



# Town of Archer Lodge

## AGENDA

### Work Session Meeting

**Monday, March 18, 2019 @ 6:30 PM**

**Jeffrey D. Barnes Council Chambers**

---

Page

#### **1. WELCOME/CALL TO ORDER:**

#### **2. OLD BUSINESS:**

- 2.a. PARTF Grant Update
- 2.b. Town Hall Expansion Information - Network Cabling, Audio Visual Update, etc.
- 2.c. Meeting Reminders:

##### Town of Archer Lodge Planning Board Meeting

When: Wednesday, March 20th

Where: Jeffrey D. Barnes Council Chambers, AL Town Hall

Time: 6:30 p.m.

##### Town of Archer Lodge Regular Council Meeting

When: Monday, April 1st (no fooling!)

Where: Jeffrey D. Barnes Council Chambers, AL Town Hall

Time: 6:30 p.m.

#### **3. NEW BUSINESS:**

- 2 - 4 3.a. February 28, 2019 Financials & Year-to-Date Comparison (FY18 compared to FY19)  
[FEBRUARY 2019 - ALL FUNDS](#)  
[YTD COMP 02.28.19](#)
- 3.b. Domain Change and Email Information
- 3.c. FY2019-2020 Budget Thoughts

#### **4. ADJOURNMENT:**



# TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING FEBRUARY 28, 2019

## GENERAL FUND 10

| <i>REVENUES</i>                               | ADMENDED<br>BUDGET  | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE   | Y-T-D %<br>COLLECTED |
|-----------------------------------------------|---------------------|-------------------|---------------------|----------------------|
| AD-VALOREM TAXES                              | 654,600.00          | 58,568.12         | 624,271.13          | 95.37%               |
| SALES TAXES                                   | 164,010.00          | 17,400.27         | 96,337.95           | 58.74%               |
| FRANCHISE TAXES                               | 155,000.00          | 0.00              | 42,481.56           | 27.41%               |
| ALCOHOL BEV TAXES/JO CO ABC DIST              | 45,000.00           | 0.00              | 17,352.97           | 38.56%               |
| PERMITS AND FEES                              | 3,100.00            | 1,525.00          | 3,325.00            | 107.26%              |
| FEE IN LIEU OF RECREATION                     | 20,000.00           | 0.00              | 0.00                | 0.00%                |
| PEG CHANNEL SUPPORT                           | 52,000.00           | 0.00              | 13,513.52           | 25.99%               |
| MISCELLANEOUS REVENUES                        | 50.00               | 165.13            | 185.15              | 370.30%              |
| INVESTMENT EARNINGS                           | 12,000.00           | 2,206.68          | 15,732.64           | 131.11%              |
| PARK LAND GRANTS-NCDNCR                       | 100,000.00          | 0.00              | 100,000.00          | 100.00%              |
| TRANSFER IN FROM CAP RES FUND                 | 25,000.00           | 0.00              | 0.00                | 0.00%                |
| TRANSFER IN FROM PARK RES FUND                | 202,049.00          | 0.00              | 202,049.00          | 100.00%              |
| FUND BALANCE APPROPRIATION                    | 46,250.00           | 0.00              | 0.00                | 0.00%                |
| <b>TOTALS</b>                                 | <b>1,479,059.00</b> | <b>79,865.20</b>  | <b>1,115,248.92</b> | <b>75.40%</b>        |
| <i>EXPENDITURES</i>                           | AMENDED<br>BUDGET   | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE   | Y-T-D %<br>SPENT     |
| GOVERNING BODY                                | 37,320.00           | 16.48             | 20,235.24           | 54.22%               |
| ADMINISTRATION                                | 253,830.00          | 17,049.59         | 143,731.65          | 56.63%               |
| JO CO TAX COLLECTION FEES                     | 18,000.00           | 1,561.68          | 16,067.37           | 89.26%               |
| LEGAL                                         | 15,000.00           | 1,278.75          | 7,053.75            | 47.03%               |
| PROPERTY TAXES                                | 100.00              | 0.00              | 89.36               | 89.36%               |
| PUBLIC BUILDINGS                              | 74,040.00           | 3,051.36          | 36,757.62           | 49.65%               |
| PEG MEDIA PARTNERS                            | 52,000.00           | 0.00              | 13,513.52           | 25.99%               |
| PUBLIC SAFETY                                 | 290,500.00          | 23,420.17         | 246,163.67          | 84.74%               |
| TRANSPORTATION-PUBLIC WORKS                   | 66,500.00           | 465.09            | 13,828.65           | 20.79%               |
| PLANNING & ZONING                             | 98,905.00           | 9,669.20          | 60,793.17           | 61.47%               |
| CULTURAL & RECREATION                         | 291,250.00          | 8,000.00          | 261,750.00          | 89.87%               |
| DEBT SERVICES                                 | 45,614.00           | 0.00              | 5,122.40            | 11.23%               |
| TRANSFER TO CAP RESERVE                       | 25,000.00           | 0.00              | 25,000.00           | 100.00%              |
| TRANSFER TO PARK RESERVE                      | 211,000.00          | 7,775.68          | 182,313.30          | 86.40%               |
| TRANSFER TO TOWN HALL EXPANSION               | 0.00                | 0.00              | 2,587.80            | #DIV/0!              |
| <b>TOTALS</b>                                 | <b>1,479,059.00</b> | <b>72,288.00</b>  | <b>1,035,007.50</b> | <b>69.98%</b>        |
| <b>Y-T-D GENERAL FUND INCREASE (DECREASE)</b> |                     | <b>7,577.20</b>   | <b>80,241.42</b>    |                      |

