



CITY OF CRESCENT CITY

Mayor Isaiah Wright
Council Member Raymond Altman
Council Member Kelly Schellong

Mayor Pro Tem Blake Inscore
Council Member Jason Greenough

AGENDA REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY FLYNN CENTER BOARD CHAMBERS 981 H STREET CRESCENT CITY, CA 95531

MONDAY

AUGUST 7, 2023

6:00 P.M.

This meeting will be held in person at the location listed above. The City will provide alternative methods of participation for the convenience of the public. The City does not, however, guarantee that there will not be technological issues or interruptions. The public is hereby notified that if there is a technological issue with Zoom or YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting using one or more of the following methods:

- 1) The meeting will be streamed via Zoom (details below). The direct Zoom link will also be posted on the City of Crescent City website (www.crescentcity.org). During the meeting, public comment may be made by using the raise hand feature on Zoom;

ZOOM PHONE NUMBER: 1 (253) 215-8782 ZOOM WEBINAR ID: 819 6109 3524
MUTE / UNMUTE PRESS *6 RAISE HAND PRESS *9

- 2) The meeting will also be streamed on YouTube (channel: City of Crescent City, California), public comment may be made by calling in to the meeting using the Zoom phone number;
- 3) Public comments may also be made in advance by submitting written comment via publiccomment@crescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 223. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

**Call to order
Roll call
Pledge of Allegiance**

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

CEREMONIAL ITEMS - None

CONSENT CALENDAR

1. Council Meeting Minutes

- *Recommendation: Approve the July 24, 2023 and July 25, 2023 meeting minutes for the City Council.*

2. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period July 15, 2023 through July 28, 2023.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll report for the period ending July 29, 2023, paid August 4, 2023*

4. CCPD Budget Adjustment for OES Equipment Purchases

- *Recommendation: Approve and adopt Resolution No. 2023-59, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 23/24 BUDGET OF THE CITY OF CRESCENT CITY*

REPORTS AND PRESENTATIONS - None

PUBLIC HEARING - None

CONTINUING BUSINESS

5. Amador Tank Phase 2 Rehabilitation Rejection of Bids

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to reject all bids received for the rehabilitation of the Amador Tank Phase 2 Project*

NEW BUSINESS

6. AB 399 County Water Authority Act Letter in Opposition

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the Mayor to sign a letter in opposition to the AB 399 – Water Ratepayers Protections Act of 2023*

7. CCPD Cadet Program Donation Budget Adjustment

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2023-60, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2023-24 BUDGET*

8. Accessory Dwelling Unit Ordinance Introduction

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and introduce Ordinance No. 837, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADDING CHAPTER 17.35, ACCESSORY DWELLING UNITS TO TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE*

CITY COUNCIL ITEMS

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the Tobacco Retail License Workshop for the City Council of the City of Crescent City on Monday, August 14, 2023, at 6:00 p.m. at the Wastewater Treatment Facility, 210 Battery Street, Crescent City, CA 95531.

POSTED:

August 4, 2023

/s/ Robin Altman

City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible



CITY OF CRESCENT CITY

Mayor Isaiah Wright
Council Member Raymond Altman
Council Member Kelly Schellong

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Council Member Jason Greenough

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

JULY 24, 2023

6:00 P.M.

OPEN SESSION

Call to order

Mayor Wright called the meeting to order at 6:01 p.m.

Roll call

Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Kelly Schellong, Mayor Pro Tem Blake Inscore, and Mayor Isaiah Wright

Staff members present: City Manager Eric Wier, City Clerk/Administrative Analyst Robin Altman, Human Resources Manager Sunny Gonzales (via Zoom), Finance Director Linda Leaver, Economic Development and Recreation Director Ashley Taylor, Public Works Director Dave Yeager, Police Officer Samantha Aguirre, Police Sergeant Anthony Lopez, K9 Lt Kai, Police Officer Magnolia Valero, Police Officer Ethan Miller, Police Officer Jordan Fillippa, Police Sergeant Ed Wilson, Police Officer Connor Sperling, Police Officer Tyler Balch, Police Officer Yeng Lo, Police Sergeant Jennifer Owen, Police Records Clerk and Evidence Clerk Liz Hutchens and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

PUBLIC COMMENT PERIOD

The following residents addressed the Council:

Vickie Eaker: stated that she was denied a shower after she had helped clean up trash for Mission Possible.

Mayor Wright stated that after the agenda was posted, a timely ceremonial matter was brought to the attention of staff and it is requested to be added to the agenda. The Council was in unanimous consensus to add the item to the agenda which was a Police Chief Commendation for Police Officer Magnolia Valero and Deputy Harry Randhawa. Chief Griffin stated that both officers helped a woman who was fleeing a domestic violence situation. They bought food, gas, and a battery for the vehicle as well as gift cards for Walmart. Sheriff Scott stated that these are the kind of things you see that make you really proud because a difference is being made in our community.

➤ **Reports, Concerns, Referrals, Council travel and training reports –**

Council Member Altman: reminded everyone of the Health Fair that will be this Saturday at Beachfront Park

Council Member Greenough: met with the group to discuss Dispatch services, nothing further to report

Council Member Schellong: attended the Lighthouse Cove RV Park ad hoc – safety was the biggest concern. Met with Supervisors Short and Starkey regarding Dispatch as well as Animal Control.

Mayor Pro Tem Inscore: wanted to highlight the bicycle rides event that happened on July 11th and 12th; the bike riders stated that they had an exceptional experience in Crescent City. Attended the LAFCo meeting today and discussed Fire Protection Services for Klamath.

Mayor Wright: what he was going to report has already been done so by fellow Council Members.

CEREMONIAL ITEMS

1. Oath of Office for Police Officer Samantha Aguirre

Police Chief Griffin gave a background on Officer Aguirre who recently graduated the Police Academy; City Clerk Altman administered the Oath of Office.

2. National Night Out Proclamation

Mayor Wright read the proclamation aloud and presented it to Police Chief Griffin..

CONSENT CALENDAR

3. Council Meeting Minutes

- *Recommendation: Approve the July 10, 2023 meeting minutes for the City Council.*

4. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period July 1, 2023 through July 14, 2023.*

5. Payroll Report

- *Recommendation: Receive and file the biweekly payroll report for the period ending July 15, 2023, paid July 21, 2023*

6. Code Enforcement Department Budget Amendment for Legal Services

- *Recommendation: Approve and adopt Resolution No. 2023-52, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 22/23 BUDGET OF THE CITY OF CRESCENT CITY*

7. CCPD K9 Patrol Vehicle Purchase

- *Recommendation: Authorize the City Manager to sign a purchase order and purchase agreement for a new K9 patrol vehicle from Utilitac Equipment and Upfitting*

8. 2023-2025 MOU with the Crescent City Employees Association and Side Letter Agreement Regarding Compensation Study

- *Recommendation: Approve and adopt Resolution No. 2023-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING A MEMORANDUM OF UNDERSTANDING AND SIDE LETTER AGREEMENT BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT CITY EMPLOYEES FOR THE PERIOD JULY 1, 2023 THROUGH JUNE 30, 2025*

- *Approve and adopt Resolution No. 2023-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY UPDATING THE POSITION CONTROL FOR FY 23/24*

9. Cultural Center Elevator Certification Budget Amendment

- *Recommendation: Approve and adopt Resolution No. 2023-55, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 23/24 BUDGET OF THE CITY OF CRESCENT CITY*

Council Member Schellong asked for items 4, 8, and 9 to be pulled from the consent calendar; she will be recusing herself from item 4 since there is a conflict with her current employer and item 8 as her son is a part of the Association. The Council was in consensus.

Council Member Schellong asked regarding item 9, how did the lateness transpire; City Manager Wier stated that even though we were under maintenance contract with OTIS for annual inspection; we were notified by OSHA that a load test should be done every 5 years and had not been done, nor was it in the budget.

There were no comments from the public on items 1-3, and 5, 6, 7, and 9 of the consent calendar.

On a motion by Council Member Schellong, seconded by Council Member Greenough and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-3 and 5, 6, 7 and 9 as presented.

There were no comments from the public on item 4 of the consent calendar.

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried on a 4-0-1 polled vote with Council Member Schellong being recused, the City Council of the City of Crescent City adopted items 4 and 8 on the consent calendar as presented.

REPORTS AND PRESENTATIONS - None

PUBLIC HEARING

10. Delinquent Sewer-Only Accounts Public Hearing

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Close public hearing*
- *City Council may revise, change, reduce, or modify any charge, or may overrule any or all objections*
- *Approve and adopt Resolution No. 2023-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF WITH ORDINARY PROPERTY TAXES*

Mayor Wright opened the public hearing at 6:37 p.m. Finance Director Leaver stated that this is an annual public hearing. She stated that since sewer service cannot be disconnected, this is the process to get the bills paid for. Once the Council approves the resolution, the list is submitted to the County Tax Assessor's Office and the amounts are placed on the property owner's property tax bill. Director Leaver stated that the list in the agenda is the initial list, however, the Council

has been supplied with a new list with those who have paid being removed. Council Member Schellong asked if the City called those who owed the money; Director Leaver stated that since a lot of these accounts are years, sometimes decades long, they do not update the City with new phone numbers. Additionally, there are people that choose to have the sewer bill to go on their tax roll.

There were no comments from the public.

Mayor Wright closed the public hearing closed at 6:41pm

On a motion by Council Member Schellong, seconded by Mayor Pro Tem Inscore, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2023-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF WITH ORDINARY PROPERTY TAXES

CONTINUING BUSINESS - None

NEW BUSINESS

11. General Plan Annual Progress Report

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Provide direction to staff on any proposed changes to the General Plan APR*
- *Review and approve the General Plan Annual Progress Report*

Due to technical difficulties, Mayor Wright called a five-minute recess at 6:43 p.m. Bob Brown, of SHN introduced Sophia Ross, also with SHN. Ms. Ross gave a PowerPoint Presentation that outlined the 2022 General Plan Annual Progress Report which is required to be done once a year. The General Plan is still valid as the growth threshold has not been met and continues to be a valid guiding document to the City. City Manager Wier asked about the Housing Plan and when it will be coming before the City Council; Ms. Ross stated it is slated for August 24th Council meeting.

There were no comments from the public.

On a motion by Mayor Pro Tem Inscore, seconded by Council Member Greenough and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City reviewed and approved the General Plan Annual Progress Report

12. CCPD Cadet and Volunteer K9 Program Donations

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize donations and expenditures to the Cadet and Volunteer K9 Program*
- *Approve and adopt Resolution No. 2023-57, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 23/24 BUDGET OF THE CITY OF CRESCENT CITY*

Chief Griffin stated that the National Night Out was organized by Officer Valero and will include two bounce houses, a donation from McDonalds as well as from Tom Kinney of California Auto Image. This item is to accept those donations for this event. Soroptimist International of Crescent City donated some money for some training for our K9 Volunteers, Gloria Bobertz and Ranell Chism. For National Night Out, Seaquake is donating hot dogs and hamburgers, CCPOA has donated money for raffles. Officer Valero has also secured a donation from Walmart of bicycles and there will be backpacks as well. The event will be Tuesday, August 1st from 5pm – 8pm.

There were no comments from the public.

On a motion by Council Member Schellong, seconded by Council Member Greenough, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City authorized donations and expenditures to the Cadet and Volunteer K9 Program and approved and adopted Resolution No. 2023-57, A RESOLUTION OF THE CITY OF CRESCENT CITY AMENDING THE FY 23/24 BUDGET OF THE CITY OF CRESCENT CITY

13. Disposition and Development Agreement with Danco Communities for Low-Income Senior Housing Project at 655 H Street

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2023-58, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DECLARING CERTAIN REAL PROPERTY AS EXEMPT SURPLUS LAND AND APPROVING A DEVELOPMENT AND DISPOSITION AGREEMENT WITH DANCO COMMUNITIES FOR LOW-INCOME SENIOR HOUSING*

CEQA determination: the resolution includes a determination that the project is exempt from CEQA as in-fill development pursuant to Section 15332 of the State CEQA Guidelines.

City Manager Wier gave the history on the project and it's proposed location. He further stated that the initial plans of the senior housing project have not changed since initially submitted to the City. He reported to the Council that the PLHA grant was submitted and \$5million was awarded to the project. The application for the tax credits is due August 8th with City Attorney Rice and Danco working on it. Since this is exempt surplus land, it does not have to go through the usual 60 days. The Developer has proposed to pay the City \$750k in impact fees; which will help make their application more competitive. The City will apply the \$5million CLPHA grant to the project; the closing of the project is contingent upon Danco securing the remainder of the funds. McKenzie Dibble, Project Manager for Danco reported that this project includes 26 units. This project will be restricted to the low-income demographic of Crescent City and further stated they are in a good position to receive the tax credits. This DDA is the last thing they need to submit the application for the tax credits. If the credits are awarded, construction will take 12-18 months, therefore the project will ready for leasing in the Summer of 2025. Council Member Schellong asked who is the owner/Property Manager of the property once construction is completed; Ms. Ross stated that Danco as well as a non-profit group that will be a partner as well as tax-credit investors. Any of the tax-credit investors could be the owner and the non-profit will have a small percentage of ownership. Danco Property Management would be managing the property and an on-site manager would take care of the day-to-day activities for the rentals. Council Member Schellong asked if the loan percentages normal; Ms. Ross stated that yes 3%, 55 year is a normal loan for this type of project and is very affordable.

There were no comments from the public.

On a motion by Council Member Greenough, seconded by Council Member Schellong and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2023-58, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DECLARING CERTAIN REAL PROPERTY AS EXEMPT SURPLUS LAND AND APPROVING A DEVELOPMENT AND DISPOSITION AGREEMENT WITH DANCO COMMUNITIES FOR LOW-INCOME SENIOR HOUSING

City Attorney Rice informed the Council that the CEQA language would also need to be included in the motion.

On an amended motion, Council Member Greenough, seconded by Council Member Schellong and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2023-58, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DECLARING CERTAIN REAL PROPERTY AS EXEMPT SURPLUS LAND AND APPROVING A DEVELOPMENT AND DISPOSITION AGREEMENT WITH DANCO COMMUNITIES FOR LOW-INCOME SENIOR HOUSING.

CITY COUNCIL ITEMS

- **Legislative Matters – None**
- **City Manager Report and City Council Directives –** City Manager Wier reported on the following items:
 - The Val Polyanin art exhibit for the Bicycle Rides Northwest was successful and staff did a great job. The showing of Kamome was well received.
 - The belt press and the chemical tank replacements are being done by LnL Construction
 - K Street is much smoother due to work funded by Measure S
 - Front Street is slated to begin on the 31st with partial closures, full closures on August 7th
 - Council Member Greenough asked about a groundbreaking; City Manager Wier suggested before the Council meeting on August 7th at 4:30 p.m.; Council was in consensus to have it then.
 - A Street clinic, demo on the slab will occur tomorrow then be cleaned up and placed for sale by the receiver.
 - ***TPP Workability Program – City Manager Wier explained due to a staffing matter, he requested this item to be postponed to a future agenda; the Council was in unanimous consensus to place on a future agenda.***

Council Member Schellong asked for vacant buildings to be monitored and for plans to be in place to get businesses in them. Would also like a report on the Val Polyanin Art Exhibit along with the money it has cost to have the Exhibit open with staff as well as what plan is there for the art after the exhibit.

Mayor Pro Tem Inscore stated there is legislation for LAFCo he would like the Council to weigh in on and asked for consensus to be placed on a future agenda for a letter of opposition; Council was in unanimous consensus to place on a future agenda.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 7:29 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, August 7, 2023, at 6:00 p.m. in the Flynn Center, 981 H Street, Crescent City, CA 95531.

ATTEST:

Robin Altman
City Clerk/Administrative Analyst



County of Del Norte
City of Crescent City
Crescent City Harbor District
Joint Meeting Minutes

Veterans Hall
810 H Street
Crescent City, CA 95531

July 25, 2023

5:00 P.M.

- Call the meeting to order.
 - Chairman Short called the meeting to order for the Del Norte County Board of Supervisors at 5:06 p.m.
 - Mayor Wright called the meeting to order for the City Council of Crescent City at 5:06 p.m.
 - Commissioner White called the meeting to order for the Crescent City Harbor District at 5:06 p.m.
- Roll Call.
 - Board of Supervisors present: Supervisor Joey Borges, Supervisor Chris Howard, Supervisor Dean Wilson, Vice-Chair Valerie Starkey, and Chairman Darrin Short
 - County staff present: County Counsel Joel Campbell-Blair, Clerk of the Board Kylie Goughnour, and County Administrative Officer Neal Lopez
 - Council Members present: Council Member Ray Altman, Council Member Kelly Schellong, Mayor Pro Tem Blake Inscore and Mayor Isaiah Wright
 - Council Member absent: Council Member Jason Greenough
 - City staff present: Finance Director Linda Leaver, City Clerk/Administrative Analyst Robin Altman
 - Harbor Commissioners present: Commissioner Brian Stone, Commissioner Gerhard Weber, Commissioner Wes White
 - Harbor Commissioners absent: Commissioner Harry Adams and President Rick Shepherd
 - Harbor staff present: None
- Pledge of Allegiance led by Chairman Short

- Public Comment

The following residents addressed the Supervisors, Council Members, and Harbor Commissioners:

Linda Sutter: did not know this meeting was about wind farms. Gave a background of the failures of Tri-Agency.

Mario Westphal: asked that the Members of the Tri-Agency identify themselves; *Mayor Pro Tem Inscore stated he and Council Member Greenough represent the City*. Stated that wind farms pose a lot of problems environmentally. He gave the information he has obtained through research on the Tri-Agency. It has no office, no staff, and the website has not been paid for and does not exist, also does not have a phone number. Said it is a slow walking disaster.

Lavonne Sparks: does not support the use of public funds to fund the Tri-Agency. There have been no jobs brought to the County as promised.

Sam Strait: stated that there has not been one promise kept by the Tri-Agency. It has been a joke for several years. Does not support wind farms as being a choice.

Liz Freeman: does not support the proposed bail out of Tri-Agency. This has been a troubled agency and asked for them not to vote to use taxpayers' money to keep the Tri-Agency afloat.

Brandon Bieber: feels that the Tri-Agency is like money laundering as there has been no economic development.

Whitney Beacom: asked for the vote to be to dissolve Tri-Agency as a vote for Tri-Agency is a vote for wind farms. Asked for the group to please listen to their constituents. Asked for them to cease and desist and make the Tri-Agency no more.

1. Offshore Wind (OSW) Energy Presentations

- Bob Brown, SHN – Overview of California's OSW and Port Development
- Redwood CORE Hub

Vice-Chair Starkey asked of those on the Tri-Agency Board could explain after the public spoke out against hearing the presentation on wind farm. Commissioner White stated that it had been decided that the Tri-Agency would use this as economic development. Vice-Chair Starkey asked for consensus to have public comment after the presentations; the group was in consensus. The public spoke out stating that they did not want to hear the presentations on wind farms. Mayor Pro Tem Inscore stated that it was important to the Tri-Agency to have independent presentations. The public was very animated about having a presentation on wind farms and did not want it to have anything other than information, did not want a "sales pitch". Bob Brown, of SHN, stated that his presentation would be informational only. He further reported that it is President Biden's plan to have 200k to 500k homes powered by wind farms. He gave an overview of what President Biden's plan is to match what the rest of the world is doing and Governor Newsom had the same direction for California. Mr. Brown went over what onshore wind turbines entailed as well as what offshore entailed. He then outlined what is being proposed for Humboldt currently regarding leases for wind farms

that is being planned by the Federal government. He stated that Crescent City Harbor is not adequate for assembling but is adequate for manufacturing. The parts would potentially come from Asia. Within the presentation, Mr. Brown showed the assembly of the wind turbine and gave a detailed description of the pieces of the structure. Council Member Schellong asked what kind of economic development studies have been done in Humboldt to show the creation of jobs; Mr. Brown said a study is out there, however still in the beginning stages. Commissioner White asked for both presentations to be done before a question and answer session; the BOS and Council was in agreement to wait until they were both concluded before asking questions. Katerina Oskarrson, CORE Hub Executive in Residence was joined by Amy Jester Director of Policy, Advocacy & Civic Leadership for Humboldt Area Foundation, and Angel Martinez-Reyes Coordinator for CORE Hub. Ms. Oskarrson stated they are here to explain how they are working with Humboldt that if this is done, that it is done equally in Del Norte County. Due to climate change, they want to bring more resources to adapt to the changes already being seen by climate change, one of them being off-shore wind energy. She outlined what CORE does and the company's background. Policy outreach is mainly what her organization does. Ms. Jester addressed the group and explained what her main role was with CORE. She outlined what her organization does for community engagement and reported that other communities shared the same concerns that were expressed by the public at this meeting. Vice-Chair Starkey asked if they are working with CERF; Ms. Jester said there is no formal process yet for the CERF the California Center for Rural Policy is in conversations about. Supervisor Wilson asked if the zones were State or Federal; Mr. Brown stated it is Federal. Council Member Schellong asked if counties have the ability to not enter into these lease agreements; Ms. Jester stated that the lease agreements are between the developer and the Federal government; Council Member Schellong asked are we required to allow the agreements; Ms. Jester stated the State and Federal government are looking into where they can have off-shore wind and are looking for local government to agree, if it's not agreeable, she is not sure how the State and Federal government move forward. Mr. Brown stated that for the last several years for the public to reach out to Washington DC but it's understood how difficult that is. The local agencies can reach out to speak on behalf of their constituents. Commissioner Stone explained the leases and how the individual developers could enter into a community benefit agreement and that would reduce the amount of money they would have to put into the project. He further said that Crescent City has already been designated as an area that will be asked to join the wind farms. Commissioner White said that we are not required, however, we would have a fight on our hands. Council Member Altman asked that since the large wind turbines hold up to 700 gallons of hydraulic fluid as well as 70 gallons of lubricating oils, are they expected to explode like they do on land; and asked what is the recovery method for removal? He further stated that he spoke to Congresswoman Hoyle about the cleanliness of our main water source. He is very concerned about the placement of these turbines that will be where tuna is, the transmission lines will be placed where our Dungeness crabs are, and where the whale migration path exists. Commissioner Stone said he has asked the question about the gear boxes breaking down and was told that it would not happen. He said the fishing industry is flourishing.

