



**Regular Council - Minutes
Monday, February 4, 2019**

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Moved by: Council Member Wilson
Seconded by: Mayor Pro Tem Castleberry

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

a) Mr. Pete Barnes of 2100 Castleberry Road, Clayton, NC shared his concerns regarding the zoning of property that is adjacent to his and how zoning affects his property. Mr. Clark shared his contact information with Mr. Barnes and Mr. Clark would follow-up with him.

4. RECOGNITION/PRESENTATION:

a) Christina Peterson, Partnership for Children of Johnston County, Presentation

Ms. Peterson shared that the Partnership for Children of Johnston County received a mini grant from the North Carolina Early Education Coalition which focuses on infants, toddlers, families, and caregivers at childcare centers. She invited everyone to attend the "**Think Babies Bus Tours**" scheduled for either Thursday, February 21st or Thursday, March 14th from 8:00 a.m. until noon. This tour will visit surrounding childcare centers and the purpose is to educate every one of the options or lack of options facing families today.

5. **CONSENT AGENDA:**

- a) **Approval of Minutes:
15 Nov 2018 Special Meeting Minutes**
- b) **Re-Appointments for 3-Year Terms Retroactive back to January 1, 2019 for the following Board of Adjustments and Planning Board Members:**
- **A. Terry Barnes**
 - **John Oglesby**
 - **Teresa Romano**

Moved by: Council Member Jackson

Seconded by: Council Member Locklear

Approved Consent Agenda.

CARRIED UNANIMOUSLY

6. **DISCUSSION AND POSSIBLE ACTION ITEMS:**

- a) **Continued Discussion and Consideration of Approving an Application filed on November 7, 2018 by Tilghman (Tim) Lee to Amend the Town of Archer Lodge Official Zoning Map by changing the SFR-1 Single-Family Residential Zoning District to NB Neighborhood Business a 2.13-acre tract (TAG# 16J03068K; PIN 178001-25-9864).**

Mayor Mulhollem reminded Council of the discussions at the Public Hearing and the Regular Town Council Meeting held on Monday, January 7, 2019 and once again at their Work Session held on Tuesday, January 22, 2019 regarding Mr. Lee's rezoning application. He opened the floor for further discussion.

Comments were heard from the following:

- Council Member Wilson - mentioned "spot zoning" and Mr. Clark explained the term. Council Member Wilson remarked that he felt the parcel was zoned properly, Single Family Residential (SFR-1).
- Council Member Bruton - stated that Council should review the uses of Neighborhood Business (NB) District.
- Mayor Pro Tem Castleberry - reminded everybody that the State of NC is mandating changes to the main thoroughfares in Archer Lodge because of traffic. Also, he added that once Covered Bridge Rd changes to a three-lane road, then there would be a great location for businesses. He further noted that the Zoning Districts were adopted.
- Attorney Hewett added that the Planning Board's deliberation determined that the proposed use is consistent with the Land Use Plan.

Discussion followed regarding the Land Use consistency, the Central Business District, and permitted uses in Neighborhood Business District.

Following the discussions, Mayor Mulhollem ask for a motion to either approve or deny Mr. Lee's rezoning application on his property.

Moved by: Mayor Pro Tem Castleberry

Seconded by: Council Member Jackson

Approved to Amend the Town of Archer Lodge Official Zoning Map, as requested in a Rezoning Application filed on November 7, 2018 by Mr. Tilghman (Tim) Lee, changing from SFR-1 (Single-Family Residential Zoning District) to NB (Neighborhood Business District) on the 2.13-acre tract (TAG# 16J03068K; PIN 178001-25-9864) owned by Mr. Tilghman (Tim) Lee.

