



# Town of Archer Lodge

## **AGENDA**

Regular Council Meeting

Monday, April 1, 2019 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

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Page

### **1. WELCOME/CALL TO ORDER:**

- 1.a. Invocation
- 1.b. Pledge of Allegiance

### **2. APPROVAL OF AGENDA:**

### **3. OPEN FORUM/PUBLIC COMMENTS:**

(Maximum of 30 minutes allowed, 3 minutes per person)

### **4. RECOGNITION/PRESENTATION:**

- 3 4.a. Proclamation - Parkinson's Awareness Month  
[PARKINSON'S AWARENESS MONTH PROCLAMATION](#)
- 4 4.b. Presentation of the Archer Lodge Town Park Master Plan  
~ Susan Hatchell Landscape Architecture, PLLC  
[ARCHER LODGE TOWN PARK MASTER PLAN](#)

### **5. DISCUSSION AND POSSIBLE ACTION ITEMS:**

- 5.a. Discussion and Consideration of Approving and Adopting the Archer Lodge Town Park Master Plan
- 5 5.b. Discussion and Consideration of Amending the Capital Improvement Plan (CIP) to include Funding Sources for Phase I - Archer Lodge Park  
[CIP WITH PARK FUNDING SOURCES](#)
- 6 5.c. Discussion and Consideration of Approving the Sources of the Applicant's Matching Funds for the 2018-19 NC PARTF Grant  
[SOURCES OF THE APPLICANT'S MATCHING FUNDS](#)

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- 5.d. Discussion and Consideration of Adopting the NC Parks and Recreation Trust Fund (PARTF): 2018-19 Basic Facts and Assurances  
[NC PARTF: 2018-19 BASIC FACTS AND ASSURANCES](#)
- 5.e. Discussion and Consideration of Approving the Submission of the 2018-19 NC Parks and Recreation Trust Fund Grant Application

**6. TOWN ATTORNEY'S REPORT:**

**7. TOWN ADMIN & ADMIN CONSULTANT'S REPORT:**

**8. PLANNING/ZONING REPORT:**

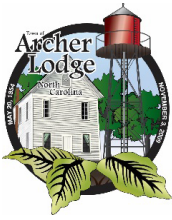
**9. VETERAN'S COMMITTEE REPORT:**

**10. MAYOR'S REPORT:**

**11. COUNCIL MEMBERS' REMARKS:**

(non-agenda items)

**12. ADJOURNMENT:**



# Proclamation



**WHEREAS**, Parkinson's disease is a chronic, progressive, neurological disease and is the second most common neurodegenerative disease in the United States; and,

**WHEREAS**, Parkinson's disease is estimated to affect approximately one million people in the United States and the prevalence will rise to 1.2 million by 2030; and,

**WHEREAS**, Parkinson's disease is the 14<sup>th</sup> leading cause of death in the United States according to the Centers for Disease Control and Prevention; and,

**WHEREAS**, it is estimated that the economic burden of Parkinson's disease is at least \$25 billion annually, including direct and indirect costs, including treatment, social security payments and lost income, to patients and family members; and,

**WHEREAS**, research suggests the cause of Parkinson's disease is a combination of genetic and environmental factors, but the exact cause and progression of the disease is still unknown; and,

**WHEREAS**, there is no objective test or biomarker for Parkinson's disease, and there is no cure or drug to slow or halt the progression of the disease; and,

**WHEREAS**, the symptoms of Parkinson's disease vary from person to person and can include tremors; slowness of movement and rigidity; difficulty with balance, swallowing, chewing, and speaking; cognitive impairment and dementia; mood disorders; and a variety of other non-motor symptoms; and

**WHEREAS**, volunteers, researchers, caregivers, and medical professionals are working to improve the quality of life of persons living with Parkinson's disease and their families; and,

**WHEREAS**, increased research, education, and community support services such as those provided by the Parkinson's Foundation and other organizations are needed to find more effective treatments and to provide access to quality care to those living with the disease today; and,

**NOW, THEREFORE**, I, Matthew B. Mulhollem, Mayor of the Town of Archer Lodge in North Carolina, do hereby proclaim the month of April in twenty-nineteen as

## **PARKINSON'S AWARENESS MONTH**

Given under my hand in these free United States in the Town of Archer Lodge, and to which I have caused the Seal of the Town of Archer Lodge to be affixed and have made this proclamation public.

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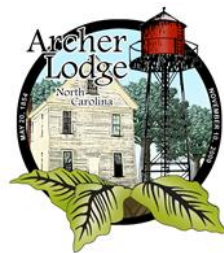
Matthew B. Mulhollem  
Mayor



# Archer Lodge Town Park Master Plan

## Archer Lodge, NC

**Susan Hatchell**  
*Landscape Architecture, PLLC*





# Town of Archer Lodge

## CAPITAL IMPROVEMENT PLAN

ITEM	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Street Improvements/Paving		80,000		80,000	
Archer Lodge Welcome Signs (5)	4,000	4,000	4,000	4,000	4,000
Phase I - Archer Lodge Park	100,000	700,000	200,000		
<b>FUNDING SOURCES</b>	<b>FY 2019/20</b>	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
General Fund (Fund Balance)		40,000	100,000		
Capital Reserve Fund		100,000			
Park Reserve Fund	50,000	210,000			
PART Grant	50,000	350,000	100,000		
<b>TOTALS</b>	<b>100,000</b>	<b>700,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>

