



Town of Archer Lodge

AGENDA

Work Session Meeting

Monday, April 15, 2019 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

Page

1. WELCOME/CALL TO ORDER:

2. OLD BUSINESS:

3 2.a. TJCOG's Request for Resiliency Discussion Regarding 5 Major Themes
~ Mark Wilson

- Aging Infrastructure
- Flooding and Stormwater
- Emergency Communication
- Data/Information Security
- Economic Development and Downturn

[Resiliency Concerns/Planning](#)

2.b. Reminders:

Town of Archer Lodge Planning Board Meeting

When: Wednesday, April 17th

Where: Jeffrey D. Barnes Council Chambers, AL Town Hall

Time: 6:30 p.m.

Good Friday, April 19th

Town Hall Closed in Observance of Easter

Clayton Town Hall Event

When: Thursday, May 2nd

Where: Clayton Town Hall Council Chambers

Time: 6:00 p.m.

Town of Archer Lodge Regular Council Meeting

When: Monday, May 6th

Where: Jeffrey D. Barnes Council Chambers, AL Town Hall

Time: 6:30 p.m.

3. NEW BUSINESS:

- 4 3.a. Proclamation - 2019 Litter Sweep in Johnston County
 [Proclamation - 2019 Litter Sweep - Jo Co Municipalities](#)
- 5 - 7 3.b. March 31, 2019 Financials & Year-to-Date Comparison
 (FY18 compared to FY19
 [MARCH 2019 - ALL FUNDS](#)
 [YTD COMP 03.31.19](#)
- 8 3.c. Budget Amendment (BA 2019 04)
 [BA 2019 04](#)
- 3.d. Ordinance(s) Discussion & Review

4. ADJOURNMENT:



WHAT ARE YOUR BIGGEST RESILIENCY CONCERNS THAT CAN BE ADDRESSED REGIONALLY?

Resilience is the ability to anticipate risk; limit physical, economic, environmental, and social impact; and bounce back quickly from climate and non-climate related disasters and threats.

TJCOG's Board of Delegates, a governing board of elected officials from 43 local governments, were asked:

"How is disaster recovery and long-term resilience planning impacting local governments in the TJCOG region?"



WHAT YOU SAID

NEED LONG-TERM, REGIONAL RESILIENCY PLANNING:
We need plans now to prepare for future crises.

Major Themes



AGING INFRASTRUCTURE

Increasing cost of water/sewer treatment and distribution; deteriorating roads, bridges, sidewalks, and other infrastructure; lack of funding to repair/replace infrastructure; weighing development against supply

"Resilience should be an adaptive process. Solutions can be unpopular since they require such drastic changes to daily life. Need to champion what is necessary such as building more densely in areas with little flooding."



FLOODING and STORMWATER

Many neighborhoods unprepared, especially low-income neighborhoods; challenges associated with unmaintained private dams; existing or new development in flood-prone areas



EMERGENCY COMMUNICATION

How to more quickly, effectively, and intelligently communicate, internally and externally about urgent events; how to reach vulnerable populations (e.g. older adults), to protect life and property?

"We need to continue coordinating development and growth with critical services and EMS capabilities."

DATA/INFORMATION SECURITY

Local governments, utilities, and industries can be more proactive to protect against, and become resilient to, cyberthreats and data breaches, and reduce recovery time.



ECONOMIC DEVELOPMENT AND DOWNTURN

Long-term economic competitiveness is directly tied with ability to balance growth and development with the opportunities and limitations posed by both natural and manmade hazards.