Mario Westphal: he explained that there are two projects that have been pulled on the East Coast due to the cost. He stated that on the East Coast, they were not constructed because rich landowners fought and won, therefore that is why they are focused on Del Norte and Humboldt counties. The cost ratio to benefit – it is too expensive to build therefore contractors are pulling out.

Linda Sutter: if you destroy the ocean, the earth will not survive. Stated that since the presentation included what the Governor and President wanted, made it appear, in her opinion, to be biased. Does not support off-shore wind turbines and feels it will kill the ocean.

Sam Strait: there is a lot to learn from the current projects that are occurring on the East Coast. Two of the major contractors have pulled out. One is paying a \$50 million fine so they can negate the contract. Stated that he heard a lot of "ifs" from the presenters. He doesn't care how hard the government is going to push for this, if it's not practical, it's not practical. They should fund it then, not the taxpayers.

No name given: he stated that we will lose everything we have on that ocean, no private fishing and no public fishing. They will not allow anyone to go out there because of their transmission lines. We need to take a stand.

Liz Freeman: her husband was a commercial fisherman for years. We came here today to hear about the Tri-Agency, but heard a sales pitch on wind farms. How much taxpayer funding has been spent on this, is it all connected with the Tri-Agency. This was not a neutral presentation. Asks for a no vote on the Tri-Agency

No name given: asked where the funding comes from for the wind farms; *Ms. Jester said it is through philanthropy; and is listed on their website.*

Kevin Hendrick: said that since it is Federal waters and Federal leases, there would be a fight on local governments hands if it is fought. Asked for the group to listen to the Community Engagement Agreements.

2. All three agencies: General discussion regarding the future of Tri-Agency, a shared vision for economic development, whether the agencies desire to pursue economic development through the Tri-Agency JPA, and what financial commitment would be required for the agency to thrive.

Chairman Short asked if the Tri-Agency Board of Directors should address this question first; Council Member Schellong agreed that it should. Commissioner White stated that he has never seen it be a failure, the Tri-Agency inherited a debt. We should not be a lender of last resort and it has already been decided that will no longer happen. This is one of the poorest counties in the state of California and how do we fix that; it's difficult to find any economic development other than tourism. Tourism does not bring high paying jobs, therefore how do we find them is his focus. Did not intend for the wind power presentation to become a debate, just wanted to show the possibilities of them. He said he is unsure to move forward with Tri-Agency, but does feel the community needs to move forward with economic development. Supervisor Wilson stated that he is not an advocate for off-shore wind, doubts it will come to fruition as it has not been successful to date. The cost associated with these is what makes them not viable. The subsidies are what makes it viable for the companies that build them. Said our community could be doing so much better than we are with the natural amenities we have. The Tri-Agency is broken; the City, County, and Harbor has agreed to a community economic development plan. We need to find how to make the tourist dollars improve in our community together as each agency. Stated that if Tri-Agency has a drive on tourism, etc it can be successful. Commissioner Stone stated that he

had not anticipated a presentation on wind power; but the focus of this meeting is economic development and how we bring it to this community. Leadership in the past is not something that should be held against the current Tri-Agency Board. Instead of having three agencies going in separate direction, why not have one agency representing all three and moving forward to see what benefits the community. Supervisor Starkey stated that she is not in support of Tri-Agency. What we were as a community 50 years ago is not who we are now. There are other avenues for us to go with economic development and the Tri-Agency has not produced much in the last 50 years. Mayor Pro Tem Inscore stated that it is so much easier to say what we don't like then to talk about what can collectively be done for what we want. It is difficult to envision a future when the past is the way it is with Tri-Agency. If Del Norte County is going to find economic development then we need to find a way to do it. Supervisor Borges stated that we are here tonight to speak about Tri-Agency, yet we are speaking about wind energy which will destroy our resources. So a vote for Tri-Agency is a vote for wind farms; supports the fishing industry, is in opposition to wind farms. Supervisor Wilson stated that wind farms are going to be a negative for this community. Stated he asked to be on Tri-Agency because economic development is sorely lacking, there are many empty buildings. The bylaws have been changed so that the actions of the past will not be those of the future. Supervisor Borges stated that he's not talking about the past, he said there have been no plans for economic development presently. Commissioner Weber stated that he doesn't want his representatives to be self absorbed, wants everyone to work together and have a method in which all three agencies can work together. Mayor Pro Tem Inscore stated that the City, County, and Harbor all approved their CEDS and public engagement was always available and how the CEDS was created. A small percentage of the CEDS was wind power, however, there is so much more than needs to be done. All of it came from the public. Council Member Altman stated he agrees with Supervisors Borges and Starkey. Last September was very painful for each agency to provide these funds and now we are being asked for more money. Doesn't think we need to develop a separate agency just to have a roundtable, can do it together now. Would be easy to come together – would like for the Tri-Agency to be dissolved. Council Member Schellong stated that she sat on the Tri-Agency Board back in the 2000s and was told that it was one of the strongest economic drivers in the community. It was the Tri-Agency that had the Harbor built. She stated that these were high risk loans and some did get paid back. Does not support dissolving the Tri-Agency; has always been a proponent of public safety and economic development. Mayor Wright asked if our Tribal partners can be added; County Counsel answered in the affirmative. Supervisor Borges asked where the funds going to and what is the ask; where is it going to? Chairman Short stated the funding would be for a Director, Legal Counsel. Supervisor Howard stated that this meeting was important to hear the opinions of the electeds but also hear from the community. He stated that HAS199.com was a creation from the Tri-Agency. Hwy 199 has been concluded and the sewer connections were done. The airport as well as broadband was brought forward to the community from the Tri-Agency. The funds being requested, \$70k from the County, \$30k from the City, and \$10k from the Harbor to have a Director, Legal Counsel, and administrative staff. Council Member Altman stated that he has a request for board action that said the need is \$110k to hire staff to implement Phase 1 of the goals. The funds are to implement goals and why can't we do that as the three agencies all together to discuss instead of funding another agency. Chairman Short stated that the

Tri-Agency has strong bonding authority which pools our funds that will back the goals each agency's goal. Council Member Altman stated that the ask of the City is \$30k and the City doesn't have it – we need to consider greater goals, such as Animal Control, Dispatch, and Klamath Fire and Rescue. When the City can only paint one side of the Cultural Center, it really needs to be considered how to spend the money appropriately. Supervisor Howard stated that all three agencies agreed on funding economic development; what is missing is additional vision and thought. Time needs to be spent on the CEDS. Chairman Short stated that the wind power discussion and the Tri-Agency aren't really tied together in his opinion and if it is, he doesn't like it. More discussion will need to be had. Tri-Agency has been a portal for the discussion around wind power, the Federal government is the one driving it, not local government. This could be a very powerful entity with all three on board. He stated that the USDA was the one that had the bad loans. That lending was a black mark on the Tri-Agency, but good things have been done and will be in the future. Commissioner Weber asked if the current bylaws can help us learn how this will be successful and will work. How can we be protected for this not happening again. County Counsel Campbell-Blair stated that there is a draft currently that states the Tri-Agency will not be a lender of last resort, but since the Tri-Agency is in limbo it has not been approved. Vice-Chair Starkey asked what effort has been made to involve the Tribes in this discussion; Counsel Campbell-Blair stated that letters were sent out, but only Elk Valley Rancheria is in attendance. Commissioner White stated that every member of the board was in favor of having the Tribes involved.

Mario Westphal: stated that what he is hearing that without the Tri-Agency, the three groups can't work together? Work together without creating another agency. Instead of saying "if you don't like us, vote us out" say "how can we better serve you".

Linda Sutter: stated that the five people who were making the decision for the past mistakes of the Tri-Agency are currently on the Tri-Agency Board and they were Brian Stone, Wes White, Chris Howard, Kelly Schellong, and Blake Inscore. All said they were not a part of the Tri-Agency when the bad decisions were made. Nothing has been done in the last year by the Tri-Agency Board.

Sam Strait: the audience is telling you that if a Tri-Agency is created, the public does not trust the decisions you will make. Does not see the successes that Supervisor Howard says have happened. Feels the taxpayers are being taken advantage of. There is no vision of the Tri-Agency other than "economic development" which is vague.

Alec Dompka: Rural Community & Economic Development Advisor for University of California Cooperative Extension Humboldt, outlined where he sees the Tri-Agency can help the community. It is a natural placement for local government agencies and pooling funds makes the best sense. It is a one-stop shop for economic development. It can help prioritize what works for all members; staffing Tri-Agency will allow pursuing CEDS and obtaining grants. CERF is a perfect example of how the Tri-Agency can work.

Liz Freeman: asked for the Boards to please vote no on keeping the Tri-Agency

Kevin Hartwick: spoke about Jim Hooper as the one who authored the documents for the Tri-Agency. Because of the Tri-Agency, the small boat basin and all of the businesses in the Harbor were created. However, later years saw HAS199.com and then it lead to TEAMS. Mr. Hooper knew an economic development engine was needed in Del Norte County.

Elk Valley Rancheria Chairman Dale Miller: Elk Valley supports this community. The Constitution and Mission Statement includes the community and will always be here to support the community.

3. County: Make a commitment to continue to be a member of Tri-Agency, or direct staff to begin steps to withdraw and/or terminate the JPA.

On a motion by Supervisor Howard, seconded by Supervisor Wilson, and carried on a 3-2 polled vote, with Supervisor Borges and Supervisor Starkey voting no, the Del Norte County Board of Supervisors made a commitment to continue to be a member of the Tri-Agency

4. City: Make a commitment to continue to be a member of Tri-Agency, or direct staff to begin steps to withdraw and/or terminate the JPA.

Mayor Pro Tem Inscore made the motion to continue to be a member of the Tri-Agency and Council Member Schellong seconded the motion.

Mayor Wright stated that if the motion doesn't include the Tribes, his vote is a no. Mayor Pro Tem Inscore stated that all agreed that the Tribal partners would be included but because Tri-Agency was not finalized. Mayor Wright asked for the motion to be amended to continue the Tri-Agency and for the Tribal partners be invited to participate.

On an amended motion by Mayor Pro Tem Inscore, seconded by Council Member Schellong, and carried on a 4-1 polled vote, with Council Member Altman voting no and Council Member Greenough being absent, the City Council of the City of Crescent City made the motion to continue to be a member of the Tri-Agency as already included in the 23/24 FY Budget and to formally make invitations to the Tribes to join.

5. Harbor: Make a commitment to continue to be a member of Tri-Agency, or direct staff to begin steps to withdraw and/or terminate the JPA.

On a motion by Commissioner Stone, seconded by Commissioner White and carried on a 3-0 polled vote with President Shepherd and Commissioner Adams being absent, the Harbor District Board of Commissioners made a commitment to continue to be a member of Tri-Agency and to invite the Tribes to be a part.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Wright adjourned the meeting at 8:03 p.m. to the next regularly scheduled meeting of the City Council of Monday, August 7, 2023 at 6:00 p.m. in the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531

ATTEST

Robin Altman
City Clerk/Administrative Analyst

Accounts Payable

Checks by Date - Summary by Check Number

User: kbates@crescentcity.org
Printed: 8/3/2023 4:18 PM

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kbates , 8/3/2023 ,4:26:08 PM



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	07/24/2023	0.00	5,671.11
ACH	FITTAX	FIT Payroll Taxes Auto Pay	07/24/2023	0.00	25,135.82
ACH	PERS2	Public Emp Retirement Sys	07/24/2023	0.00	34,844.71
ACH	PERS2	Public Emp Retirement Sys	07/26/2023	0.00	914,713.00
443350	UB*05771	JEFFERY ALLEN	07/20/2023	0.00	71.28
443351	UB*05777	ARTASHES MAMADJANYAN	07/20/2023	0.00	210.03
443352	UB*05776	KENZIE MENEFEE	07/20/2023	0.00	73.24
443353	UB*05775	WILLIAM MERIWETHER JR	07/20/2023	0.00	160.34
443354	UB*05769	TESSA NOSLER	07/20/2023	0.00	59.97
443355	UB*05778	TAYLOR SHARP	07/20/2023	0.00	56.80
443356	ZSWRCSRF	SRF Accounting Office	07/20/2023	0.00	1,697,662.64
443357	UB*05774	MARY WHYBARK	07/20/2023	0.00	201.45
443358	ZCAEQUA2	Cal Dept of Tax and Fee Admin- Sales Tax	07/20/2023	0.00	68.00
443359	ZCAEQUA1	Cal Dept of Tax and Fee Admin- Use Tax	07/20/2023	0.00	1,194.00
443360	ZCABUILD	California Building Standards Commission	07/20/2023	0.00	35.10
443362	ZCACONS	Dept Of Conservation	07/20/2023	0.00	154.37
443363	CASTATE	CA State Disbursement Unit	07/24/2023	0.00	358.12
443364	WAMUTU	Crescent City Employees Association	07/24/2023	0.00	85.00
443365	CCPOLI	Crescent City Police Officer's Association	07/24/2023	0.00	500.00
443366	DNAMBU	Del Norte Ambulance Inc.	07/24/2023	0.00	30.00
443367	ICMARE	Mission Square	07/24/2023	0.00	8,159.78
443368	MYERSS	Myers-Stevens & Toohey Co Inc	07/24/2023	0.00	126.00
443369	PORACRMT	PORAC RMT	07/24/2023	0.00	1,100.00
443370	ZCAFRAN2	State Of California	07/24/2023	0.00	50.00
443371	NCHEAL	Sydney M Clinton	07/24/2023	0.00	135.00
443372	PARS	PARS, Public Agency Retirement	07/24/2023	0.00	300.00
443373	CAPLIVE	Secure Screening Solutions, Inc	07/24/2023	0.00	132.00
443374	ZCAJUSTA	ST CA Dept Of Justice	07/24/2023	0.00	243.00
443375	OTIS E	Otis Elevator Company Inc	07/24/2023	0.00	7,480.00
443376	AMAZON	Amazon Capital Services, Inc	07/27/2023	0.00	2,781.35
443377	AXON	Axon Enterprise, Inc.	07/27/2023	0.00	16,576.55
443378	Badawi	Badawi & Associates	07/27/2023	0.00	11,423.25
443379	BLUEST	Blue Star Gas Associates	07/27/2023	0.00	4.95
443380	CURRYE	Brad Coleman Inc	07/27/2023	0.00	337.56
443381	CALHA	California Association of Housing Authoriti	07/27/2023	0.00	375.00
443382	CAMPTO	Campton Electric Inc	07/27/2023	0.00	424.88
443383	CANON	Canon Solutions America Inc	07/27/2023	0.00	48.43
443384	CAREYK	Kevin Carey	07/27/2023	0.00	222.00
443385	CHARTEC	Charter Communications	07/27/2023	0.00	204.90
443386	COLLEG2	College Of The Redwoods	07/27/2023	0.00	1,020.00
443387	BATTSYS	Continental Battery Company	07/27/2023	0.00	230.87
443388	DNACA	Del Norte Association for Cultural Awarene	07/27/2023	0.00	300.00
443389	DELUXEBU	Deluxe Small Business Sales, Inc.	07/27/2023	0.00	576.36
443390	ELKCRK	Elk Creek Builders	07/27/2023	0.00	330.50
443391	FERGUS	Ferguson US Holdings Inc	07/27/2023	0.00	315.48
443392	VERIZO2	Frontier California Inc	07/27/2023	0.00	931.88
443393	GRAING	Grainger	07/27/2023	0.00	233.09

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
443394	HARDY	Hardy Diagnostics	07/27/2023	0.00	59.88
443395	LESSCH	Les Schwab Tire Centers of California Inc	07/27/2023	0.00	86.84
443396	LONGCHRI	Christopher Long	07/27/2023	0.00	192.24
443397	THRIFT	Malcolm Kelly Inc.	07/27/2023	0.00	538.16
443398	MISSIO	Mission Linen Supply	07/27/2023	0.00	254.83
443399	MORJON	Mor-Jon Inc	07/27/2023	0.00	17.18
443400	NANMCK	Nan McKay & Assocociate Inc	07/27/2023	0.00	419.00
443401	OREILLY	O'Reilly Auto Enterprises LLC	07/27/2023	0.00	37.01
443402	HITECHSE	Pinger Industries, Inc.	07/27/2023	0.00	3,893.88
443403	QUADLEAS	Quadient Leasing USA, Inc	07/27/2023	0.00	290.46
443404	RAWLINGS	Christa Rawlings	07/27/2023	0.00	750.00
443405	REDSKY	Red Sky Inc.	07/27/2023	0.00	300.00
443406	SOUTHERN	Southern Oregon Wireless Inc	07/27/2023	0.00	8,444.20
443407	DNOFFI	Debra Stover	07/27/2023	0.00	363.35
443408	ZSWRCB	SWRCB	07/27/2023	0.00	1,738.00
443409	TIERNANR	Robert Tiernan	07/27/2023	0.00	100.00
443410	UTILITAC	Utilitac Equipment and Upfitting	07/27/2023	0.00	77,357.32
443411	ATTClts	A T & T Corp	07/27/2023	0.00	100.28
443412	ADAMSASF	Adams Ashby Group	07/27/2023	0.00	5,800.00
443413	AMAZON	Amazon Capital Services, Inc	07/27/2023	0.00	140.74
443414	BERTSC	Bertsch-Oceanview Csd	07/27/2023	0.00	17,019.35
443415	BLUEST	Blue Star Gas Associates	07/27/2023	0.00	6.05
443416	CURRYE	Brad Coleman Inc	07/27/2023	0.00	176.43
443417	CANON	Canon Solutions America Inc	07/27/2023	0.00	74.57
443418	CARAHSOFT	Carahsoft Technology Corporation	07/27/2023	0.00	10.00
443419	CHURCH	Churchtree Csd	07/27/2023	0.00	1,024.13
443420	CIVICA	Civica Law Group APC	07/27/2023	0.00	788.00
443421	DNCOFL	D N Co Flood Control Dist	07/27/2023	0.00	1,301.41
443422	DNSOLI	County of Del Norte	07/27/2023	0.00	1,105.98
443423	DNCO	Del Norte County	07/27/2023	0.00	3,028.04
443424	ENGLUN	Englund Marine Supply Co.	07/27/2023	0.00	8.53
443425	FASTENAL	Fastenal Company	07/27/2023	0.00	260.20
443426	FERGUS	Ferguson US Holdings Inc	07/27/2023	0.00	20,264.40
443427	GEORGE	George Petty Inc	07/27/2023	0.00	27.96
443428	THILLR	Regina Goodgame-Thill	07/27/2023	0.00	250.94
443429	GRAFIX	Grafix Shoppe	07/27/2023	0.00	1,083.62
443430	GRAING	Grainger	07/27/2023	0.00	581.33
443431	HAMWSG	Hambro WSG Inc	07/27/2023	0.00	18,322.19
443432	HARPER	Harvey M. Harper Company	07/27/2023	0.00	292.50
443433	HEMMIN	Hemmingsen Contracting Co Inc	07/27/2023	0.00	362.50
443434	INFOSEND	Infosend Inc.	07/27/2023	0.00	1,923.81
443435	RECALL	Iron Mountain	07/27/2023	0.00	122.38
443436	TOWN&COI	Jacobson and Miller PC	07/27/2023	0.00	311.50
443437	LNLINDUS	LNL Industries	07/27/2023	0.00	24,820.00
443438	MACLEODV	MacLeod Watts, Inc.	07/27/2023	0.00	1,825.00
443439	THRIFT	Malcolm Kelly Inc.	07/27/2023	0.00	168.89
443440	MESNORTH	Municipal Emergency Services Inc	07/27/2023	0.00	14,438.54
443441	NCLAB	North Coast Laboratories LTD	07/27/2023	0.00	429.00
443442	HUMPES	Northwest Property Services Inc	07/27/2023	0.00	328.00
443443	OREILLY	O'Reilly Auto Enterprises LLC	07/27/2023	0.00	122.45
443444	PARKWA	Parkway Feed Inc	07/27/2023	0.00	90.93
443445	PLATTPAC	Platt Pacific Company	07/27/2023	0.00	416.77
443446	PSWRCN	Pswrc Nahro	07/27/2023	0.00	277.92
443447	QUADLEAS	Quadient Leasing USA, Inc	07/27/2023	0.00	60.58
443448	CAMPSPOT	Rezplot Systems, LLC	07/27/2023	0.00	1,045.40
443449	SPRING	SBRK Finance Holdings, Inc	07/27/2023	0.00	4,682.60
443450	SEAREACH	Sea Reach Ltd	07/27/2023	0.00	42,251.25

