



Regular Council - Minutes
Monday, October 7, 2024

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Jackson
Council Member Wilson

STAFF PRESENT:

Bryan Chadwick, Town Administrator
Marcus Burrell, Town Attorney
Jason Kress, Town Planner
Kim P. Batten, Assistant Administrator/Finance Officer
Jenny Martin, Human Resources Officer/Town Clerk
Joyce Lawhorn, Deputy Town Clerk

COUNCIL ABSENT:

Council Member Bruton

GUESTS PRESENT:

Ms. Diane Brantley and Family Members

Page

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

- a) Mayor Mulhollem announced he had just been made aware that Council Member Bruton would not be able to attend. He recommended that Agenda Item 6.a) Discussion and Possible Action of Appointing or Reappointing Vacant Council Member Position be moved to the Monday, November 4, 2024, Regular Council Meeting due to the absence of Ms. Bruton.**

Moved by Council Member Wilson
Seconded by Mayor Pro Tem Castleberry

Approved to remove Agenda Item 6.a) Discussion and Possible Action of Appointing or Reappointing Vacant Council Member Position and add to the Monday, November 4, 2024 Town Council Meeting Agenda

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; 3 minutes per person)

- a) Chris Davis of 12453 Buffalo Road, Archer Lodge asked Council to have Staff take care of overgrown grass at the park playground. He**

also asked Council to adopt an ETJ (Extra-Territorial Jurisdiction) in the Town. Mayor Mulhollem noted that the playground area would be taken care of.

4. **CONSENT AGENDA:**

- a) **Approval of Minutes:**
18 Apr 2022 Special Meeting - Public Hearing
05 Aug 2024 Regular Meeting - Public Hearing
-

b) **Acceptance of Resignation for Council Member James "Jim" Purvis III**

Moved by Council Member Wilson
Seconded by Mayor Pro Tem Castleberry

Approved the Consent Agenda

CARRIED UNANIMOUSLY

5. **RECOGNITION/PRESENTATION:**

a) **Recognition - Long Time Citizen and Archer Lodge Supporter, Mr. Neal Brantley, Sr.**

In recognition of Mr. Neal Brantley, Mayor Mulhollem welcomed Ms. Diane Brantley and family to the meeting. He reflected on the fond memories he had with Mr. Brantley and his family. Mayor Mulhollem shared that Mr. Brantley would speak during the Public Comments at the Town Council meetings and noted that his comments were very uplifting and always had a purpose. He commended Mr. Brantley for being an active volunteer at the Archer Lodge Community Center and mentioned that he was known as the "Candy Man" due to always sharing candy with everyone. Mayor Mulhollem added that Mr. Brantley would be surely missed by everyone.

Mayor Mulhollem opened the floor for Council Members and Staff to share their remarks:

- Council Member Wilson shared that he got to know Mr. Brantley more during the time he spent with him on his early morning trips to the gym. He noted that Mr. Brantley was a very nice man and that when he spoke at the Council Meetings, you could always learn something from his visits. Mr. Wilson shared that he appreciated him and his support for the Veterans Memorial Committee. He added that Mr. Brantley would be missed in the community.
- Council Member Jackson shared that he always looked forward to Mr. Brantley coming to the meetings, sharing his speeches and candy. He shared that he appreciated him and that he would be missed by everyone.
- Mayor Pro Tem Castleberry shared that he was legendary and that he helped him learn a lot of history. He reflected on time spent with him and Ms. Brantley and how much he enjoyed it. He asked Mr. Brantley's family to follow his legacy of life and they would not go anywhere but up. He expressed how much he loved him.
- Ms. Batten shared that Council may not be aware, but Staff got candy from Mr. Brantley too. She said that when he visited Town Hall and one of the staff members was not at work, he would leave candy on their desks. Ms. Batten informed that he loved Staff and Staff loved him as well and would share laughs with him. Ms. Batten reflected on when she would say "It was so good to see you", he would come back and say "It's good to be seen". She added that he would be missed. Ms. Batten expressed appreciation for Mr. Brantley always informing Staff of Town Limit signs that needed repair.
- Mr. Chadwick shared that the world could learn a lot from Mr. Brantley because was always positive and uplifting.

