



# Town of Archer Lodge

## AGENDA

### Regular Council Meeting

Monday, February 6, 2023 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

#### NCGS § 143-318.17. Disruptions of official meetings.

*A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.*

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Page

#### 1. WELCOME/CALL TO ORDER:

- 1.a. Invocation
- 1.b. Pledge of Allegiance

#### 2. APPROVAL OF AGENDA:

#### 3. VIRTUAL PRESENTATION:

- 3.a. Audit Presentation for Fiscal Year Ending June 30, 2022 ~ Mr. Dale Place of May & Place, PA

#### 4. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

#### 5. PRESENTATION:

- 4 5.a. Proclamation - **ALL IN RED MONTH**  
[Proclamation - All in RED Heart Health Awareness Feb 2023](#)

#### 6. ORGANIZATIONAL ITEMS:

- 6.a. Welcome Bryan Chadwick, Archer Lodge's new Town Administrator
- 6.b. Administration of Oath of Town Administrator Bryan R. Chadwick by Mayor Matthew B. Mulhollem

## **7. DISCUSSION AND POSSIBLE ACTION ITEMS:**

- 5 - 32 7.a. APC Towers Presentation ~ Daniel Agresta, President & CEO and Paul Alvarez, Vice President of Construction  
Discussion and possible action of the drawings and photo simulations of the site  
[Archer Lodge Town Council Proposal \(2\)](#)
- 7.b. Discussion and possible action of selecting the Liaison between the Town of Archer Lodge Board and the Archer Lodge Community Center Board
- 33 - 34 7.c. Discussion and possible action of approving the Assistant Town Administrator/Finance Officer job description  
[Assistant Town Administrator Finance Officer 2.2023](#)

## **8. TOWN ATTORNEY'S REPORT:**

## **9. TOWN ADMINISTRATOR'S REPORT:**

## **10. ASSISTANT TOWN ADMINISTRATOR/FINANCE OFFICER'S REPORT:**

- 35 - 42 10.a. Interim Financial Reports for December 2022  
[DECEMBER 2022 - ALL FUNDS](#)  
[DECEMBER 2022 - YTD COMP](#)  
[02.02.23 REAL TIME - PARK PROJECT PART FUND 41](#)  
[02.02.23 REAL TIME - ARPA FUND 42](#)  
[02.02.23 REAL TIME - SCIF FUND 43](#)

## **11. HUMAN RESOURCES OFFICER/TOWN CLERK'S REPORT:**

- 43 11.a. Personnel Action Form  
[Archer Lodge - Personnel Action Form](#)
- 11.b. Local Government Federal Credit Union Advisory Council Summit
- 11.c. Clerks Certification Course
- 11.d. North Carolina League of Municipalities Town/State Dinner

**12. PARKS AND RECREATION DIRECTOR'S REPORT:**

- 44 12.a. Mission/Vision Statement  
[Mission\\_Vision\\_Statement](#)
- 12.b. Spring Sports Ideas
- 12.c. Contracts Updates
- 12.d. Senior Games

**13. PLANNING/ZONING REPORT:**

- 13.a. Planning/Zoning Update
- 45 - 47 13.b. Code Enforcement Monthly Report  
[AL Monthly Report 01.31.23](#)

**14. MAYOR'S REPORT:**

**15. COUNCIL MEMBERS' REMARKS:**

(non-agenda items)

**16. ADJOURNMENT:**



# Proclamation

**WHEREAS**, the well-being of our community is of paramount importance and maintaining excellent health among our citizens is a top priority, February marks the one month, county-wide heart health awareness campaign entitled **"ALL IN RED"**, presented by Johnston Health and Aramark, and organized by the Johnston Health Foundation; and

**WHEREAS**, in the United States, North Carolina, Johnston County, and Archer Lodge, heart disease is the leading cause of death among men and women; and

**WHEREAS**, Heart Disease and Stroke rank among the top five health priorities in Johnston County; per the 2019 Johnston County [Community Health Needs Assessment Implementation Plan](#); and

**WHEREAS**, per the Center for Disease Control and Prevention (CDC), about 80% of deaths from premature heart disease and stroke could be prevented by changes in physical activity, diet, education and management of common medical conditions; and

**WHEREAS**, **ALL IN RED** is an opportunity to increase heart health awareness, while addressing the growing needs of local heart patients; and

**WHEREAS**, the **ALL IN RED** campaign invites all Johnston County residents, business owners and visitors to participate in this initiative by **wearing RED on February 3, 2023, NATIONAL WEAR RED DAY**, and/or **running a RED promo or fundraiser in February**; and

**WHEREAS**, the financial challenges of a heart patient are enormous; all funds raised within this campaign period will benefit local heart patients through the Johnston Health Foundation's Heart Fund; and

**WHEREAS**, on this day, we recognize heart disease and stroke survivors, those battling the disease, their families who are their source of love and encouragement, and applaud the efforts of our medical professionals who provide quality care; and

**NOW, THEREFORE, LET IT BE PROCLAIMED** by the honorable Mayor and the Archer Lodge Town Council, do hereby encourage businesses and citizens in our community to support and participate in this event and proudly proclaim February 2023 as

## **"ALL IN RED MONTH"**

DULY PROCLAIMED THIS 6<sup>TH</sup> DAY OF FEBRUARY 2023, WHILE IN REGULAR SESSION.

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**Matthew B. Mulhollem**  
Mayor



# **ARCHER LODGE TOWN COUNCIL PROPOSAL**



# OVERVIEW

## Proposed 180' Concealment Tower

Site Name: Archer Lodge

Site Number: NC-1056

Proposing:

- Better Cellular Coverage for the Town of Archer Lodge
- Additional Revenue for Parks and Recreation



# ***LOCATIONS***





Location 1 - Existing View



Photo facing southwest toward the proposed tower location from Darcy Dr

## Location 2 - Existing View



Photo facing west toward the proposed tower location from Steeler Ln

Location 3 - Existing View



Photo facing north toward the proposed tower location from Castleberry Rd

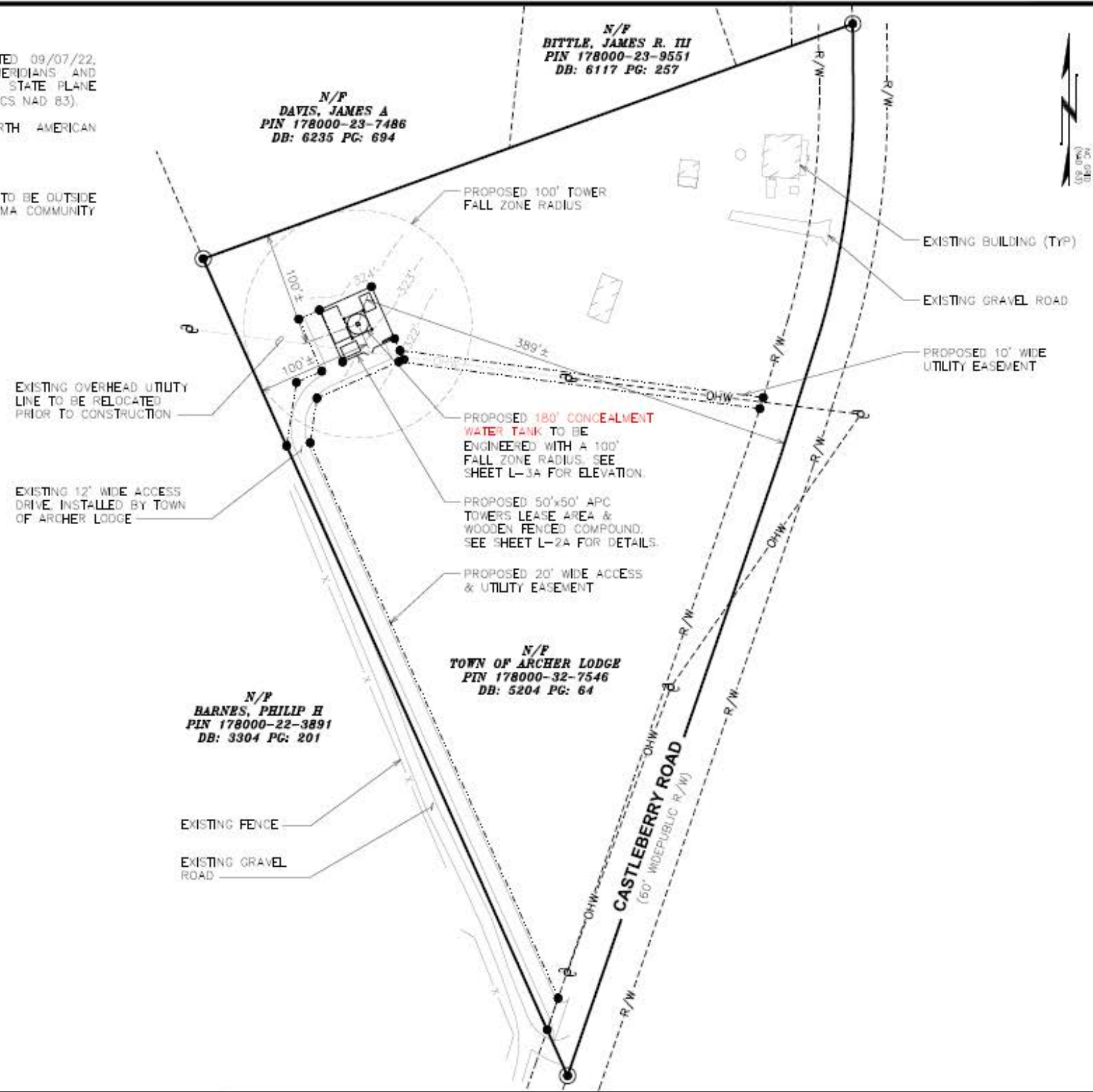


***WATER  
TANK***

**NOTES:**

1. SITE PLAN SHOWN BASED ON A SURVEY BY C.J.T. DATED 09/07/22, PROVIDED BY APC TOWERS. THE BASIS OF THE MERIDIANS AND COORDINATES FOR THIS PLAT IS THE NORTH CAROLINA STATE PLANE COORDINATE SYSTEM, NORTH AMERICAN DATUM 1983 (NCSPCS NAD 83).
2. VERTICAL INFORMATION SHOWN, BASED ON THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD '88) IN FEET.
3. ALL DISTANCES ARE GROUND UNLESS OTHERWISE NOTED.
4. THE TOWER IS LOCATED IN ZONE "X," AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN ACCORDING TO FEMA COMMUNITY PANEL #3720178000J, DATED DECEMBER 2, 2005.

