



Regular Council Meeting and Public Hearing on a Special Use Permit Application - Minutes Monday, October 6, 2025

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Jackson
Council Member Buzzelli
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Interim Town Administrator
Marcus Burrell, Town Attorney
Jason Kress, Town Planner
Kim P. Batten, Assistant Administrator/Finance Officer
Cynthia Richardson, Human Resources Officer
Ben King, Interim Town Clerk

COUNCIL ABSENT:

Council Member Bruton

Staff Absent:

Chris Allen, Parks & Recreation Director

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1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No Changes or Additions

Moved by Council Member Wilson
Seconded by Council Member Jackson

Motion to Approve the Agenda as Presented

CARRIED UNANIMOUSLY

3. CONSENT AGENDA:

a) Approval of Minutes

08 Sep 2025 Regular Meeting Minutes
22 Sep 2025 Work Session Minutes

Moved by Council Member Jackson
Seconded by Mayor Pro Tem Castleberry

Motion to Approve the Consent Agenda as Presented

CARRIED UNANIMOUSLY

4. OPEN FORUM/PUBLIC COMMENTS:
(Maximum of 30 minutes allowed; 3 minutes per person)

- a) Ms. Franky Echols of 119 Autumn Ridge Dr. asked to have her verbatim public comments from a previous meeting added to the approved minutes, believing they were inaccurately represented. She requested Council to vote on this in the near future. Mayor Mulhollem said it would be included in next month's consent agenda.

12 - 18

- b) Ms. Kimetha Fulwood, Johnston County Public Health Education Supervisor, introduced herself and provided information about services offered, including a Narcan training scheduled for October 10th. She noted that the health department offers primary care, epidemiology, child health, laboratory services, WIC, behavioral health, and environmental health services. She then provided literature to the Interim Town Clerk for distribution around Town Hall.

[Health Department Information](#)

5. RECOGNITION/PRESENTATION:

19

- a) **Proclamation - Breast Cancer Awareness Month**

Mayor Mulhollem read the proclamation recognizing October 2025 as Breast Cancer Awareness Month in the Town of Archer Lodge. Council Member Wilson noted that breast cancer also affects men, adding that he had personally undergone a related procedure.

[Proclamation - Breast Cancer Awareness Month 2025](#)

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

20 - 37

- a) **Discussion and Consideration of a Special Use Permit Application Submitted by Nicholas Valletta of Archer Lodge Labradors for a Special Use of Dog Boarding, on a 1 acre lot within the 150 acre property at 5293 Covered Bridge Road, Archer Lodge, NC.**

Conduct of Quasi-Judicial Public Hearing:

- 1. Town Attorney - Swear in Witnesses, including staff, who intend to Present Evidence**

Town Attorney, Marcus Burrell requested anyone in attendance who plans to speak in regards to the permit as a member of the public or a member of the staff to step forward to be sworn in. Attorney Burrell proceeded to swear in/affirm all participants.

- 2. Mayor - Call Case as stated on the Agenda.**

Mayor Mulhollem called case as Stated on Agenda.

- 3. If applicant is to be represented by anyone other than a licensed attorney, the applicant shall request the consent of the Town Council**

Council was not required to provide consent as Mr. Valletta informed Council that he would be representing himself in this matter.

- 4. Members of Town Council to disclose the following:**

- Any site visits.
- Ex parte communications.
- Specialize knowledge they have relevant to the case.
- Fixed opinion that is not susceptible to change based on what they learn.

- Conflict of Interest.
- Financial interest; and
- Any other information relevant to determining whether a conflict of interest
- **Town Council to vote on recusal of member if any conflict exists.
- Note: The applicant or other affected persons may present any objections regarding a member's participation.

No Members of Council disclosed any of the above.

1. **Mayor - Open the public hearing**

Mayor Mulhollem: We will now open the public hearing. Do I have a motion to open the public hearing.

Council Member Jackson: So Moved

Mayor Mulhollem: I have a motion is there a second?

Council Member Wilson: Second

Mayor Mulhollem: I have a motion and a second is there any discussion? All in favor? Okay, we are now in a public hearing.

Motion to Open the Public Hearing

Moved by Council Member Jackson

Seconded by Council Member Wilson

CARRIED UNANIMOUSLY

2. **Staff report**

Mayor Mulhollem: Alright item number 2, staff report.

Jason Kress: Yes. Good evening Mayor and Council. Uhh, I'm not going to read through the staff report line by line I'm just gonna go over the highlights if there are any questions you have feel free to stop me. Just to reiterate for the site information, this is 5053 Covered Bridge Road and it is a part of a 1 acre tract on a 140 acre parcel at 5244 Covered Bridge Road and the property is being leased out from Mr. Pace himself. The current zoning for this property is agricultural residential. The reason for the request seeking a special use permit is that the UDO standard allows the use of animal boarding or grooming in the AR zoning district to conduct the puppy barn business. Referring to the principle use table in the UDO, this is a permitted use with a special use permit.

Council Member Wilson: Jason?

Jason Kress: Yes?

Council Member Wilson: You mention it is a permitted use within the area of concern and ... is it one that is .. I lost my train of thought. Go ahead.

Jason Kress: That's okay. So to clarify that a little bit more there are certain uses that are permitted by right, those are like building a pool in your backyard you are permitted and there are certain uses that are only permitted through certain permits so especially a special use permit which special use permit requires a quasi-judicial hearing so it requires approval by you all to make sure that this use is okay um and in the fabric of what we are looking for.

Council Member Wilson: Does this include the breeding of dogs?

Jason Kress: I believe so. We don't have a use that specifically outlines that so with zoning and following our ordinances you try to go with the closest thing that applies and animal boarding and grooming is that. That's a good question for sure.

Mayor Mulhollem: I take it the Planning Board accepted or what was their recommendation?

Jason Kress: This comes straight to you all.

Mayor Mulhollem: Okay

Jason Kress: Special Use permits don't go before the Planning Board. I believe that is because it is more of a uh a use kind of thing instead of like the actual makeup of the land per say or the organization of the land. So I will proceed to the staff analysis section. Um, the staff guidance, staff have determined that the UDO directs an applicant seeking to start an animal boarding or raising operation on a property zoned for AR to acquire approval of the use through a special use permit. Staff advised the applicant to the process to apply for the permit and the materials needed to conduct the hearing. The location is currently an open field 1-acre lot located to the

west of 5107 covered bridge road. The principle parcel is 5244 covered bridge road owned by David Pace and the site currently has a small rough gravel entrance from covered bridge road. The impact of the proposed use of the site would have negligible affects on surrounding properties. Any structure built would be expected to fit and match similar uh and adjacent lots on the parent property and the built upon area of the property wouldn't be significantly impacted from the proposed use. The proposed building would be approximately 400 square feet well under the allowed maximum size for a structure on that zoned size lot.

Council Member Wilson: As far as the [inaudible] is the applicant planning to house the animals outside the building?

Jason Kress: I believe a fence that surrounds the property.

Council Member Wilson: The fence will be adequate in height for a lab not to jump over?

Jason Kress: My understanding is that they wont be there that long for them to be grown enough to be jumping out of the building but we also umm don't regulate that but that's something you all could have maybe put into a condition of approval; a minimum sized fence um otherwise they would just have to follow the normal fence size height requirements.

Council Member Wilson: And I've got to ask. How are they planning to prevent dogs from becoming a nuisance to the neighbors, i.e. barking and whatnot.

Jason Kress: I can't speak to that I would ask the applicant when they have their time.

Jason Kress: Um, I won't go through all of the findings but I will outline that in order to issue a special use permit the Town Council shall consider each of the following conditions and based upon the evidence presented at the hearing make findings in regard to each and must find that the issuance of the special use permit promotes the public health, safety and welfare and is in the best interest of the Town. Um, and finally the staffs preliminary conclusions are an application of facts, observations, and circumstances associated with the special use hearing and are based on the information available to staff as of the preparation date of this report. This information includes the application and exhibits prepared by the applicant, meetings between staff and the applicant, and staffs observations, data, and analysis. Taking into consideration the facts and potential impacts of the request staff has recommended the approval of the special use permit. And included in your report packets are copies of the application, the zoning map, a satellite image, the proposed site plan and maps and finally the lease agreement between the property owner and applicant.

Attorney Marcus Burrell: Jason, real quick is the one acre being subdivided out or is it remaining a portion of the 152 acres and just being kind of drawn out.

Jason Kress: Yeah, there are a number of properties on this parcel, this 152 acre parcel, that are similar in that they've been leased out, usually on one acre lots. Some of those have property boundaries on the Johnston County GIS, others don't they just have an address so this would be another one of those items that are just there, it has an address to the parcel but it's not its own individual parcel. Um, and that follows the lease agreement. One other item I wanted to mention that I wasn't able to include in this; something to consider with the use is that we do have a provision in the UDO section 3318 under special use permit and that is the expiration of a special use permit. Um if a special use is replaced by a use otherwise permitted by right, the special use approval is deemed abandoned and the special use permit is null and void. So if down the road, um Mr. Pace decides to lease out the property for residential occupation, this special use permit becomes null and void because the use of the land is referring back to a right of a use that is permitted by right through the UDO. So that makes the special use null and void.

Council Member Wilson: I'm concerned about the health and uh potential risk of children in the area. That there are children living nearby and I would assume that the owner would be responsible for keeping shots updated and uh so as to prevent any children from being harmed in any way.

Jason Kress. Right. Um, and the thought of getting off of the property, the property is located on a very busy road, covered bridge, so I think making

sure that animals and things aren't walking out there makes that the security of the sight and making sure that their not getting out is kind of built into the situation but um those are good points. From the health and safety standpoint, that's more Patrick and the counties jurisdiction on the welfare of the animals.

Council Member Wilson: Well that's welfare of the animals but what about welfare of the residents around, children?

Jason Kress: That's a good point.

Council Member Wilson: Anybody that owns a pet in Johnston County has to have rabies shots and uh shots up to date and a tag license. So I'm not sure if the breeder falls under the same requirements, I would assume.

Jason Kress: I would believe so. That's outside of my expertise though.

Mayor Pro Tem Castleberry: Would it require a turning lane?

Jason Kress: No sir. The traffic is gonna be minimal. I assume from what I have heard that it would be mostly just the owner accessing the site.

Council Member Wilson: I don't know about traffic being minimal. There is a mobile home right next door of concern where the individuals who live there set up every weekend what appears to be a uh store selling tools, equipment, generators, and what not. And any given day that they are open there are a lot of cars parked in that area.

Interim Town Administrator Mike Gordon: You are talking about minimal traffic into that sight right?

Jason Kress: Right. The impact to that specific site and the immediate public byway. I mean its illegal to park on that roadside anyways so if people do it, there's not much we can do.

Council Member Wilson: I'm not talking about the roadside, I mean on the property.

Mayor Mulhollem: Mr. Jason, before we leave your report, just for clarification, your, your

recommendation is to approve, is that correct?

Jason Kress: I don't see anything in our development ordinances that would lead us not to, but again, that's my opinion. I don't make the decision. But from the information that I have been presented and what I've seen, I think the, I think it's reasonable.

Mayor Pro Tem Castleberry: Is this a one year lease?

Jason Kress: I believe so. I don't rem I I don't know for sure it might be. Does he say it on the,

Council Member Wilson: How long has this business been open?

Jason Kress: I don't there is a termination date on the current lease.

Council Member Wilson: How long has the business been open?

Jason Kress: I I am not aware of that.

Mike Gordon: Mr. Wilson the applicant may be able to answer some of those questions.

Mayor Mulhollem: That's correct.

Mike Gordon: he's fixing to get up and speak.

3. All parties represented by attorneys, the applicant, followed by any opposing party, may present a brief opening statement

Mayor Mulhollem: Okay. Are we ready to move along to item number three? Alright hearing no objection. All parties represented by attorneys the applicant followed by any opposing party may present a brief opening statement and we've already determined a while ago there was no attorney. So if the applicant would like to make a brief opening statement.