PROCLAMATION

Litter Sweep 2019

in Archer Lodge, Benson, Clayton, Four Oaks, Kenly, Micro, Pine Level,
Princeton, Selma, Smithfield and Wilson's Mills
North Carolina

WHEREAS, the North Carolina Department of Transportation organizes an annual roadside cleanup campaign to ensure clean roadsides throughout our State; and

WHEREAS, the NCDOT Spring Litter Sweep campaign has been planned for April 13 - April 27, to clean our roadsides, help educate the public about the harmful effects of litter on the environment and give every organization the opportunity to take responsibility for cleaner roads in Johnston County; and

WHEREAS, in Johnston County, the Municipalities of Archer Lodge, Benson, Clayton, Four Oaks, Kenly, Micro, Pine Level, Princeton, Selma, Smithfield and Wilson's Mills will participate in a countywide Litter Sweep on April 13th or other day designated by the Municipality to clean up roadways and other public areas; and

WHEREAS, leaders of each of these participating Municipalities will bring together family, friends, civic leaders, business owners and community partners to assist with beautifying each Municipality; and

WHEREAS, the great and natural beauty of our Municipalities and clean environment are sources of great pride for all Johnston County citizens, attracting tourists and aiding in recruiting new industries; and

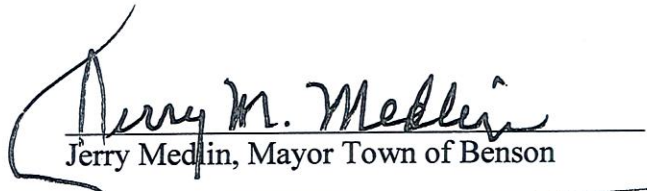
WHEREAS, the cleanup will increase awareness of the need for cleaner roadsides and public areas, emphasize the importance of not littering and encourage recycling of solid wastes; and

WHEREAS, the 2019 Spring cleanup will improve the quality of life for all of Johnston County and North Carolina and will help promote the North Carolina Adopt-A-Highway program.

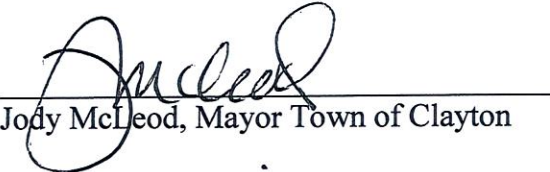
NOW, THEREFORE, Matt Mulhollem Mayor Town of Archer Lodge, Jerry Medlin Mayor of the Town of Benson, Jody McLeod Mayor of the Town of Clayton, Linwood Parker Mayor of the Town of Four Oaks, Bonnie Williamson Mayor of the Town of Kenly, Jay Warren Mayor of the Town of Micro, Jeff Holt Mayor of the Town of Pine Level, Don Rains Mayor of the Town of Princeton, Cheryl Oliver Mayor of the Town of Selma, M. Andy Moore Mayor of the Town of Smithfield and Jim Uzzle Mayor of the Town of Wilson's Mills do hereby proclaim April 13th - 27th as Litter Sweep in our respective Municipalities and encourage all citizens to take an active role in making their communities cleaner.



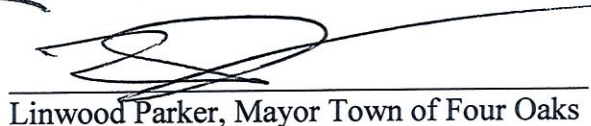
Matt Mulhollem, Mayor Town of Archer Lodge