LEGEND	
	EXIST. PROPERTY LINE
	ADJ. PROPERTY LINE
	EXIST. UTILITY POLE
	EXIST. LIGHT POLE
	EXIST. HYDRANT
	EXIST. TELCO PEDESTAL
	PROPERTY CORNER
	LEASE/EASE CORNER
	EXIST. CONTOUR LINE
	EDGE OF PAVEMENT
	OVERHEAD WIRE
	RIGHT-OF-WAY
	CHAIN LINK FENCE
	EXISTING TREE LINE



PLANS PREPARED FOR:  
**APC Towers**  
 8601 SIX FORKS ROAD, SUITE 250  
 RALEIGH, NC 27615  
 (919) 324-1922

PROJECT INFORMATION:  
**SITE ID: NC-1056**  
**SITE NAME: ARCHER LODGE**  
 2743 CASTLEBERRY ROAD  
 CLAYTON, NC 27527  
 (JOHNSTON COUNTY)

PLANS PREPARED BY:  
  
**TOWER ENGINEERING PROFESSIONALS**  
 326 TRYON ROAD  
 RALEIGH, NC 27603-5283  
 OFFICE: (919) 681-6351  
 www.tepgroup.net  
 N.C. LICENSE # C-1794

**LEASE EXHIBIT**  
 DO NOT USE FOR CONSTRUCTION

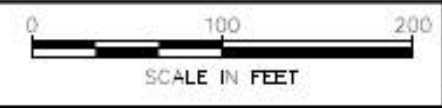
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1	02-01-23	LEASE EXHIBIT
0	12-07-22	LEASE EXHIBIT

DRAWN BY: CLR    CHECKED BY: MJC

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**SITE PLAN OPTION A**

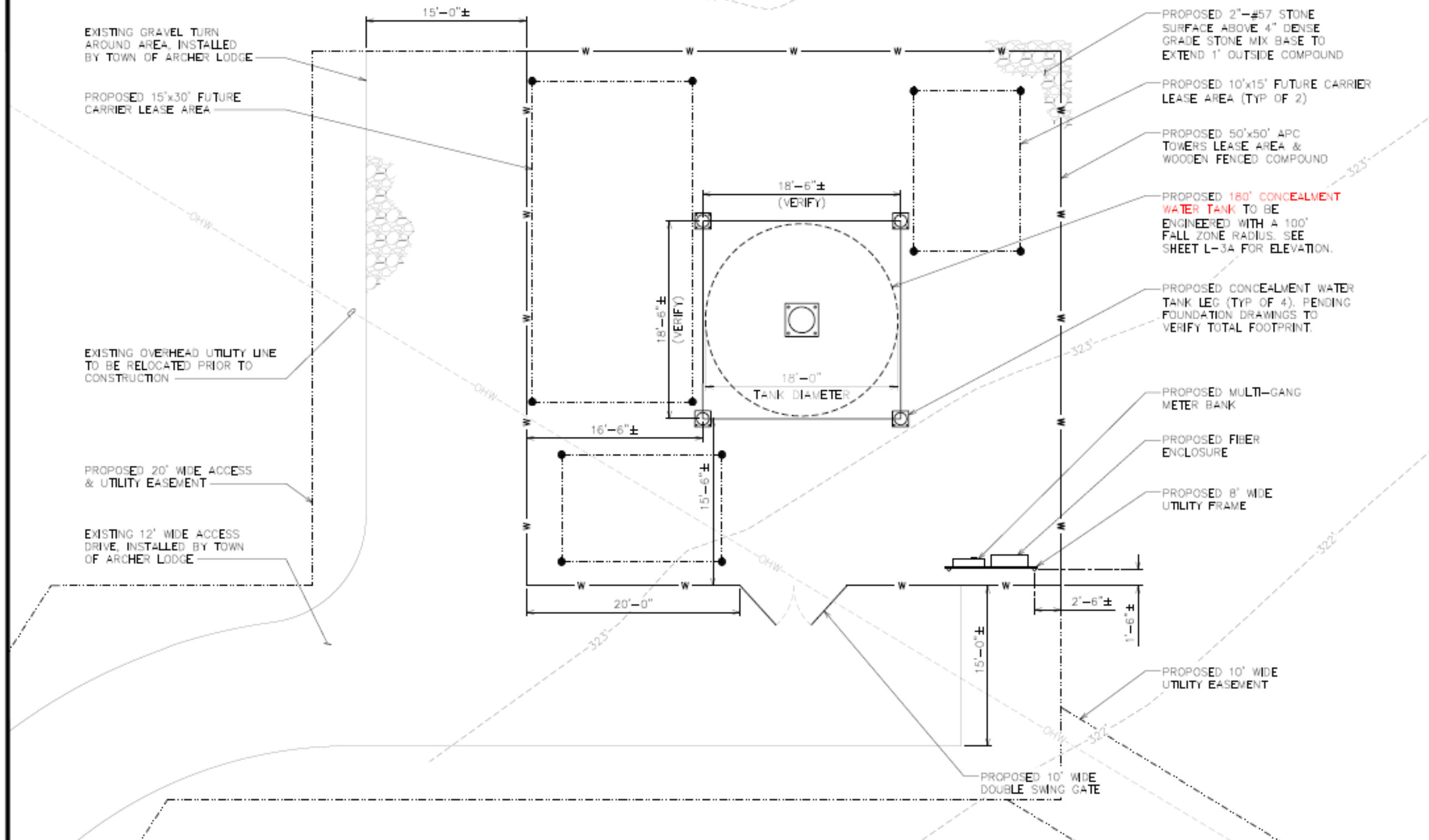
SHEET NUMBER: **L-1A**    REVISION: **1**  
 TEP # 326338

**SITE PLAN - CONCEALMENT WATER TANK OPTION**  
 SCALE: 1" = 100'



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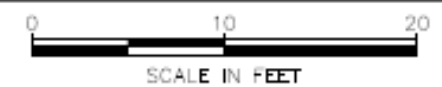
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0	12-07-22	LEASE EXHIBIT

DRAWN BY: CLR    CHECKED BY: MJC

SHEET TITLE:  
**COMPOUND DETAIL  
 OPTION A**

SHEET NUMBER: **L-2A**    REVISION: **1**  
 TEP # 326338

**COMPOUND DETAIL - CONCEALMENT WATER TANK OPTION**  
 SCALE: 1" = 10'

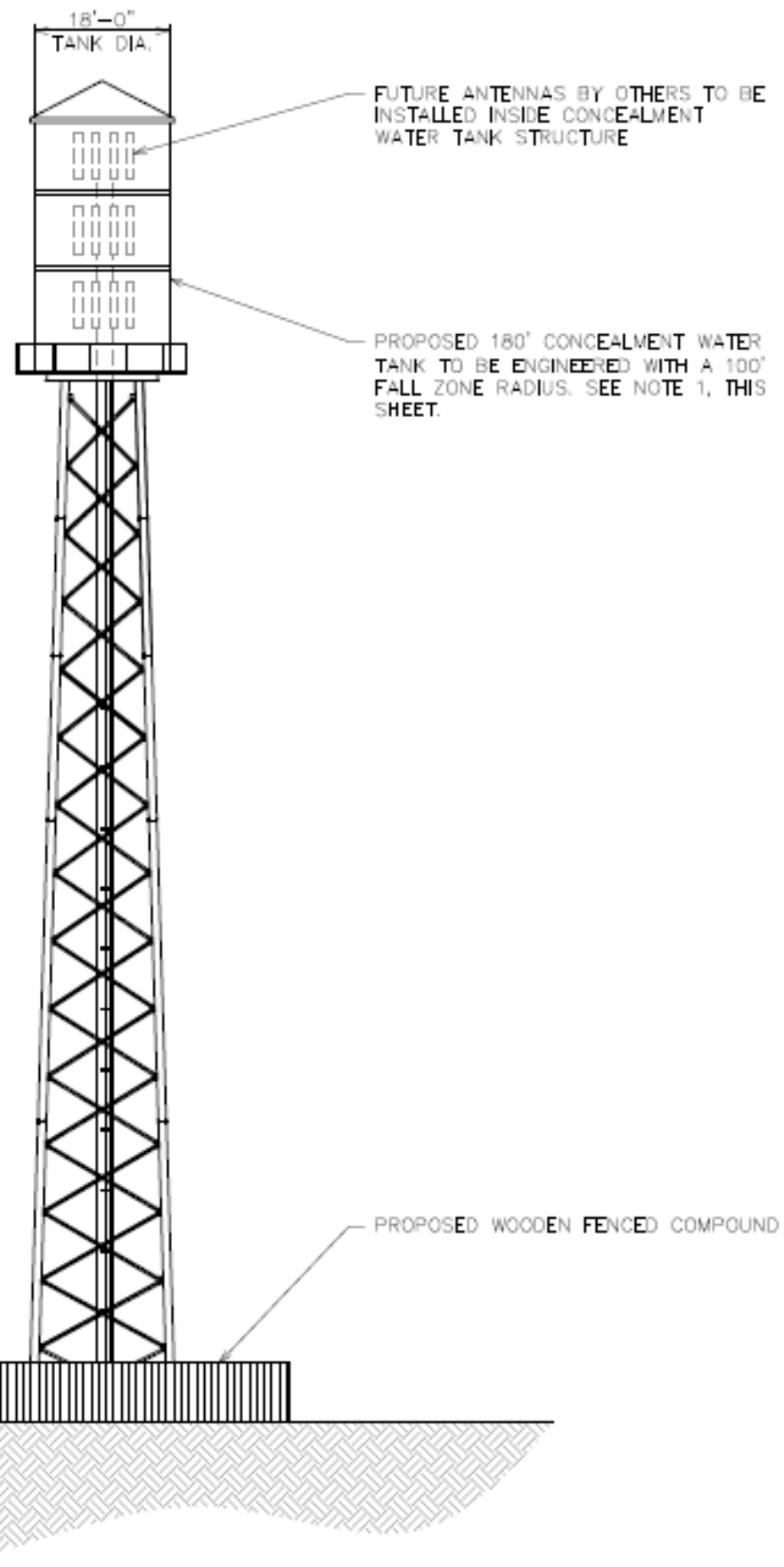


**NOTES:**

1. TOWER TO BE PAINTED RED AND BLACK PER TOWN OF ARCHER LODGE SPECIFICATIONS. PROPOSED PAINT MUST MEET APPLICABLE STANDARDS OF THE FAA OR OTHER APPLICABLE FEDERAL OR STATE AGENCY.
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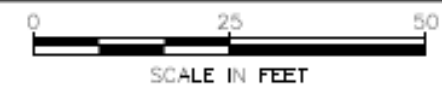
- 180'-0"±  
T/CONCEALMENT WATER TANK
- 170'-0"±  
T/FUTURE CARRIER ANTENNAS
- 160'-0"±  
T/FUTURE CARRIER ANTENNAS
- 150'-0"±  
T/FUTURE CARRIER ANTENNAS

- 8'-0"±  
T/FENCE
- 0'-0" (REF.)  
T/GRADE



**TOWER ELEVATION - CONCEALMENT WATER TANK OPTION**

SCALE: 1" = 25'



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SHEET TITLE:

**TOWER ELEVATION  
OPTION A**

SHEET NUMBER: **L-3A**    REVISION: **1**

TEP # 326338

# Location 1 - Proposed View Water Tank Option



Photo facing southwest toward the proposed tower location from Darcy Dr



# Location 2 - Proposed View Water Tank Option

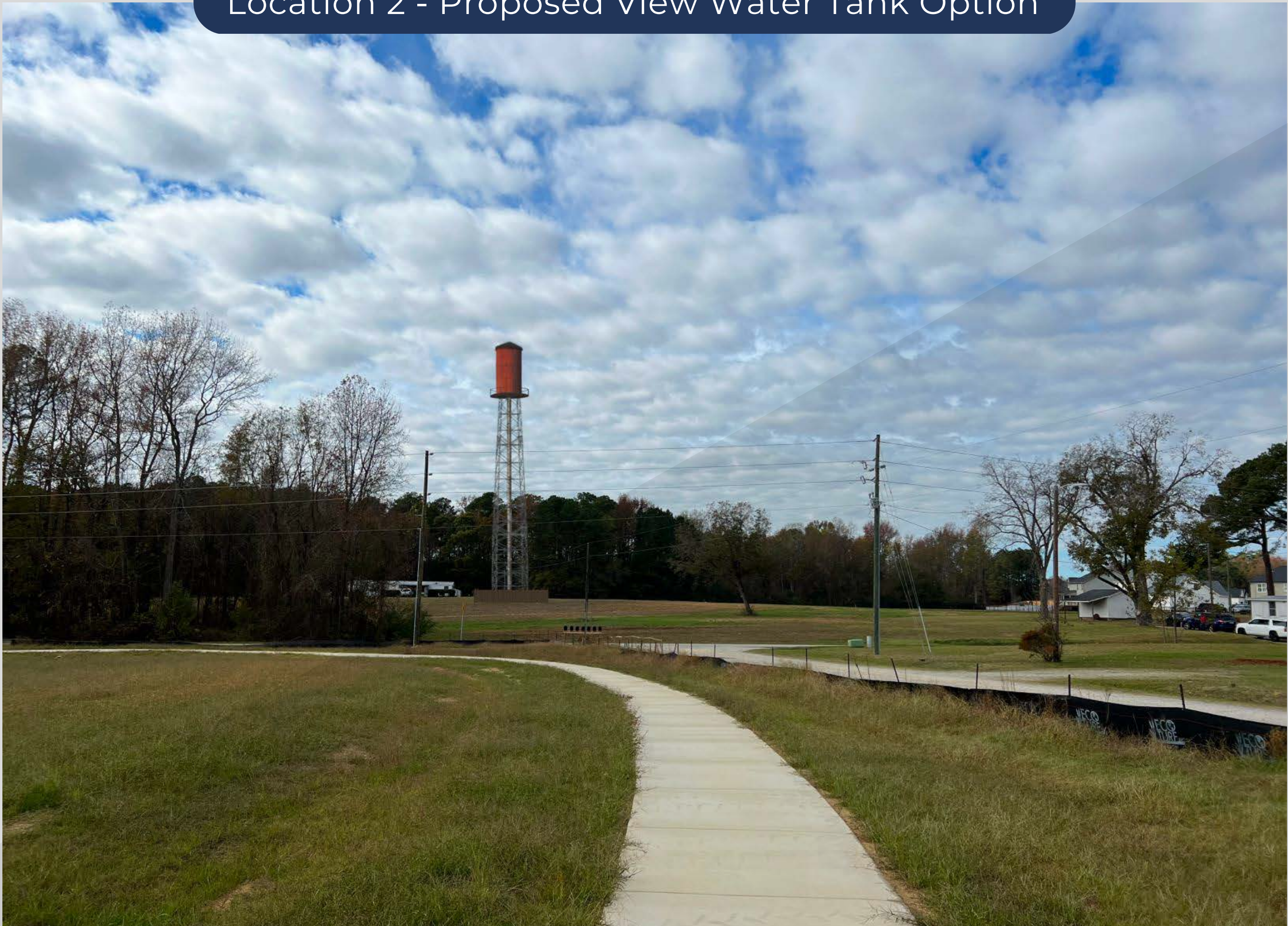


Photo facing west toward the proposed tower location from Steeler Ln

# Location 3 - Proposed View Water Tank Option



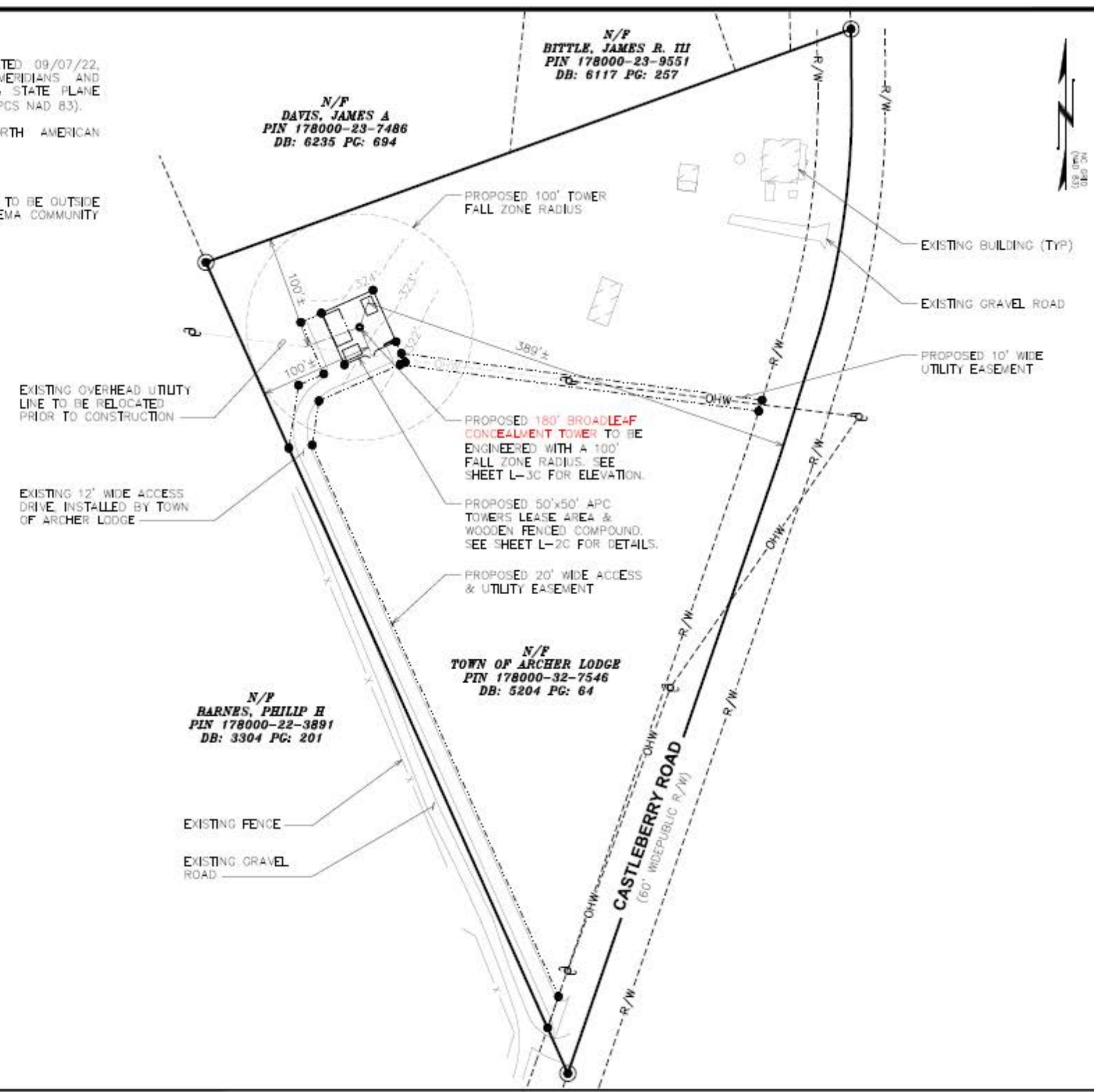
Photo facing north toward the proposed tower location from Castleberry Rd

***BROADLEAF***

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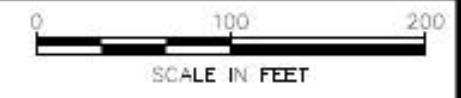
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DRAWN BY: CLR    CHECKED BY: MJC

SHEET TITLE:  
**SITE PLAN OPTION C**

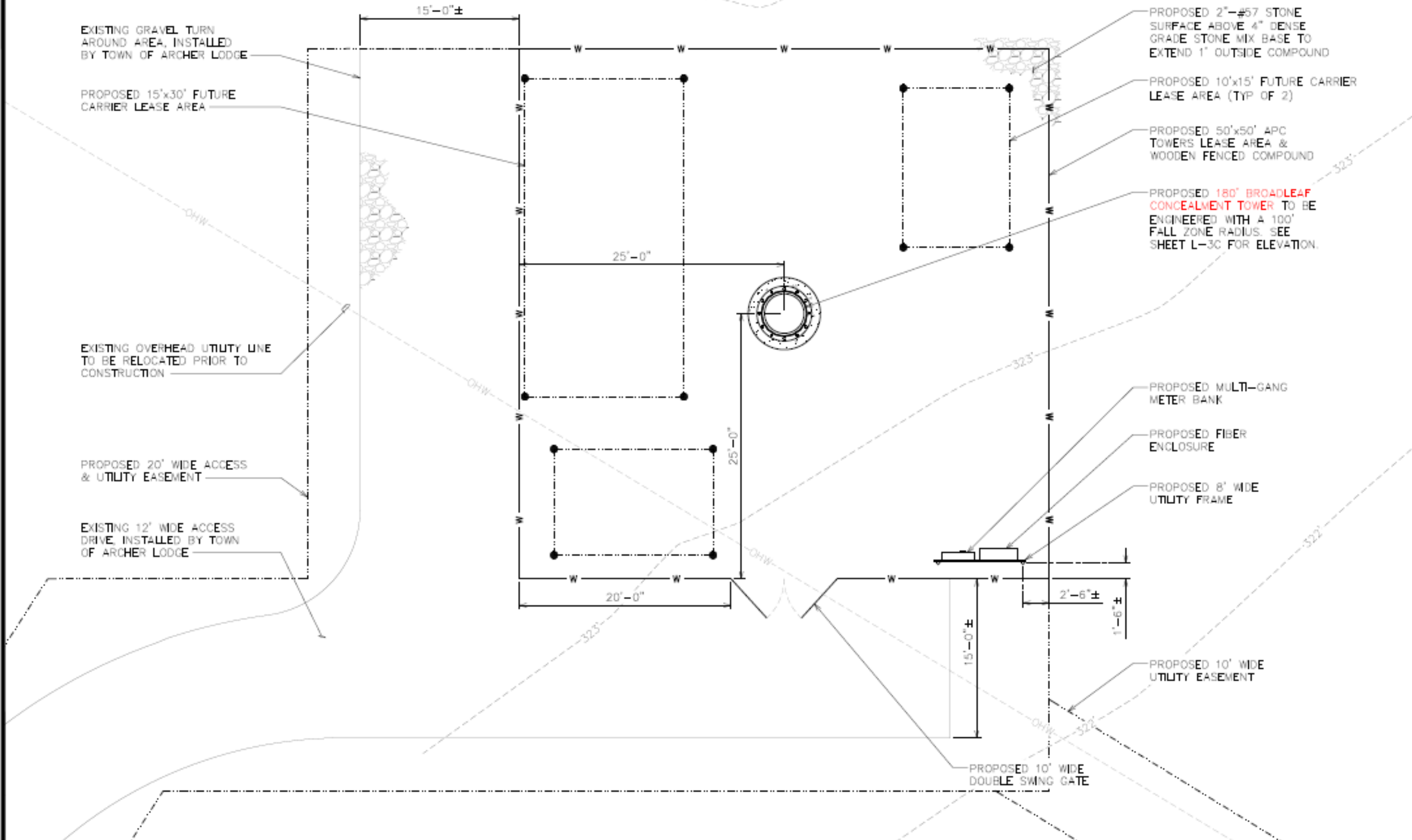
**SITE PLAN - CONCEALMENT BROADLEAF TOWER OPTION**  
 SCALE: 1" = 100'



SHEET NUMBER: **L-10**    REVISION: **1**  
 TEP # 326338

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SHEET TITLE:

**COMPOUND DETAIL  
OPTION C**

SHEET NUMBER: **L-20**    REVISION: **1**

TEP # 326338

**COMPOUND DETAIL - CONCEALMENT BROADLEAF TOWER OPTION**

SCALE: 1" = 10'

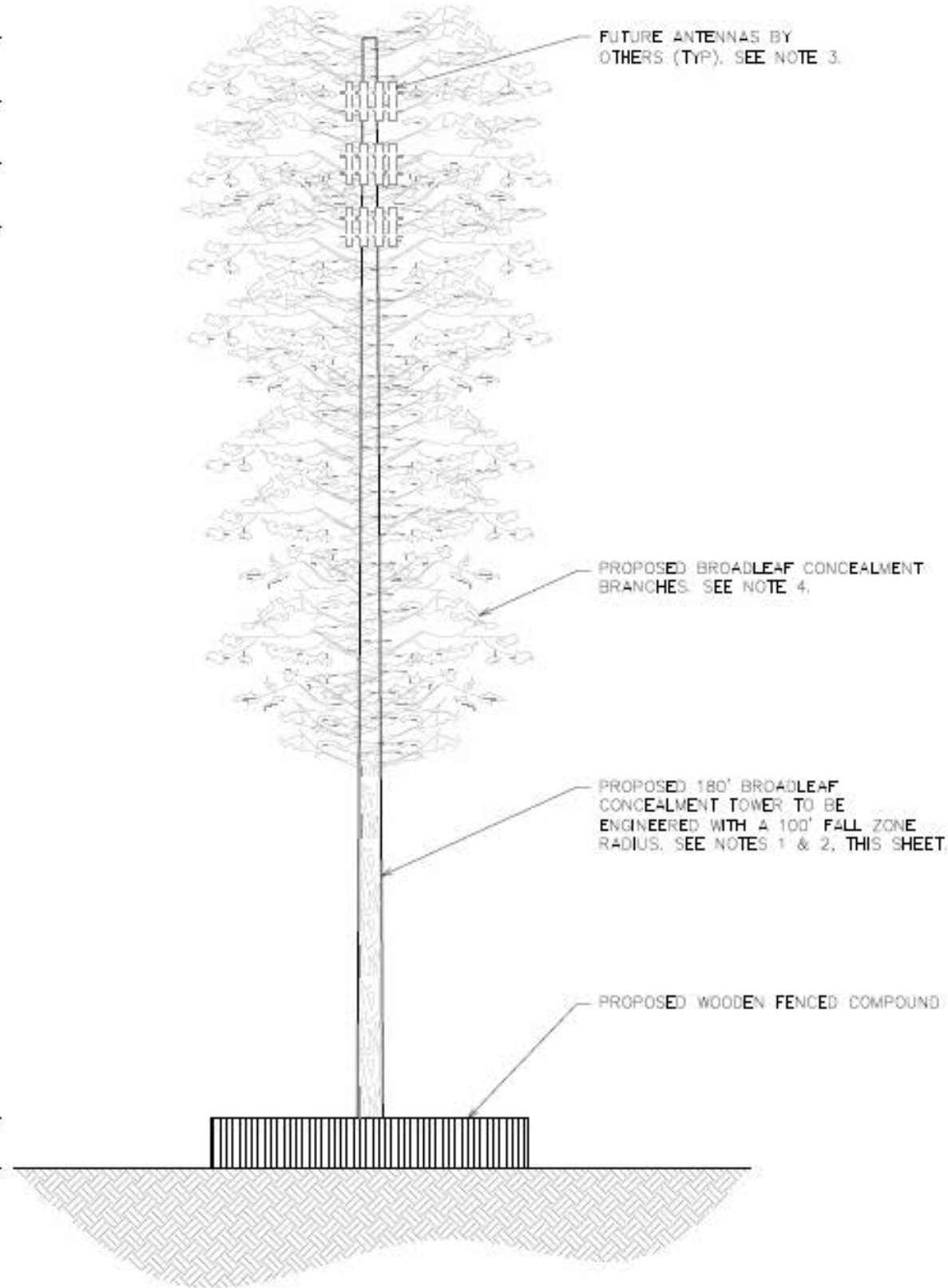


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3. ALL FUTURE CARRIER ANTENNAS AND ARRAYS MUST BE LOCATED WITHIN THE TIPS OF THE BRANCHES AND PAINTED GREEN TO MATCH THE BRANCHES.
4. VERIFY CONCEALMENT BRANCH ATTACHMENT & DIMENSIONS WITH FINAL APPROVED TOWER DESIGN PRIOR TO CONSTRUCTION.

- 180'-0"±  
T/CONCEALMENT TOWER
- 170'-0"±  
L/FUTURE CARRIER ANTENNAS
- 160'-0"±  
L/FUTURE CARRIER ANTENNAS
- 150'-0"±  
L/FUTURE CARRIER ANTENNAS

- 8'-0"±  
T/FENCE
- 0'-0" (REF.)  
T/GRADE



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SHEET TITLE:

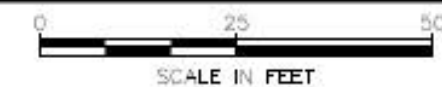
**TOWER ELEVATION  
OPTION C**

SHEET NUMBER: **L-3C**      REVISION: **1**

TEP # 326338

**TOWER ELEVATION - CONCEALMENT BROADLEAF TOWER OPTION**

SCALE: 1" = 25'



# Location 1 - Proposed View Broadleaf Option



Photo facing southwest toward the proposed tower location from Darcy Dr

# Location 2 - Proposed View Broadleaf Option



Photo facing west toward the proposed tower location from Steeler Ln



# Location 3 - Proposed View Broadleaf Option



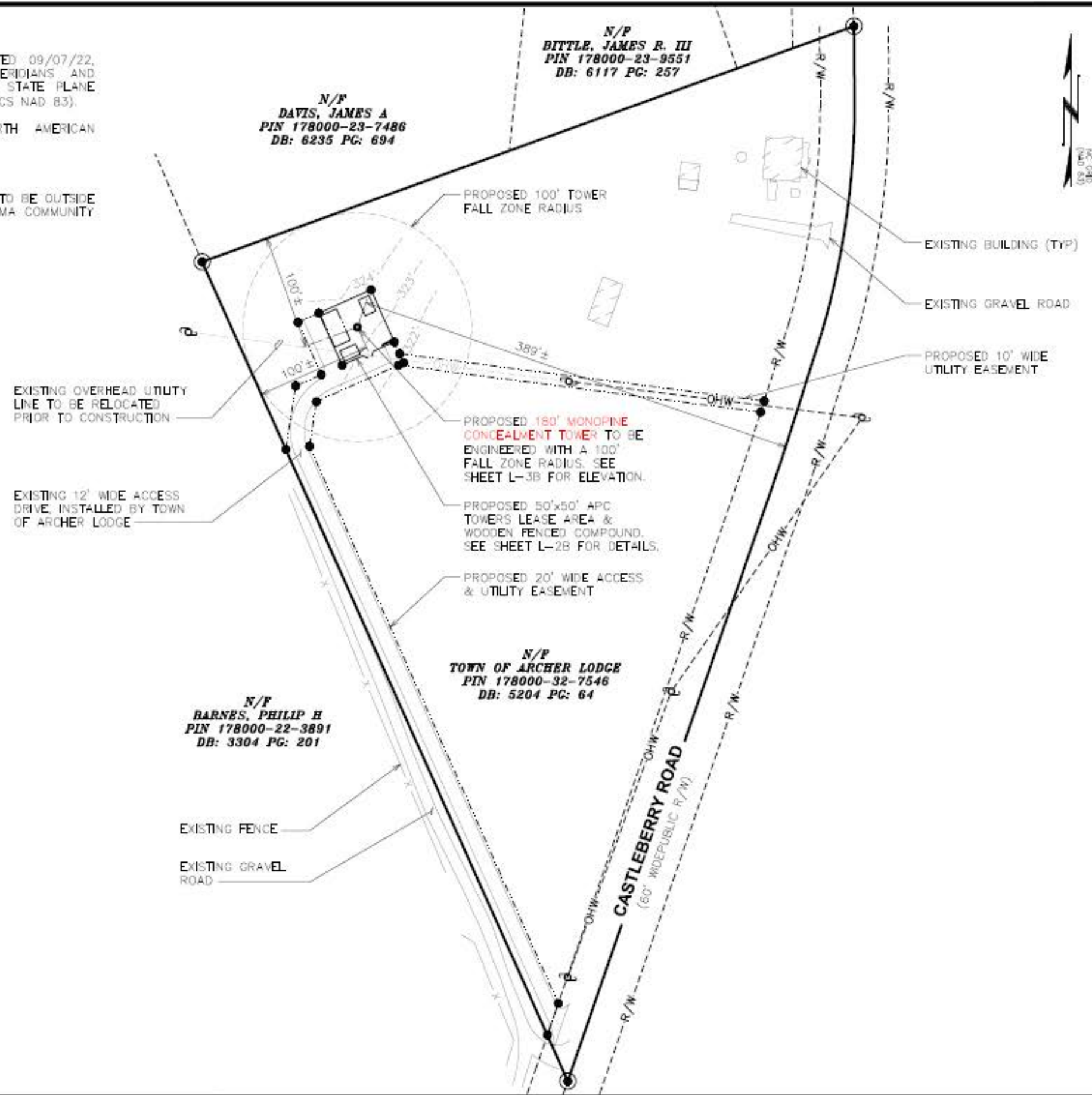
Photo facing north toward the proposed tower location from Castleberry Rd

***MONOPINE***

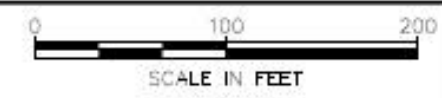
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**SITE PLAN - CONCEALMENT MONOPINE OPTION**  
SCALE: 1" = 100'



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DRAWN BY: CLR    CHECKED BY: MJC

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SHEET TITLE:

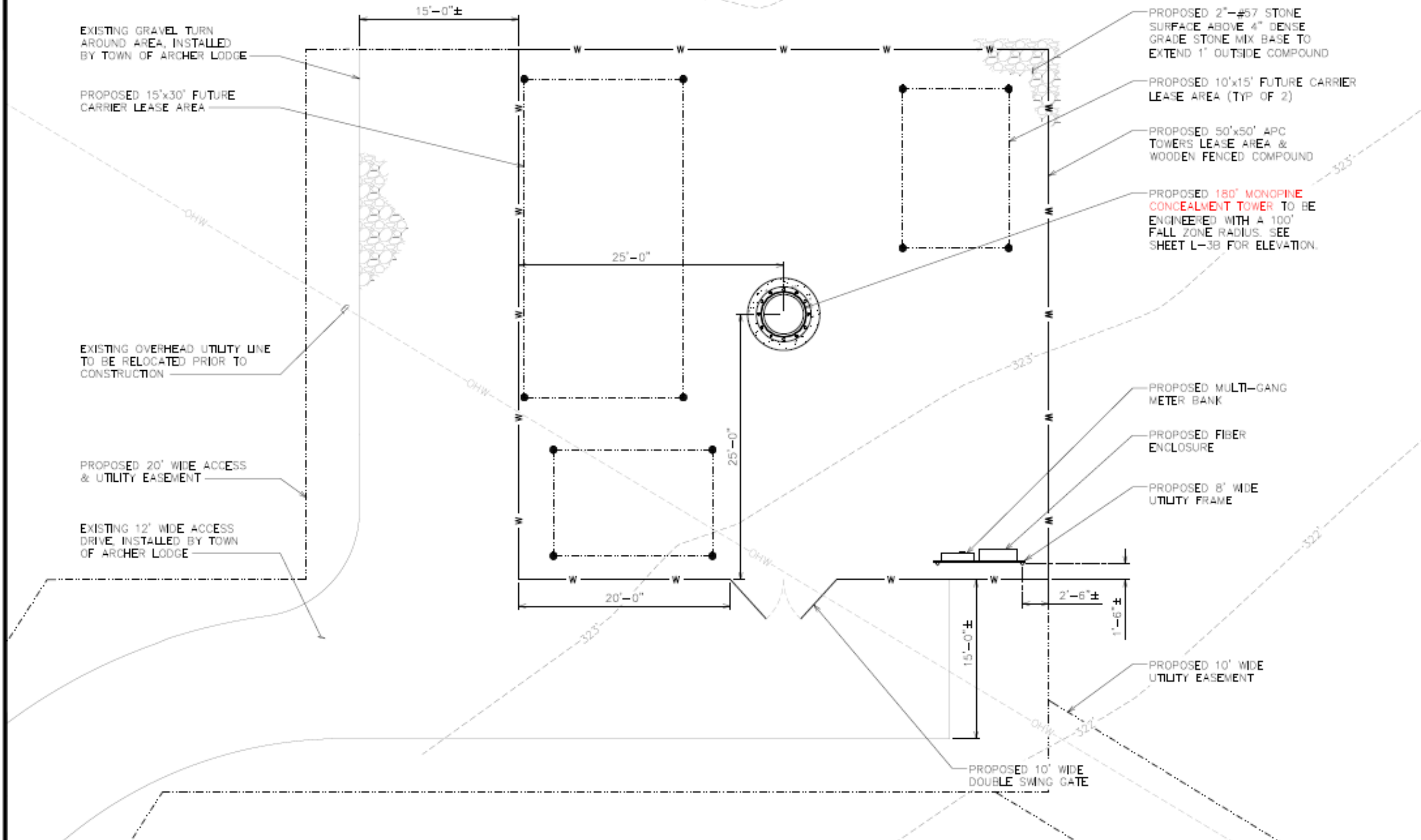
**SITE PLAN OPTION B**

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SHEET NUMBER: **L-1B**    REVISION: **1**  
TEP # 326338

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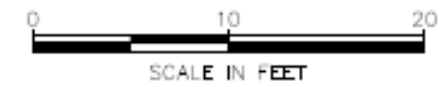
DRAWN BY: CLR    CHECKED BY: MJC

SHEET TITLE:  
**COMPOUND DETAIL  
 OPTION B**

SHEET NUMBER: **L-2B**    REVISION: **1**  
 TEP # 326338

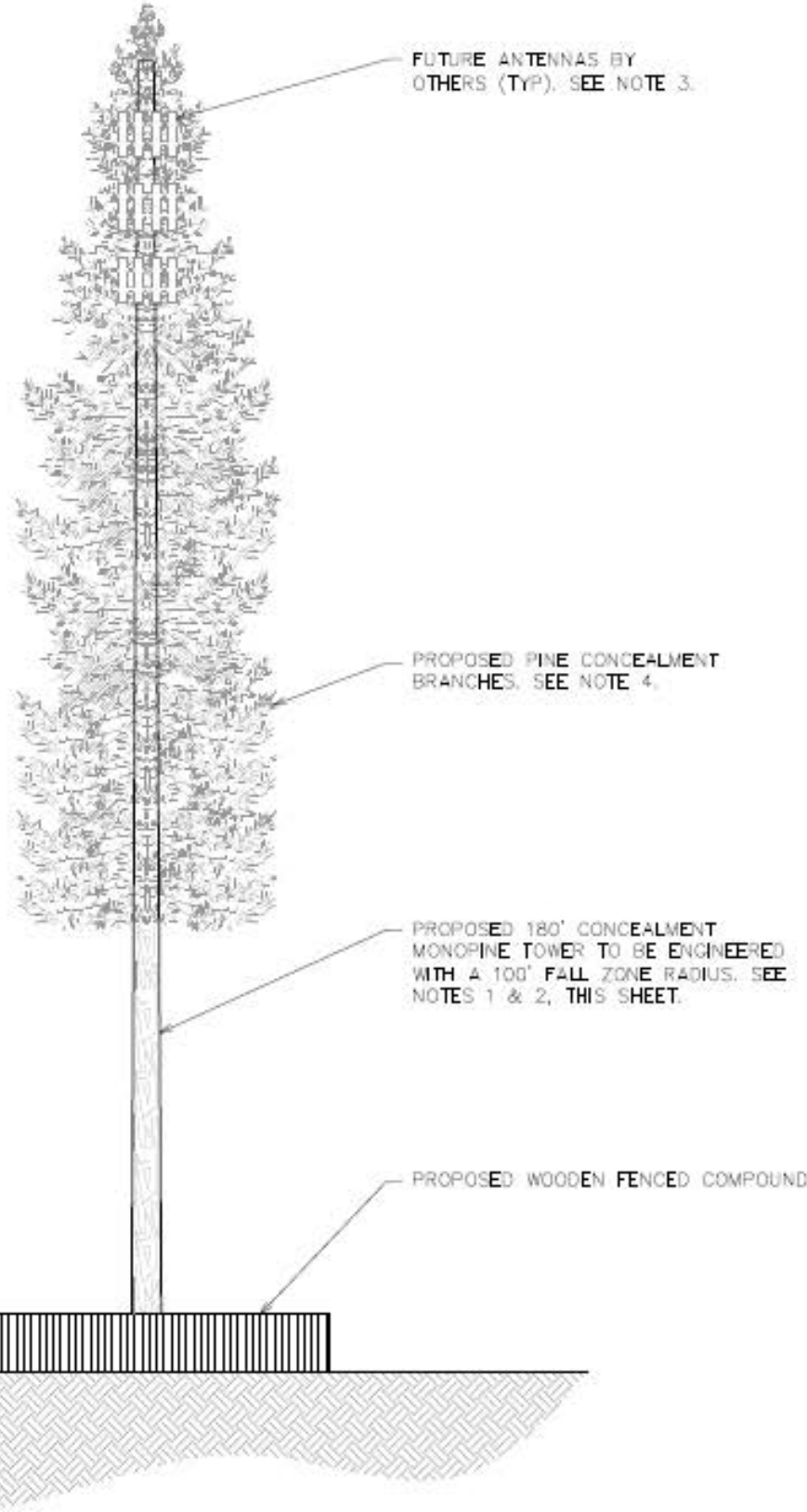
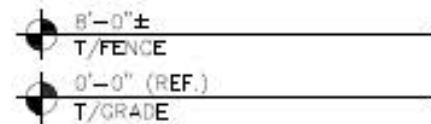
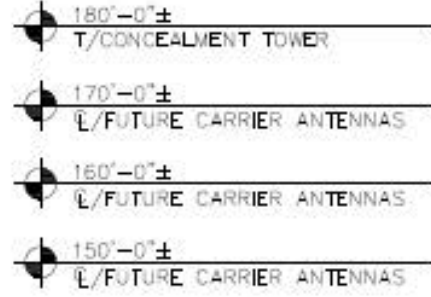
**COMPOUND DETAIL - CONCEALMENT MONOPINE OPTION**

SCALE: 1" = 10'



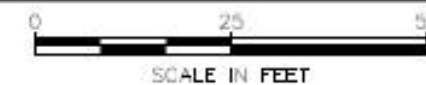
**NOTES:**

1. PROPOSED TOWER PAINT MUST MEET APPLICABLE STANDARDS OF THE FAA OR OTHER APPLICABLE FEDERAL OR STATE AGENCY.
2. TOWER ELEVATION SHOWN FOR REFERENCE ONLY. VERIFY ACTUAL TOWER DESIGN & LOADING WITH TOWER DRAWINGS FROM MANUFACTURER AND/OR PASSING STRUCTURAL ANALYSIS PRIOR TO CONSTRUCTION.
3. ALL FUTURE CARRIER ANTENNAS AND ARRAYS MUST BE LOCATED WITHIN THE TIPS OF THE BRANCHES AND PAINTED GREEN TO MATCH THE BRANCHES.
4. VERIFY CONCEALMENT BRANCH ATTACHMENT & DIMENSIONS WITH FINAL APPROVED TOWER DESIGN PRIOR TO CONSTRUCTION.



