



Regular Council - Minutes
Monday, August 4, 2025

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Buzzelli
Council Member Wilson

STAFF PRESENT:

Bryan Chadwick, Town Administrator
Marcus Burrell, Town Attorney
Jason Kress, Town Planner
Kim P. Batten, Assistant Administrator/Finance Officer
Chris Allen, Parks & Recreation Director
Ben King, Interim Town Clerk

COUNCIL ABSENT:

None

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) Bryan Chadwick, Town Administrator, asked that the meeting minutes for the February 17, 2025 Budget Planning Session be removed from the agenda. Mayor Mulhollem then asked for a motion to approve the agenda as amended.

Moved by Council Member Wilson
Seconded by Council Member Jackson

Approved the Agenda, as Amended, to Not Include the February 17, 2025 Budget Planning Session Meeting Minutes under Section 3a Consent Agenda.

CARRIED UNANIMOUSLY

3. CONSENT AGENDA:

a) Approval of Minutes
06 May 2024 Regular Meeting Minutes
20 May 2024 Work Session Minutes
30 May 2024 Special Meeting Minutes
03 Jun 2024 Regular Meeting Minutes
24 Jun 2024 Special Meeting Minutes

- 19 Aug 2024 Special Meeting Minutes
- 09 Sep 2024 Regular Meeting Minutes
- 23 Sep 2024 Work Session Minutes
- 07 Oct 2024 Regular Meeting Minutes
- 21 Oct 2024 Work Session Minutes
- 04 Nov 2024 Regular Meeting Minutes
- 18 Nov 2024 Work Session Minutes
- 02 Dec 2024 Regular Meeting Minutes
- 06 Jan 2025 Regular Meeting Minutes
- ~~29 Jan 2025 Budget Planning Retreat Minutes (Removed)~~
- 03 Feb 2025 Regular Meeting Minutes
- 17 Feb 2025 Special Meeting Minutes
- 21 Apr 2025 Work Session Minutes
- 28 Apr 2025 Special Meeting Minutes
- 19 May 2025 Work Session Minutes
- 19 May 2025 Special Meeting Minutes
- 09 Jun 2025 Work Session Minutes
- 30 Jun 2025 Special Meeting Minutes
- 14 Jul 2025 Regular Meeting Minutes

Moved by Council Member Wilson
Seconded by Mayor Pro Tem Castleberry
Approved Consent Agenda.

CARRIED 4-1 (Bruton Opposed)

4. OPEN FORUM/PUBLIC COMMENTS:
(Maximum of 30 minutes allowed; 3 minutes per person)

- a) Mr. Chris Deaderick of 188 Darcy Dr, applicant for the open seat on the Planning Board, introduced himself and shared his background and noted that he loved being a member of the Archer Lodge community.
- b) Ms. Sonia Wolk of 457 Barrette Ln provided the following comments:
 - thanked Chris Allen, Parks and Recreation Director, for providing her with documents related to the Town’s partnership with Johnston County Little League (JCLL) and for resolving a safety issue observed at the Town Park;
 - thanked Mayor Mulhollem for his leadership during the budget process;
 - asked that the structure for public comment during meetings change;
 - expressed appreciation for Council Member Buzzelli and for his work during his time on Council;
 - looking forward to having access to the new set of minutes that were to be approved during the meeting;
 - asked if meetings may be streamed on YouTube;
 - asked that the Town be proactive about upcoming Medicaid changes; and
 - thanked the Mayor for his service to the Town.
- c) Mr. Dean Castleberry, ALCC President, of 272 Wendell Rd asked the Town to consider purchasing the John Deere reel mower being leased while providing his justification as well as the quote to purchase once the lease ends.
- d) Ms. Francine Echols of 119 Autumn Ridge Dr provided the following comments:

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- expressed concern about the volume of the speakers during public comment on previous recordings and asked that Staff make changes accordingly;
 - relayed her concerns about the summation of her comments made at the previous meeting in that meeting's minutes;
 - thanked Council Members who were not running for reelection for their service to the Town;
 - thanked the Mayor and Council for the work that they do;
 - asked that Council Meetings be streamed on YouTube to provide ease of access for the public; and
 - finished by asking the Town to sponsor more events at the Archer Lodge Community Center.
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5. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Discussion and Possible Action on a Resolution, #AL2025-08-04, Approving Local Record Retention and Disposition Schedules

