



CITY OF VENTNOR
COMMISSION MEETING
JANUARY 14 2021 05:30 PM

VIRTUAL

Join Zoom Meeting

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Meeting ID: 997 5925 3458

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1. **Call to Order**

2. **Flag Salute**

3. **Roll Call**

4. **Open Public Meeting Announcement**

On December 30, 2020 and January 4th 2021 Official notice of this meeting was given to the Press of Atlantic City, The Mainland Journal and the Current and was duly posted on the City Bulletin Board and on the City Website.

5. **Presentation**

1) None

6. **Department Head Reports (If Needed)**

7. **Capital Discussion (If needed)**

8. **Executive Session (Resolution 2021-050)**

9. **Resolution 2021-051-** A RESOLUTION APPROVING THE TERMS OF A MEMORANDUM OF AGREEMENT WITH TEAMSTERS LOCAL UNION 929-PUBLIC WORKS EMPLOYEES AND AUTHORIZING THE EXECUTION OF A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY AND LOCAL 929 CONSISTENT WITH THE TERMS OF THAT MEMORANDUM OF AGREEMENT FOR THE PERIOD JANUARY 1, 2021 THROUGH DECEMBER 31, 2025

THE FOLLOWING ITEMS ARE SCHEDULED FOR ACTION AT THE 01.14.2021 REGULAR PORTION COMMISSION MEETING

10. **Minutes**

1) December 10, 2020 Regular

11. Ordinance Introduction

- 1) 2021-001 An Ordinance of the City of Ventnor, County of Atlantic, State of New Jersey amending and supplementing Chapter 19-Green Advisory Committee

12. Ordinance Public Hearing/Adoption

- 1) **Ordinance 2020-027** AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PUBLIC LAND CONTIGUOUS TO 111 S. PITTSBURGH AVENUE

13. Resolutions/Contract(s)

(Resolutions 2021-001 thru 2021-049)

Consent Agenda includes items of business which are not controversial & do not require individual discussion. A motion approving the consent Agenda is moved, seconded & voted upon as one item by the City Commissioners. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

- a. 2021-001 Award contract for City Solicitor- Timothy Maguire
- b. 2021-002 Award contract for City Auditor- Ford Scott & Associates
- c. 2021-003 Award contract for Planning and Grant Assistance-James Rutala
- d. 2021-004 Award contract for Conflict Solicitor- Parker McCay
- e. 2021-005 Award contract for General Tax Council-Hank Rovillard
- f. 2021-006 Award contract for Risk Management Consultant-Insurance Agencies Inc / J Eugene Siracusa
- g. 2021-007 Award contract for NJEIT Financing for Bond Council-Joel Fleishman
- h. 2021-008 Award contract for Bond Council- Archer & Greiner
- i. 2021-009 Award contract for Health Insurance Broker-Professional Benefit Consultants, Inc
- j. 2021-010 Award contract for City Prosecutor-William Reynolds
- k. 2021-011 Award contract for Public Defender-Darrin Lord
- l. 2021-012 Award contract for Continuing Disclosure Agent-NW Financial Group LLC
- m. 2021-013 Award contract for Financial Advisor of Record- NW Financial Group LLC
- n. 2021-014 Award contract for Labor Relations Council-Gruccio Pepper Desanto & Ruth
- o. 2021-015 Appointing Pogue Inc to coordinate and perform Alcohol and Drug Testing
- p. 2021-016 Authorizing a Professional Services contract for Police training to the Rogers Group LLC
- q. 2021-017 Authorizing agreement with Atlanticare for Medical Surveillance Program for Firefighters, Police and Public Works and any new hires for the City as required