- Ms. Martin said that one of her fond memories was when Mr. Brantley gave her a mini Hershey's chocolate bar that had "Special" wrote on it and then he pointed at the word "Special" and said that is what you are. She shared that he would definitely be missed by everyone.

Mayor Mulhollem presented Ms. Brantley with a gift of wind chimes in appreciation of Mr. Brantley, that read as follows:

- Forever in our hearts, in loving memory of Neal Brantley, Sr., June 22, 1940 - August 21, 2024.

Ms. Brantley shared that the chimes were very substantial and would be placed on her porch. She thanked everyone for all of the kind words. (Everyone applauded.)

7 b) Proclamation - Breast Cancer Awareness Month

Mayor Mulhollem proclaimed October 2024 as Breast Cancer Awareness Proclamation Month by reading the Proclamation.

The signed proclamation is attached below.

Proclamation - Breast Cancer Awareness Month October 2024 Signed

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Discussion and Possible Action of Appointing or Reappointing Vacant Council Member Position

Removed from Agenda

8 - 9 b) Discussion and Possible Action of Adopting a Resolution Supporting Congressional Funding for the Disaster Relief Fund, Continuance of Halted Recovery Projects, and Sufficient Provisions to Prevent Future Immediate Needs Funding (Resolution# AL2024-10-7a)

Mr. Chadwick provided an explanation of the adoption of Supporting Congressional Funding for the Disaster Relief Fund, Continuance of Halted Recovery Projects, and Sufficient Provisions to Prevent Future Immediate Needs Funding.

Mayor Mulhollem opened the floor for discussion or concerns. Having none, Mayor Mulhollem called for a motion.

The signed Resolution# AL2024-10-7a is attached below.

Moved by Council Member Jackson

Seconded by Council Member Wilson

Adopted Resolution# AL2024-10-7a - Supporting Congressional Funding for the Disaster Relief Fund, Continuance of Halted Recovery Projects, and Sufficient Provisions to Prevent Future Immediate Needs Funding

CARRIED UNANIMOUSLY

AL2024-10-07a Resolution Signed

10 - 11 **c) Discussion and Possible Action of Adopting a Resolution Supporting Operation Green Light for Veterans (Resolution# AL2024-10-7b)**

Mayor Mulhollem declared October through November 11, 2024 as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service by observing Operation Green Light and read the resolution supporting Green Light for Veterans.

The signed Resolution# AL2024-10-7b is attached below.

Moved by Mayor Pro Tem Castleberry
Seconded by Council Member Wilson

Adopted Resolution# AL2024-10-7b Supporting Operation Green Light for Veterans

CARRIED UNANIMOUSLY

[AL2024-10-07b Resolution Supporting Operation Green Light for Veterans Signed](#)

12

d) Discussion and Possible Action of Adopting the Budget Amendment for Fiscal Year Ending June 30, 2025 ~ (BA 2025 02)

Ms. Batten shared an explanation for adopting the Budget Amendment regarding rolling over open purchase amounts from FY2023/2024 into FY2024/2025 Budget and how they will be paid out.

The signed Budget Amendment BA 2025 02 is attached below.

Moved by Council Member Wilson
Seconded by Council Member Jackson

Adopted Budget Amendment# BA 2025 02 for Fiscal Year Ending June 30, 2025

CARRIED UNANIMOUSLY

[BA 2025 02 Signed](#)

7. TOWN ATTORNEY'S REPORT:

- a) On behalf of Mr. Jim Purvis, Attorney Burrell reminded everyone that it is an election year and encouraged everyone to vote. He noted that early voting begins Thursday, October 17, 2024, at the Archer Lodge Community Center. Mayor Mulhollem reminded everyone that Mr. Neal Brantley would have reminded everyone to vote, as well.
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8. TOWN ADMINISTRATOR'S REPORT:

- a) Mr. Chadwick shared that Mr. Chris Allen was attending a conference and that he provided Mr. Chadwick with an update on Parks & Recreation as follows:
- Basketball registration is currently open and will run through Friday, November 1, 2024.
 - Baseball season had been extended due to inclement weather.
 - An introductory Archery Class has been scheduled for Saturday, November 2, 2024.
 - Staff received the Parks & Recreation Master Plan Update and Accessible Parks Grant Application Schedule, that was included in the Agenda Packet, explaining the schedule and what will be expedited. He advised that the schedule will be posted. He noted that there will be introductory discussions, public forums, and surveys regarding the update of the Parks and Recreation Master Plan.