Ben King, Interim Town Clerk, introduced the retention schedules and explained their purpose. Council Member Bruton asked for clarity about portions of the Local General Retention Schedule. Mr. King explained the purpose of different sections of the schedule and the structure of the document. Several Members of Council raised questions about the "Public Bodies Agenda and Meeting Packets" section of the schedule and expressed that they wanted to retain meeting recordings permanently. Mr. Chadwick along with Marcus Burrell, Town Attorney, explained that Council is able to adopt a policy that is more specific than the schedule and that the schedule serves as a minimum. Council then came to a consensus that the retention schedules would be moved to the next meeting's agenda with the understanding that Staff would prepare amendments that can be attached to the schedules.

b) Discussion and Possible Action on Filling a Vacancy on the Planning Board

Mr. King explained the process for the application cycle and elaborated that five applications had been received before the deadline and that one application had been received a day late. Council decided to only consider the five applications of those who applied on time. Town Attorney Marcus Burrell informed Council of their options for filling the vacancy and it was decided by the Council that using a ballot would be the best way to move forward. Mr. Burrell then distributed the ballots and Members of Council voted.

Interim Town Clerk Ben King announced that the ballots had been completed. The tallies of the votes were as follows: Christopher Deaderick, 3 votes. Joe Creech, 2 votes.

Mayor Mulhollem then called for a motion to appoint Christopher Deaderick to the Archer Lodge Planning Board.

Moved by Council Member Jackson

Seconded by Mayor Pro Tem Castleberry

Approved to Appoint Christopher Deaderick as New Planning Board Member.

CARRIED UNANIMOUSLY

6. TOWN ATTORNEY'S REPORT:

- a)** Mr. Burrell gave an update to Council about a meeting between himself, Animal Control Officer Patrick Kostka, Town Administrator Bryan Chadwick,

and Town Planner Jason Kress concerning the possibility of updating the animal control ordinances. Mr. Kress provided clarity to Council concerning the specific areas of the ordinances that would be updated.

7. TOWN ADMINISTRATOR’S REPORT:

a) Town Administrator's Report

Mr. Chadwick gave the following report:

- The Town has been contacted by DOT concerning the intersection of Archer Lodge Rd. and Wendell Rd. and there has been an increase in accidents at that intersection the last several years. DOT has decided the best course of action is to close off this portion of the road. Discussion followed by Council regarding the decision by DOT and Council expressed that they were comfortable with DOT moving forward with the project.
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b) Parks and Recreation Report:

Mr. Chadwick gave the following report:

- Construction in phase 2 continues with irrigation and restrooms looking to be complete soon.
 - Fall sports registration has closed.
 - Winter program planning has begun.
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8. MAYOR’S REPORT:

- a)** Mayor Mulhollem let Council know that on August 20 he will be attending a meeting with the Mayors Association and Johnston County to discuss the proposed county-wide cost share fire plan. Mayor Mulhollem then gave an inventory of the speed limits in town and relayed to Staff there were several signs missing throughout the town.
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9. COUNCIL MEMBERS’ REMARKS:

a) Council Member Wilson

Council Member Wilson reminded residents that schools are coming back into session and asked everyone to be safe and to drive carefully.

b) Council Member Jackson

Council Member Jackson reminded residents that school is starting back soon. Council member Jackson then expressed his interest in streaming meetings on YouTube.

c) Council Member Buzzelli

Nothing to Report

d) Mayor Pro Tem Castleberry

Mayor Pro Tem Castleberry updated Council on his Johnston County Economic Development meeting and relayed information about businesses coming to the area.

e) Council Member Bruton

Nothing to Report

10. CLOSED SESSION § 143-318.11

a) Attorney Burrell advised Council to enter into Closed Session as permitted by § 143-318.11(a)(6).

Moved by Council Member Wilson

Seconded by Council Member Jackson

Approved to Enter into Closed Session at 8:02 p.m.

CARRIED UNANIMOUSLY

11. RETURN TO OPEN SESSION:

a) Mayor Mulhollem called for a motion to return to Open Session.

Moved by Council Member Wilson

Seconded by Council Member Jackson

Approved to Return to Open Session at 8:34 p.m.

CARRIED UNANIMOUSLY

12. ADJOURNMENT:

a) Having no further business, Mayor Mulhollem called for a motion to adjourn.

Moved by Council Member Jackson

Seconded by Council Member Wilson

Approved to Adjourn Meeting at 8:34 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Ben King, Interim Town Clerk

