



**Budget Planning Retreat - Minutes**  
**Monday, March 18, 2024**

**COUNCIL PRESENT:**

Mayor Mulhollem  
Council Member Purvis  
Council Member Bruton

**STAFF PRESENT:**

Bryan Chadwick, Town Administrator  
Kim P. Batten, Assistant Town Administrator/Finance Officer  
Marcus Burrell, Town Attorney  
Chris Allen, Parks & Recreation Director  
Jenny Martin, Human Resources Officer/Town Clerk

**COUNCIL ABSENT:**

Council Member Wilson  
Mayor Pro Tem Castleberry

**MEDIA PRESENT:**

None

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**1. WELCOME/CALL TO ORDER:**

**a) Invocation**

Mayor Mulhollem called the Budget Planning Retreat to order at 7:06 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson provided the invocation.

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**b) Pledge of Allegiance**

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

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**2. BUDGET OFFICER/TOWN ADMINISTRATOR ~ BRYAN CHADWICK**

**a) FY2024/2025 Budget Planning Retreat Continued**

Bryan Chadwick explained the remainder of the goals and years to achieve them that was discussed at the previous Budget Retreat Session. The categories were 1 year, 2-4 years, 5 years, and 10 years. He also shared and discussed other general needs for the town. Mr. Chadwick shared information that was discussed amongst Staff to provide staff views and thoughts for the coming years. He offered a chance for Council to present any information that they may have thought of since their last meeting, so it could be added. Conversations were had regarding the goals of the parks and recreation department with Chris Allen. Council and Staff discussed the current relationship between the Town and Johnston County Little League. Staff was encouraged by the Council to continue looking for grants for the parks and recreation department.

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**3. ADJOURNMENT:**

**a) With no further business, Mayor Mulhollem adjourned the meeting at 7:52 p.m.**

Moved by Council Member Purvis  
Seconded by Council Member Bruton  
**Motion to adjourn meeting.**

CARRIED UNANIMOUSLY

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*Matthew B. Mulhollem*

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Matthew B. Mulhollem, Mayor

*Jenny H. Martin*

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Jenny Martin, Town Clerk