Jerry Medlin, Mayor Town of Benson



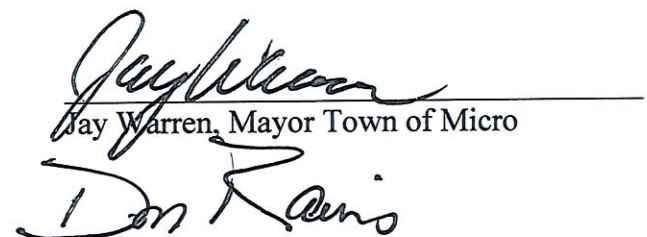
Jody McLeod, Mayor Town of Clayton



Linwood Parker, Mayor Town of Four Oaks



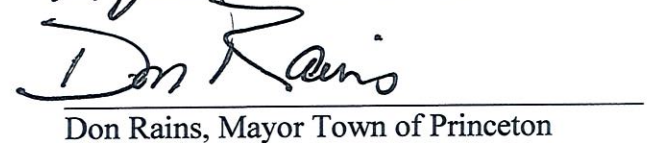
Bonnie Williamson, Mayor Town of Kenly



Jay Warren, Mayor Town of Micro



Jeff Holt, Mayor Town of Pine Level



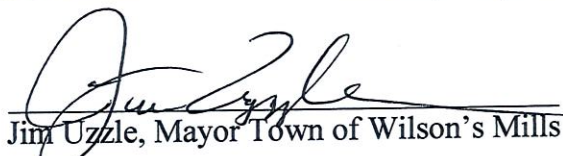
Don Rains, Mayor Town of Princeton



Cheryl Oliver, Mayor Town of Selma



M. Andy Moore, Mayor Town of Smithfield



Jim Uzzle, Mayor Town of Wilson's Mills

MARCH 31, 2019



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING MARCH 31, 2019

GENERAL FUND 10				
<i>REVENUES</i>	ADMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM TAXES	666,200.00	15,487.20	639,758.33	96.03%
SALES TAXES	164,010.00	18,721.12	115,059.07	70.15%
FRANCHISE TAXES	155,000.00	37,250.86	79,732.42	51.44%
ALCOHOL BEV TAXES/JO CO ABC DIST	45,000.00	0.00	17,352.97	38.56%
PERMITS AND FEES	4,200.00	2,025.00	5,350.00	127.38%
FEE IN LIEU OF RECREATION	10,000.00	0.00	0.00	0.00%
PEG CHANNEL SUPPORT	52,000.00	13,513.52	27,027.04	51.98%
MISCELLANEOUS REVENUES	50.00	0.00	185.15	370.30%
INVESTMENT EARNINGS	23,000.00	2,433.77	18,166.41	78.98%
PARK LAND GRANTS-NCDNCR	100,000.00	0.00	100,000.00	100.00%
TRANSFER IN FROM CAP RES FUND	25,000.00	0.00	0.00	0.00%
TRANSFER IN FROM PARK RES FUND	202,049.00	0.00	202,049.00	100.00%
FUND BALANCE APPROPRIATION	46,250.00	0.00	0.00	0.00%
TOTALS	1,492,759.00	89,431.47	1,204,680.39	80.70%
<i>EXPENDITURES</i>	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	40,320.00	3,083.16	23,318.40	57.83%
ADMINISTRATION	252,830.00	18,647.53	162,379.18	64.22%
JO CO TAX COLLECTION FEES	19,000.00	473.48	16,540.85	87.06%
LEGAL	15,000.00	948.75	8,002.50	53.35%
PROPERTY TAXES	100.00	0.00	89.36	89.36%
PUBLIC BUILDINGS	49,640.00	1,398.60	38,156.22	76.87%
PEG MEDIA PARTNERS	52,000.00	13,513.52	27,027.04	51.98%
PUBLIC SAFETY	290,500.00	6,331.79	252,495.46	86.92%
TRANSPORTATION-PUBLIC WORKS	53,500.00	465.09	14,293.74	26.72%
PLANNING & ZONING	98,925.00	6,838.33	67,631.50	68.37%
CULTURAL & RECREATION	291,250.00	8,000.00	261,750.00	89.87%
DEBT SERVICES	48,694.00	43,563.33	48,685.73	99.98%
TRANSFER TO CAP RESERVE	25,000.00	0.00	25,000.00	100.00%
TRANSFER TO PARK RESERVE	211,000.00	2,046.55	184,359.85	87.37%
TRANSFER TO TOWN HALL EXPANSION	45,000.00	0.00	2,587.80	0.06%
TOTALS	1,492,759.00	105,310.13	1,132,317.63	75.85%
Y-T-D GENERAL FUND INCREASE (DECREASE)		(15,878.66)	72,362.76	

MARCH 31, 2019

CAPITAL RESERVE FUND 30				
REVENUES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	9,000.00	870.36	6,877.42	76.42%
TRANSFER FROM GEN FUND 10	25,000.00	0.00	25,000.00	100.00%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	34,000.00	870.36	31,877.42	93.76%

EXPENDITURES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	34,000.00	0.00	0.00	0.00%
TOTALS	34,000.00	0.00	0.00	0.00%
Y-T-D CAP RESERVE FUND INCREASE (DECREASE)		870.36	31,877.42	

PARK RESERVE FUND 31				
REVENUES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	4,500.00	482.60	2,923.56	64.97%
TRANSFER FROM GEN FUND 10	201,000.00	2,046.55	184,359.85	91.72%
FUND BALANCE APPROPRIATED	202,049.00	0.00	0.00	0.00%
TOTALS	407,549.00	2,529.15	187,283.41	45.95%
EXPENDITURES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	205,500.00	0.00	0.00	0.00%
TRANSFER TO GEN FUND 10	202,049.00	0.00	202,049.00	100.00%
TOTALS	407,549.00	0.00	202,049.00	49.58%
Y-T-D PARK RESERVE FUND INCREASE (DECREASE)		2,529.15	(14,765.59)	

TOWN HALL EXPANSION PROJECT FUND 40				
REVENUES	BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
PROCEEDS OF INSTALLMENT LOAN	405,000.00	0.00	405,000.00	100.00%
TRANSFER FROM GEN FUND 10	45,000.00	0.00	2,587.80	5.75%
TOTALS	450,000.00	0.00	407,587.80	90.58%

EXPENDITURES	BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
CONTRACTED SERVICES	420,000.00	5,424.78	371,419.78	88.43%
SMALL EQUIPMENT & FURNISHINGS	30,000.00	12,330.58	23,614.53	78.72%
TRANSFER TO GEN FUND 10	0.00	0.00	0.00	#DIV/0!
TOTALS	450,000.00	17,755.36	395,034.31	87.79%
Y-T-D EXPAN PROJECT FUND INCREASE(DECREASE)		(17,755.36)	12,553.49	



Kim P. Batten

FINANCE OFFICER



Michael A. Gordon

TOWN ADMINISTRATOR



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FISCAL YEAR COMPARISON FOR PERIOD ENDING MARCH 31ST

GENERAL FUND				
REVENUES		Mar-19	Mar-18	DIFFERENCE
	AD-VALOREM TAXES	639,758.33	558,831.51	80,926.82
	SALES TAXES	115,059.07	100,194.47	14,864.60
	FRANCHISE TAXES	79,732.42	76,639.96	3,092.46
	ALCOHOL BEV TAXES/JO CO ABC DIST	17,352.97	18,437.54	(1,084.57)
	PERMITS AND FEES	5,350.00	3,020.00	2,330.00
	FEE IN LIEU OF RECREATION	0.00	40,000.00	(40,000.00)
	PEG CHANNEL SUPPORT	27,027.04	27,027.04	0.00
	MISCELLANEOUS REVENUES	185.15	15.00	170.15
	INVESTMENT EARNINGS	18,166.41	7,956.81	10,209.60
	PARK LAND GRANTS-NCDNCR	100,000.00	0.00	100,000.00
	TRANSFER IN FROM CAPITAL RESERVE	0.00	0.00	0.00
	TRANSFER IN FROM PARK RESERVE	202,049.00	0.00	202,049.00
	FUND BALANCE APPROPRIATION	0.00	0.00	0.00
		1,204,680.39	832,122.33	372,558.06
EXPENDITURES		Mar-19	Mar-18	DIFFERENCE
	GOVERNING BODY	23,318.40	31,441.75	(8,123.35)
	ADMINISTRATION	162,379.18	140,763.72	21,615.46
	JO CO TAX COLLECTION FEES	16,540.85	14,419.71	2,121.14
	LEGAL	8,002.50	8,272.50	(270.00)
	PROPERTY TAXES	89.36	95.90	(6.54)
	PUBLIC BUILDINGS	38,156.22	34,070.61	4,085.61
	PEG MEDIA PARTNERS	27,027.04	27,027.04	0.00
	PUBLIC SAFETY	252,495.46	190,397.94	62,097.52
	TRANSPORTATION-PUBLIC WORKS	14,293.74	9,849.67	4,444.07
	PLANNING & ZONING	67,631.50	65,177.39	2,454.11
	CULTURAL & RECREATION	261,750.00	37,500.00	224,250.00
	DEBT SERVICES	48,685.73	44,700.00	3,985.73
	TRANSFER TO CAP RESERVE	25,000.00	25,000.00	0.00
	TRANSFER TO PARK RESERVE	184,359.85	120,648.65	63,711.20
	TRANSFER TO TOWN HALL EXPANS	2,587.80	0.00	2,587.80
		1,132,317.63	749,364.88	382,952.75
Y-T-D INCREASE (DECREASE)		72,362.76	82,757.45	(10,394.69)