**TOWER ELEVATION - CONCEALMENT MONOPINE OPTION**

SCALE: 1" = 25'



PLANS PREPARED FOR:



8601 SIX FORKS ROAD, SUITE 250  
RALEIGH, NC 27615  
(919) 324-1922

PROJECT INFORMATION:

**SITE ID: NC-1056**  
**SITE NAME: ARCHER LODGE**

2743 CASTLEBERRY ROAD  
CLAYTON, NC 27527  
(JOHNSTON COUNTY)

PLANS PREPARED BY:



**TOWER ENGINEERING PROFESSIONALS**  
326 TRYON ROAD  
RALEIGH, NC 27603-5263  
OFFICE: (919) 661-6351  
www.tepgroup.net

N.C. LICENSE # C-1794



REV	DATE	ISSUED FOR:
1	02-01-23	LEASE EXHIBIT
0	12-07-22	LEASE EXHIBIT

DRAWN BY: CLR CHECKED BY: MJC

SHEET TITLE:  
**TOWER ELEVATION  
OPTION B**

SHEET NUMBER: **L-3B** REVISION: **1**  
TEP # 326338

# Location 1 - Proposed View Monopine Option



Photo facing southwest toward the proposed tower location from Darcy Dr

## Location 2 - Proposed View Monopine Option



Photo facing west toward the proposed tower location from Steeler Ln

## Location 3 - Proposed View Monopine Option



Photo facing north toward the proposed tower location from Castleberry Rd



## ASSISTANT TOWN ADMINISTRATOR/FINANCE OFFICER

### General Statement of Duties

Performs professional and administrative duties to assist the Town Administrator while also planning, organizing, supervising, and managing the financial records for the Town.

### Distinguishing Features of the Class

An employee in this class plans, organizes, manages, assist the Town Administrator with implementing the goals and objectives of the Town Council, and performs a variety of administrative and financial activities for the Town. Duties include assisting with short- and long-range planning, creating, and articulating a vision of excellence for the organization, assisting with budgetary direction and guidance to Council, and assisting with overseeing operations of the Town. Financial duties include general ledger maintenance, payroll, accounts payable, financial reporting, audit coordination, and participating in budget development and administration. The employee must utilize independent judgment and initiative in decision making, team building, problem-solving, and providing guidance and recommendations to the Town Administrator. Work is performed under the general supervision of the Town Administrator and is evaluated through periodic conferences, observation of results achieved, and review of records, reports, and files.

### Duties and Responsibilities

#### Essential Duties and Tasks

Performs financial functions for the Town; plans, organizes and performs general ledger maintenance, payroll, accounts payable, accounts receivable, audit coordination, dept service, delinquent collections, a wide variety of financial reporting, and related financial activities; distributes Fire District Tax to the Fire Department, prepares various materials and draft records and reports for the auditors.

Helps Town Administrator to seek innovative methods of stewardship and new revenue sources. Assists the Town Administrator in development of the Town's budget; participates in revenue projections and preparation of budget spreadsheet; participates with the Town Administrator, Mayor, and Town Council in review and projection of expenditures. Assists the Town Administrator with managing Town resources including budget, facilities, equipment, technology, etc.; Assist the Town Administrator with the overseeing and and/or performing grant development and administration.

Assists the Town Administrator with meeting and speaking with community groups, citizens, and other public agencies about specific programs, services, policies, and other issues as needed; helps to respond to citizen concerns and request in a timely manner.

Establishes and maintains effective communications with media to keep citizens informed about the Town's programs and progress.

Cooperates with other governmental units as necessary to provide professional and effective services to the citizens (State, County, Neighboring Cities, etc.); Assists the Town Administrator in crafting and reviewing interlocal agreements for various services.

Assist the Town Administrator with maintaining current knowledge of management and municipal trends, laws, issues. Assist the Town Administrator with maintaining modern public administration knowledge and skills.

Represents the Town positively with a wide variety of people, businesses, governments, and organizations.

#### Additional Job Duties

Performs related duties as required.

## Recruitment and Selection Guidelines

### Knowledges, Skills, and Abilities

Considerable knowledge of standard and approved practices and procedures employed in the processing, safekeeping, and utilization of official Town records and documents.

Considerable knowledge of North Carolina General Statutes and of local ordinances governing municipal financial practices and procedures.

Considerable knowledge of the principals and practices of public finance administration, including principals and practices of municipal accounting.

Considerable knowledge of the organization and functions of Town government.

Skill in the use of office technology and specialized software for financial and office management.

Ability to establish effective work relationships and communicate effectively with elected officials, managers, other government officials, employees, and the general public.

Ability to develop and maintain effective working relationships with the other governmental jurisdictions, the Town Council, elected and appointed officials, community groups, employees, and the general public.

Ability to communicate effectively in oral and written form.

### Physical Requirements

Must be able to physically perform the basic life operational functions of fingering, speaking, and hearing.

Must be able to perform sedentary work exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to move objects.

Must possess the visual acuity to prepare and analyze data and figures, handling accounting processes, operate a computer, and do extensive reading.

### Desirable Education and Experience

Graduation from a four-year college or university with a major in public administration, accounting, finance, business, or related field and experience with financial management, preferably in the public sector; or an equivalent combination of education and experience.

### Special Requirement

Possession of a valid North Carolina driver's license.

Possession of or ability to obtain UNC – SOG Municipal and County Administration Course.

Possession of or ability to obtain UNC – SOG Finance Officer's Certification.

Archer Lodge  
2023



# TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH END DEC 31, 2022

GENERAL FUND 10				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM & MOTOR VEHICLE TAXES	1,117,200.00	641,520.11	823,017.76	73.67%
SALES TAXES	284,000.00	28,150.41	111,779.26	39.36%
FRANCHISE TAXES	142,500.00	41,089.62	41,089.62	28.83%
ALCOHOL BEV TAXES/JO CO ABC DIST	39,000.00	0.00	5,422.81	13.90%
PERMITS AND FEES	8,500.00	565.00	3,495.00	41.12%
FEE IN LIEU OF RECREATION	78,000.00	0.00	0.00	0.00%
AMERICAN RESCUE PLAN ACT GRANT (ARPA)	525,500.00	0.00	525,213.37	99.95%
JO CO OPEN SPACE/COMMUNITY GRANT	83,400.00	0.00	0.00	
PEG CHANNEL SUPPORT	51,500.00	12,820.52	12,820.52	24.89%
MISCELLANEOUS REVENUES	0.00	360.00	4,491.12	#DIV/0!
INVESTMENT EARNINGS	15,000.00	4,893.69	18,919.91	126.13%
TRANSFER IN FROM CAP RES FUND 30	0.00	0.00	0.00	#DIV/0!
TRANSFER IN FROM PARK RES FUND 31	60,000.00	0.00	60,000.00	100.00%
TRANSFER IN FROM PUBLIC SAFE RES FUND 32	200,000.00	0.00	0.00	0.00%
FUND BALANCE APPROPRIATION	40,000.00	0.00	0.00	0.00%
<b>TOTALS</b>	<b>2,644,600.00</b>	<b>729,399.35</b>	<b>1,606,249.37</b>	<b>60.74%</b>
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	57,605.00	5,194.33	20,248.76	35.15%
ADMINISTRATION	333,985.00	36,054.40	172,392.01	51.62%
JO CO TAX COLLECTION FEES	30,000.00	16,127.60	21,090.66	70.30%
LEGAL	18,000.00	0.00	5,050.00	28.06%
PROPERTY TAXES	100.00	0.00	0.00	0.00%
PUBLIC BUILDINGS	83,600.00	5,423.15	24,062.09	28.78%
PEG MEDIA PARTNERS	51,500.00	12,820.52	12,820.52	24.89%
PUBLIC SAFETY	571,700.00	221,246.93	267,803.85	46.84%
TRANSPORTATION-PUBLIC WORKS	28,500.00	2,321.37	5,840.91	20.49%
PLANNING & ZONING	236,530.00	12,788.51	74,015.93	31.29%
CULTURAL & RECREATION	410,915.00	52,208.59	93,831.70	22.83%
DEBT SERVICES	136,940.00	0.00	97,916.30	71.50%
TRANSFER TO CAP RESERVE	0.00	0.00	0.00	#DIV/0!
TRANSFER TO PARK RESERVE	160,000.00	46,341.58	61,717.53	38.57%
TRANSFER TO PUBLIC SAFETY RESERVE	0.00	0.00	0.00	#DIV/0!
TRANSFER TO AM RESCUE PLAN (ARPA)	525,225.00	0.00	525,213.37	100.00%
TRANSFER TO STATE INFRASTRUCTURE (SCIF)	0.00	0.00	0.00	#DIV/0!
	<b>2,644,600.00</b>	<b>410,526.98</b>	<b>1,382,003.63</b>	<b>52.26%</b>
<b>Y-T-D GENERAL FUND INCREASE (DECREASE)</b>		<b>318,872.37</b>	<b>224,245.74</b>	

CAPITAL RESERVE FUND 30				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	5,000.00	1,185.94	5,314.04	106.28%
TRANSFER FROM GEN FUND 10	0.00	0.00	0.00	#DIV/0!
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
<b>TOTALS</b>	<b>5,000.00</b>	<b>1,185.94</b>	<b>5,314.04</b>	<b>106.28%</b>
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	0.00	0.00	0.00	#DIV/0!
TRANSFER TO FUND BALANCE	5,000.00	0.00	0.00	0.00%
<b>TOTALS</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Y-T-D CAP RESERVE FUND INCREASE (DECREASE)</b>		<b>1,185.94</b>	<b>5,314.04</b>	

PARK RESERVE FUND 31				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	2,000.00	558.50	1,542.40	77.12%
TRANSFER FROM GEN FUND 10	160,000.00	46,341.58	61,717.53	38.57%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
<b>TOTALS</b>	<b>162,000.00</b>	<b>46,900.08</b>	<b>63,259.93</b>	<b>39.05%</b>
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	60,000.00	0.00	60,000.00	100.00%
TRANSFER TO AL TOWN PRK FND 41	102,000.00	0.00	0.00	0.00%
<b>TOTALS</b>	<b>162,000.00</b>	<b>0.00</b>	<b>60,000.00</b>	<b>37.04%</b>
<b>Y-T-D PARK RESERVE FUND INCREASE (DECREASE)</b>		<b>46,900.08</b>	<b>3,259.93</b>	

PUBLIC SAFETY RESERVE FUND 32				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	5,000.00	1,116.13	5,001.23	100.02%
TRANSFER FROM GEN FUND 10	0.00	0.00	0.00	#DIV/0!
FUND BALANCE APPROPRIATED	195,000.00	0.00	0.00	0.00%
				#DIV/0!
<b>TOTALS</b>	<b>200,000.00</b>	<b>1,116.13</b>	<b>5,001.23</b>	<b>2.50%</b>
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
PUBLIC SAFETY DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	200,000.00	0.00	0.00	0.00%
<b>TOTALS</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Y-T-D PUB SAFE RES FUND INCREASE (DECREASE)</b>		<b>1,116.13</b>	<b>5,001.23</b>	