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443451	SHNCON	SHN Consulting Engineers & Geologists In	07/27/2023	0.00	68,072.05
443452	DNOFFI	Debra Stover	07/27/2023	0.00	107.99
443453	STOVER	Ward Stover	07/27/2023	0.00	76.00
443454	TIDEWA	Tidewater Contractors Inc	07/27/2023	0.00	1,162.07
443455	CALCARDS	US Bank Corporate Pmt Systems	07/27/2023	0.00	3,536.73
443456	VERIZO3	Verizon Wireless Services LLC	07/27/2023	0.00	6,450.14
443457	WAHLUN	Wahlund Construction Inc	07/27/2023	0.00	6,404.39
Report Total (111 checks):				0.00	3,081,343.70

AP
7-15-23 to 7-28-23 Council

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0	7/26/2023	610-000-1510-00000	Plan 6983 - Annual Unfunded Liability payment	16,293.00	False
0	7/26/2023	610-000-1510-00000	Plan 1341 - Annual Unfunded Liability payment	649,375.00	False
0	7/26/2023	610-000-1510-00000	Plan 6984 - Annual Unfunded Liability payment	248,523.00	False
0	7/26/2023	610-000-1510-00000	Plan 25612 - Annual Unfunded Liability payment	522.00	False
0	7/24/2023	610-000-2188-00000	PR Batch 00711.07.2023 Medicare Employer Portion	265.96	False
0	7/24/2023	610-000-2188-00000	PR Batch 00711.07.2023 Medicare Employee Portion	265.96	False
0	7/24/2023	610-000-2189-00000	PR Batch 00711.07.2023 Federal Income Tax	231.37	False
0	7/24/2023	610-000-2185-00000	PR Batch 00002.07.2023 State Income Tax	2,929.91	False
0	7/24/2023	610-000-2185-00000	PR Batch 00022.07.2023 State Income Tax	2,741.20	False
0	7/24/2023	610-000-2189-00000	PR Batch 00022.07.2023 Federal Income Tax	8,452.60	False
0	7/24/2023	610-000-2188-00000	PR Batch 00022.07.2023 Medicare Employee Portion	1,246.15	False
0	7/24/2023	610-000-2189-00000	PR Batch 00002.07.2023 Federal Income Tax	10,185.85	False
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0	7/24/2023	610-000-2188-00000	PR Batch 00002.07.2023 Medicare Employee Portion	1,620.89	False
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0	7/24/2023	610-000-2187-00000	PR Batch 00022.07.2023 Survivor Benefit	22.96	False
0	7/24/2023	610-000-2187-00000	PR Batch 00022.07.2023 EE PERS Contribution	6,984.25	False
0	7/24/2023	610-000-2187-00000	PR Batch 00022.07.2023 ER PERS Contribution	9,016.70	False
0	7/24/2023	610-000-2187-00000	PR Batch 00002.07.2023 Survivor Benefit	35.34	False
0	7/24/2023	610-000-2187-00000	PR Batch 00002.07.2023 Service Credit Purchase	413.20	False
0	7/24/2023	610-000-2187-00000	PR Batch 00002.07.2023 ER PERS Contribution	10,428.16	False
0	7/24/2023	610-000-2187-00000	PR Batch 00002.07.2023 EE PERS Contribution	7,944.10	False
443350	7/20/2023	419-000-2110-00000	Refund Check 107416-000, 3054 PARKWAY DR	71.28	False
443351	7/20/2023	419-000-2110-00000	Refund Check 110475-000, 467 KERN ST	210.03	False
443352	7/20/2023	419-000-2110-00000	Refund Check 111029-000, 870 MURPHY AVE	73.24	False
443353	7/20/2023	419-000-2110-00000	Refund Check 107798-001, 190 SEA VIEW CIRCLE	160.34	False
443354	7/20/2023	419-000-2110-00000	Refund Check 108925-001, 202 MACKEN AVE	15.77	False
443354	7/20/2023	413-000-2110-00000	Refund Check 108925-001, 202 MACKEN AVE	44.20	False
443355	7/20/2023	419-000-2110-00000	Refund Check 110401-000, 495 HUMBOLDT ST	56.80	False
443356	7/20/2023	413-000-2735-00000	SRF Annual Sewer Loan Payment FY 24 Cont #07812 Proj # 4699-110	1,697,662.64	False
443357	7/20/2023	419-000-2110-00000	Refund Check 111145-000, 644 MURPHY AVE	201.45	False
443358	7/20/2023	001-480-2122-00000	Sales Tax FY 23 - Acct # 97-139211	77.57	False
443358	7/20/2023	001-120-4400-00000	Sales Tax FY 23 - Acct # 97-139211	-9.57	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443359	7/20/2023	508-000-2122-00000	Use Tax Payable 04/01/23-06/30/23 - Acct # 027-300053	20.58	False
443359	7/20/2023	413-000-2122-00000	Use Tax Payable 04/01/23-06/30/23 - Acct # 027-300053	252.91	False
443359	7/20/2023	001-120-4400-00000	Use Tax Payable 04/01/23-06/30/23 - Acct # 027-300053	0.05	False
443359	7/20/2023	001-000-2122-00000	Use Tax Payable 04/01/23-06/30/23 - Acct # 027-300053	411.79	False
443359	7/20/2023	419-000-2122-00000	Use Tax Payable 04/01/23-06/30/23 - Acct # 027-300053	508.67	False
443360	7/20/2023	001-251-3312-00000	Building Admin Payable 04-06/2023 (Retainer)	-3.90	False
443360	7/20/2023	001-251-3312-00000	Building Admin Payable 04-06/2023	39.00	False
443362	7/20/2023	001-000-2150-00000	Building Seismic Payable 4-6-2023 (Commercial)	132.38	False
443362	7/20/2023	001-000-2140-00000	Building Seismic Payable 4-6-2023 (Residential)	21.99	False
443363	7/24/2023	610-000-2170-00000	PR Batch 00002.07.2023 Child Support-CA	96.00	False
443363	7/24/2023	610-000-2170-00000	PR Batch 00002.07.2023 Child Support CA Flat Amt 2	103.36	False
443363	7/24/2023	610-000-2170-00000	PR Batch 00002.07.2023 Child Support-CA	158.76	False
443364	7/24/2023	610-000-2184-00000	PR Batch 00022.07.2023 CCEA Monthly Dues- Acct # 776-002376-0	20.00	False
443364	7/24/2023	610-000-2184-00000	PR Batch 00002.07.2023 CCEA Monthly Dues - Acct # 776-002376-0	65.00	False
443365	7/24/2023	610-000-2181-00000	PR Batch 00022.07.2023 CCPOA Dues - Acct #12540005508	500.00	False
443366	7/24/2023	610-000-2180-00000	New Hire Subscriptions - Police	30.00	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	408.63	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	85.68	False
443367	7/24/2023	610-000-2178-00000	Plan # 300878	477.55	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	230.36	False
443367	7/24/2023	610-000-2178-00000	Plan # 300878	825.00	False
443367	7/24/2023	610-000-2178-00000	Plan # 300878	4,100.58	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	141.89	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	676.52	False
443367	7/24/2023	610-000-2186-00000	Plan # 306752	1,098.57	False
443367	7/24/2023	610-000-2178-00000	Plan # 300878	115.00	False
443368	7/24/2023	610-000-2179-00000	August Premiums - Acct # 1010024	126.00	False
443369	7/24/2023	610-000-2182-00000	PR Batch 00022.07.2023 PORAC RMT	550.00	False
443369	7/24/2023	610-000-2182-00000	PR Batch 00011.07.2023 PORAC RMT	45.88	False
443369	7/24/2023	610-000-2182-00000	PR Batch 00011.07.2023 PORAC RMT	504.12	False
443370	7/24/2023	610-000-2170-00000	PR Batch 00002.07.2023 Wage Garn-FTB	50.00	False
443371	7/24/2023	001-240-4407-00000	June 2023 Drug Screening - Police	45.00	False
443371	7/24/2023	412-100-4407-00000	June 2023 Drug Screening - RV Park	90.00	False
443372	7/24/2023	630-111-4409-00000	May 2023 Premiums	300.00	False
443373	7/24/2023	001-240-4411-00000	June 2023 Live Scans - Cab Service	44.00	False
443373	7/24/2023	001-240-4407-00000	June 2023 Live Scans - Police	22.00	False
443373	7/24/2023	412-100-4407-00000	June 2023 Live Scans - RV Park	66.00	False
443374	7/24/2023	001-240-4407-00000	June 2023 Fingerprinting - Police	83.00	False
443374	7/24/2023	001-240-4411-00000	June 2023 Fingerprinting - Cab	64.00	False
443374	7/24/2023	412-100-4407-00000	June 2023 Fingerprinting - RV Park	96.00	False
443375	7/24/2023	001-471-4450-00000	100% Down payment SPO QTE-001696345 Acct #385371	7,480.00	False
443376	7/27/2023	001-114-4310-00000	CH Office Supplies	1.70	False
443376	7/27/2023	419-371-4390-00000	Filters	19.03	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443376	7/27/2023	420-115-4390-00000	Silicon Powder	154.77	False
443376	7/27/2023	001-240-4390-00000	6 Tactical Flashlights	493.56	False
443376	7/27/2023	413-353-4310-00000	CH Office Supplies	0.55	False
443376	7/27/2023	412-100-4310-00000	CH Office Supplies	2.70	False
443376	7/27/2023	413-352-4310-00000	CH Office Supplies	0.26	False
443376	7/27/2023	001-364-4310-00000	CH Office Supplies	2.86	False
443376	7/27/2023	420-115-4310-00000	CH Office Supplies	16.64	False
443376	7/27/2023	419-371-4310-00000	CH Office Supplies	10.47	False
443376	7/27/2023	001-471-4310-00000	CH Office Supplies	0.86	False
443376	7/27/2023	001-240-4390-00000	Gun slings, equip	323.78	False
443376	7/27/2023	001-000-1350-00000	Computer Loan: Ben DeForge	762.74	False
443376	7/27/2023	419-120-4310-00000	Payroll envelopes	20.20	False
443376	7/27/2023	413-120-4310-00000	Payroll envelopes	20.20	False
443376	7/27/2023	001-120-4310-00000	Payroll envelopes	20.20	False
443376	7/27/2023	420-115-4390-00000	HDMI Adapter	12.98	False
443376	7/27/2023	001-250-4310-00000	CH Office Supplies	1.95	False
443376	7/27/2023	001-240-4311-00000	Conf Speakerphone	99.74	False
443376	7/27/2023	413-357-4310-00000	CH Office Supplies	5.09	False
443376	7/27/2023	001-113-4310-00000	CH Office Supplies	8.39	False
443376	7/27/2023	001-130-4310-00000	CH Office Supplies	2.25	False
443376	7/27/2023	413-352-4310-00000	CH Office Supplies	1.35	False
443376	7/27/2023	413-111-4310-00000	CH Office Supplies	2.85	False
443376	7/27/2023	001-364-4310-00000	CH Office Supplies	2.99	False
443376	7/27/2023	001-350-4310-00000	CH Office Supplies	1.27	False
443376	7/27/2023	419-130-4310-00000	CH Office Supplies	0.35	False
443376	7/27/2023	001-313-4310-00000	CH Office Supplies	4.34	False
443376	7/27/2023	001-470-4310-00000	CH Office Supplies	0.31	False
443376	7/27/2023	413-353-4310-00000	CH Office Supplies	2.72	False
443376	7/27/2023	001-130-4310-00000	CH Office Supplies	0.43	False
443376	7/27/2023	001-251-4310-00000	CH Office Supplies	2.24	False
443376	7/27/2023	001-250-4310-00000	CH Office Supplies	1.87	False
443376	7/27/2023	001-240-4393-00000	Canopy Weight Bags	26.91	False
443376	7/27/2023	419-371-4310-00000	CH Office Supplies	10.94	False
443376	7/27/2023	001-251-4310-00000	CH Office Supplies	2.15	False
443376	7/27/2023	419-130-4310-00000	CH Office Supplies	1.79	False
443376	7/27/2023	001-114-4310-00000	CH Office Supplies	8.84	False
443376	7/27/2023	420-115-4310-00000	CH Office Supplies	3.36	False
443376	7/27/2023	001-111-4310-00000	CH Office Supplies	2.87	False
443376	7/27/2023	001-130-4310-00000	CH Office Supplies	2.15	False
443376	7/27/2023	001-112-4310-00000	CH Office Supplies	0.43	False
443376	7/27/2023	412-120-4310-00000	CH Office Supplies	1.80	False
443376	7/27/2023	413-130-4310-00000	CH Office Supplies	1.80	False
443376	7/27/2023	420-115-4310-00000	CH Office Supplies	17.38	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443376	7/27/2023	001-112-4310-00000	CH Office Supplies	2.25	False
443376	7/27/2023	419-120-4310-00000	CH Office Supplies	17.07	False
443376	7/27/2023	001-111-4310-00000	CH Office Supplies	3.00	False
443376	7/27/2023	001-470-4310-00000	CH Office Supplies	1.65	False
443376	7/27/2023	413-353-4310-00000	CH Office Supplies	2.85	False
443376	7/27/2023	001-120-4310-00000	CH Office Supplies	15.43	False
443376	7/27/2023	001-480-4310-00000	CH Office Supplies	1.94	False
443376	7/27/2023	413-120-4310-00000	CH Office Supplies	17.08	False
443376	7/27/2023	419-111-4310-00000	CH Office Supplies	2.85	False
443376	7/27/2023	001-471-4310-00000	CH Office Supplies	0.90	False
443376	7/27/2023	413-111-4310-00000	CH Office Supplies	0.55	False
443376	7/27/2023	412-100-4310-00000	CH Office Supplies	2.58	False
443376	7/27/2023	413-352-4310-00000	CH Office Supplies	1.29	False
443376	7/27/2023	001-113-4310-00000	CH Office Supplies	8.03	False
443376	7/27/2023	001-470-4310-00000	CH Office Supplies	1.58	False
443376	7/27/2023	001-480-4310-00000	CH Office Supplies	0.37	False
443376	7/27/2023	001-240-4311-00000	Computer Equip	264.09	False
443376	7/27/2023	419-130-4310-00000	CH Office Supplies	1.72	False
443376	7/27/2023	001-250-4310-00000	CH Office Supplies	0.38	False
443376	7/27/2023	001-112-4310-00000	CH Office Supplies	2.15	False
443376	7/27/2023	419-120-4311-00000	Bookshelf	71.81	False
443376	7/27/2023	413-120-4310-00000	CH Office Supplies	16.35	False
443376	7/27/2023	001-113-4310-00000	CH Office Supplies	1.62	False
443376	7/27/2023	001-120-4311-00000	Bookshelf	71.80	False
443376	7/27/2023	413-130-4310-00000	CH Office Supplies	0.35	False
443376	7/27/2023	412-120-4310-00000	CH Office Supplies	1.73	False
443376	7/27/2023	419-111-4310-00000	CH Office Supplies	0.55	False
443376	7/27/2023	419-120-4310-00000	CH Office Supplies	3.29	False
443376	7/27/2023	412-100-4310-00000	CH Office Supplies	0.53	False
443376	7/27/2023	001-364-4310-00000	CH Office Supplies	0.58	False
443376	7/27/2023	001-350-4310-00000	CH Office Supplies	6.31	False
443376	7/27/2023	413-357-4310-00000	CH Office Supplies	4.88	False
443376	7/27/2023	412-120-4310-00000	CH Office Supplies	0.35	False
443376	7/27/2023	413-120-4310-00000	CH Office Supplies	3.30	False
443376	7/27/2023	419-111-4310-00000	CH Office Supplies	2.72	False
443376	7/27/2023	001-480-4310-00000	CH Office Supplies	1.86	False
443376	7/27/2023	001-120-4310-00000	CH Office Supplies	2.98	False
443376	7/27/2023	001-251-4310-00000	CH Office Supplies	0.44	False
443376	7/27/2023	413-111-4310-00000	CH Office Supplies	2.72	False
443376	7/27/2023	001-111-4310-00000	CH Office Supplies	0.58	False
443376	7/27/2023	001-471-4310-00000	CH Office Supplies	0.17	False
443376	7/27/2023	001-120-4310-00000	CH Office Supplies	14.78	False
443376	7/27/2023	001-114-4310-00000	CH Office Supplies	8.47	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443376	7/27/2023	001-313-4310-00000	CH Office Supplies	4.16	False
443376	7/27/2023	001-350-4310-00000	CH Office Supplies	6.59	False
443376	7/27/2023	413-120-4311-00000	Bookshelf	71.80	False
443376	7/27/2023	420-115-4390-00000	Rubber Rejuvenator	15.86	False
443376	7/27/2023	001-313-4310-00000	CH Office Supplies	0.84	False
443376	7/27/2023	413-130-4310-00000	CH Office Supplies	1.72	False
443376	7/27/2023	419-120-4310-00000	CH Office Supplies	16.35	False
443376	7/27/2023	419-371-4310-00000	CH Office Supplies	2.11	False
443376	7/27/2023	001-113-4310-00000	Display Boards	9.73	False
443376	7/27/2023	413-357-4310-00000	CH Office Supplies	0.98	False
443377	7/27/2023	001-240-4409-2020S	In car camera fleet-3 pkgs,10 vhcls - Inv # INUS169152 & 168892	16,576.55	False
443378	7/27/2023	001-120-4420-2020S	Measure S Audit Services	1,125.00	False
443378	7/27/2023	001-120-4420-00000	Regular Audit Services	3,870.45	False
443378	7/27/2023	412-120-4420-00000	Regular Audit Services	207.90	False
443378	7/27/2023	419-120-4420-00000	Regular Audit Services	2,097.00	False
443378	7/27/2023	413-120-4420-00000	Regular Audit Services	2,554.65	False
443379	7/27/2023	001-240-4220-00000	Propane FY 24 - 07/01-07/13 Acct # 02-1038315	4.95	False
443380	7/27/2023	001-470-4390-00000	Stihl Blower Repair	337.56	False
443382	7/27/2023	412-100-4390-00000	Led Light Furnance	212.44	False
443382	7/27/2023	419-371-4390-00000	Led Strip	199.40	False
443382	7/27/2023	419-371-4390-00000	Led Strip - RETURN	-199.40	False
443382	7/27/2023	508-508-4390-00000	Led Light Furnance	212.44	False
443383	7/27/2023	419-371-4450-00000	Monthly maintenance - Canon Copier 6/25-7/24	7.29	False
443383	7/27/2023	001-350-4450-00000	Monthly maintenance - Canon Copier 6/25-7/24	7.29	False
443383	7/27/2023	413-353-4450-00000	Monthly maintenance - Canon Copier 6/25-7/24	7.29	False
443384	7/27/2023	001-230-4530-00000	7/6-7/8/23 Chief Fire Officer 3C (cont) Oakdale, CA	222.00	False
443385	7/27/2023	413-352-4230-00000	broadband for security - 07/08-07/31	81.26	False
443385	7/27/2023	001-230-4230-00000	Cable & Internet Service- 07/09-08/08	123.64	False
443386	7/27/2023	001-240-4530-00000	132nd Academy Enrollment Fees 2023 Summer/Fall Module 3&2 - Agui	1,020.00	False
443387	7/27/2023	508-508-4390-00000	Batteries	128.28	False
443387	7/27/2023	508-508-4390-00000	Batteries	102.59	False
443388	7/27/2023	001-112-4409-00000	Drum Circle 7/12	300.00	False
443389	7/27/2023	001-120-4310-00000	Payroll checks	192.12	False
443389	7/27/2023	419-120-4310-00000	Payroll checks	192.12	False
443389	7/27/2023	413-120-4310-00000	Payroll checks	192.12	False
443390	7/27/2023	001-313-3715-00000	Refund of development permit application fees	330.50	False
443391	7/27/2023	419-371-4390-00000	Clamp Band Kit	315.48	False
443392	7/27/2023	420-115-4230-00000	707-197-0009 monthly phone - 07/02-08/01	790.00	False
443392	7/27/2023	419-371-4230-00000	Water System Phone 464-2826 - 07/13-08/12	85.27	False
443392	7/27/2023	001-240-4230-00000	Radio to Sherriff - 07/13-08/12	28.85	False
443392	7/27/2023	419-371-4230-00000	Water System Phone Bill 707-1006 - 07/13-08/12	27.76	False
443393	7/27/2023	001-470-4390-00000	Dog Waste bags	233.09	False
443394	7/27/2023	413-351-4390-00000	Microbiology Testing	59.88	False

