



CITY OF CRESCENT CITY

Mayor Jason Greenough
Council Member Raymond Altman
Council Member Isaiah Wright

Mayor Pro Tem Blake Inscore
Council Member Beau Smith

AGENDA REGULAR CITY COUNCIL MEETING VIRTUAL VIA ZOOM

MONDAY

APRIL 5, 2021

6:00 P.M.

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting using one or more of the following three methods: (1) participate online via Zoom – details to join the meeting will be on both the City of Crescent City – City Hall Facebook page as well as the City of Crescent City website (www.crescentcity.org); (2) watch the meeting via livestream on YouTube (Channel: City of Crescent City, California) and submit comments via publiccomment@crescentcity.org; or submit a written comment by filing it with the City Clerk at 377 J Street, Crescent City, California 95531 prior to 4:00 pm, April 5, 2021. If you require a special accommodation, please contact City Clerk Robin Patch at 464-7483 ext. 223.

ZOOM PHONE NUMBER: (253) 215-8782

CLOSED SESSION WEBINAR ID: 867 0632 1050

OPEN SESSION WEBINAR ID: 812 5145 9468

NOTE: THE CLOSED SESSION BEGINS AT 5:00 p.m.

FOLLOWED BY THE OPEN SESSION MEETING AT 6:00 p.m.

CLOSED SESSION

Call to order
Roll call

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiator (Gov. Code § 54957.6), City Representative: Eric Wier, Employee Organizations: Clerical Employees of Crescent City, Crescent City Management Employees Association, Crescent City Employees Association and Crescent City Police Officers Association

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT ON CLOSED SESSION

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CEREMONIAL ITEMS

- 1. Oath of Office for Incoming Council Member**
- 2. Sexual Assault Awareness Month Proclamation**
- 3. CCPD Officer of the Year Award**

CONSENT CALENDAR

4. Council Meeting Minutes

- *Recommendation: Approve the March 9, 2021 special meeting minutes and the March 15, 2021 regular meeting minutes of the City Council.*

5. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period March 6, 2021, through March 26, 2021.*

6. Payroll Report

- *Recommendation: Receive and file the biweekly payroll report for the period ending March 13, 2021, paid March 19, 2021 and period ending March 27, 2021, paid April 2, 2021.*

7. Resolution Numbering Correction

- *Recommendation: Adopt Resolution No. 2021-16, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING RESOLUTION NUMBERS*

8. Correction Deed Dated March 11, 2021, Tiffany Deed to Crescent City

- *Recommendation: Adopt Resolution No. 2021-17, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ACCEPTING INTERESTS IN REAL PROPERTY CONVEYED BY CORRECTION DEED*

9. Budget for 2020 CDBG Food Pantry Program

- *Adopt Resolution No. 2021-18, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY*

10. Crescent City Wastewater Facilities Climate Change Readiness Study

- *Recommendation: Receive and file the Draft Climate Change Readiness Study for the City's Wastewater Treatment Facility and Collection System*

11. Draft Crescent City Ocean Outfall Biological Survey Report

- *Recommendation: Receive and file the Draft Biological Survey Report prepared by Zack Larson & Associates for the City's Wastewater Treatment Facility Ocean Outfall*

12. Labor Compliance Contract Addendum for the Front Street Storm Drain Project

- *Recommendation: Authorize the City Manager to execute Addendum 1 with Adams Ashby for a Davis-Bacon/Labor Compliance Officer for the City's CDBG Front Street Storm Drain Project F Street Alternative*

13. Airport Aircraft Rescue and Firefighting (ARFF) Training Budget Adjustment

- *Recommendation: Adopt Resolution No. 2021-20, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY*

REPORTS AND PRESENTATIONS - None

PUBLIC HEARINGS - None

CONTINUING BUSINESS

14. Municipal Financial Advisor Services Agreement Amendment No. 1

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the City Manager to sign Amendment No. 1 to Professional Services Agreement with Urban Futures, Inc.*
- *Adopt Resolution No. 2021-19, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY*

NEW BUSINESS

15. Breen Street Transient Activity

- *Recommendation: Request that any Council Member with a conflict of interest recuse themselves prior to hearing the staff report: (1) announce the nature of the conflict (disqualifying financial interest in real property within 500 feet of the properties that are at issue); (2) announce recusal from this item; and (3) turn off camera and microphone until the item is finished. A recused Council Member is allowed to make public comment at the same time as other public comment.*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Take action as necessary and appropriate*

16. Cooper Avenue Winter Shelter in Place Event Permit

- *Recommendation: Hear staff report*
- *Technical questions from the Council*

- *Receive public comment*
- *Further Council discussion*
- *Approve the special event permit request to utilize the City-owned parcel (118-360-01) to facilitate Del Norte Mission Possible's Winter Shelter in Place Project*

17. 2018 DOJ Tobacco Grant Amendment and 2021 Grant Application to Fund a School Resource Officer for Thirty-Six Months

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Ratify the City Manager's signature on the Memorandum of Understanding Addendum No. 1 to the Tobacco Law Enforcement Grant Agreement No. DOJ-PROP56-2018-19-1-009 2018 to reduce the grant funding amount of the initial award of \$354,791 to \$239,430*
- *Authorize the City Manager to submit a grant application to the California Department of Justice under the 2021 Tobacco Grant Program to fund a School Resource Officer position for three years.*

18. CCPD Cadet Program

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the CCPD Cadet Program funding plan to include donations and fundraising activities.*
- *Adopt Resolution No. 2021-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2020-21 BUDGET OF THE CITY OF CRESCENT CITY*

19. Lighthouse Repertory Theatre License Agreement

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the City Manager to sign a Temporary and Revocable License Agreement with Lighthouse Repertory Theatre for Use of the Cultural Center*

20. Memorial Tree Program

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve a volunteer event and donation by the Republican Central Committee to plant a cherry tree and place a memorial plaque in an existing tree well located at 3rd & "I" Streets*
- *Direct staff to draft a memorial tree well program for Council approval.*

21. Letter in Opposition to SB 556 (Dodd D) Street Light Poles, Traffic Signal Poles, Utility Poles, and Support Structures: Attachments

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*

- *Further Council discussion*
- *Direct staff to prepare a letter for the Mayor's signature in opposition to SB 556 (Dodd D) Street light poles, traffic signal poles, utility poles, and support structures: attachments; take action as necessary and appropriate*

22. 2021 Council Board and Committee Appointments

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor's appointments to vacancies and changes on 2021 Boards and Committees*
- *Confirm the Mayor's appointments to the 2021 Boards and Committees*

CITY COUNCIL ITEMS

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)
- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

ADJOURNMENT

Adjourn to the joint meeting of the Measure S Oversight Committee/City Council of the City of Crescent City scheduled for Monday, April 12, 2021 at 5:30 p.m., via Zoom, Crescent City, CA 95531.

POSTED:

April 2, 2021

/s/ Robin Patch

City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible

