

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Mayor Joseph P. Scarpelli Date: May 21, 2024
Seconded by: Commissioner No. 116-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey, that John V. Kelly, III be appointed as Mayor of the Township of Nutley.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Eleni Pettas

Record of Vote	Commissioner John V. Kelly, III	Commissioner Thomas J. Evans	Commissioner Alphonse Petracco	Commissioner Mauro G. Tucci	Mayor Joseph P. Scarpelli
Yes					
No					
Not Voting	ABSTAIN				
Absent/Excused					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Commissioner Mauro G. Tucci *Date:* May 21, 2024
Seconded by: Commissioner *No.* 117-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **Thomas J. Evans be appointed as Director of Revenue and Finance.**

. . .

I, Eleni Pettas, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
Yes					
No					
Not Voting	ABSTAIN				
Absent/Excused					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Commissioner Alphonse Petracco *Date:* May 21, 2024
Seconded by: Commissioner *No.* 118-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **Mauro G. Tucci be appointed as Director of Parks and Public Property.**

. . .

I, Eleni Pettas, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>		ABSTAIN			
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: _____ Mayor John V. Kelly, III *Date:* _____ May 21, 2024
Seconded by: _____ Commissioner *No.* _____ 119-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **Joseph P. Scarpelli be appointed as Director of Public Works.**

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held _____ May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
Yes					
No					
Not Voting			ABSTAIN		
Absent/Excused					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Commissioner Thomas J. Evans *Date:* May 21, 2024
Seconded by: Commissioner *No.* 120-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **Alphonse Petracco be appointed as Director of Public Safety.**

. . .

I, Eleni Pettas, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
Yes					
No					
Not Voting				ABSTAIN	
Absent/Excused					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: _____ Commissioner Joseph P. Scarpelli _____ *Date:* _____ May 21, 2024 _____
Seconded by: _____ Commissioner _____ *No.* _____ 121-24 _____

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **John V. Kelly, III be appointed as Director of Public Affairs.**

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held _____ May 21, 2024 _____

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					ABSTAIN
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Commissioner Mauro G. Tucci *Date:* May 21, 2024
Seconded by: Commissioner *No.* 122-24

THAT it is hereby determined by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees, and to other items as listed in the Department of Revenue and Finance in the Budget of 2024, except as modified by this resolution, shall be exercised and performed by the Department of Revenue and Finance, and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said functions and committees as listed hereafter be and the same are hereby assigned to the

DEPARTMENT OF REVENUE AND FINANCE; namely

Municipal Clerk	Senior Clerk Typist
Deputy Municipal Clerk	Construction Code Official/Zoning
Keyboarding Clerk (1)	Building Subcode Official
Clerk Typist	Plumbing Subcode Official
Tax Collector	Electrical Subcode Official
Assistant Municipal Tax Collector	Building Inspectors
Cashiers (3)	Keyboarding Clerk (1)
Treasurer CFO	Clerk 2 (2)
Executive Assistant	Clerk 1 (1)
Clerk 1 (7)	Water Billing
Clerk 2 (2)	Water Billing Supervisor
Account Clerk (3)	Water Billing Account Clerk
Purchasing Agent	
Senior Purchasing Assistant	
Tax Assessor	
Assistant Tax Assessor	

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
Yes					
No					
Not Voting					
Absent/Excused					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: _____ Commissioner Alphonse Petracco *Date:* _____ May 21, 2024
Seconded by: _____ Commissioner *No.* _____ 123-24

THAT it is hereby determined by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees, and to other items as listed in the Department of Parks and Public Property in the Budget of 2024, except as modified by this resolution, shall be exercised and performed by the Department of Parks and Public Property, and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said functions and committees as listed hereafter be and the same are hereby assigned to the

DEPARTMENT OF PARKS AND PUBLIC PROPERTY; namely

Superintendent of Parks and Recreation
Secretary – Administrator to Director
Switchboard Operators
Senior Clerk Typists
General Park Supervisor
Park Supervisor
Garage Attendant
Clerk Typists
Principal Clerk Typists
Benefits Coordinator
Automotive Mechanic
Supervisor of Buildings and Grounds
Building Maintenance Workers
Senior Building Maintenance Workers
Mason
Shade Tree Supervisor
Tree Climbers
Tree Trimmers
Senior Clerk Typist-Shade Tree Division
Recreation Director
Senior Citizen Director
Senior Citizen Transportation Program