Nicholas Valletta: Good evening Mayor. Good evening Councilman. My name is Nicholas Valletta along with my wife We own Archer Lodge Labradors. We've been breeding English labs for about five years. We raise high quality English labs retrievers at a low volume, one to two litters a year. We're on our seventh litter, is about ready to go home in five years. We also have health testing, genetic testing on our dogs. Our puppies go home at eight weeks per state law and are given five way vaccines and a vet visit before they go home. The we've got gentle obedient dogs and all of our parents are loved family pets. We'd like to lease one acre on Covered Bridge Road from Mr. Pace. We will add the 400 square foot building, I think it's about 16 by 24 6 foot vinyl privacy fencing, both to keep the

animals inside and to keep curious people in the area from trying to touch the dogs or take the dogs. We'll have the building privacy fencing and the building mimics the look of the residences in that area. It's currently located in the Cooper Farm subdivision where I live. Right across the street there. The building's antique white with black shingles. It'd be occupied for no more than four to eight weeks a year. We're a low volume. Our puppies are only in there from about four to eight weeks. We clean the building daily feed three times a day. We're not gonna be holding any events there or really having a lot of visitors. No more than I'd say two vehicles at a time. At the conclusion of the lease, the land and everything would go back to how it was before per our lease agreement with Mr. Pace. And the yard will look clean and inconspicuous with no signage. I don't need a sign permit. I I really don't even, I hope nobody even knows I'm raising puppies there. This is not just a business for us, it's also what we love doing. Thank you.

Mayor Mulhollem: Thank you.

4. Applicant - present arguments and evidence in support of the application.

Council Member Wilson: Is the, the building intended to house the animals?

Nicholas Valletta: How are they housed sir?

Council Member Wilson: Sorry, is it air conditioned and heated is what I meant.

Nicholas Valletta: Oh, yes sir. There's, there's an outdoor and indoor section. The indoor has heat and AC where the dogs can go. Heat in the winter, ac in the summer and it's got fans on the outside and, and it's got, so it's got an inside and outside section for them.

Mayor Pro Tem Castleberry: The driveway for the building will be about in the middle of it, the property?

Nicholas Valletta: Maybe probably a little bit closer to the little bit west of the middle probably. It's, it's a, it's a little hard to see right now. Yeah,

Mayor Pro Tem Castleberry: And I was just looking on the map and it, the map shows that lot is near about right in that driveway, that mobile home. So that's, that's the reason I was

Nicholas Valletta: Yeah, it's that. Yeah, it's directly adjacent to that mobile home that does a few yard sales.

5. Persons opposed to granting the application shall present arguments and evidence against.

Mayor Mulhollem: Okay, thank you. We and you going to, we're going to bring you back up the next step as well. Some of it may be redundant, but is there anyone in the audience tonight an opposing party that would like to speak? Okay, seeing none. Item four, applicant present arguments and evidence in support of the application. I think you've done some. Is there any additional information that you want to give us or does counsel have any questions of of for clarification on what has already been spoken?

Nicholas Valletta: Yeah, I'd be happy to answer any questions.

Mayor Mulhollem: No questions. Okay. Alright. Item five persons opposed The granted application shall present arguments and evidence against, we've established a while ago that there was, there's no one here present tonight in the audience that was opposed

6. Opportunity for cross-examination.

Mayor Mulhollem: Item number six, opportunity for cross examination. Mr. Marcus, I don't think there's a need for cross examination in this case. Is there?

Attorney Marcus Burrell: Correct

7. After all evidence has been presented, the Mayor may ask the parties if there is additional relevant information that has not been presented that would make a continuance in order.

Mayor Mulhollem: Alright. Item number seven. After all evidence has been presented, the mayor may ask the parties if there is any additional relevant information that has not been presented that would make a continuance in

order. I don't believe you shared with us a while ago, you've already shared your information, correct?
Nicholas Valletta: Yes Mayor.
Mayor Mulhollem: Alright

8. The Mayor will entertain objections and rule on the admissibility of the evidence or exhibit.

Mayor Mulhollem: All right. Item number eight. The mayor will entertain objections and rule on the admissibility of the evidence or exhibit. And I'm assuming that is from Council, correct?
Attorney Marcus Burrell: No, it's, it's from any opposed parties.
Mayor Mulhollem: Okay
Attorney Marcus Burrell: Or he could object if somebody opposed presented. Since there's no opposition there's nothing to object to.
Mayor Mulhollem: Nothing to object to. Okay.

9. Mayor - Close the public hearing unless the hearing has been continued to the next regularly scheduled quasi-judicial hearing or to a publicly stated date, time and location.

Mayor Mulhollem: Item number nine, do I have a motion to close the public hearing?
Council Member Wilson: So Moved
Mayor Mulhollem: Okay
Mayor Pro Tem Castleberry: Second
Mayor Mulhollem: I have a motion. Clyde you said Second? Okay I have a motion and a second. Any discussion? All in favor? Okay the public hearing is now closed.

Motion to Close the Public Hearing
Moved by Council Member Wilson
Seconded by Mayor Pro Tem Castleberry
CARRIED UNANIMOUSLY

- 10. Mayor - Calls for a vote on each of the findings of fact/conclusions for the special use permit.**
- **Must receive a Simple majority vote of the Town Council for the Application to be approved.**
 - **The Town Council may attach conditions of approval in accordance with existing state law and Town Code.**

Mayor Mulhollem read the following findings of fact:

- **Finding A. Will not materially endanger the public health, safety if located where proposed.**
Applicant's Response: No, the building will be secure and locked up when not in use, or when we are not actively working there. It will not be accessed by the public and will have no trespassing posted.

Motion to Approve Finding A
Moved by Council Member Wilson
Seconded by Council Member Jackson
CARRIED UNANIMOUSLY

- **Finding B: Complies with all standards, conditions, and specifications in the UDO, including Article 5 Use Regulations, and Article 6, Development Standards.**

Applicant's Response: Yes, all structures will be set back approximately 120 feet from Covered Bridge Road, and over 400 feet from any adjacent structures.

Motion to Approve Finding B
Moved by Council Member Jackson
Seconded by Mayor Pro Tem Castleberry
CARRIED UNANIMOUSLY

- **Finding C: Will not substantially injure the value of the abutting land, or the special use is a public necessity.**
Applicant's Response: No, it shall not injure the value of the abutting land.

Motion to Approve Finding C

Moved by Council Member Jackson
Seconded by Council Member Wilson
CARRIED UNANIMOUSLY

- **Finding D: Will be in harmony with the area in which it is to be located.**
Applicant's Response: It will be in harmony with the area which it is located, which is zoned Agricultural. The activity has brought joy to local residents, who have purchased a family dog for their own home. It will not be a disturbance to the local residents due to it's location, privacy fencing, and the limited scope of activities at the site.

Motion to Approve Finding D

Moved by Council Member Jackson
Seconded by Mayor Pro Tem Castleberry
CARRIED UNANIMOUSLY

- **Finding E: It is in general conformity with the Town's adopted policy guidance.**
Applicant's Response: It is in general conformity with the Town's UDO and adopted policy.

Motion to Approve Finding E

Moved by Council Member Jackson
Seconded by Council Member Wilson
CARRIED UNANIMOUSLY

- **Finding F: Will not exceed the Town's ability to provide adequate public facilities (fire and rescue, utilities, etc.).**
Applicant's Response: It will not exceed the Town's ability to provide adequate public facilities.

Motion to Approve Finding B

Moved by Council Member Wilson
Seconded by Council Member Jackson
CARRIED UNANIMOUSLY

11. **Mayor - Calls for a vote on the special use permit.**
 - **Must receive a Simple majority vote of the Town Council for the Application to be approved.**
 - **The Town Council may attach conditions of approval in accordance with existing state law and Town Code.**

Mayor Mulhollem asked Council if they would like to attach any conditions prior to voting for approval. Hearing none, he asked if there was a motion for the approval of the application.

Motion to Approve the Special Use Permit

Moved by Council Member Wilson
Seconded by Council Member Jackson
CARRIED UNANIMOUSLY

12. **Mayor - Calls for a vote on the site plan.**
Mayor Mulhollem asked if there was a motion for the approval of the site plan as presented.

Motion to Approve the Site Plan

Moved by Council Member Jackson

Seconded by Mayor Pro Tem Castleberry

CARRIED UNANIMOUSLY

[Staff Report for SUP-26-10.A](#)

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b) Discussion and Possible Action on Amending the Town of Archer Lodge Code of Ordinances Part II. Chapter 6. Article II to Include "Section 6-35 Dangerous Dogs"

Jason Kress presented the proposed amendment to the Town's ordinance to include a dangerous dog provision. He explained that the language was modeled after the Town of Clayton's UDO, with appeals of determinations going first to the Town Administrator and then to the Board of Adjustment.

Moved by Mayor Pro Tem Castleberry

Seconded by Council Member Jackson

Motion to Amend the Town of Archer Lodge Code of Ordinances Part II. Chapter 6. Article II to Include Section 6-35 Dangerous Dogs

CARRIED UNANIMOUSLY

[ARTICLE II. DOGS CATS AND OTHER ANIMALS](#)

43 - 45

c) Discussion and Possible Action on a Memorandum of Understanding Regarding Regional Water System Collaboration Among Municipalities in Johnston County

Interim Town Administrator Mike Gordon explained that the non-binding MOU would keep the Town informed about regional water system collaboration efforts in Johnston County. Though the Town might not be involved for several years, the agreement would ensure Archer Lodge stays in the information loop without financial obligation.

Moved by Council Member Wilson

Seconded by Council Member Jackson

Motion to Authorize Mayor Mulhollem to Sign the MOU

CARRIED UNANIMOUSLY

[Johnston County Regional Water System MOU - Signed](#)

7. TOWN ATTORNEY'S REPORT:

a) Nothing to Report

8. INTERIM TOWN ADMINISTRATOR'S REPORT:

a) Mike Gordon reported that work was resuming on restroom facilities, with materials now available. Field lights would be delivered soon with installation beginning shortly after. Engineering for the maintenance building is in progress.

9. ASSISTANT TOWN ADMINISTRATOR/FINANCE OFFICER'S REPORT:

46

a) Kim Batten informed the Council about House Bill 125, recently signed by Governor Stein, which increases the employer portion of the retirement system contribution by 2.4%, retroactive to July 1. The Town will be invoiced for July-September and must pay by June 30, 2026. She noted this demonstrates why budget flexibility is important.

10. INTERIM TOWN CLERK'S REPORT:

a) Website and Live Streaming Update

Ben King reported that materials for live streaming have arrived and would be installed the next day, potentially ready for the next work session. The new Town website is scheduled to go live on October 20th. He also announced elected official training available in Durham on December 10th, with slots already reserved for incoming Council Members.

11. PARK AND RECREATION DIRECTOR'S REPORT:

a) Parks and Recreation Director Chris Allen was not present.

12. TOWN PLANNER'S REPORT:

47 - 48

a) August Animal Control Report

Jason Kress referenced the August Animal Control Report included in the Council packets.

[August 2025 Animal Control Report](#)

13. MAYOR'S REPORT:

a) Mayor Mulhollem noted that White Oak Baptist Church had celebrated its 166th anniversary the previous day. He mentioned that the oak trees in the Town seal represent this church, which originally met at the Masonic Lodge of Archer before having its own building. The Mayor also mentioned his son Eli's 16th birthday, noting the Town would also be turning 16 in about 30 days.

14. COUNCIL MEMBERS' REMARKS:

49

a) Council Member Wilson

Council Member Wilson submitted his resignation letter, citing health issues for both himself and his wife. He expressed pride in his 58 years of military, civil service, and elected service.