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443395	7/27/2023	508-508-4390-00000	Tire tube	86.84	False
443396	7/27/2023	419-371-4530-00000	8/8-8/10/23 - Eugene, OR Drinking Water Dist Grade 2 Exam - per	192.24	False
443397	7/27/2023	419-371-4390-00000	Couplings	395.63	False
443397	7/27/2023	419-371-4390-00000	PVC Pipes	142.53	False
443398	7/27/2023	508-508-4320-00000	Laundry Service/Uniforms FY24	30.99	False
443398	7/27/2023	413-351-4320-00000	Laundry Service/Uniforms FY24	22.14	False
443398	7/27/2023	413-353-4370-00000	City Hall Mats	0.43	False
443398	7/27/2023	001-251-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	413-130-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	001-111-4370-00000	City Hall Mats	0.45	False
443398	7/27/2023	413-357-4370-00000	City Hall Mats	0.76	False
443398	7/27/2023	413-120-4370-00000	City Hall Mats	2.56	False
443398	7/27/2023	419-120-4370-00000	City Hall Mats	2.56	False
443398	7/27/2023	001-112-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	413-352-4370-00000	City Hall Mats	0.21	False
443398	7/27/2023	001-250-4370-00000	City Hall Mats	0.29	False
443398	7/27/2023	001-350-4370-00000	City Hall Mats	0.99	False
443398	7/27/2023	001-130-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	412-100-4370-00000	City Hall Mats	0.41	False
443398	7/27/2023	001-313-4370-00000	City Hall Mats	0.65	False
443398	7/27/2023	412-120-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	420-115-4370-00000	City Hall Mats	2.60	False
443398	7/27/2023	001-120-4370-00000	City Hall Mats	2.31	False
443398	7/27/2023	001-471-4370-00000	City Hall Mats	0.14	False
443398	7/27/2023	001-114-4370-00000	City Hall Mats	1.32	False
443398	7/27/2023	419-371-4370-00000	City Hall Mats	1.64	False
443398	7/27/2023	413-111-4370-00000	City Hall Mats	0.43	False
443398	7/27/2023	001-480-4370-00000	City Hall Mats	0.29	False
443398	7/27/2023	001-113-4370-00000	City Hall Mats	1.25	False
443398	7/27/2023	419-111-4370-00000	City Hall Mats	0.42	False
443398	7/27/2023	001-470-4370-00000	City Hall Mats	0.25	False
443398	7/27/2023	419-130-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	001-364-4370-00000	City Hall Mats	0.44	False
443398	7/27/2023	413-120-4370-00000	City Hall Mats	2.56	False
443398	7/27/2023	420-115-4370-00000	City Hall Mats	2.60	False
443398	7/27/2023	419-111-4370-00000	City Hall Mats	0.42	False
443398	7/27/2023	413-352-4370-00000	City Hall Mats	0.21	False
443398	7/27/2023	001-114-4370-00000	City Hall Mats	1.32	False
443398	7/27/2023	413-351-4320-00000	Laundry Service/Uniforms FY24	22.14	False
443398	7/27/2023	001-480-4370-00000	City Hall Mats	0.29	False
443398	7/27/2023	001-111-4370-00000	City Hall Mats	0.45	False
443398	7/27/2023	413-351-4320-00000	Laundry Service/Uniforms FY24	15.48	False
443398	7/27/2023	413-353-4320-00000	Laundry Service/Uniforms FY24	49.14	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443398	7/27/2023	508-508-4320-00000	Laundry Service/Uniforms FY24	30.72	False
443398	7/27/2023	413-353-4320-00000	Laundry Service/Uniforms FY24	39.38	False
443398	7/27/2023	412-100-4370-00000	City Hall Mats	0.41	False
443398	7/27/2023	001-130-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	001-113-4370-00000	City Hall Mats	1.25	False
443398	7/27/2023	001-313-4370-00000	City Hall Mats	0.65	False
443398	7/27/2023	412-120-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	413-130-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	419-371-4370-00000	City Hall Mats	1.64	False
443398	7/27/2023	001-350-4370-00000	City Hall Mats	0.99	False
443398	7/27/2023	419-120-4370-00000	City Hall Mats	2.56	False
443398	7/27/2023	001-470-4370-00000	City Hall Mats	0.25	False
443398	7/27/2023	413-353-4370-00000	City Hall Mats	0.43	False
443398	7/27/2023	413-357-4370-00000	City Hall Mats	0.76	False
443398	7/27/2023	413-111-4370-00000	City Hall Mats	0.43	False
443398	7/27/2023	001-364-4370-00000	City Hall Mats	0.44	False
443398	7/27/2023	001-120-4370-00000	City Hall Mats	2.31	False
443398	7/27/2023	001-251-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	419-130-4370-00000	City Hall Mats	0.27	False
443398	7/27/2023	001-112-4370-00000	City Hall Mats	0.33	False
443398	7/27/2023	001-471-4370-00000	City Hall Mats	0.14	False
443398	7/27/2023	001-250-4370-00000	City Hall Mats	0.29	False
443399	7/27/2023	508-508-4390-00000	Bearing	17.18	False
443401	7/27/2023	508-508-4390-00000	Shift Tube	37.01	False
443402	7/27/2023	419-371-4230-00000	Alarm Monitoring for Water Locations FY24	2,556.00	False
443402	7/27/2023	506-506-4230-00000	Alarm Monitoring - July 23- June 24	336.00	False
443402	7/27/2023	506-506-4230-00000	Alarm Monitoring - July 23- June 24	294.00	False
443402	7/27/2023	506-506-4230-00000	Alarm Monitoring - July 23- June 24	336.00	False
443402	7/27/2023	506-506-4230-00000	Alarm Monitoring - July 23- June 24	371.88	False
443403	7/27/2023	001-120-4240-00000	Meter Rental - 08/01-10/31	70.59	False
443403	7/27/2023	419-120-4240-00000	Meter Rental - 08/01-10/31	35.30	False
443403	7/27/2023	413-120-4240-00000	Meter Rental - 08/01-10/31	35.30	False
443404	7/27/2023	419-120-4530-00000	Education Reimbursement 5/1-6/25 Classes pd for on 7/6	250.00	False
443404	7/27/2023	001-120-4530-00000	Education Reimbursement 5/1-6/25 Classes pd for on 7/6	250.00	False
443404	7/27/2023	413-120-4530-00000	Education Reimbursement 5/1-6/25 Classes pd for on 7/6	250.00	False
443405	7/27/2023	001-470-4409-00000	Repair Park Door	300.00	False
443406	7/27/2023	001-230-4390-2020S	Radio parts and supplies (order part 1 of 2) Revd 07/23	8,444.20	False
443407	7/27/2023	419-120-4310-00000	Storage Boxes	13.50	False
443407	7/27/2023	001-120-4310-00000	Storage Boxes	13.49	False
443407	7/27/2023	419-120-4310-00000	Finance Review Stamp	9.86	False
443407	7/27/2023	413-120-4310-00000	Finance Review Stamp	9.85	False
443407	7/27/2023	413-120-4310-00000	Storage Boxes	13.50	False
443407	7/27/2023	419-120-4310-00000	Water Shut-off Notices	254.39	False

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443407	7/27/2023	419-120-4310-00000	Finance Review Stamp	9.86	False
443407	7/27/2023	001-120-4310-00000	Finance Review Stamp	9.85	False
443407	7/27/2023	413-120-4310-00000	Finance Review Stamp	9.85	False
443407	7/27/2023	001-120-4310-00000	Finance Review Stamp	9.85	False
443408	7/27/2023	506-506-4450-00000	SWPBP Review Application #561140	1,738.00	False
443409	7/27/2023	001-112-4409-00000	Art Exhibition Live Music	100.00	False
443410	7/27/2023	940-240-4930-2020S	New patrol vehicle - K9 supervisor - fully outfitted	77,357.32	False
443411	7/27/2023	001-240-4230-00000	DOJ/CLETS Line 06/01-06/30	100.28	False
443412	7/27/2023	901-364-4799-FSTGI	Labor compliance for Front St improvements - May 2023	5,800.00	False
443413	7/27/2023	001-240-4530-00000	Death Scene Investigation Guide	140.74	False
443414	7/27/2023	419-000-2115-00000	BOV Monthly Water Maintenance June 23	1,440.00	False
443414	7/27/2023	419-372-3821-41028	BOV Monthly Water Maintenance June 23	-36.00	False
443414	7/27/2023	419-372-3821-41028	BOV Monthly Water Maintenance May 23	7,997.12	False
443414	7/27/2023	419-372-3821-41028	BOV Monthly Water Maintenance June 23	7,618.23	False
443415	7/27/2023	001-240-4220-00000	Propane FY 23 06/14-06/30 - Acct #02-1038315	6.05	False
443416	7/27/2023	001-470-4390-00000	Helmet Gatorline	176.43	False
443419	7/27/2023	419-372-3822-41029	CSA Monthly Water Maintenance May 23	525.73	False
443419	7/27/2023	419-372-3822-41029	CSA Monthly Water Maintenance June 23	498.40	False
443420	7/27/2023	001-250-4410-01430	Code Enforcement Thru 6/30/23	479.00	False
443420	7/27/2023	001-250-4410-00200	Code Enforcement Thru 6/30/23	309.00	False
443421	7/27/2023	419-372-3823-41030	Meadowbrook Monthly Water Maintenance June 23	570.75	False
443421	7/27/2023	419-372-3823-41030	Meadowbrook Monthly Water Maintenance May 23	730.66	False
443422	7/27/2023	001-364-4225-10025	Solid Waste	302.75	False
443422	7/27/2023	506-506-4225-00000	Solid Waste	404.89	False
443422	7/27/2023	001-470-4225-00000	Solid Waste	364.07	False
443422	7/27/2023	419-371-4225-00000	Solid Waste	34.27	False
443423	7/27/2023	115-364-4785-00000	Pass through FY23 Gas Tax Section 2105 revenues to County per an	409.80	False
443423	7/27/2023	115-364-4787-00000	Pass through FY23 Gas Tax Section 2107 revenues to County per an	578.64	False
443423	7/27/2023	413-353-4210-35019	Oregon Lift Station 12/13/22-06/12/23	400.96	False
443423	7/27/2023	117-364-4789-00000	Pass through FY23 RMRA revenues to County per annexation agreeme	1,638.64	False
443424	7/27/2023	413-353-4390-00000	Rope Clips	8.53	False
443425	7/27/2023	413-353-4390-00000	Safety/PW Supplies	43.38	False
443425	7/27/2023	001-364-4390-10025	Safety/PW Supplies	43.37	False
443425	7/27/2023	001-470-4390-00000	Safety/PW Supplies	43.34	False
443425	7/27/2023	419-371-4390-00000	Safety/PW Supplies	43.38	False
443425	7/27/2023	508-508-4390-00000	Safety/PW Supplies	43.35	False
443425	7/27/2023	506-506-4390-00000	Safety/PW Supplies	43.38	False
443426	7/27/2023	919-371-4799-37118	Remote Register Water Meters and Radios	20,264.40	False
443427	7/27/2023	508-508-4390-00000	Brackets, Switch	27.96	False
443428	7/27/2023	413-351-4240-00000	Shipping for Spectrophotometer	83.71	False
443428	7/27/2023	413-351-4390-00000	Misc Reimbursements	69.23	False
443428	7/27/2023	413-351-4550-00000	Renewal of ECI	98.00	False
443429	7/27/2023	001-240-4391-00000	Graphics for Patrol SUV, numbers for other vehicles	1,083.62	False

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443430	7/27/2023	001-364-4350-10023	Circuit breakers, brackets for streetlights	581.33	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	1,754.53	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	1,244.75	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	408.52	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	2,159.56	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	2,159.56	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	1,984.98	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	2,213.67	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	2,391.75	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	1,834.84	False
443431	7/27/2023	413-000-1202-00000	Hambro Sludge Removal	2,170.03	False
443432	7/27/2023	001-240-4391-00000	Vehicle Inspection	292.50	False
443433	7/27/2023	913-352-4799-35232	Fork Lift Rental	362.50	False
443434	7/27/2023	419-120-4240-00000	UB Mailing Service	443.74	False
443434	7/27/2023	419-120-4240-00000	UB Mailing Service	518.17	False
443434	7/27/2023	413-120-4240-00000	UB Mailing Service	518.19	False
443434	7/27/2023	413-120-4240-00000	UB Mailing Service	443.71	False
443435	7/27/2023	001-113-4450-00000	Document Shredding Service - 5/24-6/27	122.38	False
443436	7/27/2023	001-240-4380-2020S	Boarding/Bath - Kostya, Kai	311.50	False
443437	7/27/2023	506-506-4450-00000	Corp Yard canopy demolition	24,820.00	False
443438	7/27/2023	419-120-4409-00000	GASB 75 report	547.50	False
443438	7/27/2023	413-120-4409-00000	GASB 75 report	547.50	False
443438	7/27/2023	001-120-4409-00000	GASB 75 report	547.50	False
443438	7/27/2023	412-120-4409-00000	GASB 75 report	91.25	False
443439	7/27/2023	412-100-4390-00000	Valves, Caps, Tees	168.89	False
443440	7/27/2023	001-230-4390-2020S	Thermal imager cameras	14,438.54	False
443441	7/27/2023	419-371-4470-00000	General external regulatory lab tests for water utilities, FY23	429.00	False
443442	7/27/2023	506-506-4450-00000	Pest Control	328.00	False
443443	7/27/2023	508-508-4390-00000	Core Return	-22.00	False
443443	7/27/2023	508-508-4390-00000	Battery	144.45	False
443444	7/27/2023	001-240-4380-00000	Feed for Kai	90.93	False
443445	7/27/2023	001-364-4350-10023	Hinged Circuit Cover	187.11	False
443445	7/27/2023	001-364-4350-10023	Hinged Outlet Cover	187.11	False
443445	7/27/2023	001-480-4390-00000	Mounting kit	42.55	False
443448	7/27/2023	412-100-4409-00000	RV Park Reservations: 06/01-06/30	1,045.40	False
443449	7/27/2023	419-120-4415-00000	Online & IVR utility payment service June 23	1,185.90	False
443449	7/27/2023	419-120-4415-00000	Online & IVR utility payment service May 23	1,155.40	False
443449	7/27/2023	413-120-4415-00000	Online & IVR utility payment service May 2023	1,155.40	False
443449	7/27/2023	413-120-4415-00000	Online & IVR utility payment service - June 23	1,185.90	False
443450	7/27/2023	901-470-4799-47011	Implementation of the Tolowa Coastal Stories Grant 06/02-06/29	42,251.25	False
443451	7/27/2023	001-313-4409-0REAP	Task order 4 - REAP planning grant	11,088.25	False
443451	7/27/2023	001-313-4409-00000	FY23 Planning Services	20,481.25	False
443451	7/27/2023	901-240-4799-2020S	PD facility geotechnical study	3,300.00	False

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443451	7/27/2023	001-313-4409-00000	FY23 Planning Services	9,706.25	False
443451	7/27/2023	001-313-4409-0REAP	Task order 4 - REAP planning grant	18,008.80	False
443451	7/27/2023	919-371-4799-37107	Amador tank rehab - eval, design, repackage	5,487.50	False
443452	7/27/2023	001-112-4434-00000	Sister City Mural Event	37.89	False
443452	7/27/2023	001-113-4310-00000	Council Binders	11.17	False
443452	7/27/2023	001-113-4310-00000	Photo Paper	44.77	False
443453	7/27/2023	419-371-4409-00000	Create water model of City's water dist system	76.00	False
443454	7/27/2023	419-371-4390-00000	Concrete to repair various roads - FY23	647.88	False
443454	7/27/2023	419-371-4390-00000	Concrete to repair various roads - FY23	514.19	False
443455	7/27/2023	001-113-4310-00000	STICKERMULE: Stickers for Kamome	363.58	False
443455	7/27/2023	001-112-4550-0ARPA	ADOBE: Photoshop subscription for Grants Co	20.99	False
443455	7/27/2023	420-115-4450-00000	APPLE: iCloud Storage	0.99	False
443455	7/27/2023	420-115-4450-00000	WASABI TECH: Cloud storage	5.99	False
443455	7/27/2023	420-115-4450-00000	ZOOM: Zoom licenses for staff	319.86	False
443455	7/27/2023	420-115-4450-00000	DUO: MFA for city staff	180.00	False
443455	7/27/2023	420-115-4450-00000	FUTRUEQUEST: Tsunami Tour Webhosting	8.95	False
443455	7/27/2023	420-115-4450-00000	Altaro VM Backup licenses renewal	1,225.00	False
443455	7/27/2023	420-115-4450-00000	DNSFILTER: DNS Filtering	88.00	False
443455	7/27/2023	419-371-4390-00000	APPLE: A Tracker Pro App for EMOT	2.99	False
443455	7/27/2023	508-508-4390-00000	Fleetmate license	599.95	False
443455	7/27/2023	420-115-4450-00000	Altaro VM Backup licenses renewal	208.25	False
443455	7/27/2023	420-115-4450-00000	SPAM HERO: Spam Filtering	10.00	False
443455	7/27/2023	420-115-4450-00000	SPAM HERO: Spam Filtering	10.00	False
443455	7/27/2023	420-115-4450-00000	DUO: MFA for staff	180.00	False
443455	7/27/2023	420-115-4450-00000	Altaro VM Backup licenses renewal	208.25	False
443455	7/27/2023	420-115-4450-00000	APPLE: iCloud Storage	0.99	False
443455	7/27/2023	420-115-4450-00000	WASABITECH: Cloud storage	5.99	False
443455	7/27/2023	420-115-4450-00000	FUTUREQUEST: Tsunami Tour Webhosting	8.95	False
443455	7/27/2023	420-115-4450-00000	DNSFILTER: DNS Filtering	88.00	False
443456	7/27/2023	413-351-4230-00000	707-951-6970 (Lab-Desk) Service:	27.74	False
443456	7/27/2023	419-120-4230-00000	707-458-5026 (Meter Reader SPMR2) Service:	37.38	False
443456	7/27/2023	420-115-4230-00000	707-458-8649 (Patch, T) Service:	41.40	False
443456	7/27/2023	001-350-4230-00000	707-951-3354 (Welton) Service:	13.80	False
443456	7/27/2023	001-480-4230-00000	707-458-4131 (Taylor) Service:	10.21	False
443456	7/27/2023	001-240-4230-00000	707-951-5250 (Balch) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-3170 (Wylie) Service:	13.80	False
443456	7/27/2023	001-364-4230-00000	707-951-4569 (Mayes) Service:	13.80	False
443456	7/27/2023	001-364-4230-00000	707-951-0430 (Borges, D) Service:	8.74	False
443456	7/27/2023	413-352-4230-00000	707-951-4779 (WWTP Project Manager) Service:	27.74	False
443456	7/27/2023	412-100-4230-00000	707-951-3285 (Cordova) Service:	41.40	False
443456	7/27/2023	001-480-4230-00000	707-951-4864 (DeForge) Service:	6.21	False
443456	7/27/2023	001-112-4230-00000	707-458-4814 (Lacey) Service:	19.30	False
443456	7/27/2023	413-353-4230-00000	707-951-3170 (Wylie) Service:	13.80	False

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443456	7/27/2023	001-470-4230-00000	707-458-8283 (Hodges) Service:	22.77	False
443456	7/27/2023	001-230-4230-00000	707-458-5216 (Fire Dept) Service:	38.01	False
443456	7/27/2023	419-371-4230-00000	707-951-4116 (Amarante) Service:	25.46	False
443456	7/27/2023	001-230-4230-00000	707-951-0671 (Borges, J) Service:	41.40	False
443456	7/27/2023	001-364-4230-00000	707-951-6752 (Wylie)	5.80	False
443456	7/27/2023	419-371-4230-00000	707-951-4951 (PW IPAD) Service:	12.67	False
443456	7/27/2023	001-364-4230-00000	707-951-0714 (Borges, D) Service:	10.67	False
443456	7/27/2023	419-120-4230-00000	707-458-4242 (McAndrews) Service:	16.56	False
443456	7/27/2023	001-480-4230-00000	707-951-0714 (Borges, D) Service:	6.96	False
443456	7/27/2023	506-506-4230-00000	707-951-0481 (Wylie) Service:	4.18	False
443456	7/27/2023	412-100-4230-00000	707-951-4515 (Lighthouse Cove RV) Service:	41.40	False
443456	7/27/2023	001-364-4230-00000	707-951-4759 (Long) Service:	13.80	False
443456	7/27/2023	001-470-4230-00000	707-951-4918 (McAleenan) Service:	22.77	False
443456	7/27/2023	413-351-4230-00000	707-951-3225 (Lab) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-3354 (Welton) Service:	13.80	False
443456	7/27/2023	413-352-4230-00000	707-951-0002 (WWTP Lg Conf Rm) Service:	27.74	False
443456	7/27/2023	506-506-4230-00000	707-951-9336 (Lovdahl) Service:	27.60	False
443456	7/27/2023	413-351-4230-00000	707-951-5017 (Lab) Service:	27.74	False
443456	7/27/2023	419-371-4230-00000	707-457-0899 (Ybarra) Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-951-4569 (Mayes) Service:	13.80	False
443456	7/27/2023	419-371-4230-00000	707-951-4821 (Kuder) Service:	20.70	False
443456	7/27/2023	001-240-4230-00000	707-951-4485 (Griffin) Service:	41.40	False
443456	7/27/2023	413-353-4230-00000	707-951-3943 (Martinez) Service:	1.21	False
443456	7/27/2023	412-100-4230-00000	707-951-9704 (Lighthouse Cove RV) Service:	27.74	False
443456	7/27/2023	001-240-4230-00000	707-951-5433 (Sperling) Service:	41.40	False
443456	7/27/2023	001-230-4390-2020S	2 iPads for frontline apparatus	215.48	False
443456	7/27/2023	419-120-4230-00000	707-458-8453 (Mtr Reader SPMR1)Service:	37.38	False
443456	7/27/2023	419-130-4230-00000	707-458-8008 (Rice) Service:	10.35	False
443456	7/27/2023	001-480-4230-00000	707-951-0430 (Borges, D) Service:	5.70	False
443456	7/27/2023	413-353-4230-00000	707-457-0899 (Ybarra) Service:	13.80	False
443456	7/27/2023	001-364-4230-00000	707-951-4116 (Amarante) Service:	3.19	False
443456	7/27/2023	419-112-4230-00000	707-458-4814 (Lacey) Service:	11.05	False
443456	7/27/2023	413-352-4230-00000	707-951-0923 (Nova - Jacobs) Service:	38.01	False
443456	7/27/2023	001-120-4230-00000	707-458-4813 (Rawlings) Service:	13.80	False
443456	7/27/2023	413-120-4230-00000	707-458-4242 (McAndrews) Service:	16.56	False
443456	7/27/2023	001-350-4230-00000	707-457-7454 (Leighton) Service:	13.34	False
443456	7/27/2023	420-115-4230-00000	707-458-8862 (Ludemann) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-4759 (Long) Service:	13.80	False
443456	7/27/2023	412-100-4230-00000	707-458-4131 (Taylor) Service:	13.92	False
443456	7/27/2023	001-364-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	0.83	False
443456	7/27/2023	413-353-4230-00000	707-951-2294 (PW Callout)Service:	13.80	False
443456	7/27/2023	508-508-4230-00000	707-951-0714 (Borges, D) Service:	6.96	False
443456	7/27/2023	001-240-4230-00000	707-951-7001 (VIP Phone) Service:	1.21	False