Kim P. Batten

FINANCE OFFICER

ASSISTANT TOWN ADMINISTRATOR

# WITH ARPA AND SCIF



## TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FISCAL YEAR COMPARISON FOR PERIOD ENDING DECEMBER 31

GENERAL FUND			
<i>REVENUES</i>	Dec-22	Dec-21	DIFFERENCE
AD-VAL & MOTOR VEHICLE TAXES	823,017.76	644,148.80	178,868.96
SALES TAXES	111,779.26	99,985.80	11,793.46
FRANCHISE TAXES	41,089.62	39,766.23	1,323.39
ALCOHOL BEV TAXES/JO CO ABC DIST	5,422.81	7,591.93	(2,169.12)
PERMITS AND FEES	3,495.00	3,200.00	295.00
FEE IN LIEU OF RECREATION	0.00	0.00	0.00
ARPA GRANT & SCIF GRANT	525,213.37	525,213.38	(0.01)
JO CO OPEN SPACE/COMMUNITY GRANT	0.00	0.00	0.00
PEG CHANNEL SUPPORT	12,820.52	12,987.02	(166.50)
MISCELLANEOUS REVENUES	4,491.12	5.27	4,485.85
INVESTMENT EARNINGS	18,919.91	2,172.98	16,746.93
TRANSFER IN FROM CAPITAL RES FND 30	0.00	0.00	0.00
TRANSFER IN FROM PARK RESERVE FND 31	60,000.00	62,000.00	(2,000.00)
TRANSFER IN FROM PUBLIC SAFE RES FND 32	0.00	0.00	0.00
FUND BALANCE APPROPRIATED	0.00	0.00	0.00
<b>Y-T-D INCREASE (DECREASE)</b>	<b>1,606,249.37</b>	<b>1,397,071.41</b>	<b>209,177.96</b>
<i>EXPENDITURES</i>	Dec-22	Dec-21	DIFFERENCE
GOVERNING BODY	20,248.76	24,368.48	(4,119.72)
ADMINISTRATION	172,392.01	140,482.41	31,909.60
JO CO TAX COLLECTION FEES	21,090.66	16,571.77	4,518.89
LEGAL	5,050.00	7,425.00	(2,375.00)
PROPERTY TAXES	0.00	24.97	(24.97)
PUBLIC BUILDINGS	24,062.09	19,560.93	4,501.16
PEG MEDIA PARTNERS	12,820.52	12,987.02	(166.50)
PUBLIC SAFETY	267,803.85	254,231.91	13,571.94
TRANSPORTATION-PUBLIC WORKS	5,840.91	5,891.01	(50.10)
PLANNING & ZONING	74,015.93	42,942.22	31,073.71
CULTURAL & RECREATION	93,831.70	15,500.00	78,331.70
DEBT SERVICES	97,916.30	100,828.71	(2,912.41)
TRANSFER TO CAP RESERVE	0.00	25,000.00	(25,000.00)
TRANSFER TO PARK RESERVE	61,717.53	85,601.50	(23,883.97)
TRANSFER TO PUBLIC SAFETY RESERVE	0.00	25,000.00	(25,000.00)
TRANSFER TO ARPA & SCIF FUNDS	525,213.37	525,213.38	(0.01)
<b>Y-T-D INCREASE (DECREASE)</b>	<b>1,382,003.63</b>	<b>1,301,629.31</b>	<b>80,374.32</b>

Kim P. Batten

FINANCE OFFICER

Page 37 of 43 ASSISTANT TOWN ADMINISTRATOR

**PARTF#2020-904**

DATE	CHECK #	PAYEE	PO #	ACCT CODE	DESCRIPTION	CHECK AMOUNT LESS TAX	DEPOSIT	RUNNING BALANCE
12/01/19		State of NC			NC Parks & Recreation Trust Fund (PARTF)			-
06/11/20	1342	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	20,350.00		(20,350.00)
06/19/20	1349	Soil & Environmental Const	20-00273	41-6120-3500	Soil/Site Evaluation Septic System	3,250.00		(23,600.00)
06/25/20	1356	TerraTech Engineers	20-00282	41-6120-3500	Subsurface/Geotech Engineer Evaluation	3,500.00		(27,100.00)
09/17/20	1437	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	20,350.00		(47,450.00)
11/13/20		PARTF Grant		41-3482-0000	REQ #1 & REQ #2		23,725.00	(23,725.00)
11/18/20	1489	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	18,315.00		(42,040.00)
02/25/21		PARTF Grant		41-3482-0000	REQ #3		9,157.50	(32,882.50)
03/31/21	1596	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	22,385.00		(55,267.50)
04/22/21		PARTF Grant		41-3482-0000	REQ #4		11,192.50	(44,075.00)
06/17/21	1664	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	15,262.50		(59,337.50)
09/28/21		PARTF Grant		41-3482-0000	REQ #5		7,631.25	(51,706.25)
07/29/21	1704	Susan Hatchell Landscape	20-00292	41-6120-3500	Park Design/Landscape Architecture	5,087.50		(56,793.75)
12/16/21		PARTF Grant		41-3482-0000	REQ #6		2,543.75	(54,250.00)
03/17/22	1874	Kilian Engineering	22-00172	41-6120-3500	Park Electrical Design (Deposit)	120.00		(54,370.00)
05/05/22	1909	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture	9,720.00		(64,090.00)
	1909	Susan Hatchell Landscape	22-00204	41-6120-3500	Park Design/Landscape Architecture (2022)	5,335.00		(69,425.00)
05/26/22	1922	J.M. Daniels Construction	22-00177	41-6120-3550	Construction Pay App 1	98,011.50		(167,436.50)
05/31/21		PARTF Grant		41-3482-0000	REQ #7		7,587.50	(159,849.00)
06/16/22	1939	ATC Associates of NC	22-00171	41-6120-3550	Construction Materials Testing	1,269.75		(161,118.75)
06/16/22	1942	J.M. Daniels Construction	22-00177	41-6120-3550	Construction Pay App 2	80,852.60		(241,971.35)
06/16/22	1945	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture	972.00		(242,943.35)
	1945	Susan Hatchell Landscape	22-00204	41-6120-3500	Park Design/Landscape Architecture (2022)	533.50		(243,476.85)
08/04/22	1993	ATC Associates of NC	22-00171	41-6120-3550	Construction Materials Testing	1,261.50		(244,738.35)
08/04/22	1994	J.M. Daniels Construction	22-00177	41-6120-3550	Construction Pay App 3	191,747.60		(436,485.95)
08/18/22	2021	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture (2021)	6,026.40		(442,512.35)
	2021	Susan Hatchell Landscape	22-00204	41-6120-3500	Park Design/Landscape Architecture (2022)	3,307.70		(445,820.05)
08/26/22		PARTF Grant		41-3482-0000	REQ #8		90,819.68	(355,000.37)
09/08/22	2035	Kilian Engineering	22-00172	41-6120-3500	Park Electrical Design	1,580.00		(356,580.37)
10/20/22	2085	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture (2021)	777.60		(357,357.97)
			22-00204	41-6120-3500	Park Design/Landscape Architecture (2022)	426.80		(357,784.77)
11/03/22	2097	ATC Associates of NC	22-00171	41-6120-3550	Construction Materials Testing	495.00		(358,279.77)
11/23/22	2119	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture (2021)	388.80		(358,668.57)
			22-00204	41-6120-3500	Park Design/Landscape Architecture (2022)	213.40		(358,881.97)
12/01/22	2124	J.M. Daniels Construction	22-00177	41-6120-3550	Construction Pay App 5	28,971.73		(387,853.70)
12/05/22		PARTF Grant		41-3482-0000	REQ #9		102,150.07	(285,703.63)
01/19/23	2173	Susan Hatchell Landscape	22-00026	41-6120-3500	Park Design/Landscape Architecture (2021)	1,555.20		(287,258.83)



## ARPA-NC0012

DATE	CHECK #	PAYEE	PO #	ACCT CODE	DESCRIPTION	CHECK AMOUNT	DEPOSIT	RUNNING BALANCE
08/13/21		US Treasury		10-3450-0000	American Rescue Plan Act (ARPA) Grant Funds		525,213.38	525,213.38
08/31/21		KS Bank		42-3831-0000	Investment Earnings		12.95	525,226.33
09/30/21		KS Bank		42-3831-0000	Investment Earnings		64.75	525,291.08
10/29/21		KS Bank		42-3831-0000	Investment Earnings		66.92	525,358.00
11/30/21		KS Bank		42-3831-0000	Investment Earnings		64.77	525,422.77
12/31/21		KS Bank		42-3831-0000	Investment Earnings		66.94	525,489.71
01/31/22		KS Bank		42-3831-0000	Investment Earnings		66.94	525,556.65
02/28/22		KS Bank		42-3831-0000	Investment Earnings		60.48	525,617.13
03/31/22		KS Bank		42-3831-0000	Investment Earnings		66.96	525,684.09
04/07/22	1888	James Moore & Co	22-00186	42-4120-1900	CPA-Professional Services	1,770.00		523,914.09
04/30/22		KS Bank		42-3831-0000	Investment Earnings		64.79	523,978.88
05/05/22	1907	James Moore & Co	22-00186	42-4120-1900	CPA-Professional Services	2,360.00		521,618.88
05/26/22	1921	James Moore & Co	22-00186	42-4120-1900	CPA-Professional Services	1,180.00		520,438.88
05/31/22		KS Bank		42-3831-0000	Investment Earnings		66.50	520,505.38
06/02/22	1932	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	3,250.00		517,255.38
06/16/22	1945	Susan Hatchell Landscape	22-00225	42-6120-3500	Park Design/Landscape Architecture (Amend #1)	5,944.00		511,311.38
	1945	Susan Hatchell Landscape	22-00226	42-6120-3500	Park Design/Landscape Architecture (Amend #2)	7,660.00		503,651.38
	1945	Susan Hatchell Landscape	22-00227	42-6120-3500	Park Design/Landscape Architecture (Amend #3)	6,187.00		497,464.38
06/30/22		KS Bank		42-3831-0000	Investment Earnings		66.65	497,531.03
07/07/22	1963	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	2,600.00		494,931.03
07/31/22		KS Bank		42-3831-0000	Investment Earnings		147.30	495,078.33
08/04/22	1992	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	5,200.00		489,878.33
08/04/22	1994	J.M. Daniels Construction	22-00177	42-6120-3550	Phase 1, Construction Pay App 3 (concrete)	48,059.00		441,819.33
08/04/22		US Treasury		10-3450-0000	American Rescue Plan Act (ARPA) Grant Funds		525,213.37	967,032.70
08/18/22	2021	Susan Hatchell Landscape	22-00225	42-6120-3500	Park Design/Landscape Architecture (Amend #1)	3,715.00		963,317.70
	2021	Susan Hatchell Landscape	22-00226	42-6120-3500	Park Design/Landscape Architecture (Amend #2)	10,724.00		952,593.70
	2021	Susan Hatchell Landscape	22-00227	42-6120-3500	Park Design/Landscape Architecture (Amend #3)	11,489.00		941,104.70
08/31/22		KS Bank		42-3831-0000	Investment Earnings		245.22	941,349.92
09/15/22	2047	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	2,260.00		939,089.92
09/29/22	2066	J.M. Daniels Construction	22-00177	42-6120-3550	Phase 1, Construction Pay App 4	85,524.70		853,565.22
09/30/22		KS Bank		42-3831-0000	Investment Earnings		268.97	853,834.19
10/06/22	2070	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	4,340.00		849,494.19
10/20/22	2085	Susan Hatchell Landscape	22-00225	42-6120-3500	Park Design/Landscape Architecture (Amend #1)	1,040.20		848,453.99
			22-00226	42-6120-3500	Park Design/Landscape Architecture (Amend #2)	3,676.80		844,777.19
			22-00227	42-6120-3550	Park Design/Landscape Architecture (Amend #3)	995.00		843,782.19
			22-00227	42-6120-3500	Park Design/Landscape Architecture (Amend #3)	3,424.00		840,358.19
10/31/22		KS Bank		42-3831-0000	Investment Earnings		251.67	840,609.86
11/03/22	2095	And Other Works	22-00224	42-6120-3500	Restroom Facility Design/Architecture (Under Park Shelter)	620.00		839,989.86
11/03/22	2102	J.M. Daniels Construction	23-00041	42-6120-3550	Phase 2, Construction Pay App 1	135,411.10		704,578.76
11/23/22	2119	Susan Hatchell Landscape	22-00225	42-6120-3500	Park Design/Landscape Architecture (Amend #1)	2,674.80		701,903.96
			22-00226	42-6120-3500	Park Design/Landscape Architecture (Amend #2)	919.20		700,984.76
			22-00227	42-6120-3550	Park Design/Landscape Architecture (Amend #3)	1,473.00		699,511.76









# Town of Archer Lodge

## PERSONNEL ACTION FORM

<b>Employee Name:</b>	<b>Last 4 Digits of Social Security Number:</b>
<b>Department:</b>	<input type="checkbox"/> Full Time <input type="checkbox"/> Part-time <input type="checkbox"/> Changing Status
<b>Date:</b>	<b>Effective Date:</b>

TYPE OF ACTION			
<input type="checkbox"/> <b>Hire</b> <input type="checkbox"/> New Hire <input type="checkbox"/> Rehire	<input type="checkbox"/> <b>Merit Increase</b> <input type="checkbox"/> <b>Annual Increase</b> <input type="checkbox"/> COLA <input type="checkbox"/> Other	<input type="checkbox"/> <b>Performance Review</b> <input type="checkbox"/> 6 months <input type="checkbox"/> Annual	<input type="checkbox"/> <b>Promotion</b>
<input type="checkbox"/> <b>Transfer</b> <input type="checkbox"/> Lateral Transfer	<input type="checkbox"/> <b>Longevity Pay</b>	<input type="checkbox"/> <b>Certification</b>	<input type="checkbox"/> <b>Demotion</b> <input type="checkbox"/> Voluntary Demotion
<input type="checkbox"/> <b>Probation</b> <input type="checkbox"/> 6 months <input type="checkbox"/> Extended	<input type="checkbox"/> <b>Suspension</b> <input type="checkbox"/> with pay <input type="checkbox"/> without pay	<input type="checkbox"/> <b>Reclassification</b>	<input type="checkbox"/> <b>Other Pay Changes</b>
<input type="checkbox"/> <b>Separation</b> <input type="checkbox"/> Resignation <input type="checkbox"/> Involuntary <input type="checkbox"/> Retirement <input type="checkbox"/> Deceased	<input type="checkbox"/> <b>Leave of Absence</b> <input type="checkbox"/> Military <input type="checkbox"/> FMLA <input type="checkbox"/> Worker's Comp <input type="checkbox"/> Personal Leave <input type="checkbox"/> Parental Leave <input type="checkbox"/> Other <b>Leave Dates:</b> <b>From -</b> <b>To -</b>	<input type="checkbox"/> <b>Reduction in Force</b>	<input type="checkbox"/> <b>Disciplinary Action</b>

EXPLANATION OF ACTION

PAYROLL ACTION	
<b>Current Job Title:</b>	<b>New Job Title:</b>
<b>Salary:</b>	<b>Salary:</b>
<b>Grade:</b>	<b>Grade:</b>
<b>Date of Hire:</b>	<b>Payroll Check Date:</b>

SIGNATURES	
<b>Department Director:</b>	<b>Date:</b>
<b>Human Resources Officer:</b>	<b>Date:</b>
<b>Town Administrator:</b>	<b>Date:</b>
<b>Finance Officer:</b>	<b>Date:</b>

## **Town of Archer Lodge**

Vision Statement: Today and into the future the Town of Archer Lodge, will be peaceful, family oriented, active community that looks to retain our small-town, agricultural character meeting the needs of current and future residents and business.

Mission Statement: The town of Archer Lodge is a community that honors and embraces its rich cultural heritage and past, pursues healthy living in the present and looks for opportunity of mold future growth into the towns core values. Archer Lodge is home to many natural resources and open agricultural land. With an eye towards planning future growth the Town will protect these resources.

## **Parks and Recreation**

Vision Statement: Our vision is to provide exceptional recreational opportunities to the citizens of Archer Lodge that focus on families, youth development and innovative thinking while retaining our small-town charm and agricultural roots for past, present and futures residents.

Mission Statement: To enhance the quality of life in our town by providing and maintaining quality parks, exceptional services and diverse recreation opportunities for people of all ages, demographic and abilities through learning our past, building communities and be good stewards to our environment.

Motto: “Our past glories provide future enlightenment”



PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

Monthly Report  
Town of Archer Lodge

Updated  
January 31, 2023

ADDRESS	VIOLATION	STATUS
14649 Buffalo Rd	OL/JV/JP	OPEN
14790 Buffalo Rd	OL	OPEN
6565 Covered Bridge Rd	OL	ABATED
3901 Bridge Ct	JP/JV/AC/OL	ABATED
35 Harding Dr	JP	ABATED
3900 Bridge Ct	JV/JP/OL	OPEN
6619 Covered Bridge Rd	JP	ABATED
202 Kentucky Dr	JP	ABATED
126 Preakness Dr	JV	OPEN
301 Shelby Ct	JP	ABATED
437 Triple Crown Cir	JV	OPEN
200 Kentucky Dr	JP	ABATED
Par ID 178000916819	JP	ABATED
3910 Bridge Ct	JV	ABATED
147 Coharie Dr	JV/OL	OPEN
100 Seminole Dr	JP	ABATED
112 Seminole Dr	JP/JV	ABATED
120 Seminole Dr	OL	ABATED
132 Seminole Dr	JP	ABATED
142 Seminole Dr	JV/OL	OPEN
108 Sprewell Ct	OL/JV/JP	OPEN
150 Seminole Dr	JV/JP	ABATED
118 Ottawa Dr	JV	ABATED
131 Ottawa Dr	JV/OL	OPEN
113 Ottawa Dr	JP	OPEN
109 Ottawa Dr	JP/OL	OPEN
145 Seminole Dr	JV	ABATED
119 Seminole Dr	JP	OPEN
115 Seminole Dr	OL/JP	OPEN
109 Seminole Dr	JV/JP	OPEN
85 Crazy Horse Ct	JP	OPEN
76 Crazy Horse Ct	JP	OPEN
63 Crazy Horse Ct	JV/JP	OPEN
277 Cohaire Dr	JP/JV	OPEN
79 Pontiac Ct	JV	OPEN
59 Pontiac Ct	JP	OPEN
388 Cohaire Dr	JP	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

Monthly Report  
Town of Archer Lodge

Updated  
January 31, 2023

414 Cohaire Dr	JP	<b>OPEN</b>
551 Cohaire Dr	JV/OL	<b>OPEN</b>
483 Cohaire Dr	JP/OL	<b>OPEN</b>
419 Cohaire Dr	JV	<b>OPEN</b>
391 Cohaire Dr	OL/JP	<b>OPEN</b>
116 Seminole Dr	JP/JV/OL	<b>OPEN</b>
124 Seminole Dr	JP	<b>OPEN</b>
107 Sprewell Ct	JP/JV	<b>OPEN</b>
141 Coharie Dr	JP	<b>OPEN</b>
124 Coharie Dr	JP	<b>OPEN</b>
127 Cohaire Dr	JP	<b>OPEN</b>
111 Cohaire Dr	JV/OL	<b>OPEN</b>
101 Cohaire Dr	OL/JP	<b>OPEN</b>

#### HIGHLIGHTS

- 23 New Cases were opened.
- 23 Notice of Violations were issued.
- 16 Cases were abated.
- 6 Notice of Hearings sent out.
- 17 Signs picked up.
- Inspections, follow ups and in person meetings or attempted in person meetings were made with all violators.
- 14649 Buffalo Rd - 85% Abated.
- 3900 Bridge Ct - 85% Abated
- 3901 Bridge Ct - Property is 100% abated.
- 110 Tecumseh Ct - Property owner citation \$300 loose dogs. \$2700 owed to the town. Next violations reference animal nuisance Animal Control will seize all three dogs.
- I would like to thank each of you for the opportunity to serve this community and "Protecting Quality of Life"



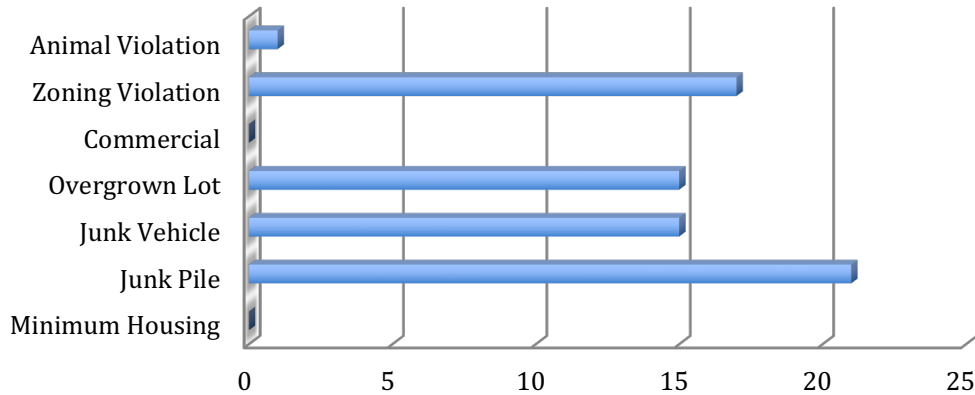
PROTECTING QUALITY OF LIFE

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### Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Commercial	Zoning Violation	Animal Violation
Violations by the Numbers	0	21	15	15	0	17	1

### Case Status To Date