ITEM	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24
Park Equipment-Maintenance		50,000			
Phase II - Archer Lodge Park					250,000
Buffalo Rd-Sidewalks/Gutter	20,000				
Bike/Ped Grant	44,000				
Transportation Plan				40,000	
Street Lights (Additional) 5@\$200/yr	1,000	1,000	1,000	1,000	1,000
Decorative Sidewalk Lighting (Buffalo Rd)	25,000				
Land Use Plan	20,000	20,000			
Sewer Planning	25,000				
Buffalo Rd. Street Scapes (Trees & Lights)		15,000	15,000		
Development Regulations Update				15,000	15,000

Duly Amended on the 1st Day of April 2019  
while in Regular Session.

\_\_\_\_\_  
Matthew B. Mulhollem  
Mayor

ATTEST:

\_\_\_\_\_  
Kim P. Batten  
Town Clerk

## Sources of the Applicant's Matching Funds

Use the format below to show the sources of your matching funds. Please indicate if these funds are currently available or are the funds yet to be approved. If funds are yet to be approved, list the date for approval.

**Applicant:** Town of Archer Lodge **Project's Title:** Archer Lodge Town Park

### Sources of the Applicants Matching Funds

Type of Matching Funds	Amount of Funds	Funding Source	Availability
Cash – Park Reserve Fund	\$ 260,000	Town's Budget or Capital Improvement Plan (CIP)	In Hand
Cash - Capital Reserve Fund	\$ 100,000		
Cash - General Fund	\$ 140,000		
<b>Total Matching Funds</b>	<b>\$ 500,000</b>		

**\*PARTF allows other state and federal funding to be used as local match.**

**Duly Approved on the 1<sup>st</sup> Day of April 2019  
while in Regular Session.**

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**Matthew B. Mulhollem**  
**Mayor**

**ATTEST:**

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**Kim P. Batten**  
**Town Clerk**

<b>N.C. Parks and Recreation Trust Fund (PARTF): 2018-19 Basic Facts and Assurances</b>	
<b>Local Government Name:</b> Town of Archer Lodge	<b>County:</b> Johnston
<b>Federal Employer I.D. Number:</b> 27-1989634	
<b>Local Government Contact Person for the Grant:</b> Name: Mr. Mike Gordon or Ms. Kim Batten Title: Town Administrator Finance Officer/Town Clerk Organization: Town of Archer Lodge Mailing Address: 14094 Buffalo Road City/State/Zip: Clayton, NC 27527 Telephone: 919-359-9727 E-mail: mike.gordon@archerlodgenc.gov or kim.batten@archerlodgenc.gov (must be an employee of the sponsoring local government)	<b>Local Government Manager:</b> Name: Mr. Mike Gordon Title: Town Administrator Mailing Address: 14094 Buffalo Road City/State/Zip: Clayton, NC 27527 Telephone: 919-359-9727 E-mail: mike.gordon@archerlodgenc.gov
<b>Chief Elected Official:</b> Name: Mr. Matthew B. Mulhollem Title: Mayor Mailing Address: 14094 Buffalo Road City/State/Zip: Clayton, NC 27527 <b>Site Control (check all that apply):</b>	<b>Type of project:</b> <input type="checkbox"/> Land Acquisition Only <input checked="" type="checkbox"/> Development Only (construction or renovation) <input type="checkbox"/> Land Acquisition and Development
<input checked="" type="checkbox"/> Owned by local government <input type="checkbox"/> To be obtained with this land acquisition project <input type="checkbox"/> Leased by applicant for 25 years or more <input type="checkbox"/> Easement <input type="checkbox"/> Owned by school board	<b>Costs rounded to nearest dollar:</b> PARTF funds requested: \$ _____ 500,000.00 Local government's matching funds: \$ _____ 500,000.00 Total cost of project \$ _____ 1,000,000.00
<b>Recreation Resources Service (RRS) regional consultant:</b> Jenn Beedle-Munley	
<b>Project Title:</b> Archer Lodge Town Park	
<b>Brief description of the proposed project:</b> Phase I of Town's First Park on Town owned property.	
<p><b>Approval by local governing board</b></p> <p>I hereby certify the information contained in the attached application is true and correct and the required dollar-for-dollar matching funds will be available during the project period. This application for PARTF funding has been voted on and approved by the local governing board on the date noted here.</p> <p><u>April 1, 2019</u></p> <p>Date Adopted by the local governing board</p>	<p><b>Chief Elected Official:</b></p> <p><u>Matthew B. Mulhollem, Mayor</u></p> <p>(Print or Type Name and Title)</p> <p>_____</p> <p>(Signature)</p> <p>If two local governments are applying together, this form must be completed and signed by each local government. One applicant must be identified by adding "primary sponsor" in the "Local Government Name" section.</p>
<b>This form must be complete in its entirety for your application to be considered</b>	