



CITY OF CRESCENT CITY

Mayor Isaiah Wright
Council Member Raymond Altman
Council Member Kelly Schellong

Mayor Pro Tem Blake Inscore
Council Member Jason Greenough

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MAY 1, 2023

6:00 P.M.

CLOSED SESSION BEGINS AT 5:00 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will provide alternative methods of participation for the convenience of the public. The City does not, however, guarantee that there will not be technological issues or interruptions. The public is hereby notified that if there is a technological issue with Zoom or YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting using one or more of the following methods:

- 1) The meeting will be streamed via Zoom (details below). The direct Zoom link will also be posted on the City of Crescent City website (www.crescentcity.org). During the meeting, public comment may be made by using the raise hand feature on Zoom;

ZOOM PHONE NUMBER: 1 (253) 215-8782 ZOOM WEBINAR ID: 898 5286 6177
MUTE / UNMUTE PRESS *6 RAISE HAND PRESS *9

- 2) The meeting will also be streamed on YouTube (channel: City of Crescent City, California), public comment may be made by calling in to the meeting using the Zoom phone number;
- 3) Public comments may also be made in advance by submitting written comment via publiccomment@crescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 223. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order
Roll call
Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENT PERIOD

CLOSED SESSION

- **Conference with Labor Negotiator** (Gov. Code § 54957.6): Agency Representative: Eric Wier, Employee Associations: Clerical Employees of Crescent City, Crescent City Employees Association, Crescent City Management Employees Association, and Crescent City Police Officers Association Unrepresented Employees: Finance Director, Public Works Director, Chief of Police, Fire Chief, Housing Director, Economic Development & Recreation Director

REPORT OUT OF CLOSED SESSION

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

CEREMONIAL ITEMS

1. **Japan's Childrens Day Proclamation**
2. **National Foster Care Day Proclamation**

CONSENT CALENDAR

3. Council Meeting Minutes

- *Recommendation: Approve the March 20, 2023 and April 17, 2023 meeting minutes of the City Council.*

4. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period April 8, 2023 through April 21, 2023.*

5. Payroll Report

- *Recommendation: Receive and file the biweekly payroll report for the period ending April 22, 2023, paid April 28, 2023.*

6. Budget-to-Actual Financial Reports for March 2023

- *Recommendation: Receive and file the monthly budget-to-actual financial reports of the City's major operating funds for the month of March 2023*

7. Quarterly Cash and Investments Report as of March 31, 2023

- *Recommendation: Receive and file the quarterly cash and investments report as of March 31, 2023*

8. Amended 2023 Regular City Council Meeting Calendar

- *Recommendation: Approve and adopt Resolution No. 2023-27, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE AMENDED 2023 REGULAR CITY COUNCIL CALENDAR MEETING CALENDAR*

9. AECOM Task Order 2 Surge Tank Design

- *Recommendation: Receive and file the FSI Surge Report dated July 1, 2022*
- *Approve and authorize the City Manager to sign Task Order 2 with AECOM for the development of plans and specifications for a surge tank*

10. List of Proposed Local Street Projects for the Road Repair and Accountability Act of 2017 (SB1)

- *Approve and adopt Resolution No. 2023-28, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 TO BE FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017*

11. Confirm Ad Hoc Committee to Discuss Schools, Tobacco, and Law Enforcement

- *Confirm the Mayor's appointment of Mayor Pro Tem Inscore and Council Member Greenough to serve on an ad hoc committee with members of the DNUSD School Board and the Del Norte County Board of Supervisors*

REPORTS AND PRESENTATIONS

12. Visitors Center Marketing Update

13. Val Polyanin Art Exhibit Opening

PUBLIC HEARING - None

CONTINUING BUSINESS

14. City Hall Floor Plan Design

- *Recommendation: Hear staff report*

- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve floor plans for the new City Hall and direct Calpo, Hom & Dong Architects to proceed with development of construction documents*

NEW BUSINESS

15. Tobacco Retail License Ordinance Introduction

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Recommendation: Introduce, waive full reading, and read by title only, Ordinance No. 835, an Ordinance of the City Council of the City of Crescent City Amending the Crescent City Municipal Code by adding Chapter 8.36, Regulation of Tobacco Retailers, to Title 8, Health and Safety.*
- *Alternative: Introduce, waive full reading, and read by title only, Ordinance No. 835, an Ordinance of the City Council of the City of Crescent City Amending the Crescent City Municipal Code by adding Chapter 8.36, Regulation of Tobacco Retailers, to Title 8, Health and Safety to include Alternative A outlined in the staff report.*

16. Military Equipment Use Policy 2023 Annual Report

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Receive the Military Equipment Use 2022 Annual Report*
- *Waive full reading, read by title only and introduce Ordinance No. 836, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CONFIRMING APPROVAL OF THE CCPD MILITARY EQUIPMENT USE POLICY*

17. Bicycle Rides Northwest Special Event Permit for Beachfront Park July 11-13, 2023

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize Resolution No. 2023-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AUTHORIZING ISSUANCE OF A SPECIAL EVENT PERMIT FOR OVERNIGHT USE OF BEACHFRONT PARK FOR BICYCLE RIDES NORTHWEST EVENT*

CITY COUNCIL ITEMS

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates

of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

- Tip-a-Cop
- Front Street Bid Results
- Peterson Park Improvements

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, May 15, 2023 at 6:00 p.m. in the Flynn Center, 981 H Street, Crescent City, CA 95531.

POSTED:

April 29, 2023

/s/ Robin Altman

City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible