exposure to what was believed to be poison sumac, and one was a dog bite.

The Safety Breakfast was held March 3, followed by Regional Training sessions for Safety and Claims Coordinator’s.

There was discussion concerning the COVID-19 Pandemic and actions to take to keep as safe as possible. The CDC web site has information at [www.cdc.gov/COVID19](http://www.cdc.gov/COVID19). There is much ongoing developments including many cancellations, stay tuned for any actions.

There were posters distributed for display in all locations dealing with STRESS and how to best deal with it.

Kathleen Robbins from Municipal Court, advised this was her final Safety Meeting as she is retiring March 31, 2020. We wish her the best!

The next meeting is Thursday April 16, 2020 at 9:00am.

**22. Commissioner Comments/Reports**

**23. Public Comment**

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**24. Executive Session (if Necessary)**

**25. Adjournment**

Lisa H. Hand, RMC City Clerk