[Mark Wilson Resignation](#)

b) Council Member Jackson

Council Member Jackson thanked Council Member Wilson for his service, acknowledging the challenges of both air traffic control and Town Council work.

c) Council Member Buzzelli

Council Member Buzzelli thanked Council Member Wilson for his service to the country and the Town.

d) Mayor Pro Tem Castleberry

Mayor Pro Tem Castleberry expressed appreciation for Council Member Wilson's friendship and prayers.

e) Council Member Bruton

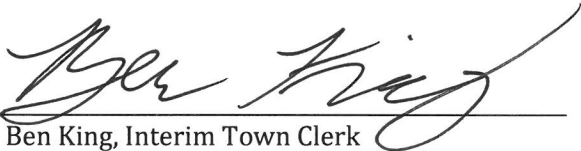
Council Member Bruton was not present.

15. ADJOURNMENT:

- a)** Having no further business, Mayor Mulhollem called for a motion to adjourn.
Moved by Council Member Jackson
Seconded by Council Member Wilson
Motion to Adjourn the Meeting at 7:36 PM

CARRIED UNANIMOUSLY


Matthew B. Mulhollem, Mayor


Ben King, Interim Town Clerk



Youth Mental Health First Aid

November 8 and 15, 2025

The Poe Center for Health Education in conjunction with Selma Baptist Church, is excited to present Youth Mental Health First Aid (YMHFA).

Youth Mental Health First Aid

WHAT: Youth Mental Health First Aid

Ages 18+ Only

WHERE: 1500 N Webb St.
Selma, NC 27576

WHEN: November 8 & 15, 2025
8 a.m.—12 p.m.

REGISTER:

<https://www.eventbrite.com/e/1704604651399?aff=oddttdcreator>

QUESTIONS:

j.fowler@poehealth.org



Mental Health
FIRST AID

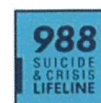
from NATIONAL COUNCIL FOR
MENTAL WELLBEING

Program Description

Youth Mental Health First Aid is designed to teach parents, family members, caregivers, teachers, school staff, peers, neighbors, health and human services workers, and other caring citizens how to help an adolescent (age 12-18) who is experiencing a mental health or addictions challenge or is in crisis. The course introduces common mental health challenges for youth, reviews typical adolescent development, and teaches a 5-step action plan for how to help young people in both crisis and non-crisis situations. Topics covered include anxiety, depression, substance use, disorders in which psychosis may occur, disruptive behavior disorders (including AD/HD), and eating disorders.

Be the lifeline.

If you or someone you
know needs support now,
call or text 988 or chat
988lifeline.org





Johnston CountyNC
Public Health

**SAFE
KIDS**
JOHNSTON
COUNTY



PARENT SKILL BUILDER

OCTOBER 23RD, 2025

- **4pm-5pm: Bring your child car seat(s) for a free check by a certified car seat tech! If you have a child, please bring them.**
- **5pm-6pm: Free Breastfeeding Deep Dive with a JCPHD Registered Nurse. This portion of the class is open to anyone in the community who wants breastfeeding encouragement. Any mother is welcome to attend at any point in her breastfeeding journey!**

**FREE CAR SEAT
CHECKS AND
BREASTFEEDING
SUPPORT CLASS**

Location:

**Johnston County Public Health
517 North Brightleaf Blvd
Smithfield, NC 27577**

Contact:

Kimetha Fulwood | 919-989-5200





CHILDBIRTH CLASSES 2025!

NOV
5

NOV
7

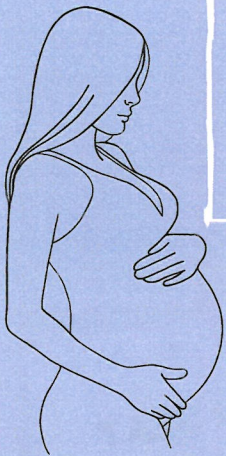
NOV
12

NOV
14

4pm-6pm

8 total hours of childbirth education.

Topics Covered: Relaxation, Breathing Techniques,
Medication, Self Care, Methods of Childbirth, and
Baby care.



If you have medicaid you will need a referral from your doctor. If you are non-medicaid you will pay per class on a sliding scale based on income and family size.

Location:

Johnston County Public Health
517 North Brightleaf Blvd
Smithfield, NC 27577

QUESTIONS? CONTACT KIMETHA FULWOOD (919-989-5200)



JohnstonCountyNC
Public Health





Johnston County **NC**
Public Health



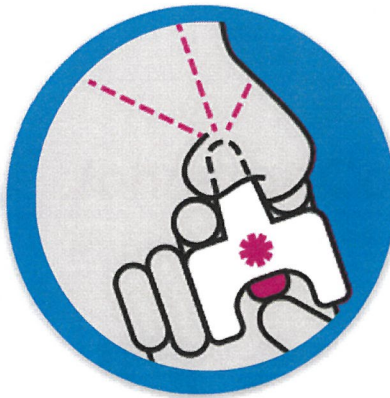
NARCAN TRAINING



Johnston County
OPIOID TASK FORCE



LAY



SPRAY



STAY

Join Johnston County Opioid Task Force and Selma Police to learn how to recognize and respond to an opioid overdose.

OCTOBER 10, 2025 | 2PM-4PM

 **JOHNSTON COUNTY PUBLIC HEALTH**

517 N. Brightleaf Blvd Smithfield NC 27577

FREE AND OPEN TO EVERYONE!

FOR MORE INFORMATION CALL:



919-989-5200



Johnston County NC

Public Health

Public Health Services and Programs

517 North Bright Leaf Boulevard

Smithfield, North Carolina

Phone: (919) 989-5200 Health Director: Marilyn Pearson, MD

Clinical and Preventive Services

Call to schedule an appointment.
Costs vary depending on service.

Adult Primary Care

Screening and Monitoring of chronic diseases, Sick & Well Care for Adults

Specialty Programs:

- Breast & Cervical Cancer Program
- Rex Mobile Mammography Bus
- WiseWoman
- DiabetesSmart Program

Child Health

Immunizations Well & Sick Care for Children
Developmental screenings

Specialty Programs:

- CMARC (Care Management for age 0-5)
(previously CC4C)
- Sickle Cell Counseling

Epidemiology

Investigation and control of reportable communicable disease

- TB screening and treatment
- Immunizations, and Travel Vaccines
- HIV/STI Counseling and Testing
- Outbreak investigation and management
- Emergency Preparedness and Response
- Epi Response Team Special Medical Needs Support Team

Women's Health

Family Planning:

Education, Contraception, Annual Exams
Pregnancy Testing, Vasectomy Program

Maternal Health:

Prenatal Care, Pregnancy Care Management
Postpartum Hospital Follow-up

Vital Records

Registrar for Birth & Death Certificates
Medical records releases

Health Promotion and Wellness Programs

Clinical Education:

Prenatal, Contraception, Communicable disease,
Chronic disease, Child and Adolescent health

Community Programs:

Schools, Worksites, Faith communities, Civic
organizations, Community agencies

Specialty Education:

Smoking Cessation, Childbirth Education,
Diabetes Prevention Program

*Call for additional offerings

Laboratory Services

Multiple Lab tests performed on site linked to reference labs

Nutrition Program: WIC

Special Supplemental Nutrition Program for Pregnant,
Postpartum and Breastfeeding Women, and Children from
birth to age 5

- Breastfeeding Peer Counselor Program/Support
- Medical Nutrition Therapy (by referral)

Behavioral Health Division

521 N. Bright leaf Blvd, Smithfield (919) 989-5500
Psychiatric Evaluation and Medication Management
[Walk-In Crisis (Mon.- Fri. 8AM-5PM)]

- Individual and Group Therapy
- Outpatient Nursing Services
- Case Management Services

Environmental Health Division

309 E. Market St., Smithfield (LUC) (919) 989-5180

- Well & Septic Permits
- Restaurant Grading
- Water Testing
- Lead Poisoning & Prevention Awareness

 www.johnstonnc.gov/health
Follow us on facebook @jocogovNC

Community Resource Guide >>>



If you would like health information/health data or copies of the Community Health Assessment, State of the County Health Report, or Community Resource Guide; Please contact Johnston County Public Health at 919-989-5200.



PUBLIC HEALTH NEWSLETTER

OCTOBER 2025

DO YOU KNOW YOUR RISK?



Risk factors for Breast Cancer:

- Age (older women are at higher risk)
- Genetic mutations
- Dense breasts
- Family history of breast cancer
- Reproductive history



Reduce your risk of Breast Cancer:

- Complete monthly self-breast exam/ know your normal.
- Schedule annual mammogram (Women are eligible for baseline screening at age 35 and a regular mammogram starting at the age of 40).
- Keep a healthy weight and be physically active.
- Limit alcohol consumption.

BREAST CANCER FACTS

- 1 in 8 Women will get Breast Cancer in her lifetime.
- Women who receive regular screenings for breast cancer have a **26% lower breast cancer death rate** than women who do not receive screenings.
- Screenings are the most effective form of prevention. (National Breast Cancer Foundation, 2025)



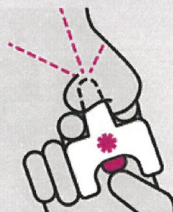
Remember these important actions in case of a suspected opioid emergency.



LAY

Check for slowed breathing or unresponsiveness.

Lay the person on their back and tilt the head up.



SPRAY

Insert device into either nostril and press plunger firmly.



STAY

Call 911 immediately after giving the first dose. Continue to administer doses as needed and wait with the person until help arrives.

FREE NARCAN TRAINING

Join Johnston County Public Health, Opioid Task Force and Selma Police to learn how to recognize and respond to an opioid overdose.

OCTOBER 10, 2025

2PM-4PM

JOHNSTON COUNTY PUBLIC HEALTH DEPARTMENT

517 N. Brightleaf Blvd Smithfield, NC 27577

Naloxone, for example Narcan®, is a medicine that can help people who are overdosing on an opioid. Naloxone can be given safely to people of all ages, from infants to older adults.

This includes an adolescent or young adult who may have unintentionally taken an opioid. Naloxone will not harm someone if you give it to them and they are not overdosing on an opioid (CDC, 2025).

Request NARCAN:



*You must be a Johnston County resident to receive this FREE Narcan.



JohnstonCountyNC
Public Health

OCT 4
12-4PM
Fentanyl Awareness Day

FREE

Smith Collins Park
909 E. Lee St
Smithfield, NC 27577

Free community awareness event. Local resources available. Free food, games, entertainment and more! For more information call Missy Duff 919-464-5970

OCT 9
2-4PM
Safety Net Collaborative

JCPHD
517 N. Brightleaf Blvd
Smithfield, NC 27577

Join our group of professionals and organizations looking to share resources, medical services, and more!

OCT 10-12
5-8PM
Ava Gardner Festival

EVENTS ALL WEEKEND

325 E. Market St
Smithfield, NC 27577



Celebrate 25 years of the museum and honor the Town of Smithfield and Ava's Legacy. Visit exhibits, guided heritage tours, movie screenings, and more.

OCT 11
4-8PM
Overdose Awareness Event

FREE

Benson Singing Grove
400 E. Main St.
Benson, NC 27504



Join this night of remembrance and healing. Together we will honor those lost to overdose. Local resources will be available along with music, food and fun for kids.

OCT 14
3-5PM
Opioid Task Force Meeting

JCPHD
517 N. Brightleaf Blvd
Smithfield, NC 27577



Join our quarterly task force meeting to network, share successes and challenges, and hear from our partners.

OCT 18
STARTS AT 5PM
Back to School Free Market

Phillip R. Wright Community Park
988 Powhatan Rd
Clayton, NC 27527




A chance to connect with neighbors and grassroots organizations, share what you can, and take what you need-no money involved!