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443456	7/27/2023	001-480-4230-00000	707-58-4818 (Morris) Service:	41.40	False
443456	7/27/2023	413-353-4230-00000	707-951-6752 (Wylie)	8.69	False
443456	7/27/2023	001-364-4230-00000	707-951-2294 (PW Callout)Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-458-8283 (Hodges) Service:	2.07	False
443456	7/27/2023	508-508-4230-00000	707-951-5149 (Huffman) Service:	41.40	False
443456	7/27/2023	413-353-4230-00000	707-951-4951 (PW IPAD) Service:	12.67	False
443456	7/27/2023	419-371-4230-00000	707-951-4204 (Eiler) Service:	13.80	False
443456	7/27/2023	412-100-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	2.07	False
443456	7/27/2023	001-230-4230-00000	707-951-6556 (Duncan) Service:	27.74	False
443456	7/27/2023	001-470-4230-00000	707-951-4116 (Amarante) Service:	3.19	False
443456	7/27/2023	413-352-4230-00000	707-951-6831 (WWTP) Service:	21.89	False
443456	7/27/2023	419-371-4230-00000	707-951-0430 (Borges, D) Service:	17.87	False
443456	7/27/2023	001-364-4230-00000	707-951-4918 (McAleenan) Service:	4.55	False
443456	7/27/2023	001-364-4230-00000	707-951-5285 (PW Spare) Service:	13.80	False
443456	7/27/2023	419-371-4230-00000	707-951-2294 (PW Callout)Service:	13.80	False
443456	7/27/2023	001-470-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	14.49	False
443456	7/27/2023	413-353-4230-00000	707-951-4918 (McAleenan) Service:	2.07	False
443456	7/27/2023	419-371-4230-00000	707-951-3319 (Smith, K) Service:	13.80	False
443456	7/27/2023	001-110-4230-00000	707-458-5725 (Schellong) Service:	41.40	False
443456	7/27/2023	001-240-4230-00000	707-951-4896 (Lopez) Service:	41.40	False
443456	7/27/2023	001-364-4230-00000	707-951-0481 (Wylie) Service:	5.32	False
443456	7/27/2023	001-112-4230-00000	707-458-4131 (Taylor) Service:	11.60	False
443456	7/27/2023	419-371-4230-00000	707-951-4418 (Clewell) Service:	14.08	False
443456	7/27/2023	413-351-4230-00000	707-951-9756 (Goodgame-Thill) Service:	27.74	False
443456	7/27/2023	506-506-4230-00000	707-951-0540 (Smith, K) Service:	3.80	False
443456	7/27/2023	001-230-4230-00000	707-951-3406 (Duncan) Service:	41.40	False
443456	7/27/2023	413-111-4230-00000	707-951-3016 (Wier) Service:	15.47	False
443456	7/27/2023	413-353-4230-00000	707-458-8617 (Leighton) Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-951-4759 (Long) Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-951-3354 (Welton) Service:	13.80	False
443456	7/27/2023	001-240-4230-00000	707-951-4624 (Lo) Service:	41.40	False
443456	7/27/2023	001-250-4230-00000	707-951-3447 (Minges) Service:	20.70	False
443456	7/27/2023	001-240-4230-00000	707-458-5881 (Phillipa) Service:	41.40	False
443456	7/27/2023	001-240-4230-00000	707-951-4950 (Miller, E) Service:	41.40	False
443456	7/27/2023	001-350-4230-00000	707-951-3319 (Smith, K) Service:	13.80	False
443456	7/27/2023	001-350-4230-00000	707-457-7655 (PW IPad) Service:	13.33	False
443456	7/27/2023	413-353-4230-00000	707-951-0167 (WWTP Ops) Service:	27.74	False
443456	7/27/2023	419-371-4230-00000	707-951-0540 (Smith, K) Service:	18.24	False
443456	7/27/2023	001-110-4230-00000	707-951-0876 (Wright) Service:	41.40	False
443456	7/27/2023	413-353-4230-00000	707-951-3905 (WWTP Spare) Service:	1.21	False
443456	7/27/2023	413-120-4230-00000	707-951-3320 (Leaver) Service:	16.41	False
443456	7/27/2023	413-353-4230-00000	707-951-0481 (Wylie) Service:	7.98	False
443456	7/27/2023	001-240-4230-00000	707-951-4867 (Owen) Service:	41.40	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443456	7/27/2023	419-111-4230-00000	707-951-3016 (Wier) Service:	15.47	False
443456	7/27/2023	001-230-4230-00000	707-464-9113 (Fire Hall) Service:	27.74	False
443456	7/27/2023	419-371-4230-00000	707-458-8283 (Hodges) Service:	12.01	False
443456	7/27/2023	001-110-4230-00000	707-951-0517 (Inscore) Service:	46.40	False
443456	7/27/2023	506-506-4230-00000	707-951-6752 (Wylie)	4.55	False
443456	7/27/2023	413-353-4230-00000	707-457-7454 (Leighton) Service:	13.33	False
443456	7/27/2023	001-240-4230-00000	707-951-5088 (Valero) Service:	41.40	False
443456	7/27/2023	001-364-4230-00000	707-951-4821 (Kuder) Service:	0.41	False
443456	7/27/2023	413-351-4230-00000	707-951-5375 (Wood) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-4864 (DeForge) Service:	19.46	False
443456	7/27/2023	001-230-4230-00000	707-457-0715 (Smith, B)	80.12	False
443456	7/27/2023	001-111-4230-00000	707-951-3016 (Wier) Service:	15.46	False
443456	7/27/2023	419-371-4230-00000	707-951-0714 (Borges, D) Service:	21.81	False
443456	7/27/2023	001-364-4230-00000	707-951-4864 (DeForge) Service:	9.52	False
443456	7/27/2023	413-353-4230-00000	707-951-3319 (Smith, K) Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-951-4116 (Amarante) Service:	9.56	False
443456	7/27/2023	419-371-4230-00000	707-951-0481 (Wylie) Service:	20.53	False
443456	7/27/2023	001-364-4230-00000	707-951-0540 (Smith, K) Service:	12.16	False
443456	7/27/2023	001-113-4230-00000	707-951-3378 (Altman, Robin) Service:	41.40	False
443456	7/27/2023	001-471-4230-00000	707-458-4131 (Taylor) Service:	4.64	False
443456	7/27/2023	419-120-4230-00000	707-458-8014 (Mattix) Service:	20.70	False
443456	7/27/2023	419-371-4230-00000	707-951-4918 (McAleenan) Service:	12.01	False
443456	7/27/2023	413-112-4230-00000	707-458-4814 (Lacey) Service:	11.05	False
443456	7/27/2023	419-120-4230-00000	707-951-3320 (Leaver) Service:	16.41	False
443456	7/27/2023	001-350-4230-00000	707-951-3275 (Yeager) Service:	13.80	False
443456	7/27/2023	506-506-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	19.46	False
443456	7/27/2023	419-371-4230-00000	707-457-7655 (PW IPad) Service:	13.34	False
443456	7/27/2023	001-120-4230-00000	707-458-4242 (McAndrews) Service:	8.28	False
443456	7/27/2023	001-230-4230-00000	707-951-3561 (Carey) Service:	38.01	False
443456	7/27/2023	412-100-4230-00000	707-951-5029 (Lighthouse Cove RV) Service:	23.10	False
443456	7/27/2023	001-110-4230-00000	707-951-3135 (Greenough) Service:	41.40	False
443456	7/27/2023	001-120-4230-00000	707-951-3320 (Leaver) Service:	16.41	False
443456	7/27/2023	508-508-4230-00000	707-951-0430 (Borges, D) Service:	5.70	False
443456	7/27/2023	001-240-4230-00000	707-951-5438 (PD Spare) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-458-8617 (Leighton) Service:	13.80	False
443456	7/27/2023	001-240-4230-00000	707-951-4609 (Pearson) Service:	41.40	False
443456	7/27/2023	001-240-4230-00000	707-458-8156 (Hutchens) Service:	41.40	False
443456	7/27/2023	413-353-4230-00000	707-951-0540 (Smith, K) Service:	3.81	False
443456	7/27/2023	001-364-4230-00000	707-951-4418 (Clewell) Service:	2.07	False
443456	7/27/2023	413-353-4230-00000	707-951-4418 (Clewell) Service:	16.97	False
443456	7/27/2023	419-371-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	0.41	False
443456	7/27/2023	001-470-4230-00000	707-458-4131 (Taylor) Service:	6.03	False
443456	7/27/2023	001-240-4230-00000	707-951-5035 (Sanders) Service:	41.40	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443456	7/27/2023	001-240-4230-00000	707-951-4494 (Wilson) Service:	41.40	False
443456	7/27/2023	413-351-4230-00000	707-951-0494 (Wood-Desk) Service:	27.74	False
443456	7/27/2023	413-353-4230-00000	707-951-3275 (Yeager) Service:	13.80	False
443456	7/27/2023	001-470-4230-00000	707-951-4418 (Clewell) Service:	8.28	False
443456	7/27/2023	001-230-4230-00000	707-457-0714 (Buell, E)	80.12	False
443456	7/27/2023	001-350-4230-00000	707-458-8617 (Leighton) Service:	13.80	False
443456	7/27/2023	413-351-4230-00000	707-951-6540 (Lab-Desk) Service:	27.74	False
443456	7/27/2023	419-371-4230-00000	707-951-4569 (Mayes) Service:	13.80	False
443456	7/27/2023	508-508-4230-00000	707-458-8283 (Hodges) Service:	4.55	False
443456	7/27/2023	001-364-4230-00000	707-457-0899 (Ybarra) Service:	13.80	False
443456	7/27/2023	413-353-4230-00000	707-951-4204 (Eiler) Service:	13.80	False
443456	7/27/2023	001-230-4230-00000	707-457-0795 (CFC)	40.01	False
443456	7/27/2023	001-230-4230-00000	707-458-8906 (Carey) Service:	46.40	False
443456	7/27/2023	001-230-4230-00000	707-458-5323 - (Fire duty officers) Service:	40.01	False
443456	7/27/2023	419-120-4230-00000	707-458-4813 (Rawlings) Service:	13.80	False
443456	7/27/2023	001-480-4230-00000	707-951-4364 (Young) Service:	41.40	False
443456	7/27/2023	001-114-4230-00000	707-951-3392 (Gonzales-Valero) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-3275 (Yeager) Service:	13.80	False
443456	7/27/2023	419-371-4230-00000	707-951-5285 (PW Spare) Service:	13.80	False
443456	7/27/2023	413-352-4230-00000	707-951-5862 (LS Duty) Service:	41.40	False
443456	7/27/2023	001-480-4230-00000	707-458-8452 (Garcia) Service:	41.40	False
443456	7/27/2023	001-230-4230-00000	707-457-0794 (CFC)	40.01	False
443456	7/27/2023	413-353-4230-00000	707-457-7655 (PW iPad) Service:	13.34	False
443456	7/27/2023	001-364-4230-00000	707-951-4951 (PW IPAD) Service:	12.67	False
443456	7/27/2023	413-352-4230-00000	707-951-4821 (Kuder) Service:	20.29	False
443456	7/27/2023	001-364-4230-00000	707-951-4204 (Eiler) Service:	13.80	False
443456	7/27/2023	413-352-4230-00000	707-951-0023 (WWTP Operations 2) Service:	27.74	False
443456	7/27/2023	419-371-4230-00000	707-457-7454 (Leighton) Service:	13.34	False
443456	7/27/2023	413-120-4230-00000	707-458-4813 (Rawlings) Service:	13.80	False
443456	7/27/2023	001-130-4230-00000	707-458-8008 (Rice) Service:	20.70	False
443456	7/27/2023	413-352-4230-00000	707-458-4722 (WWTP) Service:	38.01	False
443456	7/27/2023	001-230-4230-00000	707-951-6589 (Carey) Service:	27.74	False
443456	7/27/2023	413-353-4230-00000	707-951-5285 (PW Spare) Service:	13.80	False
443456	7/27/2023	508-508-4230-00000	707-951-4864 (DeForge) Service:	6.21	False
443456	7/27/2023	001-350-4230-00000	707-951-3170 (Wylie) Service:	13.80	False
443456	7/27/2023	001-230-4390-2020S	2 iPads for frontline apparatus	1,972.98	False
443456	7/27/2023	001-110-4230-00000	707-458-4323 (Altman, Ray) Service:	41.40	False
443456	7/27/2023	419-371-4230-00000	707-951-6752 (Wylie)	22.36	False
443456	7/27/2023	001-480-4230-00000	707-951-4296 (Gil-Rodriguez) Service:	4.14	False
443456	7/27/2023	001-240-4230-00000	707-951-5329 (Owen, W) Service:	41.40	False
443456	7/27/2023	413-352-4230-00000	707-951-6681 (WWTP) Service:	21.89	False
443456	7/27/2023	413-120-4230-00000	707-458-8014 (Mattix) Service:	20.70	False
443456	7/27/2023	413-130-4230-00000	707-458-8008 (Rice) Service:	10.35	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
443456	7/27/2023	413-351-4230-00000	707-951-6819 (Lab-Desk) Service:	27.74	False
443456	7/27/2023	001-470-4230-00000	707-951-9336 (Lovdahl) Service:	13.80	False
443457	7/27/2023	413-356-4450-35022	Emergency vac truck for sewer lift station	6,404.39	False
				<hr/>	
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				3,077,944.98	
				<hr/>	
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AP

7-15-23 to 7-28-23 Housing

User: kbates@crenscntcity.org
 Printed: 8/3/2023 4:15:42 PM

REVIEWED
 kbates , 8/3/2023 ,4:26:42 PM



Check Date	Check Number	Description	Amount	Selected For Void
7/27/2023	443398	City Hall Mats	0.22	False
7/27/2023	443398	City Hall Mats	0.22	False
7/27/2023	443376	CH Office Supplies	0.29	False
7/27/2023	443376	CH Office Supplies	1.43	False
7/27/2023	443376	CH Office Supplies	1.50	False
7/27/2023	443407	Scotch Tape	9.35	False
7/27/2023	443418	Service to verify work employment for tenants - 05/01-05/31	10.00	False
7/27/2023	443452	Office Supplies	14.16	False
7/27/2023	443456	707-951-3447 (Minges) Service:	20.70	False
7/27/2023	443456	707-464-9216 (HA Office) Service:	21.89	False
7/27/2023	443383	Monthly maintenance - Canon Copier 6/25-7/24	26.56	False
7/27/2023	443456	707-951-0909 (Hurt) Service:	27.74	False
7/27/2023	443456	707-951-0902 (Hartwick) Service:	27.74	False
7/27/2023	443456	707-951-0897 (Stover) Service:	27.74	False
7/27/2023	443456	707-951-0710 (Miller) Service:	27.74	False
7/27/2023	443456	707-485-4815 (Stover) Service:	41.40	False
7/27/2023	443456	707-458-5990 (Miller, M) Service:	41.40	False
7/27/2023	443456	707-458-4817 (Hartwick) Service:	41.40	False
7/27/2023	443456	707-458-4816 (Hurt) Service:	41.40	False
7/27/2023	443447	Postage Meter FY 23 06/09-06/30	60.58	False
7/27/2023	443417	Monthly Copier Maintenance: 05/25-06/24	74.57	False
7/27/2023	443438	GASB 75 report	91.25	False
7/27/2023	443403	Lease for postage machine 7/1-9/5	149.27	False
7/27/2023	443446	Inv # PSWRCMS2022-2023 Annual Membership dues 22/23	277.92	False
7/27/2023	443381	Annual CAHA Membership 23/24	375.00	False
7/27/2023	443400	PIH Alert Subscription 8/1/23-7/31/24	419.00	False
7/27/2023	443378	Regular Audit Services	1,568.25	False
			3,398.72	

City of Crescent City					
Biweekly Payroll Report					
Payroll Ending 07/29/23					
Pay Date 08/04/23					
Check Numbers: 110968 - 110972 (plus direct deposits)					
Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	3,509.84	-	3,509.84	5	
Administration (111)	15,878.71	486.36	16,365.07	4	
Econ Dev / Grants (112)	6,732.18	594.37	7,326.55	2	
Human Resources (114)	2,741.44	-	2,741.44	1	
Finance (120)	14,099.48	218.27	14,317.75	6	
City Attorney (130)	5,128.08	-	5,128.08	1	
Fire (230)	16,642.51	338.41	16,980.92	5	
Police (240)	44,407.16	2,787.10	47,194.26	16	
Planning (313)	1,528.14	-	1,528.14	1	
Public Works (350)	56,542.91	1,735.05	58,277.96	23	Rick Kuder Payout
Recreation (450)	1,724.20	145.47	1,869.67	1	
Swimming Pool (480)	17,263.73	64.66	17,328.39	19	Zoe Young Payout
Housing (490)	11,275.42	-	11,275.42	4	
	197,473.80	6,369.69	203,843.49	88	
Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.					



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: RICHARD GRIFFIN, CHIEF OF POLICE

DATE: AUGUST 7, 2023

SUBJECT: CCPD BUDGET ADJUSTMENT FOR OES EQUIPMENT PURCHASES

RECOMMENDATION

- Approve and adopt Resolution No. 2023-59, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2023-24 BUDGET

BACKGROUND

During Fiscal year 2022-2023 the City Council approved a budgeted purchase of new handheld radios and ballistic shields for the Crescent City Police Department. Both purchases were also approved through the Del Norte County Office of Emergency Services to receive a fifty percent reimbursement grant through the E.M.P.G. program, Emergency Management Performance Grant. The City's 50% grant match for the radios was recommended by the Measure S Oversight Committee and approved by the Council to be funded from Measure S.

The radios, shields, and associated equipment were ordered in January of 2023, but due to manufacturing and shipping issues they were not delivered until July of 2023. With the new fiscal year (2023-2024) beginning on July 1, the funds that were budgeted to be spent in the prior fiscal year now need to be transferred into the current fiscal year budget.

ANALYSIS

The total cost of the ballistic shields was \$9,956.52. The total cost of the radios and associated equipment is \$32,097.28. A total budget adjustment of \$42,054 is being requested for the expenditures, with an expected revenue of half the amount, \$21,027 coming back from the E.M.P.G program.

FINANCIAL IMPACT

The fiscal impact to the City's budget would be an expenditure of \$42,054 out of the General Fund, with an expected revenue of \$21,027. The net impact to the general fund balance would be a reduction of \$21,027. The attached resolution includes a budget adjustment reflecting the expected revenue and expenditure.

These amounts were budgeted in FY 22-23 but not spent. Therefore, the General Fund balance (and related Measure S balance) as of June 30, 2023 will be slightly higher than budgeted, and the same amount will come out of the FY 23-24 fund balance.

STRATEGIC PLAN ANALYSIS

This action supports:

Goal 1 "Support quality services and community safety to enhance the lives of our citizens and visitors", Subsection C. "Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States."