Kim P. Batten

FINANCE OFFICER

**Budget Amendment
Town of Archer Lodge**

BA 2019 04

**Fiscal Year Ending
Budget Amendment**

06/30/19

BA 2019 04

Date

06-May-19

General Fund/Capital Reserve Fund/Park Reserve Fund

Account	Account Number	Budget	Amendment	Amended Budget
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Revenues:

Gen Fund: 2011 Vehicle Taxes	10-3111-0120	-	3.00	3.00
Gen Fund: 2013 Vehicle Taxes	10-3113-0120	-	1.00	1.00
Gen Fund: 2017 Property Taxes	10-3117-0000	-	1.00	1.00
Gen Fund: 2018 Vehicle Taxes	10-3118-0120	90,000.00	4,000.00	94,000.00
Gen Fund: Penalties and Interest	10-3180-0000	1,200.00	600.00	1,800.00
Gen Fund: Article 39 1% Sales Tax	10-3239-0000	72,000.00	15,000.00	87,000.00
Gen Fund: Article 40 1/2% Sales Tax	10-3240-0000	47,000.00	7,000.00	54,000.00
Gen Fund: Article 42 1/2% Sales Tax	10-3242-0000	37,000.00	8,000.00	45,000.00
Gen Fund: Article 44 NCGS 105-524 Sales Tax	10-3244-0524	8,000.00	3,000.00	11,000.00
Gen Fund: Permits and Fees	10-3340-0000	4,000.00	3,000.00	7,000.00
Gen Fund: Fund Balance	10-3990-0000	46,250.00	(23,005.00)	23,245.00

Total Increase (Decrease) in Revenues

17,600.00

Expenditures:

Admin: Codification	10-4120-2700	2,000.00	1,000.00	3,000.00
Admin: Social Media Services	10-4120-3360	4,750.00	250.00	5,000.00
Admin: Insurance Prop & Liab	10-4120-4500	4,500.00	1,500.00	6,000.00
Public Bldg: Professional Services	10-4190-1900	15,000.00	2,500.00	17,500.00
Public Bldg: LP Gas	10-4190-3320	1,500.00	500.00	2,000.00
Public Bldg: Electric	10-4190-3330	4,000.00	1,000.00	5,000.00
Public Bldg: Contracted Services	10-4190-3500	14,150.00	850.00	15,000.00
Public Safety: Contracted Services - ALVFD	10-4300-3500	258,000.00	7,000.00	265,000.00
Parks & Rec: Professional Services	10-6120-1900	26,250.00	13,000.00	39,250.00
Transfer to Park Reserve Fund 31	10-9900-0031	211,000.00	(10,000.00)	201,000.00

Total Increase (Decrease) in Expenditures

\$ 17,600.00

\$ -

Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 6th day of May 2019

ATTEST:

Matthew B. Mulhollem, Mayor

Kim P. Batten, Town Clerk

Teresa M. Bruton, Budget Officer