- r. 2021-018 Authorizing a contract for Human Resources/Personnel Consultant- Cynthia Cotton
- s. 2021-019 Authorizing the Mayor to execute an agreement with Emergency Training & Consulting (ETC)
- t. 2021-020 Authorize Annual Schedule for City Commissioners Meetings / Sunshine Notice
- u. 2021-021 Designation of Official Newspaper(s)
- v. 2021-022 Designate Public Agency Compliance Officer (PACO) -Lisa Hand
- w. 2021-023 Establishing rules of order and conduct for City Commission Meetings
- x. 2021-024 Designating Bank Depositories
- y. 2021-025 Adopting a Cash Management Plan
- z. 2021-026 2021 Temporary Budget
- aa. 2021-027 Appointing James Goos Fund Commissioner and Joe Iannuzzelli as alternate
- bb. 2021-028 Appointing contact person for the Employment Practices Liability Helpline with the Atlantic County Municipal Joint Insurance Fund
- cc. 2021-029 Appointing JIF Safety Coordinator-Donna Peterson
- dd. 2021-030 Authorizing the Tax Assessor to handle appeals
- ee. 2021-031 Authorizing the Tax Collector to charge interest on any delinquent taxes (property and or sewer) after the due date for the payment of the same and a ten (10) day grace period for the year 2021
- ff. 2021-032 Authorizing the Tax Collector to process property and/or sewer tax refund and cancellation of refund or delinquency of less than ten dollars (\$10.00) for the year 2021
- gg. 2021-033 Authorizing Public Employee Bonds
- hh. 2021-034 Appointing a Police Custodian of records
- ii. 2021-035 Appointing Class III Member to the Planning Board for 2021
- jj. 2021-036 Appointing members to the Planning Board for the year 2021
- kk. 2021-037 Appointing the Green Team Advisory Committee
- ll. 2021-038 Appointing the Municipal Alliance Committee
- mm. 2021-039 Appointing Ad Hoc Citizen Advisory Committee 2021

- nn. 2021-040 Appointing Members of the City of Ventnor Creative Team of 2021 (Ventnor Arts Alliance)
- oo. 2021-041 Authorizing and Enforcement for No Parking within the City of Ventnor from January 1, 2021 to March 31, 2021
- pp. 2021-042 Authorizing Change Order Number two (2) for Winchester Avenue Drainage Improvements
- qq. 2021-043 Appointing Thomas M. Halpin as Fire Official
- rr. 2021-044 Accepting the resignation of Alfred Longmore
- ss. 2021-045 Authorizing the execution of a tax abatement agreement for Block 29 Lot 11 Qual:C0001 also known as 104 S. New Haven Ave
- tt. 2021-046 Identifying a Pool of Engineers the City could contract with on an as needed basis for the City of Ventnor and Margate Capital Projects
- uu. 2021-047 Authorizing the waiver of fees for the application for Special Events for City sponsored events for 2021
- vv. 2021-048 Authorizing contract with Jersey Professional Management Corporation and Maria Mento, as Temporary Acting City Administrator/Deputy
- ww. 2021-049 Authorizing contract with Jersey Professional Management Corporation for Management Consulting Services

14. Approval of Bills and Payrolls

15. Discussion Items

16. Public Portion (on any items that have been discussed so far)

The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop/regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City on the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meeting will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time and state your name and address.

17. Close Workshop portion of the meeting

(This closes the workshop portion of tonight's meeting)

CALL TO ORDER (The Regular portion of the meeting)

18. Approval of Minutes

- 1) December 10, 2020 Regular

19. Ordinance Introduction

- 2) 2021-001 An Ordinance of the City of Ventnor, County of Atlantic, State of New Jersey amending and supplementing Chapter 19-Green Advisory Committee

20. Public Hearing on Ordinance

- 1) Ordinance 2020-027 AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PUBLIC LAND CONTIGUOUS TO 111 S. PITTSBURGH AVENUE

21. Ordinance Adoption

- 2) Ordinance 2020-027 AN ORDINANCE OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE SALE OF CERTAIN PUBLIC LAND CONTIGUOUS TO 111 S. PITTSBURGH AVENUE

22. Resolutions:

Motion to Adopt Resolutions 2021-001 through 2021-049 by Consent (Consent Agenda includes items of business which are not controversial & do not require individual discussion. A Motion approving the consent Agenda is moved, seconded & voted upon as one item by the City Commissioners. If any discussion is requested on a consent Agenda item, it is removed from the Consent Agenda to the Regular Agenda)

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| 2021-001 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING TIMOTHY MAGUIRE AS CITY SOLICITOR |
| 2021-002 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING FORD SCOTT & ASSOCIATES FOR CITY AUDITOR |
| 2021-003 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING JAMES RUTALA FOR PLANNING AND GRANT ASSISTANCE |
| 2021-004 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING PARKER MCCAY AS CONFLICT ATTORNEY |
| 2021-005 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING HANK ROVILLARD FOR GENERAL TAX COUNSEL |
| 2021-006 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING INSURANCE AGENCIES INC / J EUGENE SIRACUSA AS RISK MANAGEMENT CONSULTANT ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND |
| 2021-007 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING JOEL FLEISHMAN FOR NJEIT FINANCING FOR BOND COUNSEL |
| 2021-008 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING ARCHER & GREINER FOR BOND COUNSEL |
| 2021-009 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING PROFESSIONAL BENEFITS CONSULTANT, INC FOR HEALTH INSURANCE BROKER |
| 2021-010 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING WILLIAM REYNOLDS FOR CITY PROSECUTOR |
| 2021-011 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING DARRIN LORD FOR PUBLIC DEFENDER |
| 2021-012 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING NW FINANCIAL LLC FOR CONTINUING DISCLOSURE AGENT |
| 2021-013 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING NW FINANCIAL LLC FOR FINANCIAL ADVISOR |
| 2021-014 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING GRUCCIO PEPPER DESANTO & RUTH AS LABOR RELATIONS COUNSEL NOT TO EXCEED \$20,000.00 |
| 2021-015 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING POGUE INC TO COORDINATE AND PERFORM ALCOHOL AND DRUG TESTING |
| 2021-016 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR POLICE TRAINING TO THE ROGERS GROUP LLC NOT TO EXCEED \$14,586.00 |
| 2021-017 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ATLANTICARE FOR MEDICAL SURVEILLANCE PROGRAM FOR FIREFIGHTERS, POLICE AND PUBLIC WORKS AND ANY NEW HIRES FOR THE CITY OF VENTNOR AS REQUIRED |

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| 2021-018 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING A PROFESSIONAL SERVICES CONTRACT FOR HUMAN RESOURCES/PERSONNEL CONSULTANT |
| 2021-019 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH EMERGENCY TRAINING & CONSULTING (ETC) NOT TO EXCEED \$2,200.00 |
| 2021-020 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING ANNUAL SCHEDULE FOR CITY COMMISSIONERS MEETINGS/SUNSHINE NOTICE |
| 2021-021 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY DESIGNATION OF OFFICIAL NEWSPAPERS |
| 2021-022 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER (PACO) |
| 2021-023 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY ESTABLISHING RULES OF ORDER AND CONDUCT FOR CITY COMMISSIONERS MEETINGS |
| 2021-024 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY DESIGNATING BANK DEPOSITORIES |
| 2021-025 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY ADOPTING A CASH MANAGEMENT PLAN FOR THE CITY OF VENTNOR CITY FOR THE 2021 FISCAL YEAR |
| 2021-026 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING A TEMPORARY BUDGET FOR 2021 |
| 2021-027 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING JAMES GOOS AS FUND COMMISSIONER AND JOE IANNUZZELLI AS ALTERNATE |
| 2021-028 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND |
| 2021-029 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING OF JIF SAFETY COORDINATOR |
| 2021-030 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE TAX ASSESSOR TO HANDLE APPEALS |
| 2021-031 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO CHARGE INTEREST ON ANY DELINQUENT TAXES, (PROPERTY AND/OR SEWER) AFTER THE DUE DATE FOR THE PAYMENT OF THE SAME AND A TEN (10) DAY GRACE PERIOD FOR THE YEAR 2021 |
| 2021-032 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE TAX COLLECTOR TO PROCESS PROPERTY AND/OR SEWER TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00) FOR THE YEAR 2021 |
| 2021-033 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING PUBLIC EMPLOYEE BONDS |
| 2021-034 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING A POLICE CUSTODIAN OF RECORDS |
| 2021-035 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING THE CLASS III MEMBER TO THE PLANNING BOARD PURSUANT TO THE N.J.S.A. 40:55D FOR THE YEAR 2021 |
| 2021-036 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING THE PLANNING BOARD FOR THE YEAR OF 2021 |
| 2021-037 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING THE GREEN TEAM ADVISORY COMMITTEE FOR 2021 |
| 2021-038 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING THE VENTNOR CITY MUNICIPAL ALLIANCE COMMITTEE MEMBERS |
| 2021-039 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING INDIVIDUALS TO THE AD HOC CITIZEN ADVISORY COMMITTEE 2021 |
| 2021-040 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING A MEMBER(S) OF THE CITY OF VENTNOR CREATIVE TEAM 2021 (VENTNOR ARTS ALLIANCE) |

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| 2021-041 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING AND ENFORCEMENT FOR NO PARKING WITHIN THE CITY OF VENTNOR FROM JANUARY 1, 2021 TO MARCH 31,2021 |
| 2021-042 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING CHANGE ORDER NUMBER TWO (2) FOR WINCHESTER AVENUE DRAINAGE IMPROVEMENTS |
| 2021-043 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY APPOINTING THOMAS M. HALPIN AS FIRE OFFICIAL |
| 2021-044 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY ACCEPTING THE RESIGNATION OF ALFRED LONGMORE |
| 2021-045 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A TAX ABATEMENT AGREEMENT FOR BLOCK 29 LOT 11 QUAL:C0001 ALSO KNOWN AS 104 S. NEW HAVEN AVE |
| 2021-046 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY IDENTIFYING A POOL OF ENGINEERS THE CITY COULD CONTACT WITH ON AN AS NEEDED BASIS FOR THE CITY OF VENTNOR & MARGATE CAPITAL PROJECTS |
| 2021-047 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING THE WAIVER OF FEES FOR THE APPLICATION FOR SPECIAL EVENTS FOR CITY SPONSORED EVENTS FOR 2021 |
| 2021-048 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING CONTRACT WITH JERSEY PROFESSIONAL MANAGEMENT CORPORATION AND MARIA MENTO, FOR TEMPORARY ACTING CITY ADMINISTRATOR/DEPUTY CITY CLERK NOT TO EXCEED \$156,250.00 |
| 2021-049 | A RESOLUTION OF THE CITY OF VENTNOR, COUNTY OF ATLANTIC, STATE OF NEW JERSEY AUTHORIZING CONTRACT WITH THE JERSEY PROFESSIONAL MANAGEMENT CORPORATION FOR MANAGEMENT CONSULTING SERVICES IN THE AMOUNT OF \$12,150.00 |

23. Approve Bills & Payrolls

24. Announcements / Safety Report (if needed)

25. Commissioner Comments/Reports

26. Public Comment

The Ventnor City Commission welcomes participation of interested organizations and individuals during workshop/regular, as well as, special meetings. However, in order for the Commission to conduct the business of the City on the most productive manner possible, public comment on specific agenda items, questions comments during the workshop or at the end of regular meetings or during special meeting will be limited to three (3) minutes per person on issues. If you wish to address the Commission, please step up to the microphone at the appropriate time and state your name and address.

27. Executive Session (if Necessary)

28. Adjournment

Lisa H. Hand, RMC City Clerk