Recreation Center Directors
Assistant Recreation Director
Account Clerk
Events Coordinator
Adult Day Care Supervisor
Adult Day Care Leaders
Adult Care Aides
All Insurance/Liability Matters
including, but not limited to:
a) The Joint Insurance Fund
b) The Municipal Excess Liability Fund
c) Group Insurance for Employees
(Health Insurance)
d) Dental Insurance
Carpenter
Sports Officials:
a) Recreation Supervisors
b) Special Recreation/Education
Instructor
c) Gymnasium Supervisors
d) Nutley Memorial Parkway Committee
e) Shade Tree Committee

Recreation Evening Director
 Bus Drivers
 Recreation Leaders
 Information Technology

f) Laborers - Seasonal
 Human Resources
 Special Transportation Programs
 Jitney Transportation Programs

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
 Eleni Pettas
 foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held _____ May 21, 2024 _____

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Mayor John V. Kelly, III *Date:* May 21, 2024
Seconded by: Commissioner *No.* 124-24

THAT it is hereby determined by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees, and to other items as listed in the Public Works Department in the Budget of 2024, except as modified by this resolution, shall be exercised and performed by the Public Works Department, and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said functions and committees as listed hereafter be and the same are hereby assigned to the

PUBLIC WORKS DEPARTMENT; namely

Municipal Engineer	Street and Sewer Foreman
Engineering Coordinator/Inspector	Road Supervisor
Clerk Typist	Road Repairmen
Account Clerks	Sewer Maintenance Workers
Administrative Clerk	Water Department Foreman
Assistant Street & Sewer Superintendent	Water Repairer
Superintendent Mechanical Equipment & Repair	Nutley Environmental Conservation Committee
Mechanic and Welder	Groundskeeper
Equipment Operators	Passaic Valley Sewer Commission
Assistant Road Supervisor	Traffic Maintenance Worker
Sewer Foreman	On-Street Maintenance Worker
Assistant Water Superintendent	Water Meter Readers
Laborer	Computer Operators
Municipal Parking Lots	Go Green Initiative
Parking Lot Attendants	Secretary to Department Head
Street Lighting	Public Works Superintendent
Recycling Program	Mechanics
Senior Traffic Maintenance Worker	Senior Engineer Aides
Clerk Stenographers	

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: _____ *Commissioner Thomas J. Evans* _____ *Date:* _____ *May 21, 2024* _____
Seconded by: _____ *Commissioner* _____ *No.* _____ *125-24* _____

THAT it is hereby determined by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees, and to other items as listed in the PUBLIC SAFETY DEPARTMENT in the Budget of 2024, except as modified by this resolution, shall be exercised and performed by the PUBLIC SAFETY DEPARTMENT and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said functions and committees as listed hereafter be and the same are hereby assigned to the

PUBLIC SAFETY DEPARTMENT; namely

Assistant to the Director
Municipal Court Administrator
Deputy Court Administrator
Violations Clerk
Assistant Violations Clerks
Police Records Clerks
Recorder, Operator, Clerk Typist (P/T)
Superintendent of Weights & Measures
Volunteer Emergency & Rescue Squad
Municipal Magistrate
Chief of Police & Deputy Chief of Police
Captain
Lieutenants & Detective Lieutenants
Sergeants & Detective Sergeants
Police Officers & Detectives
Special Officers & Detectives
Special Officers (School, Traffic Guards)
Special Officers (Elections)
Secretarial, Assistant/Typing
Secretary to Police Chief
Municipal Alliance
Management Assistant
Fire Department Chief

Assistant Chiefs-Fire Department
Fire Department Secretary
Police & Fire Signal System Supt.
Fire Department Volunteers
Fire Sub-Code Official
Mechanic
Mechanic Helper
Police Matron (P/T)
Clerk Stenographer
Sr. Clerk Stenographer
Sr. Clerk Typists
Clerk
Clerk (P/T)
Emergency Management
CERT
Police Youth Organization
Junior Police
Highway Traffic Coordinator Comm.
Communications Operators
Traffic Safety Coordinator
Community Health Mentoring Program
Deputy Chief – Fire Department
Fire Captains, Lieutenants and Firefighters

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held _____ May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Commissioner Joseph P. Scarpelli *Date:* May 21, 2024
Seconded by: Commissioner *No.* 126-24

THAT it is hereby determined by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees, and to other items as listed in the Public Affairs Department in the Budget of 2024, except as modified by this resolution, shall be exercised and performed by the Public Affairs Department, and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said positions and committees as listed hereafter be and the same are hereby assigned to the