## CAPITAL RESERVE FUND 30

| <b>REVENUES</b>           | AMENDED<br>BUDGET | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE | Y-T-D %<br>COLLECTED |
|---------------------------|-------------------|-------------------|-------------------|----------------------|
| INVESTMENT EARNINGS       | 5,000.00          | 769.49            | 6,007.06          | 120.14%              |
| TRANSFER FROM GEN FUND 10 | 25,000.00         | 0.00              | 25,000.00         | 100.00%              |
| FUND BALANCE APPROPRIATED | 0.00              | 0.00              | 0.00              | #DIV/0!              |
| <b>TOTALS</b>             | <b>30,000.00</b>  | <b>769.49</b>     | <b>31,007.06</b>  | <b>103.36%</b>       |

| <b>EXPENDITURES</b>                               | AMENDED<br>BUDGET | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE | Y-T-D %<br>SPENT |
|---------------------------------------------------|-------------------|-------------------|-------------------|------------------|
| TRANSFER TO GEN FUND 10                           | 30,000.00         | 0.00              | 0.00              | 0.00%            |
| <b>TOTALS</b>                                     | <b>30,000.00</b>  | <b>0.00</b>       | <b>0.00</b>       | <b>0.00%</b>     |
| <b>Y-T-D CAP RESERVE FUND INCREASE (DECREASE)</b> |                   | <b>769.49</b>     | <b>31,007.06</b>  |                  |

## PARK RESERVE FUND 31

| <b>REVENUES</b>           | AMENDED<br>BUDGET | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE | Y-T-D %<br>COLLECTED |
|---------------------------|-------------------|-------------------|-------------------|----------------------|
| INVESTMENT EARNINGS       | 2,500.00          | 423.35            | 2,440.96          | 97.64%               |
| TRANSFER FROM GEN FUND 10 | 211,000.00        | 7,775.68          | 182,313.30        | 86.40%               |
| FUND BALANCE APPROPRIATED | 202,049.00        | 0.00              | 0.00              | 0.00%                |
| <b>TOTALS</b>             | <b>415,549.00</b> | <b>8,199.03</b>   | <b>184,754.26</b> | <b>44.46%</b>        |

| <b>EXPENDITURES</b>                                | AMENDED<br>BUDGET | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE  | Y-T-D %<br>SPENT |
|----------------------------------------------------|-------------------|-------------------|--------------------|------------------|
| RECREATION DEVELOPMENT                             | 213,500.00        | 0.00              | 0.00               | 0.00%            |
| TRANSFER TO GEN FUND 10                            | 202,049.00        | 0.00              | 202,049.00         | 100.00%          |
| <b>TOTALS</b>                                      | <b>415,549.00</b> | <b>0.00</b>       | <b>202,049.00</b>  | <b>48.62%</b>    |
| <b>Y-T-D PARK RESERVE FUND INCREASE (DECREASE)</b> |                   | <b>8,199.03</b>   | <b>(17,294.74)</b> |                  |

## TOWN HALL EXPANSION PROJECT FUND 40

| <b>REVENUES</b>              | BUDGET            | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE | Y-T-D %<br>COLLECTED |
|------------------------------|-------------------|-------------------|-------------------|----------------------|
| PROCEEDS OF INSTALLMENT LOAN | 405,000.00        | 151,836.66        | 405,000.00        | 100.00%              |
| TRANSFER FROM GEN FUND 10    | 45,000.00         | 0.00              | 2,587.80          | 5.75%                |
| <b>TOTALS</b>                | <b>450,000.00</b> | <b>151,836.66</b> | <b>407,587.80</b> | <b>90.58%</b>        |

| <b>EXPENDITURES</b>                                | BUDGET            | MONTH<br>ACTIVITY | ACTUAL<br>TO DATE | Y-T-D %<br>SPENT |
|----------------------------------------------------|-------------------|-------------------|-------------------|------------------|
| CONTRACTED SERVICES                                | 420,000.00        | 115,189.44        | 370,719.78        | 88.27%           |
| SMALL EQUIPMENT & FURNISHINGS                      | 30,000.00         | 18,071.15         | 18,739.95         | 62.47%           |
| TRANSFER TO GEN FUND 10                            | 0.00              | 0.00              | 0.00              | #DIV/0!          |
| <b>TOTALS</b>                                      | <b>450,000.00</b> | <b>133,260.59</b> | <b>389,459.73</b> | <b>86.55%</b>    |
| <b>Y-T-D EXPAN PROJECT FUND INCREASE(DECREASE)</b> |                   | <b>18,576.07</b>  | <b>18,128.07</b>  |                  |