Attachments

1. Resolution No. 2023-59 (budget adjustment)
2. Order invoice from My-Comm Inc. for radio purchase
3. Order invoice from Armor Research Company for shield purchase

RESOLUTION NO. 2023-59

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING
THE FISCAL YEAR 2023-24 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2023, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 5th day of June 2023; and

WHEREAS, the City Council adopted said budget and has the authority to amend said budget from time to time; and

WHEREAS, the procurement of radio equipment and ballistic shields will enhance the ability of the Crescent City Police Department to safely provide emergency services; and

WHEREAS, the procurement of this radio equipment and ballistic shields requires an amendment to the adopted budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

That the Fiscal Year 2023-24 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

Fund	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund	\$21,207	\$42,055

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 7th day of August 2023, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

MY-COMM^{NC}

2 WAY RADIOS & WIRELESS DATA

1860 42nd Street, Springfield, OR 97477

(541)686-1873

Order

00168152

Bill To:

Crescent City Police
686 G Street
Crescent City, CA 95531

Ship To:

Crescent City Police
686 G Street
Crescent City, CA 95531

PAGE	YOUR PO #	SALES PERSON	TERMS	DATE
1	NX5200K3		Net 10	1/30/2023
QTY.	DESCRIPTION	PRICE	EXTENDED	
	Discounted Pricing Quoted for 10+ Units			
25	NX5200K3 - VHF, 5W, Full Keypad	\$690.90	\$17,272.50	
30	KRA26m - VHF antenna 146-162 Mhz	\$12.95	\$388.50	
36	Kenwood NX 5x00 battery, 3400mAh Li-Ion	\$141.75	\$5,103.00	
30	KSC32 - Rapid Rate Tri-Chem Charger. Single unit	\$63.14	\$1,894.20	
35	Noise canceling speaker mic, IP54/55/67	\$78.89	\$2,761.15	
12.5	Tune for narrow band operation and program	\$135.00	\$1,687.50	
1	Tech Bench Labor, Write programming file for ONE zone of 16 channels. Any additional programming will be billed at \$135/hour	\$135.00	\$135.00	
	Subtotal		\$29,241.85	
	Additional Accessories			
3	Rapid Tri-Chem 6 unit Charger	\$576.10	\$1,728.30	
1	Full Speed USB Programming interface cableNote: This cable with USB mode may used for SD Card Direct Access.	\$169.30	\$169.30	
1	NX 5200 5300 5700 5800 software	\$155.00	\$155.00	
3	Molded Gel Ear Insert- Left Large (EARPIECE NOT RETURNABLE)	\$8.75	\$26.25	
12	Molded Gel Ear Insert- Left Medium (EARPIECE NOT RETURNABLE)	\$8.75	\$105.00	
	Signature: _____			
Thank you! <i>Visa & MasterCard accepted on minimum \$10 purchases. We impose a surcharge of 3% on the transaction amount on credit cards which is not greater than our cost of acceptance.</i> Remit to: 1860 42st., Springfield, OR 97477			FREIGHT	
			TOTAL	
			CREDIT	
			Order	
			Balance	

SALES

SERVICE

INSTALLATIONS

2-WAY RADIOS

TRUNKING

PAGING

CELLULAR

Please pay this invoice today to avoid additional charges. Past due invoices are subject to a 2% monthly service charge.

MY-COMM^{NC}

2 WAY RADIOS & WIRELESS DATA

1860 42nd Street, Springfield, OR 97477

(541)686-1873

Order

00168152

Bill To:

Crescent City Police
686 G Street
Crescent City, CA 95531

Ship To:

Crescent City Police
686 G Street
Crescent City, CA 95531

PAGE	YOUR PO #	SALES PERSON	TERMS	DATE
2	NX5200K3		Net 10	1/30/2023
QTY.	DESCRIPTION		PRICE	EXTENDED
15	PRSMAT13.5L - Earphone kit, 3.5 Rt. Angle, (NO RETURNS on earphone kits)		\$26.11	\$391.65
3	2000MAh Li-Ion Battery NX5200/5300		\$93.31	\$279.93
		<p>Due to price increases from Manufacturers without notice, prices quoted are subject to change to current price at time of shipment from manufacturer. My-Comm will do it's best to keep customers updated on price changes.</p> <p>At this time, Kenwood has notified Dealers that there will be an 8% to 10% increase in price on February 1st, 2023. Product not ordered by this date will be subject to the increase.</p> <p>Freight from Manufacturer to My-Comm will be added at time order is shipped. If order is not picked up from My-Comm, freight to end user will be added.</p> <p>Any and all California State taxes are Customer's responsibility.</p> <p>Signature:_____</p>		
<p>Thank you!</p> <p><i>Visa & MasterCard accepted on minimum \$10 purchases.</i></p> <p><i>We impose a surcharge of 3% on the transaction amount on credit cards which is not greater than our cost of acceptance.</i></p> <p>Remit to: 1860 42st., Springfield, OR 97477</p>			FREIGHT	\$0.00
			TOTAL	\$32,097.28
			CREDIT	\$0.00
			Order	
			Balance	\$32,097.28

SALES

SERVICE

INSTALLATIONS

2-WAY RADIOS

TRUNKING

PAGING

CELLULAR

Please pay this invoice today to avoid additional charges. Past due invoices are subject to a 2% monthly service charge.

Armor Research Company
6440 Schirlls St
Las Vegas, NV 89118 US
Sales@ArmorResearchCo.com

Invoice

**BILL TO**

City of Crescent City
377 J Street
Crescent City, CA 95531

SHIP TO

Chief Richard Griffin
Crescent City PD
686 G Street
Crescent City, CA 95531

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1175	07/10/2023	\$9,956.52	07/10/2023	Due on receipt	

SHIP DATE
07/10/2023

SHIP VIA
UPS

TRACKING NO.
1ZB3607K0331123569

REP*
Cristina Coria

P.O. NUMBER*
PO 0000054559

DATE		DESCRIPTION	QTY	RATE	AMOUNT
	ARC CRS26 KIT- Rifle Rated- Black	Black Compact Response Shield - NIJ Rifle Level III - Includes: (1) UHMWPE Level III Shield Panel 26"x16.5", (1) Black 1000D Cordura Load Bearing Shield Cover with Integrated Handle, Forearm Strap and High Density Forearm Pad, (1) 4x11" Velcro ID Patch (POLICE) white lettering and (1) Padded Storage Bag.	1	2,499.00	2,499.00
	ARC CRS21 KIT- Rifle Rated- Black	Black Compact Response Shield - NIJ Rifle Level III - Includes: (1) UHMWPE Level III Shield Panel 20.5"x16.5", (1) Black 1000D	3	2,159.00	6,477.00

DATE		DESCRIPTION	QTY	RATE	AMOUNT
		Cordura Load Bearing Shield Cover with Integrated Handle, Forearm Strap and High Density Forearm Pad, (1) 4x11" Velcro ID Patch (POLICE) and (1) Padded Storage Bag.			
	ARC Customer Shipping (Non-COGS)	Product Shipping	4	60.00	240.00

Please remit payment to:	SUBTOTAL	9,216.00
	TAX	740.52
Armor Research Company	TOTAL	9,956.52
DEPT. 274	BALANCE DUE	\$9,956.52

P.O. Box 14910
 HUMBLE, TX 77347-4910

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR
ANDREW LEIGHTON, ENGINEERING PROJECT MANAGER**

DATE: AUGUST 7, 2023

SUBJECT: AMADOR TANK PHASE 2 REHABILITATION, REJECTION OF BIDS

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve and Authorize the City Manager to reject all bids received for the rehabilitation of the Amador Tank Phase 2 Project.

BACKGROUND

The Amador Tank is a 1.5-million-gallon municipal water storage tank which represents approximately 27% of the City's total water storage. Multiple studies have been performed on the Amador Tank and all conclude that there is a need to make significant repairs: Coleman Engineering (2017), Pittsburg Tank & Tower Maintenance Co., Inc. (2013), and CSI Services (2016) and Harper and Associates (2021).

Phase 1 of the Rehabilitation was completed in 2021 in partnership with Elk Valley Rancheria, California (Tribe). The Tribe obtained a \$197,000 grant which covered 81% of the \$242,500 costs for Phase I of the Amador Tank Rehabilitation project. The Tribe was the project owner, and the City was the beneficiary of the invested funds. At the November 16, 2020, City Council meeting, the Council authorized the City Manager to sign a Memorandum of Agreement (MOA) with the Tribe which outlined the bidding process and the transfer of ownership. The agreement was fully executed on January 25, 2021. Phase 1 included an interior and exterior ladder, guard railing with gate, OSHA approved roof hatch, fall restraint system, roof vents, and various roof patching. Interior coating and exterior painting were included as required for installation of the safety appurtenances.

On March 18, 2021 the City signed Task Order 3 with SHN to complete design services for the Amador Tank Phase 2 Rehabilitation. Phase 2 was intended to include removal of all paint and oxidized metals internally and externally for the entire tank, patch repairs, followed by new paint, installation of a new foundation to meet seismic design standards,

and a cathodic protection system to extend the useful life of the tank. The Tribe obtained a Round 2 Bureau of Reclamation grant on May 5, 2022 for an additional \$200,000 to be committed to Phase 2 of the Amador Tank rehabilitation.

On June 22, 2022, Harper and Associates Engineering, Inc. provided 100% plans and specifications for review. The Tribal Council of the Elk Valley Rancheria, California authorized bidding the Amador Tank Rehabilitation Phase 2 project on July 29, 2022. A phase 2 larger project was bid on September 27, 2022 by three contractors. The engineer's estimate for the 2022 bid was \$1,282,600.00. The low bid came in at \$1,693,474.00.

Due to this significant funding shortfall and direct impact to the City Water Fund reserves, the Crescent City Council recommended to the Tribe to reject all bids in favor of a reduced scope bid to be published at a future date. On December 12, 2022, the Tribal Council rejected all bids. The BOR grant of \$200,000 for Round 2 remained available for a revised Phase 2 project with reduced scope.

On January 19, 2023 for the sum of \$15,052, the City Manager authorized SHN in conjunction with Harper and Associates (Task Order 9.0) to repackage the Amador Tank Rehabilitation Phase 2 with a reduced scope and to assist with bidding. Bid specifications and plans were completed on March 22, 2023. The engineer's estimate of cost for the reduced scope was \$442,750.

On March 27, 2023 the Elk Valley Rancheria, California authorized the Tribal Council Chairman to sign a new Memorandum of Agreement (MOA2) with the City of Crescent City for this Phase 2 of the Amador Tank Rehabilitation Project. This agreement assigns responsibility of the grant administration to the Elk Valley Rancheria, California, however, the City will publish bid specifications, award and execute a contract for the Crescent City Amador Tank Rehabilitation Project Phase 2 (revised). Any required funding of Phase 2 in excess of the BOR grant Round 2 (which was awarded for \$200,000) would be funded by the City Water Fund reserves.

The City Council authorized the city manager to sign this MOA2 on April 3, 2023. At the same Council meeting, the Council approved the plans and specifications for Amador Tank Phase 2 Rehabilitation Project (as revised) and authorized City staff to advertise for bids. The bid request was published in the Triplicate on April 19, 2023 and on the city website from April 10-May 11, 2023. A mandatory pre-bid conference was held on-site on April 26, 2023 where two prospective bidders were in attendance in addition to City staff and a representative from Harper and Associates.

The City and the Tribe have had multiple discussions regarding lack of funding based on the pricing received for the bid proposals. A mutual decision was made to reject all bids.

ITEM ANALYSIS

The scope of the bid plans and specifications for Amador Tank Rehabilitation Project Phase 2 (revised) is to install lateral braces to all the rafters and two 36-inch manholes with associated interior ladders and platforms. Alternative bid items as required for straightening rafters, full or partial rafter replacement, inspection blasting, grinding, repair of pitted areas, and interior coating / exterior painting are added.

Advanced Industrial Services, Inc. provided the lowest bid of \$802,500 with no irregularities, current and active contractor licensing, current and active Department of Industrial Relations standing and no presence on the federal exclusion list. One competing bid from Farr Construction Group at \$893,520 was also received.

Harper and Associates is the sub-consultant to SHN and will be providing construction management and inspection for coatings, structural modifications, and other specialized inspection work. The cost for this work would be an additional \$37,708. City would provide other daily logs and ensure that certified payroll reporting is being performed by the contractor as required by statute.

Reduction of the scope of the project was not successful in bringing the cost of the bids under budget. Reasons for the difference between the engineering estimate and the bids received include a threefold increase in cost of rafter straightening/installation due to the necessity to open the tank side or roof to pass the I-beams and equipment through, a doubling of expected cost of lateral bracing which may have been contingent on the "alternative" bid item for I-beam replacement, a fivefold increase in cost of painting and coating partially due to the opening of the side or roof, and the remainder of the items cost 30-50% higher than the previous bidding received. Soft costs such as mobilization and construction management remain fixed and constitute a larger percentage of the total project cost.

Consequences of rejecting all bids:

- 1) The Bureau of Reclamation grant for \$200,000 received on May 5, 2022 may be at risk of forfeiture. City staff has begun conversation with the Tribe and the BOR to see if this funding can be forwarded to local water system projects benefiting the City and our tribal citizens such as the Surge Tank project adjacent to the Ranney collector, or our upcoming redundant well project near the chlorination building.
- 2) City staff recommends that Amador Phase 2-4 be re-bundled into a single project to create a more efficient project for bidding contractors. The adopted FY 23-24 budget already includes \$35,000 for design of the next phase of the project. This budget and the timing of these expenditures may need to be modified pending future scope modifications and available funding sources.

FISCAL ANALYSIS

There is no financial impact to rejecting all bids. Below is the financial summary leading towards the recommendation.

Bids Received:

	Engineering Estimate	Resource Development Co.	Advanced Industrial Services, Inc.
Base Bid	\$200,325	\$315,460	\$471,900
Alternate Bid #1	\$242,425	\$578,060	\$330,600
Total	\$442,750	\$893,520	\$802,500

Budget (Phase 2)	Estimate	Actual
Phase 2 revised design FY22/23	\$ 15,052	\$ 15,052
Phase 2 Construction	\$362,922	\$802,500
Construction Management	\$ 37,708	\$ 37,708
<u>Contingency 10%</u>	<u>\$ 40,063</u>	<u>\$ 85,526</u>
Total Costs	\$455,745	\$940,786

Funding

Bureau of Reclamation Grant	\$200,000
<u>City Water Fund</u>	<u>\$255,745</u>
Total Budget	\$455,745

Engineering review has determined that a scope reduction by eliminating all alternative bid items is not a feasible project as dehumidification (alternative bid item 12) is still required. Also, elimination of alternative bid items 17-19 (rafters) means that new lateral bracing (base bid item 7) would have to be welded to twisted, bent and rusting rafters. The total amount currently budgeted for the project is insufficient to fund the construction project. Due to insufficient funds, the Tribe and City staff jointly recommend rejecting all bids.

The Tribal Council authorized application for a Bureau of Reclamation (BOR) Round 3 grant application in the sum of \$400,000 which was due on December 14, 2022. The plan was to use this grant funding for the next phase of the Amador tank rehabilitation. This Round 3 grant application was denied.

The Amador tank does need these repairs. Staff is updating pricing to better forecast the funding required to complete the tank improvements. Staff is considering the Amador Tank as a project for debt service financing as part of managing the Water Funds Capital improvement's budget. City Staff will also continue our pursuit of grant funding.

STRATEGIC PLAN ASSESSMENT

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

- D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs.

GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY

- A. Evaluate and optimize additional revenue sources.
- D. Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities.
- F. Plan and prepare for the growth and future needs of the Crescent City community by:
- Expanding on the success of grant funding by maximizing utilization of opportunities with corresponding community needs.

GOAL 3: OBTAIN THE HIGHEST LEVELS OF ORGANIZATIONAL EXCELLENCE

- B. Maintain responsible fiscal management and accountability

ATTACHMENTS

1. None



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

DATE: AUGUST 7, 2023

**SUBJECT: AB 399 – WATER RATEPAYERS PROTECTIONS ACT OF 2023 -
LETTER IN OPPOSITION**

RECOMMENDATION

- Receive staff report
- Technical questions from Council
- Take public comment
- Further Council discussion
- Authorize Mayor to sign letter in opposition to AB 399 – Water Ratepayers Protections Act of 2023

BACKGROUND

At the July 24 City Council meeting, Mayor Pro Tem Inscore requested staff bring back a draft letter of opposition to AB 399 for the Council's consideration.

ANALYSIS

The County Water Authority Act (CWAA) of 1943 includes provisions on how a public water agency that is a member of a county water authority may choose to detach itself from the county water authority. Under the CWAA, the agency wishing to detach must hold a regular or special election, and the majority of its voters must approve the detachment. This process is generally consistent with LAFCo rules and processes.

AB 399 proposes to change this rule and require not only the approval of the voters of the agency wishing to detach, but also the majority approval of the voters of the county agency the local agency wishes to leave.

CALAFCO held a special meeting in June 2023 and voted to oppose AB 399, as it is not consistent with LAFCo processes and would in effect reduce the voting power of the agency wishing to detach and grant power to the voters of the county-wide agency.

See attached document for the AB399 Briefing/Talking Points.

STRATEGIC PLAN ASSESSMENT

This action is consistent with the following 2016 Strategic Plan Goals:

- Goal 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

ATTACHMENTS

- AB 399, as amended June 14, 2023
- AB 399 Briefing/Talking Points
- Draft letter in opposition



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AB-399 Water Ratepayers Protections Act of 2023: County Water Authority Act: exclusion of territory: procedure.

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Date Published: 06/14/2023 09:00 PM

AMENDED IN SENATE JUNE 14, 2023

CALIFORNIA LEGISLATURE— 2023–2024 REGULAR SESSION

ASSEMBLY BILL

NO. 399

Introduced by Assembly Member ~~Ting~~ Boerner

February 02, 2023

~~An act to amend Section 14602.1 of the Vehicle Code, relating to vehicles.~~ *An act to amend Section 11 of the County Water Authority Act (Chapter 545 of the Statutes of 1943), relating to water, and declaring the urgency thereof, to take effect immediately.*

LEGISLATIVE COUNSEL'S DIGEST

AB 399, as amended, ~~Ting Boerner. Vehicles: police pursuit data reporting.~~ *Water Ratepayers Protections Act of 2023: County Water Authority Act: exclusion of territory: procedure.*

The County Water Authority Act provides for the formation of county water authorities and grants to those authorities specified powers with regards to providing water service. The act provides 2 methods of excluding territory from any county water authority, one of which is that a public agency whose corporate area as a unit is part of a county water authority may obtain exclusion of the area by submitting to the electors within the public agency, at any general or special election, the proposition of excluding the public agency's corporate area from the county water authority. Existing law requires that, if a majority of the electors approve the proposition, specified actions take place to implement the exclusion.

This bill, the Water Ratepayers Protections Act of 2023, would additionally require the public entity to submit the proposition of excluding the public agency's corporate area from the county water authority to the electors within the territory of the county water authority. The bill would require the 2 elections to be separate; however, the bill would authorize both elections to run concurrently. The bill would require a majority vote for withdrawal in both elections for the withdrawal of the public agency from the territory of the county water authority.

This bill would declare that it is to take effect immediately as an urgency statute.

~~Existing law requires every state and local law enforcement agency to report all vehicle pursuit data, as specified, to the Department of the California Highway Patrol no later than 30 days after a pursuit.~~

~~This bill would instead require every state and local law enforcement agency to report vehicle pursuit data to the department no later than 45 days after a pursuit.~~

Vote: ~~majority~~ *2/3* Appropriation: no Fiscal Committee: ~~yes~~ *no* Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. *This act shall be known, and may be cited, as the Water Ratepayers Protections Act of 2023.*

SEC. 2. *Section 11 of the County Water Authority Act (Chapter 545 of the Statutes of 1943), as amended by Section 3 of Chapter 1408 of the Statutes of 1985, is amended to read:*

Sec. 11. (a) Exclusion of territory from any county water authority may be effected by either of the following methods:

(1) Territory excluded from the portion of the corporate area of any public agency ~~which that~~ lies within the exterior boundaries of a county water authority, the public agency being a unit of the authority, and ~~which that~~ exclusion occurs in accordance with the provisions of law applicable to those exclusions, shall thereby be excluded from and shall no longer be a part of the authority; provided, that the taxable property within the excluded territory shall continue to be taxable by the county water authority for the purpose of paying the ~~bounded~~ *bonded* or other indebtedness outstanding or contracted for at the time of the exclusion and until the bonded or other indebtedness has been satisfied; provided further, that if the taxable property within the excluded territory or any part thereof shall be, at the time of the exclusion, subject to special taxes levied, or to be levied, by the county water authority pursuant to terms and conditions previously fixed under paragraph subdivision (c) or (d) of Section 10 for the annexation of the excluded territory or part thereof to the county water authority, the taxable property within the excluded territory or part thereof so subject to those special taxes shall continue to be taxable by the county water authority for the purpose of raising the aggregate sums to be raised by the levy of special taxes upon taxable property within the respective annexing areas pursuant to terms and conditions for the annexation or annexations as so fixed and until the aggregate sums have been so raised by the special tax levies.

Exclusion of territory from a county water authority pursuant to this paragraph shall not occur if two or more public agencies that are included in a county water authority as separate units are subject to a reorganization of their boundaries under applicable provisions of law ~~which that~~ would result in an exchange or transfer, but not an overlapping, of territory that is entirely within the county water authority. The boundaries of those agencies within the county water authority, upon that reorganization and the filing with the secretary of the county water authority of a copy of the certificate of completion prepared, executed, and filed by the executive officer of the local agency formation commission responsible therefore constitute the boundaries of the agencies for all purposes of the county water authority, without action by the board of directors of the county water authority. If the exchange includes territory subject to special conditions and tax levies pursuant to the terms of annexation at the time the territory became a part of the county water authority, the territory shall continue to be subject to those conditions and to be taxable by the county water authority or those levies.