PUBLIC AFFAIRS DEPARTMENT; namely

Assistant to the Director	Deputy Registrar of Vital Statistics
Health Officer	Senior Clerk
Registrar of Vital Statistics	Clerk Typists
Sanitary Inspectors	Director Consumer Affairs
Graduate Nurses in Public Health	Garbage and Trash Removal
Town Physician	Dog Regulation
Health Physician	Mental Health Program
Town Pediatrician	Services of Nutley Family Service Bureau
Clerk Typist	Aid to NJ Association for Retarded Children
Secretary to Director	Air Pollution Control
Civic Pride Committee	Health Clinics
Care Committee	Nutley Veteran's Council
Community Mental Health Services of Belleville, Bloomfield & Nutley	Women's Initiative of Nutley

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY
Resolution

Introduced by: Commissioner Joseph P. Scarpelli *Date:* May 21, 2024
Seconded by: Commissioner *No.* 127-24

WHEREAS, the so called Commission Government Act, or as it is sometimes known as the Walsh Act, entitled: “An Act Relating to, Regulating and Providing for the Government of Cities, Towns, Townships, Boroughs, Villages and other Municipalities governed by Boards of Commissioners or Improvement Commissioners in this State”, approved April 25, 1911, was duly adopted by the voters of the Township of Nutley, in May, 1912; and

WHEREAS, by the mandatory provisions of said Act and Acts supplementary thereto and amendatory thereof, it becomes the duty of the Board of Commissioners of the Township of Nutley, to determine the executive, administrative, judicial and legislative authority and duties in the Township of Nutley into and among the departments as the Board of Commissioners in its judgment, seems appropriate; and

WHEREAS, in the judgment of the Board of Commissioners of the Township of Nutley by determination of powers and duties to be performed by each department and the assignments thereof to departments, public service will be benefited; and

WHEREAS, the executive, administrative, judicial and legislative control of certain offices and their powers and duties is now vested in the Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Nutley that all executive, administrative, judicial and legislative powers, authority and duties relating to the following positions and committees shall be exercised and performed by the Mayor, and that all the executive, administrative, judicial and legislative powers, authority and duties relating to the said position and committees as listed hereafter be and the same are hereby assigned to the

MAYOR; namely

Public Defender
Community Development Block Grant
Program
Zoning Board of Adjustment and Board of
Adjustment Attorney

Senior Citizen Housing Program
Library Board of Trustees
Planning Board and Planning Board
Attorney

Rent Leveling Board and Rent Leveling Board
Attorney
Brotherhood Committee – Civic Celebrations
Committee
Citizens Advisory Group

Holiday Tree Lighting Committee

Essex County Mayor’s Conference

and all other job titles as listed in the Salary Ordinance.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent with the provisions of this resolution be and the same are hereby repealed.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the

Eleni Pettas

foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held

May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Mayor John V. Kelly, III *Date:* May 21, 2024
Seconded by: Commissioner *No.* 128-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that all resolutions heretofore voted upon and passed by the individual Commissioners are hereby ratified and passed subsequently to the members being duly sworn into office.

. . .

I, Eleni Pettas, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY
Resolution

Introduced by: Commissioner Thomas J. Evans *Date:* May 21, 2024
Seconded by: _____ *No.* 129-24

WHEREAS, N.J.S.A. 40A: 5-14 requires municipalities to adopt a cash management plan to deposit, or invest, or both deposit and invest its funds under this plan; and

WHEREAS, the purpose of the cash management plan is to ensure the investment of local funds is in interest-bearing accounts and other permitted investments; and

WHEREAS, the cash management plan shall set policies for selecting and evaluating investment instruments accordingly; and

WHEREAS, the cash management plan shall be approved annually by a majority vote of the governing body and may be modified from time to time to reflect changes in Federal or State law or regulations or the designation of depositories, funds, or investment instruments or the authorization for investments; and

WHEREAS, the cash management plan shall be subject to the annual audit conducted pursuant to N.J.S.A 40A:5-4; and

WHEREAS, the Chief Financial Officer shall be charged with administering the cash management plan; and

WHEREAS, the Chief Financial Officer charged with the custody of money shall deposit or invest them as designated or authorized by the cash management plan and shall, after that, be relieved of any liability for loss of such sums of money due to the insolvency or closing of any depository designated by, or the decrease in value of any investment authorized by the cash management plan; and

WHEREAS, the Chief Financial Officer has submitted for the Board of Commissioners' approval a proposed cash management plan; and

NOW THEREFORE BE IT RESOLVED, by the Board Commissioners of Nutley Township, that:

1. The cash management plan proposed by the Chief Financial Officer with the approval of the Board Commissioners is adopted as the cash management plan of the Township of Nutley; and
2. All Township of Nutley officers with custody of public funds are directed, pursuant to N.J.S.A 40A:5-14, to deposit and invest those funds under the adopted cash management plan.