Kim P. Batten

FINANCE OFFICER



Michael A. Gordon

TOWN ADMINISTRATOR





**TOWN OF ARCHER LODGE  
FINANCIAL SUMMARY REPORT  
FISCAL YEAR COMPARISON FOR  
PERIOD ENDING FEBRUARY 28TH**

| GENERAL FUND                     |                                  |                     |                   |                    |
|----------------------------------|----------------------------------|---------------------|-------------------|--------------------|
| <i><b>REVENUES</b></i>           |                                  | <b>Feb-19</b>       | <b>Feb-18</b>     | <b>DIFFERENCE</b>  |
|                                  | AD-VALOREM TAXES                 | 624,271.13          | 546,365.29        | 77,905.84          |
|                                  | SALES TAXES                      | 96,337.95           | 83,636.26         | 12,701.69          |
|                                  | FRANCHISE TAXES                  | 42,481.56           | 40,734.82         | 1,746.74           |
|                                  | ALCOHOL BEV TAXES/JO CO ABC DIST | 17,352.97           | 18,437.54         | (1,084.57)         |
|                                  | PERMITS AND FEES                 | 3,325.00            | 1,445.00          | 1,880.00           |
|                                  | FEE IN LIEU OF RECREATION        | 0.00                | 0.00              | 0.00               |
|                                  | PEG CHANNEL SUPPORT              | 13,513.52           | 13,513.52         | 0.00               |
|                                  | MISCELLANEOUS REVENUES           | 185.15              | 15.00             | 170.15             |
|                                  | INVESTMENT EARNINGS              | 15,732.64           | 6,620.17          | 9,112.47           |
|                                  | PARK LAND GRANTS-NCDNCR          | 100,000.00          | 0.00              | 100,000.00         |
|                                  | TRANSFER IN FROM CAPITAL RESERVE | 0.00                | 0.00              | 0.00               |
|                                  | TRANSFER IN FROM PARK RESERVE    | 202,049.00          | 0.00              | 202,049.00         |
|                                  | FUND BALANCE APPROPRIATION       | 0.00                | 0.00              | 0.00               |
|                                  |                                  | <b>1,115,248.92</b> | <b>710,767.60</b> | <b>404,481.32</b>  |
| <i><b>EXPENDITURES</b></i>       |                                  | <b>Feb-19</b>       | <b>Feb-18</b>     | <b>DIFFERENCE</b>  |
|                                  | GOVERNING BODY                   | 20,235.24           | 28,162.66         | (7,927.42)         |
|                                  | ADMINISTRATION                   | 143,731.65          | 125,710.56        | 18,021.09          |
|                                  | JO CO TAX COLLECTION FEES        | 16,067.37           | 14,034.46         | 2,032.91           |
|                                  | LEGAL                            | 7,053.75            | 6,971.25          | 82.50              |
|                                  | PROPERTY TAXES                   | 89.36               | 95.90             | (6.54)             |
|                                  | PUBLIC BUILDINGS                 | 36,757.62           | 31,882.64         | 4,874.98           |
|                                  | PEG MEDIA PARTNERS               | 13,513.52           | 13,513.52         | 0.00               |
|                                  | PUBLIC SAFETY                    | 246,163.67          | 185,907.40        | 60,256.27          |
|                                  | TRANSPORTATION-PUBLIC WORKS      | 13,828.65           | 8,936.76          | 4,891.89           |
|                                  | PLANNING & ZONING                | 60,793.17           | 56,052.26         | 4,740.91           |
|                                  | CULTURAL & RECREATION            | 261,750.00          | 37,500.00         | 224,250.00         |
|                                  | DEBT SERVICES                    | 5,122.40            | 0.00              | 5,122.40           |
|                                  | TRANSFER TO CAP RESERVE          | 25,000.00           | 25,000.00         | 0.00               |
|                                  | TRANSFER TO PARK RESERVE         | 182,313.30          | 78,836.51         | 103,476.79         |
|                                  | TRANSFER TO TOWN HALL EXPANS     | 2,587.80            | 0.00              | 2,587.80           |
|                                  |                                  | <b>1,035,007.50</b> | <b>612,603.92</b> | <b>422,403.58</b>  |
| <b>Y-T-D INCREASE (DECREASE)</b> |                                  | <b>80,241.42</b>    | <b>98,163.68</b>  | <b>(17,922.26)</b> |

Kim P. Batten

**FINANCE OFFICER**