

Regular Council - Minutes Monday, May 6, 2019

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Jackson
Council Member Locklear
Council Member Wilson

STAFF PRESENT:

C.L. Gobble, Administrative Consultant
Chip Hewett, Town Attorney
Mike Gordon, Town Administrator
Kim P. Batten, Finance Officer/Town Clerk
Bob Clark, Planning/Zoning Administrator

COUNCIL ABSENT:

Council Member Bruton

MEDIA PRESENT:

None

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:31 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Clayton and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Moved by: Council Member Wilson
Seconded by: Mayor Pro Tem Castleberry

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

a) No Public Comments.

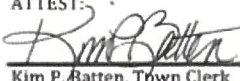
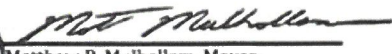
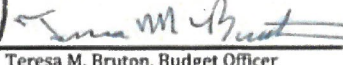
4. CONSENT AGENDA:

a) Approval of Minutes:

22 Jan 2019 Work Session Minutes
22 Jan 2019 Closed Session Minutes
04 Feb 2019 Regular Council Meeting Minutes
01 Apr 2019 Regular Council Meeting Minutes

b) **Budget Amendment (BA 2019 04)**

Approved BA 2019 04 appears as follows:

Budget Amendment		BA 2019 04		
Town of Archer Lodge				
Fiscal Year Ending		06/30/19		
Budget Amendment		BA 2019 04		
Date		06-May-19		
General Fund/Capital Reserve Fund/Park Reserve Fund				
Account	Account Number	Budget	Amendment	Amended Budget
Revenues:				
Gen Fund: 2011 Vehicle Taxes	10-3111-0120	-	3.00	3.00
Gen Fund: 2013 Vehicle Taxes	10-3113-0120	-	1.00	1.00
Gen Fund: 2017 Property Taxes	10-3117-0000	-	1.00	1.00
Gen Fund: 2018 Vehicle Taxes	10-3118-0120	90,000.00	4,000.00	94,000.00
Gen Fund: Penalties and Interest	10-3180-0000	1,200.00	600.00	1,800.00
Gen Fund: Article 39 1% Sales Tax	10-3239-0000	72,000.00	15,000.00	87,000.00
Gen Fund: Article 40 1/2% Sales Tax	10-3240-0000	47,000.00	7,000.00	54,000.00
Gen Fund: Article 42 1/2% Sales Tax	10-3242-0000	37,000.00	8,000.00	45,000.00
Gen Fund: Article 44 NCGS 105-524 Sales Tax	10-3244-0524	8,000.00	3,000.00	11,000.00
Gen Fund: Permits and Fees	10-3340-0000	4,000.00	3,000.00	7,000.00
Gen Fund: Fund Balance	10-3990-0000	46,250.00	(23,005.00)	23,245.00
Total Increase (Decrease) in Revenues			17,600.00	
Expenditures:				
Admin: Codification	10-4120-2700	2,000.00	1,000.00	3,000.00
Admin: Social Media Services	10-4120-3360	4,750.00	250.00	5,000.00
Admin: Insurance Prop & Liab	10-4120-4500	4,500.00	1,500.00	6,000.00
Public Bldg: Professional Services	10-4190-1900	15,000.00	2,500.00	17,500.00
Public Bldg: LP Gas	10-4190-3320	1,500.00	500.00	2,000.00
Public Bldg: Electric	10-4190-3330	4,000.00	1,000.00	5,000.00
Public Bldg: Contracted Services	10-4190-3500	14,150.00	850.00	15,000.00
Public Safety: Contracted Services - ALVFD	10-4300-3500	258,000.00	7,000.00	265,000.00
Parks & Rec: Professional Services	10-6120-1900	26,250.00	13,000.00	39,250.00
Transfer to Park Reserve Fund 31	10-9900-0031	211,000.00	(10,000.00)	201,000.00
Total Increase (Decrease) in Expenditures			\$ 17,600.00	
			\$ -	
Justification for Budget Amendment:				
To appropriate or reappropriate unanticipated revenues and expenditures as recorded.				
Adopted this 6th day of May 2019				
ATTEST:				
				
Kim P. Batten, Town Clerk		Matthew B. Mulhollem, Mayor		
				
		Teresa M. Bruton, Budget Officer		

Moved by: Council Member Wilson
Seconded by: Council Member Locklear
Approved Consent Agenda

CARRIED UNANIMOUSLY

5. **TOWN ATTORNEY'S REPORT:**

a) **Attorney Hewett mentioned the following:**

- Since the survey on park has been completed, he reminded Staff to record the Boundary Survey as two separate parcels with Johnston County.
- Municipal Elections are in November 2019 and Archer Lodge will have the Mayor seat and three Council Member seats open. Filing begins Friday, July 5, 2019 at noon and ends Friday, July 19, 2019 at noon.

6. TOWN ADMIN & ADMIN CONSULTANT'S REPORT:

- a) Mr. Gobble mentioned that he was informed that the Surveyor, Coulter Jewell Thames, P.A., for the Town Park will be adding comments to the survey, and the property will be divided into two parcels.
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- b) Mr. Gordon shared that a **DRAFT** of Ordinances that were discussed at the April 15, 2019 Work Session, will be further discussed at the May 20, 2019 Regular Council Meeting for the following problems:
- Firearms
 - Requiring Developers to Prohibit the Discharge of Firearms in the Restrictive Covenants of Future Residential Subdivisions
 - Domestic Fowl
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7. PLANNING/ZONING REPORT:

- a) Bob Clark shared the following:
- Vinson Park Preliminary Plat, a 20 Lot Subdivision, and Bittle Creek Preliminary Plat, a 14 Lot Subdivision, was approved at the April 17, 2019 Planning Board Meeting.
 - The Bicycle/Pedestrian Steering Committee will meet on May 8, 2019 at 5:30 p.m. and the Public Meeting will be held at 6:30 p.m. at the Archer Lodge Community Center.
 - The possibility of a 32 Lot Subdivision coming to the area in the next fiscal year.
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8. VETERAN'S COMMITTEE REPORT:

- a) Mr. Mike Mulhollem reported the following:
- Site was cleaned in preparation for the installation of the stone walkway to the flag pole.
 - The Veterans Committee requested funds from the Johnston County Board of Commissioners in Fiscal Year 2019-2020.
 - Dedication of the Veterans Memorial Site has tentatively been set for Sunday, November 10, 2019.
 - The next Veterans Biscuit Sale is scheduled for Friday, May 17, 2019.

Mayor Mulhollem mentioned that recently Mr. Rick Hester, Johnston County Manager, and Mr. Jeff Carver, County Commissioner, stopped by Town Hall to view the Veterans Memorial Site.

9. MAYOR'S REPORT:

- a) Mayor Mulhollem shared the following:
- Town Hall Day Event sponsored by the Town of Clayton was pleasant and provided great networking with other Elected Officials.
 - Staff, Mayor and Teresa Bruton, Budget Officer, met Wednesday, May 1, 2019 on the Upcoming Proposed Budget for fiscal year ending 6/30/2020.
 - Fiscal Year 2019-2020 Proposed Annual Budget Ordinance would be presented at the Work Session on Monday, May 20, 2019.

10. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

a) **Council Member Wilson reminded everyone of the TJCOG Broadband 101 Workshop being held Monday, May 13, 2019 at the Archer Lodge Community Center.**

b) **Council Member Jackson reminded everyone about Mother's Day, Memorial Day and Poppy Sale for the Veterans and Military Families.**

c) **Council Member Locklear reminded everyone to remember the United States Armed Services abroad.**

d) **Mayor Pro Tem Castleberry shared the following:**

- A Representative from the Clayton Chamber of Commerce contacted him, and he plans to share information with Council at the May 20, 2019 Work Session.
 - A local family needs prayer that is suffering severe health problems.
 - Support the purchase of green boots in convenience stores because they're fundraisers benefitting wives of the NC National Guard.
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11. CLOSED SESSION:

a) **Attorney Hewett ask for a motion to enter Closed Session to discuss personnel as permitted by § 143-318.11. (a)(6).**

Moved by: Council Member Wilson

Seconded by: Council Member Jackson

Approved to Enter Closed Session at 7:01 p.m.

CARRIED UNANIMOUSLY

Moved by: Mayor Pro Tem Castleberry

Seconded by: Council Member Locklear

Approved to Return to Open Session at 7:48 p.m.

CARRIED UNANIMOUSLY

12. ADJOURNMENT:

a) **No further business.**

Moved by: Council Member Wilson

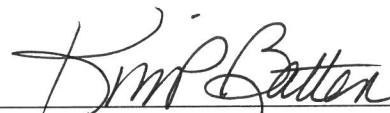
Seconded by: Mayor Pro Tem Castleberry

Adjourned meeting at 7:49 p.m.

CARRIED UNANIMOUSLY



Matthew B. Mulhollem, Mayor



Kim P. Batten, Town Clerk