Mr. Chadwick shared information regarding a 1,000 acres of land located in the middle of the Town of Summerfield, NC being de-annexed. He added that Mayor Pro Tem Lynne Devaney, who was unable to attend in person, wanted to thank Council for being willing to show their support during the legislative session to stop the de-annexation, even though it didn't work out for their town.

Mr. Chadwick expressed appreciation to all the Emergency Responders for their help for victims of Hurricane Helene. Discussion followed. He shared sources available for anyone that would like make donations.

9. HUMAN RESOURCES OFFICER/TOWN CLERK'S REPORT:

- a) Ms. Martin shared information regarding open enrollment for medical insurance and the status of the new Parks & Recreation and Executive Assistant positions. She shared that she had been assisting a member of Staff that will be retiring soon.**
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10. PLANNING/ZONING REPORT:

a) Zoning Permit Report

Mr. Kress shared the following:

- He shared that although he had not had the fortune to get to know Mr. Brantley, it's clear the impact that he had on the community was very large and meaningful and he hopes that, moving forward, Staff and Council will take the lessons that he has bestowed upon them, through him, in their the day-to-day functions.
 - Update on Planning and Zoning Permits - July - August 2024:
 - Received 20 Zoning Permit Applications
 - 13 Permit were issued. (see attached report for more details)
 - Participating in a School of Government Certified Zoning Official Course - Planning and Development Regulations and added that he has been attending workshops and summits to gather updates in North Carolina and share with Staff and Council.
 - Update on Code Enforcement:
 - Mr. Kress will be managing Code Enforcement.
 - He has reviewed code enforcement cases that were opened by Alliance Code Enforcement and as of October 1, 2024, 16 of the 24 cases have been closed.
 - Aside from the Alliance Code Enforcement cases, Mr. Kress has opened 2 other cases.
 - See attached report for more details.
 - He reminded Council of the Land Use Plan that will be held at Town Hall on October 9, 2024. Mr. Kress and Mr. Chadwick expressed the importance of attending.
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b) Code Enforcement Report

Mr. Kress shared the following update on Code Enforcement:

- Mr. Kress will be managing Code Enforcement.
 - He has reviewed code enforcement cases that were opened by Alliance Code Enforcement and as of October 1, 2024, 16 of the 24 cases have been closed.
 - Aside from the Alliance Code Enforcement cases, Mr. Kress has opened 2 other cases.
 - He reminded Council of the Land Use Plan Open House that will be held at Town Hall on Wednesday, October 9, 2024. Mr. Kress and Mr. Chadwick expressed the importance of attending.
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11. MAYOR'S REPORT:

- a) Mayor Mulhollem asked everyone to continue praying for the Residents and Emergency Personnel, First Responders, and Electric**

Linemen working in the Western part of North Carolina due to Hurricane Helene. He expressed appreciation for the people that are donating items and delivering them.

12. **COUNCIL MEMBERS' REMARKS:**

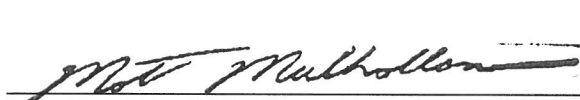
- a) Mayor Pro Tem Castleberry reiterated Mayor Mulhollem to pray for the Western part of North Carolina and shared information regarding people delivering donations to them. He thanked Staff for their work for the Town.
- b) Council Member Jackson shared that Mr. Brantley has a special place in their hearts and added that Mr. Jim Purvis, who they accepted his resignation, is a good man in the community and will be missed on the Town Council. He informed everyone that the local National Guard of Smithfield, NC have been in the Western part of North Carolina helping people, and he asked everyone to remember that it will take a long time for them to recover and to please continue their donations.
- c) Council Member Wilson shared that everyone's willingness to donate to the Ashville, NC area is admirable and asked them to beware of people who are scammers and are trying to steal donations for themselves.