CARRIED 3 to 2 (T. Bruton & M. Wilson Opposed)

The Ratified Ordinance# AL2019-02-1 appears as follows:

ORDINANCE# AL2019-02-1

**TOWN OF ARCHER LODGE
TO AMEND THE OFFICIAL ZONING MAP**

WHEREAS, on November 7, 2018, Tilghman J. Lee filed a petition for rezoning from Single-Family Residential-1 (SFR-1) to Neighborhood Business (NB) (ZMA-20181107)

WHEREAS, following due advertisement, notice to property owners, and posting signs announcing a public hearing as provided by law, the Town Council for the Town of Archer Lodge, North Carolina held said public hearing on January 7, 2019, and

WHEREAS, the Town Council having given due consideration to the matter and upon receiving the Planning Board's report and recommendation, and

WHEREAS, the rezoning request is in compliance with the objectives and policies of the Comprehensive Land Use Plan adopted 03-09-15 and Future Land Use Map adopted 7-11-11

WHEREAS, in accordance with the provisions of North Carolina General Statute 160A-383, the Town Council does hereby find and determine that the adoption of the ordinance rezoning the following described property is consistent with the plan for adopted zoning patterns, plans, and policies of the Town of Archer Lodge.

NOW THEREFORE BE IT ORDAINED by the Town Council of the Town of Archer Lodge, North Carolina, in order to protect the public health, welfare, and safety, the Official Zoning Map is amended reclassifying from Single-Family Residential-1 (SFR-1) to Neighborhood Business (NB) the following tract:

Beginning at a point at the northeast corner of the intersections of Castleberry Road (NCSR 1705) and Covered Bridge Road (NCSR 1700), said point being the point of beginning; thence proceeding N 64°55'04" E - 301.56' along the southern right-of-way of Covered Bridge Road (NCSR 1700) to a point; thence leaving the southern right-of-way of Covered Bridge Road (NCSR 1700) and proceeding S 01°41'24" W - 140.57' to a point; thence proceeding S 29°39'37" E - 233.54' to a point; thence proceeding S 80°45'29" W - 344.93' to a point on the eastern right-of-way of Castleberry Road (NCSR 1705), thence proceeding along the eastern right-of-way of Castleberry Road (NCSR 1705) N 09°14'31" W - 344.93' towards Covered Bridge Road (NCSR 1700) to a point, said point being the point of beginning. Being all of Lot 1 as depicted on the final plat entitled "Subdivision Plat for Tilghman Junior Lee and wife Jeanette J. Lee" dated August 17, 2006 as recorded in Plat Book 69, Page 158 of the Johnston County Register of Deeds which is hereby referenced.

DULY ADOPTED THIS, THE 4TH DAY OF FEBRUARY 2019.

TOWN OF ARCHER LODGE

Matthew B. Mulhollem, Mayor
(SEAL)

ATTEST:

 Kim P. Batten, Town Clerk

Moved by: Mayor Pro Castleberry
Seconded by: Council Member Jackson

Ratified Ordinance# AL2019-02-1 to rezone SFR-1 Single-Family Residential Zoning District to NB Neighborhood Business Zoning District on Mr. Tilghman (Tim) Lee's 2.13-acre tract (Tag# 16J03068K; PIN 178001-25-9864).

CARRIED 4 to 1 (M. Wilson Opposed)

b) Discussion and Consideration of Appointing a Town Administrator

Mayor Mulhollem opened the floor for discussion and consideration of appointing a Part-Time Town Administrator. Some discussion followed regarding part-time status, hours per week and availability of funds in current fiscal year budget. Funding was confirmed by Mayor Mulhollem. No more discussion.

Moved by: Mayor Pro Tem Castleberry
Seconded by: Council Member Locklear

Appointed Michael (Mike) A. Gordon as the Part-Time Town Administrator at an hourly rate of \$30.

CARRIED UNANIMOUSLY

c) Discussion and Consideration of Approving the following Services regarding the Completion of the Town Hall Expansion Project:

- **Cameras and Security Equipment Installation**
- **Data & Voice Networking and Audio-Visual Migration**
- **Network Support (24/7/365)**

- **Other Furnishings Required in Expansion**

Ms. Batten shared information and discussed in detail the following:

- Regarding cameras and security equipment, Ms. Batten stated the need for American Alarms to add an additional exterior security camera to view the AL Veterans Memorial Site.
- Regarding Data & Voice Networking, Audio-Visual Migration as well as Network Support, Ms. Batten received several quotes, reviewed each and shared figures with Council.
- Regarding furnishings, Mayor Mulhollem updated Council on the need for furniture, etc. in the expansion area as well as new chairs in Council Chambers.

Discussion followed. Ms. Batten suggested that due to the Town Council not meeting again until Monday, March 4, 2019 and the new expansion area is ready to occupy, that they authorize newly appointed Town Administrator, Mike Gordon, to research and approve all contracted services as needed in the expansion area.

Moved by: Council Member Wilson

Seconded by: Mayor Pro Tem Castleberry

Approved American Alarms Inc. to proceed with additional security equipment for the expansion project to include an additional exterior camera for the AL Veterans Memorial Site.

CARRIED UNANIMOUSLY

Moved by: Council Member Jackson

Seconded by: Council Member Locklear

Authorized Mike Gordon, newly appointed Town Administrator, to approve the Data & Voice Networking, Audio-Visual Migration, and Network Support contract services but not to exceed the cost of \$26,000 over the next five years.

CARRIED UNANIMOUSLY

7. TOWN ATTORNEY'S REPORT:

- a) **Attorney Hewett advised if there is any information needed from him for the Planning Retreat scheduled for Saturday, February 23, 2019 to please contact him in advance. Mayor Mulhollem added that he would like for everyone to contact him in advance, also.**

8. ADMINISTRATIVE CONSULTANT'S REPORT:

- a) **C. L. Gobble shared the following:**

- Town Hall Expansion contract with G & G Builders is complete.
- Suggested having a ribbon cutting ceremony for the expansion area.
- G & G provided the Town with a reference book listing all the materials used and contact information for sub-contractors.
- Mr. Gobble was extremely pleased working with G & G Builders.

9. PLANNING/ZONING REPORT:

- a) **Bob Clark stated that the Bicycle and Pedestrian Steering Committee "Kick-Off" Meeting with AECOM was held on Thursday, January 31, 2019. Lastly, he mentioned the Planning Retreat scheduled for Saturday, February 23, 2019.**

10. VETERAN'S COMMITTEE REPORT:

- a) **Mr. Mike Mulhollem reported the following:**

- Stone will be ordered soon.
- Brick sales continue.
- Next Biscuit Sale is scheduled for Saturday, February 15, 2019.
- Mr. Mulhollem thanked the Town for approving an additional exterior

11. MAYOR'S REPORT:

- a) Mayor Mulhollem noted that he was appreciative of the continuous support for the Veterans Memorial Site. He also thanked everyone for their support during the completion of the Town Hall Expansion Project and noted the expansion project finished on schedule and under budget.

Mayor Mulhollem encouraged Council to be thinking about the upcoming Budget Planning Retreat scheduled for Saturday, February 23, 2018 and encouraged each of them to share their ideas.

12. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

- a) Council Member Wilson shared that he had the honor of lowering the flag to half-staff and raising the flag at the Veterans Memorial Site in memory of Mr. J.M. Green, WWII Veteran. He added that the flag will be presented his daughter, Ms. Sandra Freeman.

- b) Mayor Pro Tem Castleberry shared that he had received comments commending the Archer Lodge Veterans Memorial Committee for the great job on the Memorial, and he thanked them for their hard work.

- c) Council Member Bruton inquired about the Public Input meeting held on Tuesday, January 29, 2019 by Susan Hatchell Landscape Architect, PLLC for the Town's new park. Mrs. Bruton mentioned that there was representation from citizens and non-citizens with all providing ideas.

Mayor Mulhollem suggested that Council write down any questions/concerns so that Ms. Hatchell can address them at her next visit and recommended that Council contact some people that attended the public input meeting.

13. ADJOURNMENT:

- a) **Having no further business, Mayor Mulhollem asked for a motion to adjourn meeting.**

Moved by: Council Member Jackson

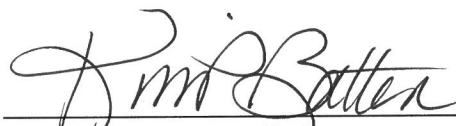
Seconded by: Council Member Locklear

Adjourned meeting at 7:54 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