DON'T FORGET YOUR SEASONAL FLU VACCINE

\$85 FOR HIGH DOSE
\$30 FOR REGULAR

By appointment only
CALL 919-989-5200

JCPHD
517 N. Brightleaf Blvd
Smithfield, NC 27577



The flu vaccine is recommended for everyone 6 months and older. All types of insurance will be filed or self pay accepted.

OCT 23
4-6PM
Parent Skillbuilder

4-5PM- CAR SEAT CHECK
5-6PM- BREASTFEEDING CLASS

JCPHD
517 N. Brightleaf Blvd
Smithfield, NC 27577




Bring your child's car seat for a free check by a certified car seat tech! Free Breastfeeding Deep Dive with a Registered Nurse.

OCT 25
10AM-5PM
Clayton Harvest Festival

Downtown Clayton
301 E Main St,
Clayton, NC 27520




Annual vendor event in Downtown Clayton. Bring the family for food, fun, and information.



Proclamation

WHEREAS, while considerable progress has been made in the fight against breast cancer, every year, breast cancer accounts for about 30% of all new cancer cases in U.S. women; and

WHEREAS, women in North Carolina have a one-in-eight lifetime risk of developing breast cancer, which is the second leading cause of cancer death for women in North Carolina; and

WHEREAS, with routine mammogram screening and follow-up testing, the disease can be detected early when it can be most effectively treated and save lives; and

WHEREAS, there are more than 4 million breast cancer survivors in the United States, including women still being treated and those who have completed treatment; and

WHEREAS, during Breast Cancer Awareness Month, we stand with our mothers, daughters, sisters, and friends and we recognize all who have joined their loved ones in fighting their battle as well;

NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and Town Council of the Town of Archer Lodge, North Carolina, that the month of October 2025 be recognized as

Breast Cancer Awareness Month

In the Town of Archer Lodge, North Carolina, I encourage citizens to participate in activities that will increase awareness of what Americans can do to prevent breast cancer, and to wear pink in honor of those who have lost their lives to breast cancer and those who are now bravely fighting this disease.

Duly adopted this the 6th day of October 2025.



Matthew B. Mulhollem
Mayor

**TOWN OF ARCHER LODGE
PLANNING AND ZONING DEPARTMENT
STAFF REPORT
SPECIAL USE PERMIT SUP-26-10.A
OCTOBER 6TH, 2025**

- 1. OVERVIEW**
- 2. STAFF ANALYSIS**
- 3. FINDINGS**
- 4. STAFF RECOMMENDATION**
- 5. ATTACHMENTS**

1. OVERVIEW

1.1. Site Information

Location: 5053 Covered Bridge Road, Archer Lodge, NC 27527 (lot a part of 150-acre parcel at 5244 Covered Bridge Rd)

Parcel id: 16I02013

Owner: David Thomas Pace

Applicant: Archer Lodge Labradors – Nick Valletta

Acreage: 1 acre out of a 150-acre parcel

Current Zoning: Agricultural-Residential (AR)

1.2. Reason for Request

The applicant is seeking a Special Use Permit to the UDO standard that allows the Use of Animal Boarding or Grooming in the Agricultural-Residential zoning district to conduct their “puppy barn” business. Referring to the Principal Use Table in the Unified Development Ordinance (UDO), this is a permitted use with a Special Use Permit.

1.3. UDO Standards

Article 5. – Division 3. – Sec. 30-5207 Principal Use Table

PRINCIPAL USE TABLE

"P" = Permitted with a Zoning Compliance Permit, subject to applicable use standards

"S" = Permitted with a Special Use Permit, subject to applicable use standards

"A" = Allowed provided the use is listed in the PD Terms and Conditions Statement, subject to applicable use stds.

"X" = Prohibited

[#] = Table Note

Use Type	Zoning Districts											Use Standards § 30-
	AR	SFR-1	SFR-2	SFR-3	RM HP	RMF	OI	NB	CB	LI	PD	
Commercial Use Classification												
Animal Boarding or Grooming	S	.	.	.	.	.	.	S	S	.	A	

Article 4. – Division 2. – Sec. 30-4201 Agricultural-residential district

Sec. 30-4201 Agricultural-residential district (AR).

(a) District intent		(b) Typical development	
The AR district is established to accommodate agriculture, agriculturally-related uses, and limited forms residential development at low densities in rural portions of the Town's planning jurisdiction. The district is primarily intended to preserve and protect bona fide farms and resource lands for current or future agricultural use as well as to protect the rural character of the area. It is also intended to ensure that residential development maintains appropriate densities consistent with the suitability of land, availability of public services, accessibility to transportation systems, and that are compatible with surrounding development. The district also accommodates "agri-tourism" as well as service and support uses to the rural community, including day care, educational uses, public safety facilities, parks, and utility features.			
(c) Dimensional standards [1]			
Max. Density (units/ac)	1.0 [2]		
Min. Lot Area (sf)	43,560 [3] [4]		
Min. Lot Width (lf)	150		
Max. % Impervious Surface	30 [5]		
Min. Street Setback (lf)			
	From Arterial/Collector	70	

	From Local Outside Subdivision	50	
	From Local Inside Subdivision	25 [6]	
	Min. Access Easement Setback (lf)	15	
	Min. Side Lot Line Setback (lf)	10 [7] [8]	
	Min. Rear Lot Line Setback (lf)	10 [7]	
	Min. Perimeter Setback (lf)	25	
	Min. Building Separation (lf)	10	
	Min. Accessory Structure Setback (lf)	10 [9]	
	Min. Open Space Set-Aside (% of total site size)	15 [10]	
	Max. Building Height	40	
NOTES: [1] "sf" = square feet; "lf" = linear feet. [2] May increase to 1.5 on lots served by a public water system. [3] Johnston County Public Health may require a larger minimum lot area based on soil conditions. [4] 29,040 sf for lots served by a public water system. [5] Development in a water supply watershed protection overlay district shall be subject to the built-upon limits in § 30-4502, Water Supply Watershed Protection Overlay District. [6] May be reduced to 20 in a subdivision served by a public water system. [7] May be reduced to 5 in a subdivision with lots served by a public water system. [8] One side setback may be reduced to zero if the opposing side setback is double the minimum. [9] Accessory structures shall maintain the same setbacks from streets and easements as principal uses. [10] Not applied to the development of an individual single-family detached dwelling on its own lot, a non-residential use, or a development of two acres in area or less.			

2. STAFF ANALYSIS

2.1. Staff Guidance

Staff have determined that the UDO directs an applicant seeking to start an Animal Boarding/Raising operation on a property zoned for AR to acquire approval of the use through a Special Use Permit. Staff advised the applicant the process to apply for a Special Use Permit and the materials needed to conduct the hearing.

2.2. Location

The site in question is currently an open-field, 1 acre lot located to the West of 5107 Covered Bridge Road. The principal parcel of these lots is 5244 Covered Bridge Road, Owned by David Pace, and approximately 150 acres in size. The site has a rough gravel entrance currently from Covered Bridge Road.

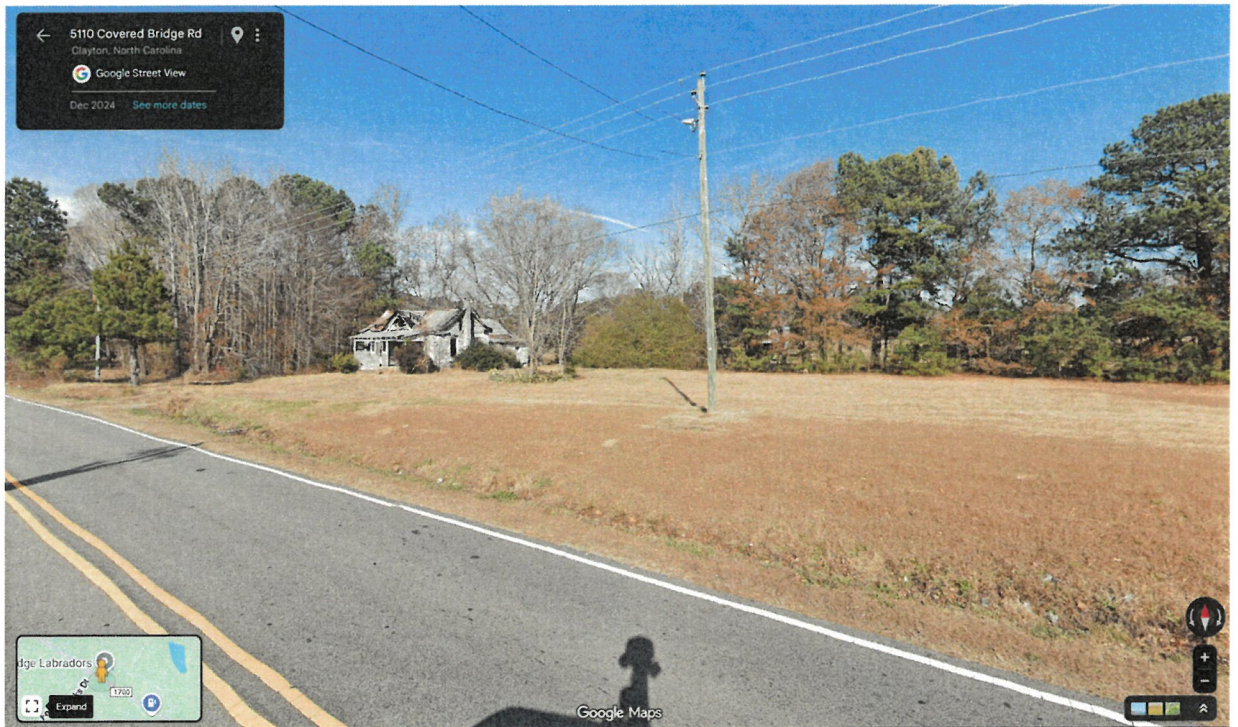
2.3. Impact

The impact of the proposed use of the site would have negligible effects on surrounding properties. Any structure built would be expected to fit/match similar and adjacent lots on the parent property. The built-upon area of property wouldn't be significantly impacted from the proposed use.

2.4. Building Size

The proposed building would be approximately 400 sqft, well under the allowed maximum size for a structure on a 1-acre lot zoned for AR.





3. FINDINGS

3.1. Guidance

In order to issue a special use permit, the Town Council shall consider each of the following conditions, and based on the evidence presented at the hearing, make findings in regard to each and must find that the issuance of the special use permit promotes the public health, safety, and welfare and is in the best interest of the Town:

3.2. Finding #1: Will not materially endanger the public health, safety if located where proposed;

Applicant response: No, the building will be secure and locked up when not in use, or when we are not actively working there. It will not be accessed by the public and will have no trespassing posted.

3.3. Finding #2: Complies with all standards, conditions, and specifications in the UDO, including Article 5 Use Regulations, and Article 6, Development Standards;

Applicant response: Yes, all structures will be set back approximately 120 feet from Covered Bridge Road, and over 400 feet from any adjacent structures.

3.4. Finding #3: Will not substantially injure the value of the abutting land, or the special use is a public necessity;

Applicant response: No, it shall not injure the value of the abutting land.

3.5. Finding #4: Will be in harmony with the area in which it is to be located;

Applicant response: It will be in harmony with the area which it is located, which is zoned Agricultural. The activity has brought joy to local residents, who have purchased a family dog for their own home. It will not be a disturbance to the local residents due to it's location, privacy fencing, and the limited scope of activities at the site.

3.6. Finding #5: Is in the general conformity with the Town's adopted policy guidance;

Applicant response: It is in general conformity with the Town's UDO and adopted policy.

3.7. Finding #6: Will not exceed the Town's ability to provide adequate public facilities (fire and rescue, utilities, etc.);

Applicant response: It will not exceed the Town's ability to provide adequate public facilities.

4. STAFF RECOMMENDATION

Staff's preliminary conclusions are an application of facts, observations, and circumstances associated with this special use hearing and are based on the information available to staff as of the preparation date of this report. This information includes the application and exhibits prepared by the applicant, meetings between staff and the applicant, and staff's observations, data, and analysis.

Taking into consideration the facts and potential impacts of the request, Staff recommends approval of the Special Use Permit.

5. ATTACHMENTS

- 5.1. Special Use Permit Application**
- 5.2. Zoning Map**
- 5.3. Orthographic Map**
- 5.4. Site Plan & Maps**
- 5.5. Lease Agreement**

5.1



Office Use Only:

Permit #: _____
Fee: \$ _____; Receipt No. _____
Payment Method: Ck# _____
Cash: _____; Other: _____ Pay Date: _____
Application Rec.: _____

Town of Archer Lodge

Special Use Permit Application

1. General Information (Please Type or Print)

Property Owner: Mr. David Pace

Address: 5293 Covered Bridge Rd City: Archer Lodge State: NC Zip: 27527

Fax _____

Telephone Number: 919 553-7593 Number: _____

E-mail Address: _____

Applicant/Contact: Nicholas Valletta

Address: 220 Forest Oaks Drive City: Archer Lodge State: NC Zip: 27527

Telephone Number: _____ Fax _____

9194644388 Number: _____

E-mail Address: nick@archerlodgelabradors.com

2. Property Information:

Property Address (if known): 5244 Covered Bridge Road

Johnston Co. Tax Map: 177002 Lot: _____ Zoning District: AR

Site Access Off Road: Covered Bridge Road Lot Acreage: 1 acre out of a 150 acre parcel

Status of Lot: Existing: Empty Grass Yard Proposed: Grass Lot with a small building

Protected Watershed: No: _____ Yes: Neuse, If yes, proposed impervious surface area: 192 ft^2;

Existing Impervious Surface: 0

3. Utilities (Existing or Proposed – Check All That Apply):

Public Sewer: (a) ☐ Existing, (b) ☐ Proposed

Public Water: (a) ☒ Existing, (b) ☐ Proposed

Well: (a) ☐ Existing, (b) ☐ Proposed

Septic: (a) ☐ Existing, (b) ☐ Proposed

Building Floor Area (sq. ft.) 192 ft^2 Max. Bldg./Structure Height: 12 ft.

Its a Wood Frame Building with freshly painted coat of Antique White Exterior Paint, and a new Gray Shingle Roof.

Water and Electric Service would be connected, no interior plumbing. A 7 foot Vinyl privacy fence would encircle it.

4. Describe Nature of Request (Type of Building, Land Use, Hours of Operation, etc.):

The building would serve as a puppy barn, approximately for two 4-5 week periods twice a year. Puppies would live in the

heated and cooled building from 4 to 9 weeks. There would be 2 shaded downward facing exterior light fixtures on the outside of the building.

Parking would be behind building for no more than 2 vehicles at one time. A 7 foot vinyl privacy fence will encircle the building.

5. Submittal Information:

The items listed below are needed to verify compliance with the Town of Archer Lodge, Code of Ordinances, NC State/Local laws and must accompany the special use permit application. Please note that additional information may be needed upon review of the submitted material.

- A. A copy of the most recent deed to the property for which the permit is requested. A copy can be obtained from the Johnston County Register of Deeds Office.
- B. A copy of the property survey plat.
- C. If leasehold property, provide copy of lease and, if applicable, access easement to leasehold property.
- D. All site plans shall be prepared by a NC registered engineer, architect, or professional land surveyor, sealed by the same and shall include information as stated in Unified Development Ordinance (UDO), Article 11, Division 5. UDO provisions may be found at the following link: **Archer Lodge Unified Development Ordinance - Effective: June 7, 2021**
- E. Other: _____
- F. Fee: _____

6. Special Use Permits:

The Archer Lodge Town Council does not have unlimited discretion in deciding whether to grant a special use permit. NC State Laws will be adhered to in the conduct of quasi-judicial public hearing. Moreover, findings of fact will be made in accordance with ordinance provisions referenced in Chapter 30, Article 3, Division 3, Section 30-3318 of the Archer Lodge Code of Ordinances.

Additionally, where applicable, development standards for specific uses will also be considered and evaluated for ordinance compliance.

Please note: Under each indicate the facts you, the applicant, intend to show and statements that you intend to make to convince the Town Council that it can properly reach the required findings of fact listed below (attach additional sheets if needed):

A. Will not materially endanger the public health, safety if located where proposed;

No, the building will be secure and locked up when not in use, or when we are not actively working there.
It will not be accessed by the public and will have no trespassing posted.
It will not be closer to the road than the old unused house was that was previously there.

B. Complies with all standards, conditions, and specifications in the UDO, including Article 5 Use Regulations, and Article 6, Development Standards;

Yes, all structures will be set back approximately 120 feet from covered bridge road, and over 400 feet from any adjacent structures.

C. Will not substantially injure the value of the abutting land, or the special use is a public necessity;

No it shall not insure the value of the abutting land.

D. Will be in harmony with the area in which it is to be located;

It will be in harmony with the area which it is located, which is zoned Agricultural. This activity has brought joy to local residents, who have purchased a family dog for their own home. It will not be a disturbance to the local residents due to its location, privacy fencing, and the limited scope of activities at the site.

E. Is in general conformity with the Town's adopted policy guidance; and

It is in general conformity with the towns UDO and adopted policy guidance.

F. Will not exceed the Town's ability to provide adequate public facilities (fire and rescue, utilities, etc.).

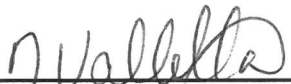
It will not exceed the towns ability to provide adequate public facilities.

Note: If the Town Council approves a special use permit, it may, as part of the terms of such approval, impose any additional reasonable conditions and safeguards as may be necessary to ensure that the criteria for the granting of such a permit will be followed per Section 30-3206, Conditions of Approval. The Town Council may not impose conditions for which the Town does not have statutory authority, including taxes, impact fees, building elements for one-two family dwellings and driveway improvements in excess of those allowed by 160D -170 (b) of the North Carolina General Statutes.

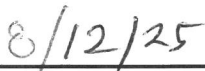
7. Signatures and Acknowledgment:

The undersigned hereby certify that the application material is complete and accurate.

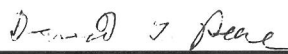
FURTHERMORE, the undersign hereby authorizes the Town of Archer Lodge, NC Town Planner or designated representatives to enter upon the above referenced property for the purpose of inspecting and determining/verifying compliance with the Town's ordinance provisions.



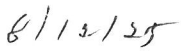
Applicant's Signature



Date



Property Owner's or
Authorized Agent's Signature

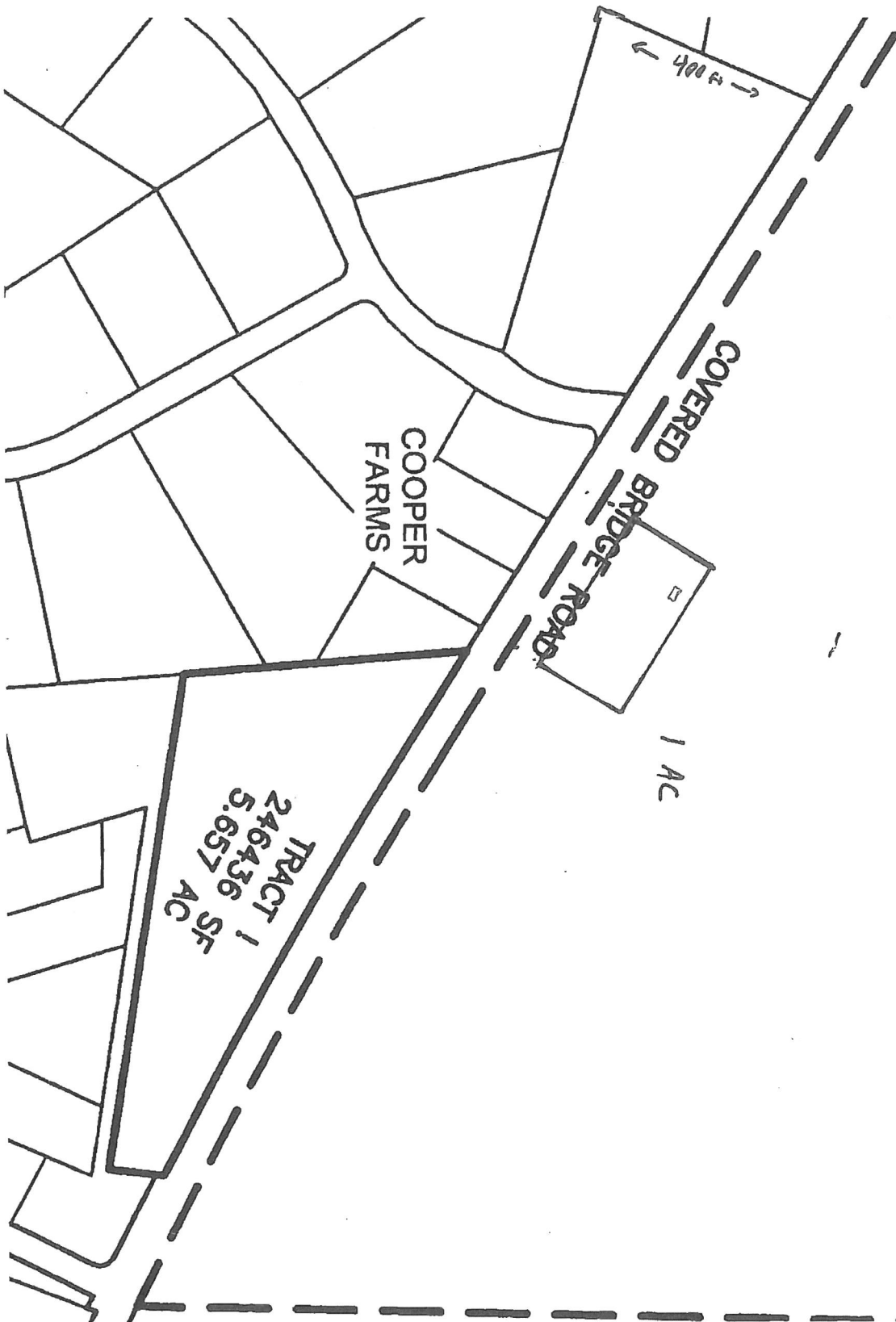


Date

Town of Archer Lodge, NC
14094 Buffalo Road
Archer Lodge, NC 27527

Main: 919.359.9727
Fax: 919.359.3333

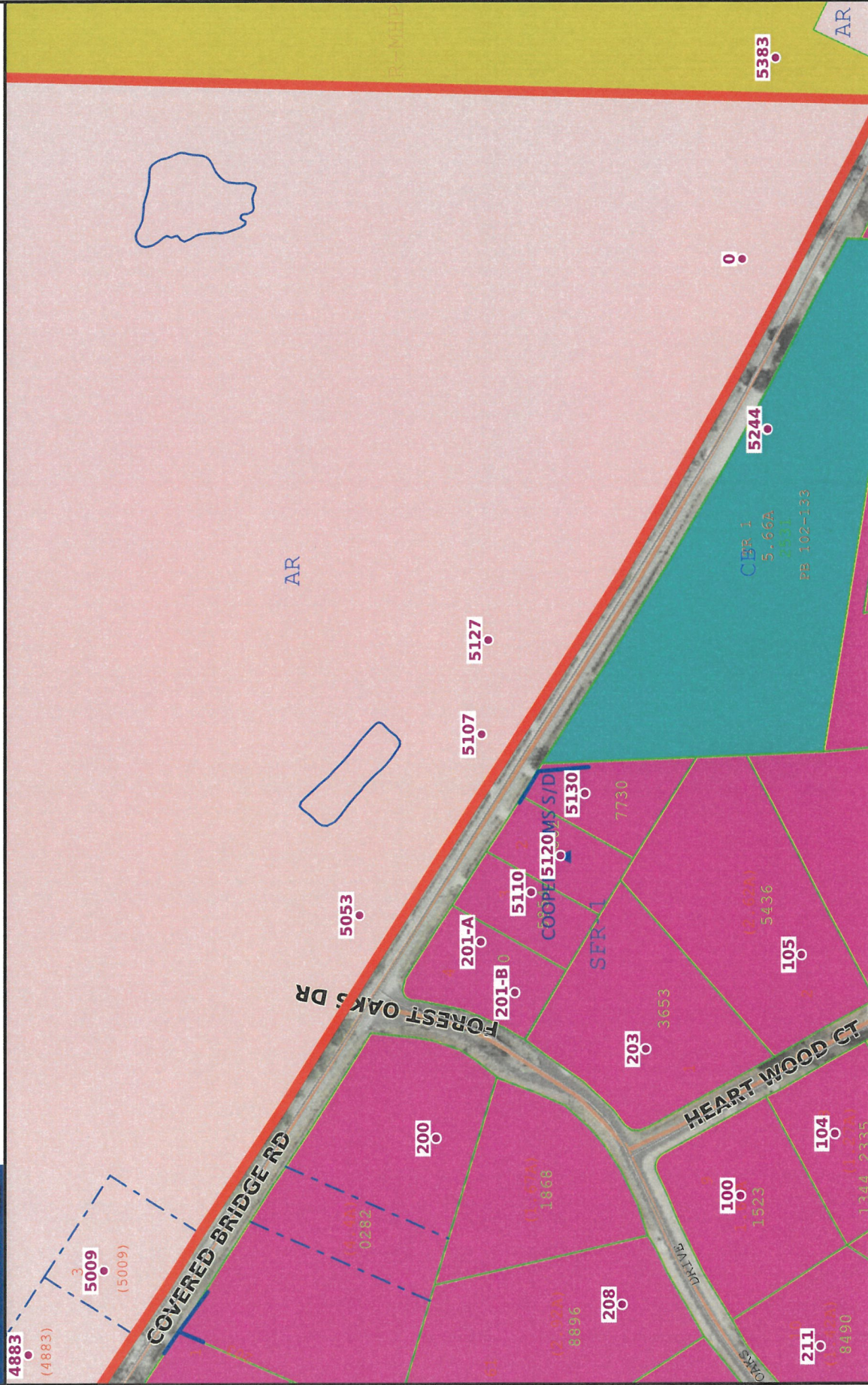
Web Site: <https://www.archerlodgenc.gov/planning-zoning>





*** DISCLAIMER ***

Johnston County assumes no legal responsibility for the information represented here.



Scale: 1:2825 - 1 in. = 235.4 feet

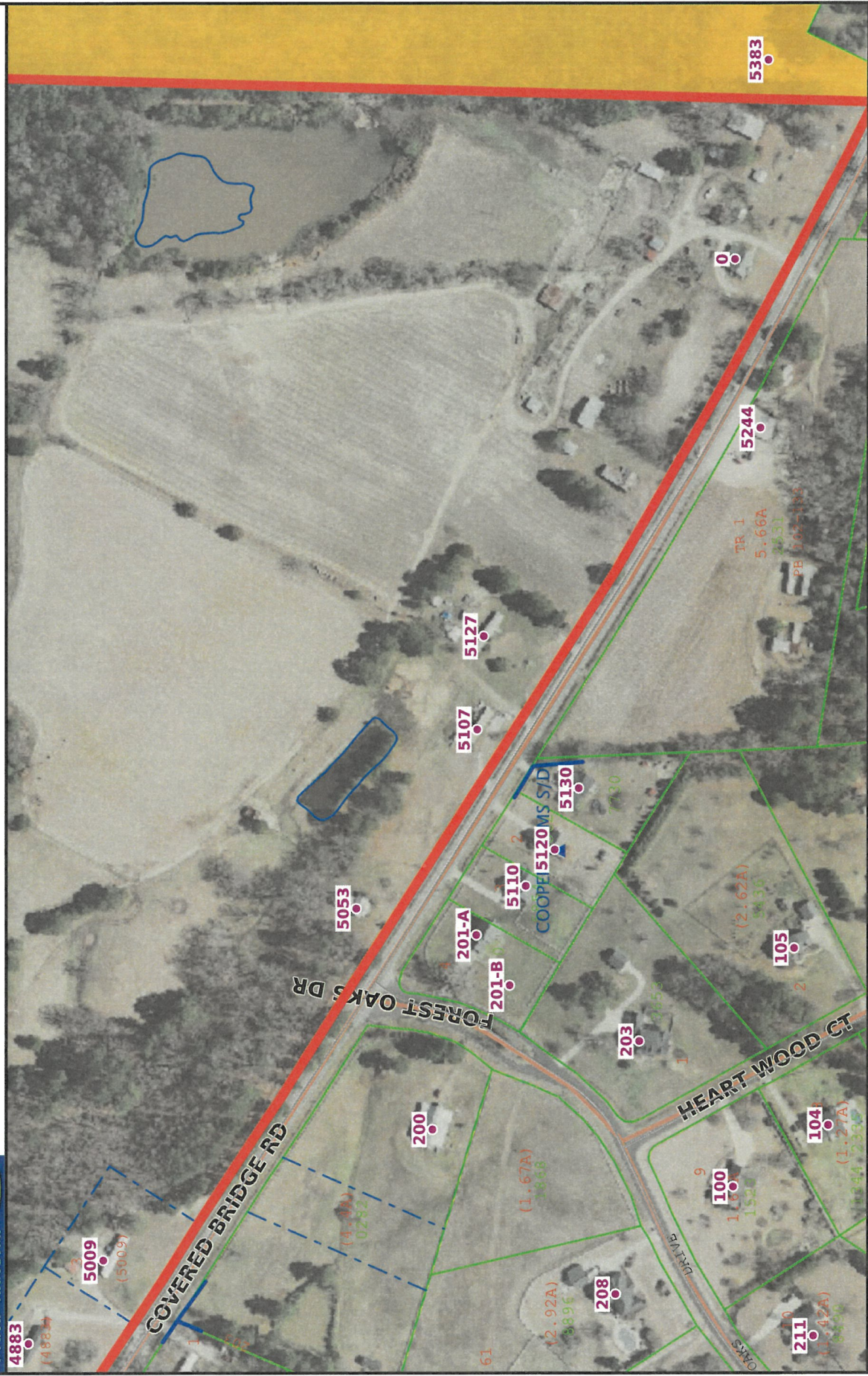
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Johnston County GIS
September 29, 2025



*** DISCLAIMER ***

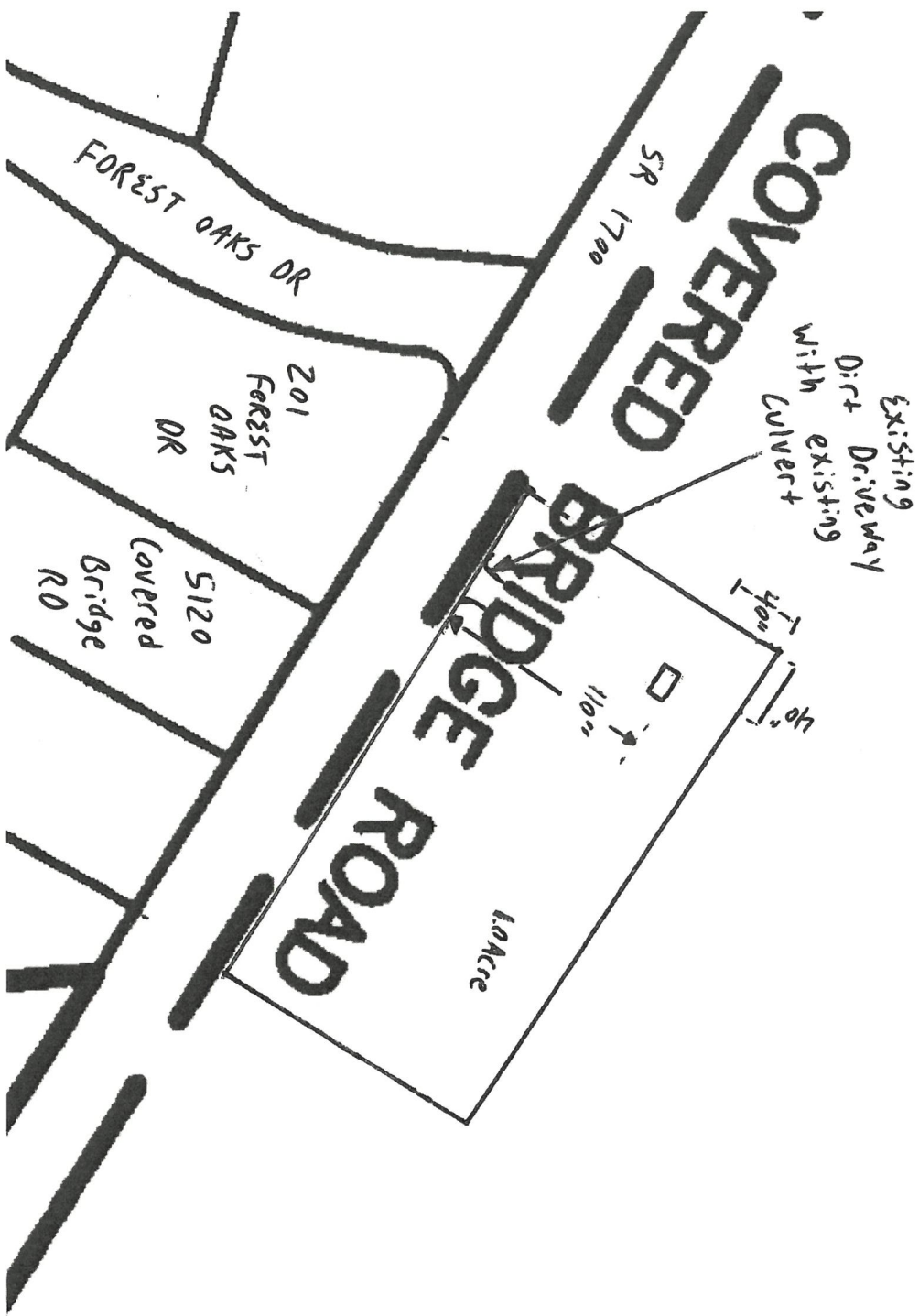
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Johnston County GIS
September 29, 2025

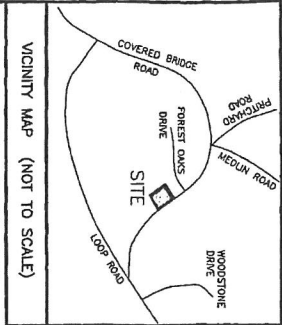


8/22/25

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Johnston County assumes no legal responsibility for the information represented here.

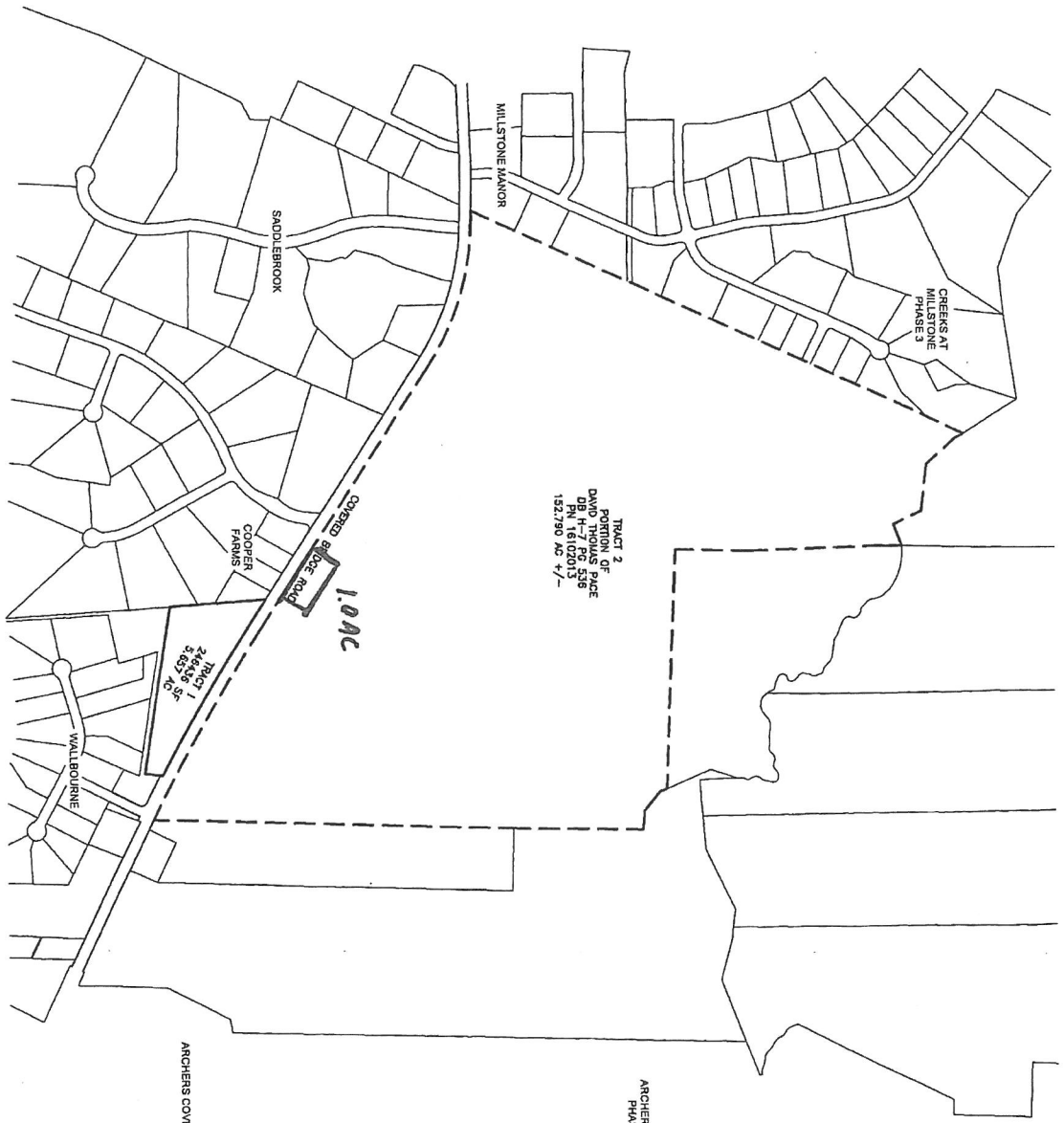
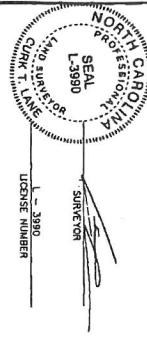


Scale: 1:2668 - 1 in. = 222.36 feet
(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)



VICINITY MAP (NOT TO SCALE)

STATE OF NORTH CAROLINA, JOHNSTON COUNTY
I, CLARK T. LANE, DO HEREBY CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACCURATE SURVEY AND THAT THE DATA AND DESCRIPTIONS THEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HAVE REVIEWED THE RECORDS OF THE SURVEY AND THE PLAT, AND I HAVE FOUND THAT THE SURVEY AND PLAT COMPLY WITH THE STANDARDS FOR GEODETIC NETWORKS AT THE 1:100,000 SCALE. I HAVE ALSO REVIEWED THE PLAT FOR ACCURACY CLASSIFICATION (1932 CONGRESSIONAL RIK ACT) AND I HAVE FOUND THAT THE PLAT COMPLIES WITH C.S. 47-20 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS 28TH DAY OF OCTOBER, A.D. 2024.



NC GRID NORTH NAD 83/2014

OVERALL SITE AREA - NOT TO SCALE

DAVID THOMAS PACE

WILDERS TOWNSHIP, JOHNSTON COUNTY

NORTH CAROLINA

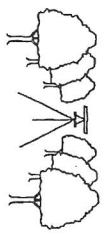
OCTOBER 28, 2024

SHEET 3 OF 3

OWNER: DAVID THOMAS PACE
5244 COVERED BRIDGE RD
ARCHER LODGE, N.C. 27527

SUBDIVISION PLAT
FOR

TRUE LINE SURVEYING, P.C.



205 WEST MAIN STREET
CLAYTON, N.C. 27520
TELEPHONE: (919) 359-0427
FAX: (919) 359-0428
www.truelinesurveying.com

C-1859

David T. Pace
 5293 C.B.R.
 Archer Lodge, N.C.
 919 553 7593

Renter agrees to the following terms.

Keep lot in good condition & pay for any damages. The grass & trash are renters responsibility. Grass not kept cut will be hired out & charged to renter.

Access to fence path, fig tree.

The owners are not responsible for any accidents or property.

Lot address:

5053 C.B.R.
 5053

Lot must be cleaned when you leave.

Rent per month. 200.00

Sign: Abigail Vallitto

David T. Pace Owner

8/23/25

ARTICLE II. DOGS, CATS AND OTHER ANIMALS

Sec. 6-27. Running at large.

- (a) It shall be unlawful for a dog owner to permit his dog to run at large. A dog owner must keep a dog owned, controlled, sheltered, or harbored by him on his property, or else the dog must be accompanied by a person who has the dog firmly restrained.
- (b) A dog owner may utilize an electric underground fence to confine his dog within the real property limits of the dog owner provided, however, that:
 - (1) The electric underground fence utilized by the dog owner is approved for purposes of confining a dog by Underwriters Laboratory or any other testing laboratory approved by the state;
 - (2) The dog owner clearly displays a sign at least seven inches in width and nine inches in height that warns the public that the dog owner is utilizing an electric underground fence to restrain a dog;
 - (3) The failure of an electric underground fence to confine a dog within the real property limits of the dog owner shall constitute a violation of this section; and
 - (4) An electric underground fence may not be used to confine or control an aggressive dog and any attempt to do so shall constitute a violation of this section.

(Ord. No. AL2015-06-01, § 91.20, 6-8-2015)

Sec. 6-28. Keeping stray animals.

- (a) It shall be unlawful for any person in the town knowingly and intentionally to harbor, feed, or keep in possession, by confinement or otherwise, any animal which does not belong to him, unless he has, within 24 hours from the time the animal came into his possession, notified the animal control officer. Upon receiving this notice, the animal control officer shall take such dog and place it in the animal shelter and shall deal with it as provided in section 6-57.
- (b) It shall be unlawful for any person to refuse to surrender any stray animal to the animal control officer upon demand.

(Ord. No. AL2015-06-01, § 91.21, 6-8-2015)

Sec. 6-29. Confinement of female animals in heat.

Every female animal, while in heat, shall be confined in a building or secure enclosure in such manner that it will not be in contact with another animal, nor create a nuisance by attracting other animals. This section shall not be construed to prohibit the intentional breeding of animals within an enclosed area on the premises of the owner of an animal being bred.

(Ord. No. AL2015-06-01, § 91.23, 6-8-2015)

Sec. 6-30. Barking dog.

It shall be unlawful for any dog owner to keep or have within the town a dog that habitually or repeatedly barks in such manner or to such extent that it is a public nuisance, as defined in section 6-1.

(Ord. No. AL2015-06-01, § 91.24, 6-8-2015)

Sec. 6-31. Humane shelter and adequate care required.

The owners of animals shall provide humane shelter from heat, cold, rain, wind, and snow, and shall provide food and water. All animals must be given opportunity for vigorous daily exercise. All animals must be provided by their owners with veterinary care when needed to prevent suffering.

- (1) *Food.* The food shall be wholesome, palatable, and free from contamination. Food shall be of sufficient quantity and nutritive value to maintain all animals in good health. The diet shall be prepared with consideration for the age, species, condition, size, and type of animal. Animals shall be fed at least once a day except as directed by hibernation, normal fast, or veterinary treatment.
- (2) *Water.* Fresh, clean water should be provided at all times in adequate amounts. Owners should take into consideration the age and size of the animal or animals and the temperature, to ensure the uses of a large enough container. An exception would be if a veterinarian ordered a temporary fast for medical reasons. All water receptacles shall be kept clean and sanitary, within easy reach of a restrained animal and stabilized in a manner that cannot be overturned. During summer months, water containers should be kept in a shaded area to maintain a drinkable temperature.
- (3) *Outdoor storage.* Every person having custody of domestic animals which are kept outdoors or in an unheated enclosure shall provide such an animal or animals with the following minimum standards of shelter:
 - a. The shelter for a dog or any species of similar size shall include a moisture proof and wind-proof structure of suitable size to accommodate the animal and allow retention of body heat and shall be made of durable material.
 - b. Such structures shall be provided with a sufficient quantity of suitable bedding material, consisting of hay, straw, cedar shavings or the equivalent, to provide insulation and protection against cold and dampness and promote retention of body heat.
 - c. When sunlight is likely to cause overheating or discomfort of the animals, sufficient shade by natural or artificial means shall be provided to allow all animals kept outdoors to protect themselves from direct sunlight.
- (4) *Space requirements.* Enclosures shall be constructed and maintained so as to provide sufficient space to allow each animal to make normal postural and social adjustments with adequate freedom of movement to maintain physical conditioning. The animal should be able to sit, stand, turn, and lie without obstruction. Adequate space for food and water containers must be provided. Inadequate space may be indicated by evidence of malnutrition, poor condition, debility, stress, or abnormal behavioral patterns. Animals shall not be tied, chained, fastened, or otherwise tethered to any stationary or inanimate object as a means of confinement or restraint to property, but must be in an approved enclosure.
- (5) *Sanitation.* Both indoor and outdoor enclosures shall receive periodic cleanings to remove excreta and other waste material, dirt and trash so as to minimize disease, hazards and to reduce odors. These periodic cleanings shall not exceed a five-day period. If, however, more than one animal is held in one enclosure, these cleanings shall not exceed two days.

(Ord. No. AL2015-06-01, § 91.26, 6-8-2015)

Sec. 6-32. Poisoning, maiming, or abandoning dogs prohibited.

No person shall poison or maim an animal, nor may an animal be abandoned.

(Ord. No. AL2015-06-01, § 91.27, 6-8-2015)

Sec. 6-33. Animal bites.

- (a) Any dog, cat or other animal which bites a person shall be immediately quarantined at a place and in a manner determined by the animal control officer for the purpose of determining whether the animal has been infected with the rabies virus. If it is determined that the animal has the rabies virus, it shall be destroyed in a humane manner. If it is determined that the animal does not have the rabies virus, the animal may be returned to the owner until the animal has received an inoculation for the rabies virus. If the animal is returned to the owner, it shall be returned subject to the provisions in subsection (b) of this section.
- (b) All fierce, dangerous or vicious animals, including dogs and cats which have a history of unlawful biting of humans, shall be confined by the owner within a building or secure enclosure or by the animal control officer in the animal shelter. Such animals shall not be released from confinement unless securely muzzled.

(Ord. No. AL2015-06-01, § 91.28, 6-8-2015)

Sec. 6-34. Animal owner responsibility.

The owner or custodian of any dog or cat shall be responsible for repairing damage caused by said dog or cat, including the cleaning up of dog or cat dropping, deposited on any sidewalk, street, walkway or park in the town. In addition, the owner or custodian of any dog or cat shall prevent said dog from trespassing on private property and shall not allow said dog or cat to deposit droppings or otherwise damage private property without permission. Dog and cat owners shall be responsible for clean-up or repair to private property due to droppings or damage caused by trespassing dogs.