Mr. Chadwick reminded everyone that the Town has a link on the Town Website for donations to the North Carolina Disaster Relief Fund.

13. **ADJOURNMENT:**

- a) **Having no further business, Mayor Mulhollem called for a motion to adjourn the meeting.**
Moved by Council Member Wilson
Seconded by Council Member Jackson
Approved to adjourn the meeting at 7:23 p.m.

CARRIED UNANIMOUSLY


Matthew B. Mulhollem, Mayor


Jenny Martin, Town Clerk





Proclamation



WHEREAS, while breast cancer touches the lives of Americans from every background in every community, while considerable progress has been made in the fight against breast cancer; and

WHEREAS, it is estimated that more than 310,720 new cases of invasive breast cancer in women will be diagnosed in the United States in 2024 and about 2,790 new cases of invasive breast cancer are expected to be diagnosed in men in 2024; and

WHEREAS, October is Breast Cancer Awareness Month, an annual campaign to increase awareness about the disease; and

WHEREAS, during this month, we as a community support breast cancer research and to educate all citizens about detection, risk factors and treatment; and

WHEREAS, we, as a community, support those courageously fighting breast cancer and honor the lives lost to the disease; and

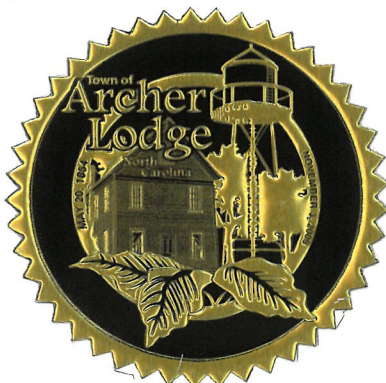
WHEREAS, this October, we recognize breast cancer survivors, those battling the disease, their families who are a source of love and encouragement, and applaud the efforts of our medical professionals and researchers working hard to find a cure; and

NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and Town Council of the Town of Archer Lodge, North Carolina, do hereby proclaim October 2024 as

Breast Cancer Awareness Month

In the Town of Archer Lodge, North Carolina, I encourage citizens to participate in activities that will increase awareness of what Americans can do to prevent breast cancer, and to wear pink ribbons in honor of those who have lost their lives to breast cancer and those who are now bravely fighting this disease.

Duly adopted this the 7th day of October 2024.




Matthew B. Mulhollem
Mayor



TOWN OF ARCHER LODGE
RESOLUTION SUPPORTING CONGRESSIONAL FUNDING FOR THE DISASTER
RELIEF FUND, CONTINUANCE OF HALTED RECOVERY PROJECTS, AND
SUFFICIENT PROVISIONS TO PREVENT FUTURE IMMEDIATE NEEDS FUNDING

WHEREAS, on August 7, 2024, the Federal Emergency Management Agency (FEMA) announced that the Disaster Relief Fund (DRF) had become depleted, forcing the agency to transition to Immediate Needs Funding (INF) and halting more than \$6.1 billion in recovery activities across the country; and

WHEREAS, the DRF is a critical source of funding for disaster response and recovery efforts, and recent funding gaps have placed undue strain on state and local governments, hindering long-term recovery projects; and

WHEREAS, in 2023, over 840 counties experienced at least one major disaster, with 28 separate billion-dollar disasters totaling over \$92 billion in damages; and

WHEREAS, when FEMA operates under INF, long-term recovery efforts are delayed as disaster funding is severely restricted across the country; and

WHEREAS, this unpredictability places an undue burden on disaster survivors and local governments, and complicates already onerous programs with many counties relying on loans to cover recovery costs; and