From and after the effective date of the inclusion of the territory by the including public agency, the territory shall be considered to be a part of the corporate area of the including agency; provided, however, that, if the taxable property within the territory, or any portion thereof, is subject to special taxes levied or to be levied by the county water authority pursuant to terms and ~~condition~~ *conditions* previously fixed under subdivision (c) or (d) of Section 10 for the annexation of the territory or portion thereof to the county water authority, then the taxable property within the territory shall continue to be taxable by the county water authority for the purpose of raising the aggregate sums to be raised by the levy of the special taxes pursuant to the terms and conditions for the annexation or annexations as so fixed and until the aggregate sums have been ~~or so~~ raised by the special tax levy.

(2) Any public agency whose corporate area as a unit has become or is a part of any county water authority may obtain the exclusion of the area therefrom *by elections conducted* in the following manner:

~~The~~

(A) (i) *The* governing body of any public agency may submit to the electors thereof at any general or special election the proposition of excluding from the county water authority the corporate area of the public agency. Notice of the election shall be given in the manner provided in subdivision (c) of Section 10. The election shall be conducted and the returns thereof canvassed in the manner provided by law for the conduct of elections in the public agency. If a majority of electors voting thereon vote in favor of withdrawal, the result thereof shall be certified by the governing body of the public agency to the board of directors of the county water authority. ~~A~~

(ii) *The governing body of any public agency may submit to the electors within the territory of the county water authority at any general or special election the proposition of excluding from the county water authority the corporate area of the public agency. Notice of the election shall be given in the manner provided in subdivision (c) of Section 10. The election shall be conducted and the returns thereof canvassed in the manner provided by law for the conduct of elections in the public agency. If a majority of electors within the territory of the county water authority voting thereon vote in favor of withdrawal, the result thereof shall be certified by the governing body of the public agency to the board of directors of the county water authority.*

(iii) *The elections conducted pursuant to this subparagraph shall be separate elections; however, they may run concurrently with one another. A majority vote in both elections for withdrawal is necessary for the withdrawal of the public agency from the territory of the county water authority.*

(B) *A* certificate of the proceedings shall be made by the secretary of the county water authority and filed with the Secretary of State. Upon the filing of the certificate, the corporate area of the public agency shall be excluded from the county water authority and shall no longer be a part thereof; provided, that the taxable property within the excluded area shall continue to be taxable by the county water authority for the purpose of paying the bonded and other indebtedness of the county water authority outstanding or contracted for at the time of the exclusion and until the bonded or other indebtedness has been satisfied; provided further, that if the taxable property within the excluded area or any part thereof

is, at the time of the exclusion, subject to special taxes levied or to be levied by the county water authority pursuant to the terms and conditions previously fixed under subdivision (c) or (d) of Section 10 for the annexation of the excluded area or part thereof to the county water authority, the taxable property within the excluded area or part thereof so subject to the special taxes shall continue to be taxable by the county water authority for the purpose of raising the aggregate sums to be raised by the levy of special taxes upon taxable property within the respective annexing areas pursuant to the terms and conditions for the annexation or annexations as so fixed and until the aggregate sums have been so raised by the special tax levies. Upon the filing of the certificate of proceedings, the Secretary of State shall, within 10 days, issue a certificate reciting the filing of the papers in ~~his or her~~ *the Secretary of State's* office and the exclusion of the corporate area of the public agency from the county water authority. The Secretary of State shall transmit the original of the certificate to the secretary of the county water authority and shall forward a certified copy thereof to the county clerk of the county in which the county water authority is situated.

(b) Whenever territory is excluded from any public agency in accordance with paragraph (1) of subdivision (a), the governing body, or clerk thereof, of the public agency shall file with the board of directors of the county water authority a statement of the change of boundaries of the public agency, setting forth the legal description of the boundaries of the public agency, as so changed, and of the part thereof within the county water authority, which statement shall be accompanied by a map or plat indicating the boundaries.

(c) Whenever any territory has been excluded from any public agency prior to the effective date of this section, under conditions ~~which~~ *that* would have resulted in the exclusion of the territory from a county water authority had paragraph (1) of subdivision (a) then been in effect, upon compliance with the following provisions of this paragraph, the territory shall be excluded from and shall no longer be a part of, the authority, the last-mentioned provisions being as follows:

(1) The governing body of the public agency may adopt an ordinance ~~which;~~ *that*, after reciting that the territory has been excluded from the public agency by proceedings previously taken under statutory authority, and after referring to the applicable statutes and to the date or dates upon which the exclusion became effective, shall describe the territory and shall determine and declare that the territory shall be, and thereby is, excluded from the county water authority.

(2) The governing body, or clerk thereof, of the public agency shall file a certified copy of the ordinance with the Secretary of State. Upon the filing of the certified copy of the ordinance in the office of the Secretary of State, the territory shall be excluded from, and shall no longer be a part of, the county water authority; provided, that the taxable property within the excluded territory shall continue to be taxable by the county water authority for the purpose of paying the bonded or other indebtedness outstanding or contracted for at the time of the exclusion, and until the bonded or other indebtedness has been satisfied; provided further, that if the taxable property within the excluded territory or any part thereof is, at the time of the exclusion, subject to special taxes levied or to be levied by the county water authority pursuant to terms and conditions previously fixed under subdivision (c) or (d) of Section 10 for the annexation of the excluded territory or part thereof to the county water authority, the taxable property within the excluded territory or part thereof so subject to the special taxes shall continue to be taxable by the county water authority for the purpose of raising the aggregate sums to be raised by the levy of special taxes upon taxable property within the respective annexing areas pursuant to the terms and conditions for the annexation or annexations as so fixed, and until the aggregate sums have been so raised by the special tax levies.

(3) Upon the filing of the certified copy of the ordinance, the Secretary of State shall, within 10 days issue a certificate describing the territory, reciting the filing of certified copy of the ordinance and the exclusion of the territory from the county water authority, and declaring that the territory is no longer a part of the county water authority. The Secretary of State shall transmit the original of the certificate to the secretary of the county water authority and shall forward a certified copy of the certificate to the county clerk of the county in which the county water authority is situated.

(d) Whenever any territory has been exchanged or transferred pursuant to law prior to January 1, 1986, among two or more public agencies that are included in a county water authority as separate units, the territory shall not be deemed excluded from the county water authority, notwithstanding the failure of the county water authority to give its consent to the exchange or transfer of the territory, if there has been filed with the board of directors of the county water authority prior to January 1, 1986, a statement of the change of boundaries of the agencies, as so changed, and of the part within the county water authority, which statement shall be accompanied by a map or plat indicating those boundaries.

SEC. 3. *This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:*

In order to provide immediate relief for ratepayers to have a voice in decisions affecting their access to affordable and safe water, essential to public health, it is necessary that this act take effect immediately.

~~SECTION 1. Section 14602.1 of the Vehicle Code is amended to read:~~

~~14602.1.(a) Every state and local law enforcement agency, including, but not limited to, city police departments and county sheriffs' offices, shall report to the Department of the California Highway Patrol, on a paper or electronic form developed and approved by the Department of the California Highway Patrol, all motor vehicle pursuit data:~~

~~(b) Effective January 1, 2006, the form shall require the reporting of all motor vehicle pursuit data, which shall include, but not be limited to, all of the following:~~

~~(1) Whether a person involved in a pursuit or a subsequent arrest was injured, specifying the nature of that injury. For all purposes of this section, the form shall differentiate between the suspect driver, a suspect passenger, and the peace officers~~

~~involved:~~

~~(2)The violations that caused the pursuit to be initiated:~~

~~(3)The identity of the peace officers involved in the pursuit:~~

~~(4)The means or methods used to stop the suspect being pursued:~~

~~(5)All charges filed with the court by the district attorney:~~

~~(6)The conditions of the pursuit, including, but not limited to, all of the following:~~

~~(A)Duration:~~

~~(B)Mileage:~~

~~(C)Number of peace officers involved:~~

~~(D)Maximum number of law enforcement vehicles involved:~~

~~(E)Time of day:~~

~~(F)Weather conditions:~~

~~(G)Maximum speeds:~~

~~(7)Whether a pursuit resulted in a collision, and a resulting injury or fatality to an uninvolved third party, and the corresponding number of persons involved:~~

~~(8)Whether the pursuit involved multiple law enforcement agencies:~~

~~(9)How the pursuit was terminated:~~

~~(c)In order to minimize costs, the department, upon updating the form, shall update the corresponding database to include all of the reporting requirements specified in subdivision (b):~~

~~(d)All motor vehicle pursuit data obtained pursuant to subdivision (b) shall be submitted to the Department of the California Highway Patrol no later than 45 days following a motor vehicle pursuit:~~

~~(e)The Department of the California Highway Patrol shall submit annually to the Legislature a report that includes, but is not limited to, the following information:~~

~~(1)The number of motor vehicle pursuits reported to the Department of the California Highway Patrol during that year:~~

~~(2)The number of those motor vehicle pursuits that reportedly resulted in a collision in which an injury or fatality to an uninvolved third party occurred:~~

~~(3)The total number of uninvolved third parties who were injured or killed as a result of those collisions during that year:~~

AB 399 Briefing/Talking Points

LEGISLATION SYNOPSIS:

AB 399 is attempting to amend the uncodified County Water Authority Act (CWAA) of 1943 to change the procedure under which a member agency can detach. The current procedure under the CWAA allows a member agency to detach if approved by the voters within the detaching district, which is essentially consistent with LAFCo law. The proposed amendment would add the requirement for a second vote to occur among the voters of the entire water authority, which would not be consistent with LAFCo law.

TALKING POINTS:

LAFCo Perspective -

1) Conflicts with the legislative intent behind LAFCo laws.

LAFCo laws place great weight on the rights of individuals to determine the shape of their community. As such, the current detachment procedure under the CWAA is essentially consistent with LAFCo laws. However, AB 399 would enlarge the voting area to the entire CWAA jurisdiction, which dilutes the votes of those most affected and, effectively, disenfranchises them – directly in contradiction of the intent behind LAFCo laws.

2) AB 399 needs a more thorough vetting process than is allowed through the gut and amend process.

Current LAFCo laws are the result of recommendations contained in “Growth Within Bounds” – a 222 page report presented to the legislature in January, 2000, by the Commission on Local Governance for the 21st Century.

That commission conducted an extended 16 month public process from 1998 to 2000, which included 25 days of public hearings throughout the state, testimony from 150 individuals and groups, and the receipt of over 100 external recommendations.

AB 399 should, at the very least, be similarly vetted.

3) AB 399 seeks to undermine the result of an ongoing, three-year long LAFCo consideration.

The underlying matter fueling AB 399 is the detachment of two water districts from the San Diego County Water Authority. Those two water districts applied to SD LAFCo and have undergone an extensive three-year, data driven process. The SD LAFCo found that detachment can continue, but is requiring exit fees from the detaching districts to compensate the CWAA. This bill is an attempt to get around LAFCo’s determination allowing the detachment to proceed with conditions.

AB 399 would establish a precedent that those not in agreement with a LAFCo decision could seek a politically-based legislative action to craft the ending that they want on contentious LAFCo determinations. Doing so not only would undercut the purpose and considerations of local LAFCos, but sets up a basic mistrust of the LAFCo process among LAFCo applicants.

4) AB 399 strips away local control.

5) The arcane, uncoded County Water Authority Act of 1943 is the wrong vehicle to address a change that conflicts with LAFCo laws.

The legislative intent behind the County Water Authority Act of 1943 was to address Federal concerns during World War II regarding the water from the Colorado River to the burgeoning San Diego Naval Base. It is the wrong vehicle to use given that it conflicts with the legislative intent of LAFCo laws which post-date the CWAA.

Additional Perspectives -

6) AB 399 changes the procedure to exit the CWAA long after entities have chosen to join it.

Changing the exit procedure after membership undermines the entity's informed consent. It raises the question of whether they would have joined in the first place had the proposed new exit procedure been in place. Consequently, the applicable exit procedures should be the ones in place at the time an entity joined the CWAA.

7) Legislatively Changing Detachment/Exit Procedures Could Threaten Collaboration Among Other Agencies

By changing how member agencies detach from the CWAA, AB 399 sets the precedent that legislatively changing the membership terms (specifically, the exit terms) of collaborating entities is permissible. Such a precedent might be used later to change exit terms for JPAs, COGs, etc. which would only serve to reinforce agency siloing of resources.

8) AB 399 effectively strips away self-determination, as well as the corporate powers, of the two districts seeking to detach.

This is uncharted territory that could have broader ramifications among other entities over time.

9) The broader vote among the entire CWAA required under AB 399 not only disenfranchises the detaching district voters, but also sets up a process that will effectively indenture its residents forever.



City of Crescent City
Where the Redwoods Meet the Sea

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August 7, 2023

Senator Anna Caballero, Chair
Senate Governance and Finance Committee
California State Senate
1021 O Street, Ste. 7620
Sacramento, CA 95814

RE: AB 399, AS AMENDED JUNE 14, 2023 – OPPOSE

Dear Chair Caballero and Committee Members:

The City of Crescent City respectfully opposes *Assembly Bill 399*, which seeks to change the way detachment elections are conducted under provisions contained within the uncoded statutes of the County Water Authority Act of 1943 (CWAA). While *AB 399* appears at first glance to be defining an existing procedure, its effect will change the procedure in a way that conflicts with LAFCo law, while effectively minimizing local control and self-determination by disenfranchising those most affected by a potential detachment.

Currently, CWAA provides that the territory of a public agency that is contained within the boundary of a larger county water authority can be detached by a vote of those living within the boundary of the detaching public agency. This existing process is essentially consistent with the Cortese–Knox–Hertzberg Local Government Reorganization Act of 2000 (CKH) under which LAFCOs operate.

AB 399 deviates by requiring a second election to be held in addition to the above election. However, this second election will be held among all of the voters within the territory of the larger county water authority, which is not consistent with existing CKH law.

Requiring an additional election from among the entire voting base within the larger county water authority boundary skews the LAFCo process by diminishing the voices of those within the area proposed for detachment who will directly feel the impacts. By doing so, the bill will, in effect, remove local control and self-determination because the voices of the residents within the detaching territory will be diluted among those of the entire water authority.

On its face, *AB 399* also appears to cast aside the “one person, one vote” doctrine by requiring the residents of the detaching districts to vote in two separate elections on the same issue. (Once as a resident within the boundary of the detaching public agency, and a second time as a resident within the boundary of the larger water authority). These dual elections can only result in confusion.

Finally, *AB 399* is being requested as an urgency statute to take effect immediately should it be passed. However, the urgency provision also poses a problem as its timing would affect ongoing LAFCo applications that were filed in good faith, and which have been proceeding for some time under existing laws.

Through the years, California has earned the laudable reputation of being a forward-looking state by implementing innovative, well-considered, and thoroughly vetted laws. Hastily amending little known and hard-to-find uncoded statutes, such as the CWAA, in ways that not only disenfranchise people but conflict with existing generally applied laws is not only problematic on many fronts but is also poor policy.

Thus, while the City of Crescent City appreciates and sympathizes with the gravity of the underlying issues driving *AB 399*, we must respectfully oppose it for all of the above reasons.

Please contact us if you have any questions.

Sincerely,

Mayor Isaiah Wright
City of Crescent City
cc: Members and Consultants, Senate Governance and Finance Committee
The Honorable Tasha Boerner, California State Assembly

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: RICHARD GRIFFIN, CHIEF OF POLICE

DATE: AUGUST 7, 2023

SUBJECT: CCPD CADET PROGRAM DONATION BUDGET ADJUSTMENT

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2023-60, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2023-24 BUDGET

BACKGROUND

The Crescent City Police Department has been successful in establishing our Police Cadet Program with initial donations from various members of the community and through fundraising events. CCPD Sgt. Alex Pearson and Officer Daniel Sanders have worked with the Pelican Bay Athletic Organization to secure a donation for the Cadet program to start an Honor Guard and Air Rifle competition team within the Cadet Group. The donation will cover the costs of purchasing equipment for both new teams within the group.

ANALYSIS

The donation from the Pelican Bay Athletic Organization was for \$3650. These donations are to be used to start an Honor Guard and Air Rifle competition team within the Crescent City Police Cadet Program.

A total budget adjustment of \$3650 is being requested for the donations received for the two programs, with an expected expenditure of the same amount.

FINANCIAL IMPACT

There will be no net fiscal impact to the City's budget to receive and spend the donations for these programs. A budget amendment is attached that would allow the receipt of donations and a corresponding expenditure.

STRATEGIC PLAN ANALYSIS

This action supports:

Goal 1 "Support quality services and community safety to enhance the lives of our citizens and visitors", Subsection C. "Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States."

Attachments

1. Resolution No. 2023-60 (budget adjustment)

RESOLUTION NO. 2023-60

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING
THE FISCAL YEAR 2023-24 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2023, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 5th day of June 2023; and

WHEREAS, the City Council adopted said budget and has the authority to amend said budget from time to time; and

WHEREAS, the Chief of Police has secured a donation to support the Crescent City Police Cadet Program; and

WHEREAS, the maintenance of the Cadet Program using donated funds requires an amendment to the adopted budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

That the Fiscal Year 2023-24 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

Fund	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund	\$3650	\$3650

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 7th day of August 2023, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor _____

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: AUGUST 7, 2023

SUBJECT: ACCESSORY DWELLING UNIT ORDINANCE INTRODUCTION

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only, and introduce Ordinance No. 837, An Ordinance of the City Council of the City of Crescent City Adding Chapter 17.35, Accessory Dwelling Units to Title 17, zoning, of the Crescent City Municipal Code

BACKGROUND

On June 20, 2023, City staff presented the City Council with a draft Accessory Dwelling Unit Ordinance recommended by the Planning Commission. As noted, in the staff report of June 20, the City has very limited in discretion in most matters concerning ADUs. Two important areas that the City does have discretion are: (1) rental terms (short-term versus long-term) for non-exempt ADUs; and (2) utility connection requirements and connection fees. The Council requested to have further discussion on these two topics.

On July 10, 2023, City staff presented the City Council with options for rental terms and utilities. The City Council directed that short-term rentals (less than 31 days) be *prohibited in all ADUs* and that a deed restriction be required reflecting the restriction. The prohibition does not apply to JADUs. Regarding utilities, the Council directed that (1) separate utility (water/sewer) connections be allowed but not required, and (2) proportional connection fees be charged to all ADUs *except* for those that are created from *existing* space in either the primary dwelling or an accessory structure and JADUs (types which are exempt from connection fees by State ADU law). Proportionality is to be based on square footage of the ADU compared to square footage of the primary dwelling, as required by state regulations.

ITEM ANALYSIS

The ordinance presented this evening for introduction implements the Council's direction with the following updates:

- Section 17.35.040, ADU Development Standards – Generally, now includes paragraph L, prohibiting short-term rentals in all accessory dwelling units (does not include JADUs).
- Section 17.35.110, Certificate of Occupancy, requires that the owner execute and record a deed restriction prohibiting the use of the ADU as a short-term rental.
- Section 17.35.120, Applicable Fees, paragraph A addresses connection fees for water and sewer services. ADUs are not required to install a connection directly between the utility service main and the ADU, however, they will be allowed to if they so choose. Except for ADUs that are created from existing space in either the primary dwelling or an accessory structure, all ADU owners will be required to pay proportional connection fees for sewer and water utility service. The proportional fee will be determined based upon the square footage of the ADU compared to the square footage of the living space of the primary dwelling. JADUs will neither be required to install a separate connection nor pay a connection fee separate and apart from that which applies to the primary dwelling.

The proposed ordinance also contains some clean up for clarification purposes. All updates are bold and underlined. Further background information can be found in previous staff reports included as attachments.

FISCAL ANALYSIS

The adoption and implementation of the ADU ordinance has the potential for indirect fiscal impacts, such as building permit fees, water and sewer fees and charges, etc. Other than staff time and publication costs, there are no direct fiscal impacts.

STRATEGIC PLAN ANALYSIS

The recommended action supports the following Strategic Plan Goals:

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS; and

GOAL 2: PROMOTE A THRIVING ECONOMY (F) Plan and Prepare for the growth and future needs of the Crescent City community.

ATTACHMENTS

1. Proposed Ordinance No. 837
2. Draft ordinance text showing changes
3. Staff Report July 10, 2023 (no attachments)
4. Staff Report June 20, 2023 (no attachments)

ORDINANCE NO. 837

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADDING CHAPTER 17.35, ACCESSORY DWELLING UNITS, TO TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE

WHEREAS, the City of Crescent City is a general law city subject to all California State laws of general applicability; and

WHEREAS, the State of California is experiencing a “housing crisis” in which there are not enough housing units to fulfill the housing needs of the State; and

WHEREAS, to streamline the process and create opportunities for infill housing development, the State of California has adopted several bills over past several years mandating that cities and counties allow for the construction / creation of accessory dwelling units under specified circumstances; and

WHEREAS, cities and counties are not required but are allowed to adopt local ordinances to expand or clarify accessory dwelling unit regulations pursuant to Government Code Sections 65852.2 and 65852.22; and

WHEREAS, the Planning Commission has reviewed and following a duly-noticed public hearing recommended this ordinance be adopted by the City Council.

NOW, THEREFORE, the City Council of the City of Crescent City does hereby ordain as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. CODE AMENDMENT. The Crescent City Municipal Code is hereby amended by adding Chapter 17.35, Accessory Dwelling Units, to Chapter 17, Zoning, as follows:

Chapter 17.35 ACCESSORY DWELLING UNITS

17.35.010 Purpose.

This Chapter is adopted to comply with Government Code Sections 65852.2 and 65852.22, which impose a state mandate that the City implement regulations governing accessory dwelling units (“ADU”) and junior accessory dwelling units (“JADU”) in accordance with California law.