(Ord. No. AL2015-06-01, § 91.29, 6-8-2015)

Sec. 6-35. Dangerous Dogs.

The Animal Control Officer is designated as the person to be responsible for determining that a dog is a "dangerous dog" or a "potentially dangerous dog" as defined in G.S. § 67-4.1. Any appeal of that determination may be taken first to the Town Administrator and then to Board of Adjustment, pursuant to G.S. § 67-4.1(c). When a dog is declared to be potentially dangerous or dangerous, in addition to any requirements of state law, the owner must adhere to the following:

(A) Any dog that has been declared to be potentially dangerous under G.S. § 67-4.1(a)(2) or dangerous under G.S. § 67-4.1(a)(1)a.2. or b. shall be required to comply with all of the following:

(1) *Permanent identification mark required.* Permanent identification by means of a tattoo located on the inside thigh or by electronic implant. The cost of said tattoo/implant will be paid for by the owner. The Animal Control Officer will maintain a physical description and photograph of the dog. The owner must allow and assist the Animal Control Officer in viewing the tattoo or reading the electronic implant at such times as deemed reasonable or at such time as the identification of the dog is in question.

(2) *Signage.* A "Beware of Dog" sign shall be placed at the residence of the dog in plain view of the public. Said signs will be placed in such a manner and of such size and clarity as to be visible from the common entrance(s) to the property, specifically but not limited to the driveway. The owner must also place a "Beware of Dog" sign on the dog's pen. The owner has 20 days from the declaration of the dog as a potentially dangerous or dangerous dog to comply.

(3) *Sterilization.* The owner shall have the dog spayed or neutered by a veterinarian licensed to practice in the state within 20 days of the declaration. All fees and costs are the responsibility of the owner and must be paid in full to the satisfaction of the veterinarian prior to release.

(4) *A secure pen.* The dog will be kept in a secure enclosure that is constructed of materials strong enough to contain the dog. The owner must comply within 20 days and must construct any outdoor enclosure consistently with the following:

(a) The enclosure shall be large enough for the dog (depending on the size of the dog) to move around freely. It shall provide the dog with adequate shelter and adequate shade.

(b) The enclosure must have a floor, sides and a top from which the dog cannot escape.

(c) The enclosure shall be constructed of a six-foot-high fence at least nine-gauge chain link. The enclosure will also have a fence or solid top constructed of the same material.

(d) The structure must be constructed so that the dog may not dig under the sides. If the floor is constructed of dirt, the enclosure must include an eight-foot fence with two feet buried in the ground or sunken into a concrete pad which is 24 inches wide along the inside perimeter of the fence and four inches thick.

(5) *Inspection.* The Animal Control Officer may cause such inspections as deemed appropriate to be made of the premises of an owner of a dog subject to the provisions of this section.

(6) *Off owner's premises.* Anytime the animal is off the owner's premises, the dog will be on a secure collar and leash not to exceed six feet, wearing a muzzle and restrained by a competent person.

(7) *Relocation.* An owner of a dog subject to this section must notify the Animal Control Officer at least three working days prior to moving the dog to a new address and give the Animal Control Officer the new address or location of the dog.

(8) *Notification of death.* The owner of a dog subject to this section must notify the Animal Control Officer within ten days after the dog dies.

(9) *Payment of annual registration fee.* The owner shall pay annually a registration fee for each dog subject to this section in an amount of \$100.

(10) *Possession.* No dog subject to this section may be given away, sold, traded, placed for adoption, or otherwise transferred. The owner must retain ownership, possession, and responsibility for the dog until the dog dies or is surrendered to the Animal Control Officer for euthanasia.

(11) *Bites or attacks.* If a dog that is subject to this section subsequently bites or attacks a person, the dog will be surrendered or seized for euthanasia and the owner will be cited for the violation.

(B) Any dog that has been declared to be dangerous under G.S. § 67-4.1(a)(1)a.1. shall be required to be surrendered or seized for euthanasia and the owner will be cited for the violation.

(C) *Violation.* Any violation of the terms of ownership of a "dangerous" or "potentially dangerous" dog will result in a citation and civil penalty, of \$500 per offense. The dog will be impounded and held until the violation is remedied, except as provided in division (A)(11) and (B) above, and all fees, fines and penalties are paid in full. If the owner is found in violation of this section more than once, the animal, if applicable, may be required to be surrendered or seized for euthanasia.

(Ord. AL2025-08-21, passed xxxx-xx-xx)

Statutory reference:

Dangerous dogs, see G.S. §§ 67-4.1, 67-4.2, 67-4.3, 67-4.4, 67-4.5

Secs. 6-36—6-56. Reserved.

**MEMORANDUM OF UNDERSTANDING
REGARDING REGIONAL WATER SYSTEM COLLABORATION
AMONG MUNICIPALITIES IN JOHNSTON COUNTY**

This Memorandum of Understanding ("MOU") is made and entered into as of [Effective Date], by and between the undersigned municipalities within Johnston County, North Carolina ("the Parties"), with the intent to explore and establish a regional utility authority.

1. Purpose & Intent

The purpose of this MOU is to outline a cooperative effort among the Parties to evaluate and advance regional utility system solutions. This collaboration aims to enhance utility reliability, improve infrastructure efficiency, and optimize cost-sharing strategies.

2. Background & Need for Regionalization

The municipalities within Johnston County recognize the challenges associated with providing safe, reliable, and cost-effective utility services. These challenges include:

- Capacity limitations due to population growth.
- Aging infrastructure requiring costly upgrades.
- Compliance with evolving state and federal regulations.
- Increasing costs associated with utility operations.

Regional collaboration may offer opportunities to mitigate these challenges through shared resources, cost efficiencies, and improved system resilience.

3. Areas of Cooperation

The Parties agree to immediately explore opportunities for cooperation, including but not limited to:

- Regional Utility Authority formation.
- Joint water supply sourcing and treatment.
- Shared infrastructure investment and maintenance.
- Bulk purchasing of water / wastewater related materials and resources.

- Coordinated grant applications for state and federal funding.
 - Establishing consistent policies and rate structures.
-

4. Responsibilities of Each Party

Each Party agrees to:

- Participate in discussions and planning efforts.
 - Share relevant data and reports related to their utility systems.
 - Consider collaborative funding opportunities.
 - Engage in good faith negotiations to develop a long-term agreement(s) *and / or regional authority, if feasible.*
-

5. Decision-Making & Governance Structure

The Parties agree to form a regional utility authority, consisting of representatives from each municipality, to oversee discussions and planning efforts.

6. Financial & Legal Considerations

- Any financial commitments or cost-sharing agreements shall be determined through subsequent negotiations and formal agreements.
 - This MOU is non-binding and does not create any legal or financial obligations for the Parties.
 - Each Party retains autonomy over its utility operations unless a formal regional agreement is executed between parties.
-

7. Next Steps & Timeline

To facilitate progress, the Parties agree to the following next steps:

1. To begin good faith negotiations to develop a long-term agreement(s) and/or to create a Regional Utility Authority with an initial focus on Water / Wastewater.
2. Identify potential funding sources for regional projects.

3. Develop a timeline for feasibility studies and infrastructure planning.
4. Provide updates to respective municipal councils for ongoing approval and input.

8. Term & Amendments

- This MOU shall remain in effect for an initial period of one (1) year from the Effective Date, with an option for renewal.
- The Parties may amend this MOU by mutual written agreement.

9. Signatures & Approval

IN WITNESS WHEREOF, the Parties have executed this MOU as of the Effective Date.

[Municipality Name]

By: Matthew Batten Mulhollem

Title: Mayor

Date: 06/05/2025

[Municipality Name] Town of Archer Lodge

By: Matthew Batten Mulhollem

Title: Mayor

Date: 10-6-2025

(Additional municipalities may sign as needed.)

RE: Employer Contributions Update from the Retirement Systems

Dear Employer:

On August 6, 2025, Governor Stein signed HB 125, known as the Continuing Budget Operations. [Section 3.6\(b\)](#) sets the employer salary-related contributions effective July 1, 2025, and requires the 2.4% for the Public Employee Health Benefit Fund for all employers participating in the State Health Plan.

As Local Governmental Employees' Retirement Systems (LGERS) employer participating in the North Carolina State Health Plan for active employees, the 2.4% will be added to your LGERS contribution rate on October 1 and going forward.

Since the law became effective July 1, 2025, three retro-invoices will be issued for the months of July, August and September. These invoices will be due in full by the end of the fiscal year, June 30, 2026.

Sincerely,

North Carolina Retirement Systems, Employer Reporting

E-mail correspondence to and from this address is subject to North Carolina's Public Records Act, N.C. Gen. Stat. Sec. 132, and may be disclosed to third parties. However, Federal and State law protects personal health and other information that may be contained in this e-mail from unauthorized disclosure. If you are not the intended recipient, please delete this e-mail and any accompanying documents and contact the sender immediately. Unauthorized disclosure, copying or distribution of any confidential or privileged content of this e-mail is prohibited.



**Orbit Employer
Reporting** Retirement Systems
Division
O (919) 814-4590
F (919) 855-5801
Department of State Treasurer
3200 Atlantic Ave, Raleigh NC
27604
www.nctreasurer.gov

Archer Lodge Animal Control Monthly Report

Month & Year

Activities	
Cat Complaints	5
Cat Traps Deployed	2
Cat Bites	
Dog Complaints	1
Dog Traps Deployed	
Dog Bites	1
Animal Cruelty	
Welfare Checks	4
Vicious Animals	
Wildlife Complaints	1
Livestock Complaints	
Household Pet Complaints	
Follow Ups	
Phone Calls/Follow Ups	4
Assist Other Agency	
Other	
Total	18

Enforcement Actions	
Cats Collected	4
Dogs Collected	
Leash Law Verbal Warning	1
Leash Law Violations	
Animal Welfare Warnings	
Animal Cruelty Violations	
All Other Warnings	1
All Other Violations	
Carcass Removal	
Animals Quarantined at home	
Animals Quarantined at JCAS	
Total	6

Total Reports Taken:

Billing Information		
		Occurrence
Set/Check/Collect Trap		3
Collect Animal		4
Transport Animal with Animals from Clayton		1
Transport Animal without Animals from Clayton		3
Carcass Removal		
Welfare Checks / Follow Ups / All Other Complaints		6
Phone Calls/Follow Ups		4
Report Taken/Investigation		1
Clayton PD Check In with ACO		
Billing Adjustment		
	Total Amount Billed:	\$1,000.00

Incidents Billed For:

2025194250 - Aggressive dog at large complaint
2025195223 - Phone call regarding aggressive dog at large complaint
2025201304 - Dangerous dog letter delivery attempt
2025201456 - Phone call regarding trapping cats
2025201655 - Phone call regarding dangerous dog letter
2025202558 - Phone call regarding dangerous dog letter
2025203093 - Dangerous dog letter delivered
2025205930 - Secured dog for EMS in medical emergency
2025206818 - Cat trap set
2025207799 - Cat pick up
2025208850 - Cat pick up
2025209830 - Cat pick up
2025212800 - Cat trap set
2025212982 - Dog bite
2025213674 - Cat pick up
2025215811 - Snake in house call
2025216792 - Trap pick up

Matthew Mullhollum, Mayor
Town of Archer Lodge

October 6, 2025
Subject: Resignation

The Honorable Mayor Mullhollum an to all council members.

I take personal pride in my [58yrs.of](#) Military service,Civil service,an Elective service to the citizens of ArcherLodge.

General Douglas MacAurthur Once said Old soldiers never die they just fade away."

With this in mind an considering my health issues it is time for me to fold my tent an quietly fade away.

Sincerely,

A handwritten signature in cursive script that reads "Mark B. Wilson". The signature is written in dark ink and is positioned above the printed name.

Mark B Wilson Councilmen