WHEREAS, rising interest rates can further increase financial strain, potentially affecting county credit ratings, particularly in smaller or rural areas; and

WHEREAS, Congress can prevent disruptions in recovery and ensure communities receive timely support after disasters by fully funding the DFR, helping Counties avoid significant challenges in addressing both immediate and long-term recovery needs; and

WHEREAS, Congress is urged to address the current shortfall by replenishing the Disaster Relief Fund (DRF) through the Continuing Resolution (CR) under negotiation; and

WHEREAS, Congress is requested to include an additional \$10 billion in disaster relief to support ongoing recovery efforts and prevent future funding gaps; and

WHEREAS, the Town of Archer Lodge requests that Congress backfill the \$6.1 billion in projects halted due to the transition to Immediate Needs Funding (INF) and ensure these funds are available; and

WHEREAS, the Town of Archer Lodge asks Congress to include provisions to avoid the need for INF next year, ensuring more stable and predictable funding for disaster recovery; and

NOW, THEREFORE, BE IT RESOLVED, that the Town of Archer Lodge Town Council unequivocally expresses its support and endorsement for Congress to fully fund the Disaster Relief Fund, and backfill all projects halted due to the transition to Immediate Needs Funding, including provisions to avoid the need for Immediate Needs Funding in the coming years.

DULY ADOPTED ON THIS 7th DAY OF OCTOBER 2024, WHILE IN REGULAR SESSION.


_____(SEAL)
Matthew B. Mulhollem
Mayor

ATTEST:


_____(SEAL)
Jenny Martin
Town Clerk





TOWN OF ARCHER LODGE
RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

WHEREAS, the residents of the Town of Archer Lodge have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Town of Archer Lodge seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the various Veterans Services Organizations, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, Johnston County encourages all municipalities to recognize Operation Green Light for Veterans; and

WHEREAS, the Town of Archer Lodge appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Archer Lodge, North Carolina, hereby declares from October through Veterans Day, November 11, 2024, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; and

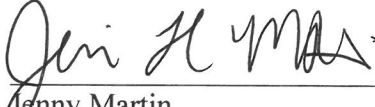
BE IT FURTHER RESOLVED, that in observance of Operation Green Light, the Town of Archer Lodge encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a

window of their place of business or residence, and further encourages all municipalities within Johnston County to display green lighting, wherever possible, at public buildings.

DULY ADOPTED ON THIS 7th DAY OF OCTOBER 2024, WHILE IN REGULAR SESSION.


_____(SEAL)
Matthew B. Mulhollem
Mayor

ATTEST:


_____(SEAL)
Jenny Martin
Town Clerk



Town of Archer Lodge
Fiscal Year Ending June 30, 2025



Budget Amendment # BA 2025 02

Date: 07-Oct-24

General Fund

Account	Account Number	Budget	Amendment	Amended Budget
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Revenues:

Gen/Fund Balance Appropriated	10-3990-0000	297,550.00	56,405.00	353,955.00
Total Increase (Decrease) in Revenues			56,405.00	

Expenditures:

Gen/Public Buildings/Professional Fees	10-4190-1900	10,000.00	3,850.00	13,850.00
Gen/Public Buildings/Contracted Services	10-4190-3500	35,000.00	29,585.00	64,585.00
Gen/Planning_Zoning/Contracted Services	10-4910-3500	28,000.00	20,500.00	48,500.00
Gen/Parks & Recreation/Small Equipment & Furnishings	10-6120-5000	6,000.00	2,470.00	8,470.00
Total Increase (Decrease) in Expenditures			56,405.00	

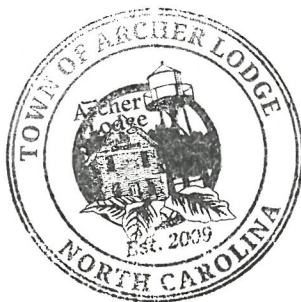
Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 7th day of October 2024

ATTEST:


Jenny Martin, Town Clerk




Matthew B. Mulhollem, Mayor


Bryan Chadwick, Budget Officer