CASH MANAGEMENT PLAN

1. Cash Management and Investment Objectives

The Township of Nutley's objectives are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.

- C. Maintenance of liquidity to meet operating needs.
- D. Investment of assets per State and Federal Laws and regulations.
- E. Maximize yield with minimum risk.

2. Designation of Official Depositories

The following Government Unit Protection Act approved banks are authorized depositories for the deposit of funds:

Capital One Bank
 Citizens Bank
 New Jersey Cash Management Fund
 TD Bank
 US Bank
 Valley National Bank

Designated official depositories must submit to the Chief Financial Officer a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, filed semiannually with the Department of Banking each June 30th and December 31st of each year.

3. Designation of Authorized Signers

All warrants or checks for the disbursement of money shall be made by any three (3) of the following official and facsimile signatures may be used:

Township Mayor	Director of Revenue & Finance
Township Clerk	Deputy Municipal Clerk
Chief Financial Officer	

4. Cash Management

- A. All funds shall be deposited within 48 hours of receipt per N.J.S.A. 40A 5-15.
- B. The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that any excess amounts not needed to cover expenses or more than negotiated compensating balances are kept in interest-bearing accounts or promptly swept into the investment portfolio.
- C. Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.
- D. Facsimile signatures for two of the three authorized signers are approved for all checks issued by the Township. Each check must bear at least one manual signature.

5. Permissible Investments

- A. Interest-bearing bank accounts are authorized for depositing local unit funds (GUDPA approved) and Certificates of Deposit.
- B. Government money market mutual funds comply with N.J.S.A. 40A:5-15(e).
- C. Bonds or other obligations of the local unit or school district of which the local unit is a part.
- D. New Jersey Cash Management Fund.
- E. Local government investment pools like New Jersey Class and the New Jersey Arbitrage Rebate Management Program.

6. Authority for Investment Management

The Chief Financial Officer is granted responsibility and authority to manage this Cash Management Plan and Policy pursuant to N.J.S.A. 40A:5-14. No person may engage in an investment transaction except as provided under the terms of this policy and the written procedures established by the Chief Financial Officer. The Chief Financial Officer is authorized and directed to make investments on behalf of the Township. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

7. Reporting

The Chief Financial Officer shall report investments to the Board of Commissioners per N.J.S.A. 40A: 5-14.

8. Audit

The Cash Management Plan shall be subject to an annual audit conducted according to N.J.S.A. 40A: 5-14.

9. Disposition of Abandoned Property

The Chief Financial Officer shall escheat (revert property to the state in the absence of claimants) to the State of New Jersey checks that remain outstanding for more than twelve months after the date of issuance.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Mayor John V. Kelly, III *Date:* May 21, 2024
Seconded by: Commissioner *No.* 130-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey, that **Alan J. Genitempo** be reappointed **Municipal Judge** for the Township of Nutley for a three (3) year term effective May 21, 2024 through May 20, 2027.

. . .

I, _____, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the
Eleni Pettas
foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					

BOARD OF COMMISSIONERS
TOWNSHIP OF NUTLEY, NEW JERSEY

Resolution

Introduced by: Mayor John V. Kelly, III *Date:* May 21, 2024
Seconded by: Commissioner *No.* 131-24

BE IT RESOLVED, by the Board of Commissioners of the Township of Nutley, County of Essex, State of New Jersey that **Jonathan Bruno, Esq.** be re-appointed Township Attorney for the Township of Nutley for a one-year term effective May 21, 2024 through May 20, 2025.

. . .

I, Eleni Pettas, Township Clerk of the Township of Nutley, Essex County, NJ, do hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Commissioners at a regular meeting held May 21, 2024

Record of Vote	Commissioner Thomas J. Evans	Commissioner Mauro G. Tucci	Commissioner Joseph P. Scarpelli	Commissioner Alphonse Petracco	Mayor John V. Kelly, III
<i>Yes</i>					
<i>No</i>					
<i>Not Voting</i>					
<i>Absent/Excused</i>					