17.35.020 Applicability.

An ADU or JADU complying with this Chapter meets the lot density requirements of this Code and constitutes an accessory to a primary use consistent with applicable land use designations in the existing general plan and the zoning designations for the affected districts. Any local ordinance, policy, or program limiting residential growth is inapplicable to ADUs and JADUs complying with this Chapter.

17.35.030 Definitions.

For purposes of this chapter, the words and phrases listed below have the following meanings:

- A. "Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. An accessory dwelling unit also includes the following (so long as they otherwise comply with this Chapter):
 - 1. An efficiency unit.
 - 2. A manufactured home, as defined in Section 18007 of the Health and Safety Code.
- B. "Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.
- C. "Connection fee" means those fees established pursuant to Government Code Section 66013(a).
- D. "Deed restriction" means a document executed and recorded with the County Recorder's Office which places restrictions on the use or transfer of the subject property and is binding upon all future owners of the subject property.
- E. "Efficiency unit" means a unit occupied by no more than two people with a minimum floor area of 150 square feet, which may also have partial kitchen or bathroom facilities, including enclosed uses such as an attached garage.
- F. "Impact fee" has the same meaning as the term "fee" as defined in Section 66000(b) of the Government Code, except that it includes fee specified in Section 66477. "Impact fee" does not include any connection fee or capacity charge imposed by a local agency or special district.
- G. "Junior accessory dwelling unit" or "JADU" means a unit entirely within an existing or proposed dwelling unit that is no more than 500 square feet and no less than 150 square feet.
- H. "Living area" means the interior habitable area of a dwelling unit, including finished basements and attics, but not including garages or unfinished basements or attics.
- I. "Multifamily dwelling" means a structure with two or more attached residential dwellings on a single lot, specifically excluding hotels and motels.
- J. "Nonconforming zoning condition" means a physical improvement on a property that does not conform with current zoning standards.

- K. "Primary dwelling" means the single-family or multi-family dwelling to which the ADU or JADU is an accessory.

17.35.040 ADU Development Standards – Generally.

- A. Principal Permitted Use.** ADUs that comply with the provisions of this Chapter in all respects are a principal permitted use in any non-coastal zoning district that principally or conditionally permits residential uses.
- B. Uniform Codes.** All ADUs must comply with all applicable building and fire codes, state habitability requirements, and health and safety codes, unless where explicitly exempted by Sections 65852.2 of the Government Code.
- C. Solar Energy.** An ADU is only subject to the California Energy Code requirement to provide a solar energy system if it qualifies as one of the following:
1. A new construction, non-manufactured, detached ADU; or
 2. An attached ADU constructed with the construction of a new single-family dwelling.
- D. Minimum Size.** All ADUs must be at least 150 square feet.
- E. Fire Sprinklers.** No ADU will be required to install fire sprinklers in the ADU unless they are required of the primary dwelling. The construction of an ADU does not trigger the requirement for fire sprinklers to be installed in an existing primary dwelling.
- F. Septic.** If a proposed ADU is planned to use an onsite wastewater treatment system (OWTS), then prior to issuance of the building permit, the applicant must submit certification from the Del Norte County Health Department stating that the existing OWTS is of adequate size and condition to support projected sewage flow for both the primary dwelling and the proposed ADU. If the capacity or condition of the existing OWTS is found to be inadequate to serve the existing dwelling and the proposed ADU, then the OWTS must be replaced or upgraded to meet current standards, at the sole expense of the applicant. A percolation test completed within the last five years, or if the percolation test has been recertified, within the last 10 years, may be required.
- G. Public Improvements.** ADUs are exempt from any requirement to make street and/or sidewalk improvements.
- H. Nonconforming Conditions.** The issuance of a permit to create an ADU may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the accessory dwelling unit.
- I. Parking.** There will be no off-street parking requirements for ADUs. If existing off-street parking is lost due to the conversion of an existing garage or carport, then replacement off-street parking is not required.
- J. Permanent Foundations.** All ADUs must have a permanent foundation. A recreational vehicle, commercial coach, trailer, motor home, camper, camping trailer, or boat cannot be used as an ADU.
- K. SB 9 Lot Split.** If a property owner in a single-family residential zone obtains approval of a lot split pursuant to Senate Bill 9, any existing or proposed ADU or JADU shall count

toward the maximum of two units allowed on each lot resulting from the lot split. The ADU must remain with the primary dwelling.

- L. Short-Term Rentals Prohibited.** The use of any ADU as a short-term rental (30 days or less) is prohibited.

17.35.050 Attached ADU Development Standards.

- A. Application.** This section applies to ADUs that are built outside the walls of the existing or proposed single-family dwelling but that is physically attached to the existing or proposed single-family dwelling. These units are referred to as “attached ADUs.”
- B. Size.** The total floor area of an attached ADU may not exceed 50% of the floor area of the existing or proposed single-family dwelling up to 1200 square feet; provided, however, that a total floor area of 850 square feet shall be allowed for an ADU with 0-1 bedrooms and a total floor area of 1000 square feet shall be allowed for an ADU with 2 or more bedrooms.
- C. Setbacks.** Side and rear yard setbacks for an attached ADU are four feet. Setbacks may be required to be greater than four feet if necessary to comply with any recorded utility easement or other previously recorded setback restrictions. Front yard setbacks for the applicable zoning district apply to an attached ADU. However, if the front yard setback does not allow for the creation of an 800 SF attached ADU, then the front setback shall not apply to the extent necessary to allow for the creation of an 800 SF attached ADU.
- D. Height.** The maximum height allowed for an attached ADU is 25 feet or the applicable zoning height limitation, whichever is lower.
- E. Separate Entrance.** The attached ADU must have a separate exterior entrance from the primary dwelling.

17.35.060 Detached ADU Development Standards.

- A. Application.** This section applies to ADUs on a lot with an existing or proposed single-family residence dwelling that are new construction and not physically attached to the primary dwelling nor a conversion of existing space in an accessory structure. These units are referred to as “detached ADUs.”
- B. Size.** The total floor area for a detached ADU may not exceed 1200 square feet.
- C. Location.** Detached ADUs shall be located at least 5 feet from any other building.
- D. Setbacks.** Standard rear and side yard setbacks for detached ADUs are four feet. Setbacks may be required to be greater than four feet if necessary to comply with any recorded utility easement or other previously recorded setback restrictions. Front yard setbacks for the applicable zoning district apply to detached ADUs. However, if the front yard setback does not allow for the creation of an 800 SF detached ADU, then the front setback shall not apply to the extent necessary to allow for the creation of an 800 SF detached ADU.
- E. Height.** The maximum height for a detached ADU on a lot with an existing or proposed single-family residence or multi-family, single story building is 16 feet. The maximum height for a detached ADU on a lot with an existing or proposed multifamily, multistory

building is 18 feet. In addition to the applicable height limitation, an additional two feet will be allowed to accommodate a roof pitch on the ADU so that it is aligned with the roof pitch of the primary dwelling unit.

- F. Utilities.** Notwithstanding any provisions to the contrary, all utilities for a detached ADU must be installed underground.

17.35.070 Statewide Exemption ADU.

A. Definition. An ADU that meets one the following standards is a statewide exemption ADU:

1. Statewide Exemption ADU – Type 1.
 - i. One ADU within the proposed space of a single-family dwelling or existing space of a single-family dwelling or accessory structure per lot.
 - ii. The ADU may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure for purposes of accommodating ingress and egress.
 - iii. The ADU has exterior access separate from the proposed or existing single-family dwelling.
 - iv. The side and rear yard setbacks must be sufficient for fire and safety.
2. Statewide Exemption ADU – Type 2.
 - i. One detached, new construction ADU that does not have less than four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling. The ADU shall have a floor area of no more than 800 square feet and a maximum height of 16 feet.
3. Statewide Exemption ADU – Type 3.
 - i. Multiple ADUs within the portions of an existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basement, or garages, if each unit complies with state building standards for dwellings. Each multifamily dwelling structure will be allowed at least one ADU and up to 25% of the existing multifamily dwelling units.
4. Statewide Exemption ADU – Type 4.
 - i. Not more than two detached ADUs (maximum 800 SF each with four -foot side and rear setbacks) on a lot that has an existing or proposed multifamily dwelling that are a maximum height of 18 feet and has rear yard and side yard setbacks of four feet. An additional two feet will be allowed to accommodate a roof pitch on the ADU so that it is aligned with the roof pitch of the primary dwelling unit.

- B. Front Yard Setbacks.** Front yard setbacks for the applicable zoning district apply to a statewide exemption ADU; provided that if said front yard setback would preclude the creation of a statewide exemption ADU Type 1 or 2, the project will be exempted from the applicable set back to the extent necessary.

- C. Exemptions.** No lot coverage, floor area ratio, open space, minimum lot size, lot location, or other local design standard may preclude the construction of a statewide exemption ADU. A statewide exemption ADU will be automatically exempted from those standards to the extent necessary.
- D. Solar Energy.** New construction, non-manufactured, detached ADUs are subject to the California Energy Code requirement to provide solar systems. Per the California Energy Commission (CEC) the solar systems can be installed on either the ADU or the primary dwelling unit.

17.35.080 Junior ADU Development Standards.

- A. Principal Permitted Use.** JADUs that comply with the provisions of this Chapter in all respects are a principally permitted use in any non-coastal zoning district that principally permits single-family dwellings, and the lot contains an existing single-family dwelling or proposed single-family dwelling. Only one JADU per residential lot zoned for single-family dwellings is allowed.
- B. Size.** JADUs may be no smaller than 150 square feet and no larger than 500 square feet. The JADU must be constructed entirely within the walls of the existing or proposed primary dwelling.
- C. Separate entrance.** The JADU must have a separate entrance from the main entrance to the primary dwelling.
- D. Efficiency kitchen.** Each JADU must have an efficiency kitchen which includes a cooking facility with appliances, a food preparation counter, and storage cabinets that are of reasonable size in relation to the size of the JADU.
- E. Sanitation Facilities.** The JADU must either have its own sanitation facilities or access to the sanitation facilities within the primary dwelling. If the JADU does not have its own sanitation facilities, then it must have an interior access door from the JADU to the primary dwelling.
- F. Owner-occupancy requirement.** Either the primary dwelling or the JADU must be occupied by the property owner, unless the property owner is a governmental agency, land trust, or housing organization.
- G. Parking.** The creation of a JADU does not trigger any off-street parking requirements.
- H. Uniform Codes.** All JADUs must comply with all applicable building and fire codes, state habitability requirements, and health and safety codes, unless where explicitly exempted by Sections 65852.22 of the Government Code.
- I. Fire Sprinklers.** No JADU shall be required to install fire sprinklers in the JADU, unless they are required of the primary dwelling.
- J. Utilities.** No separate connection to water and sewer utilities is required for a JADU. JADUs are exempt from any requirement to underground overhead utilities.
- K. Public Improvements.** JADUs are exempt from any requirement to make street and/or sidewalk improvements.

- L. Nonconforming Conditions.** The issuance of a permit to create a JADU may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the junior accessory dwelling unit.

17.35.090 Number of Accessory Dwelling Units Per Lot.

- A. Single-Family Dwelling.** Lots with one or more proposed or existing single-family dwelling(s) may have the following maximum number of units:

1. One JADU; and
2. One non-exempt ADU; or
3. One Statewide Exemption ADU Type 1 and one Statewide Exemption ADU Type 2; or
4. One Statewide Exemption ADU Type 1, one Statewide Exemption ADU Type 2, and one non-exempt ADU if the non-exempt ADU was built before either Statewide Exemption ADU.

- B. Multifamily Dwelling.** Lots with an existing or proposed multifamily dwelling may have the following maximum number of units as applicable:

1. Statewide Exemption ADU – Type 3; and
2. Statewide Exemption ADU – Type 4.

17.35.100 Permit Issuance Procedure.

- A. Permit Required.** A planning permit to construct an ADU or JADU pursuant to this Chapter is required.
- B. Ministerial Review Process.** A planning permit application for an ADU or a JADU shall be considered and approved ministerially if it complies with the provisions of this chapter. If there is an existing primary dwelling on the lot, then the permit application shall be either approved or denied within 60 days from the date the City receives a complete application. If the permit application for an ADU or a JADU is submitted with a permit application to construct a new primary dwelling on the lot, then the City may delay approving or denying the permit application for the ADU or JADU until the permit application to construct the new primary dwelling is approved or denied. If the applicant requests a delay, the 60-day time period shall be tolled for the period of the delay. If the City has not approved or denied the completed application within 60 days, the application shall be deemed approved.
- C. Denials.** If the City denies an application for an ADU or JADU, then the City must, within the time period described in paragraph A., return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.
- D. Demolition Permits.** If a detached garage is to be demolished and replaced with a detached ADU, then the demolition permit must be reviewed at the same time as the application for the ADU and issued at the same time. The applicant may not be required

to provide written notice of demolition or to post a demolition notice placard for the demolition of the detached garage to be replaced with a detached ADU.

- E. Variance.** If a property owner desires to construct an ADU that is in excess of the size, height, setback, lot coverage, or building spacing requirements, the property owner may apply for a variance under Chapter 17.56.

17.35.110 Certificate of Occupancy.

- A. Accessory Dwelling Units.** Prior to the issuance of a certificate of occupancy for an ADU, the following must occur:

1. A certificate of occupancy has been issued for the primary dwelling.
2. A deed restriction, which shall run with the land, has been executed and recorded with the County Recorder of Del Norte County and includes the following terms:
 - i. A prohibition on the sale or transfer of the ADU separately from the primary dwelling unless the transaction complies with Section 65852.26 of the Government Code.
 - ii. A prohibition on the use of the ADU as a short-term rental (30 days or less); provided that this restriction shall be null and void upon an amendment to the municipal code specifically allowing for short-term rentals in ADUs as applicable.
 - iii. The deed restriction shall be in a form approved by the City Attorney.

- B. Junior Accessory Dwelling Unit.** Prior to the issuance of a certificate of occupancy for a JADU, the following must occur:

1. A certificate of occupancy has been issued for the primary dwelling.
2. A deed restriction, which shall run with the land, has been executed and recorded with the County Recorder of Del Norte County, and include the following terms:
 - i. A prohibition on the sale or transfer of the JADU separately from the single-family residence primary dwelling, including a statement that the deed restriction may be enforced against future purchasers.
 - ii. A restriction on the size and attributes of the JADU that conforms with Government Code Section 65852.22.
 - iii. The deed restriction shall be in a form approved by the City Attorney.

17.35.120 Applicable fees.

- A. Utility Connection Fees.**

1. An ADU is not considered a new residential use for purposes of calculating connection fees for utilities, including water and sewer service.
2. The ADU owner will not be required, but will be allowed, to install a separate connection directly to water and sewer utilities.

3. Except for ADUs that are created from existing space in either the primary dwelling or an accessory structure, the ADU owner will be required to pay proportional connection fees for sewer and water utility service. The proportional fee will be determined based upon the square footage of the ADU compared to the square footage of the living space of the primary dwelling.
4. A JADU owner will not be charged a separate utility connection fee separate and apart from the primary dwelling, including connection fees for water and sewer service.
5. The JADU owner will not be required to install a separate connection directly to water and or sewer utilities.

B. Impact Fees.

1. ADUs that are 750 square feet or smaller are exempt from impact fees.
2. ADUs that are larger than 750 square feet are subject to impact fees proportionate to the primary dwelling based on square footage.
3. JADUs are not subject to impact fees.

17.35.130 Non-Compliant ADUs

A. Compliance Required.

1. ADUs built or created prior to January 1, 2018, without a use permit, are required to obtain an ADU permit post-construction. Such ADUs must be inspected by the City Building Official for compliance with Building Code standards and all applicable health and safety regulations. As a condition of obtaining a post-construction permit, the City may require the correction of violations only if, in the opinion of the Building Official, it is necessary to protect the health and safety of the public or the occupants or if the building is deemed substandard pursuant to Section 17920.3 of the Health and Safety Code.
2. ADUs built or created after January 1, 2018, but before the effective date of this chapter, without a use permit, are required to obtain an ADU permit post-construction. Such ADUs must be inspected by the City Building Official for compliance with the Building Code, this Chapter, and all applicable health and safety regulations. As a condition of obtaining a post-construction permit, the ADU owner must make any necessary modifications to comply with those with those requirements.
3. ADUs built or created after January 1, 2018, but before the effective date of this chapter, that cannot meet all the development standards of this Chapter may be granted a variance per Chapter 17.56, if the Planning Commission finds that all feasible measures were implemented, and health and safety will not be compromised.

B. Enforcement Proceedings. ADUs described in paragraph A for which an ADU permit is not obtained post-construction nor is an exception by way of a variance obtained from the Planning Commission, will be subject to nuisance abatement proceedings and all other legal remedies available to the City.

- C. Notice of Right to Request a Delay in Enforcement.** In any notice to correct a violation or abate a nuisance based upon the failure of an ADU to meet development standards as described in paragraph A, the City must notify the owner that they have a right to request a delay in enforcement if the ADU was constructed prior to January 1, 2020.
- D. Request to Delay Enforcement.** The owner of the ADU may request that enforcement of the violation be delayed for five years on the basis that the correcting violation is not necessary to protect health and safety. This request shall be made in writing and in the manner prescribed by the City.
- E. Granting a Request for Delay in Enforcement.** Requests to delay enforcement will be granted only if the City determines that correcting the violation is not necessary to protect health and safety. In making this determination the City staff shall consult with the Building Official and the Fire Chief regarding health and safety concerns.
- F. Deadline for Approving Requests.** No applications for a delay in enforcement may be approved on or after January 1, 2030. Any delay that was approved prior to January 1, 2030, however, will be valid for the full term of the delay that was approved at the time of the initial approval of the application.

17.35.140 Compliance with State Law.

To the extent any provision of this Chapter is inconsistent with state law governing ADUs or JADUs, the applicable state law, as amended from time to time, shall govern.

17.35.150 Violations.

Violations of this chapter are subject to all legal remedies available to the City, including but not limited to nuisance abatement proceedings, administrative citations, civil proceedings, and criminal citations.

[END TEXT AMENDMENT]

SECTION 3. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 4. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Public Resources Code Section 21080.17 (local regulations implementing Gov. Code Section 65852.2 and 65852.22).

SECTION 5. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published in a newspaper of general circulation in Del Norte County once within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED at a meeting of the City Council of the City of Crescent City held on _____, 2023.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this _____ day of _____ 2023 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

UPDATED ADU ORDINANCE TEXT

Bold underlined text has been added post July 10 meeting – all modifications are for clarification purposes or per direction of the Council.

CHAPTER 17.35 ACCESSORY DWELLING UNITS

- 17.35.010 Purpose
- 17.35.020 Applicability
- 17.35.030 Definitions
- 17.35.040 ADU Development Standards - Generally
- 17.35.050 Attached ADU Development Standards
- 17.35.060 Detached ADU Development Standards
- 17.35.070 Statewide Exemption ADU
- 17.35.080 Junior ADU Development Standards
- 17.35.090 Number of Accessory Dwelling Units Per Lot
- 17.35.100 Permit Issuance Procedure
- 17.35.110 Certificate of Occupancy
- 17.35.120 Applicable fees
- 17.35.130 Non-Compliant ADUs
- 17.35.140 Compliance with State Law
- 17.35.150 Violations

17.35.010 Purpose.

This Chapter is adopted to comply with Government Code Sections 65852.2 and 65852.22, which impose a state mandate that the City implement regulations governing accessory dwelling units (“ADU”) and junior accessory dwelling units (“JADU”) in accordance with California law.

17.35.020 Applicability.

An ADU or JADU complying with this Chapter meets the lot density requirements of this Code and constitutes an accessory to a primary use consistent with applicable land use designations in the existing general plan and the zoning designations for the affected districts. Any local ordinance, policy, or program limiting residential growth is inapplicable to ADUs and JADUs complying with this Chapter.

17.35.030 Definitions.

For purposes of this chapter, the words and phrases listed below have the following meanings:

- A. "Accessory dwelling unit" or "ADU" means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons and is located on a lot with a proposed or existing primary residence. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated. An accessory dwelling unit also includes the following (so long as they otherwise comply with this Chapter):
 - 1. An efficiency unit.
 - 2. A manufactured home, as defined in Section 18007 of the Health and Safety Code.
- B. "Accessory structure" means a structure that is accessory and incidental to a dwelling located on the same lot.
- C. "Connection fee" means those fees established pursuant to Government Code Section 66013(a).
- D. "Deed restriction" means a document executed and recorded with the County Recorder's Office which places restrictions on the use or transfer of the subject property and is binding upon all future owners of the subject property.
- E. "Efficiency unit" means a unit occupied by no more than two people with a minimum floor area of 150 square feet, which may also have partial kitchen or bathroom facilities, including enclosed uses such as an attached garage.
- F. "Impact fee" has the same meaning as the term "fee" as defined in Section 66000(b) of the Government Code, except that it includes fee specified in Section 66477. "Impact fee" does not include any connection fee or capacity charge imposed by a local agency or special district.
- G. "Junior accessory dwelling unit" or "JADU" means a unit entirely within an existing or proposed dwelling unit that is no more than 500 square feet and no less than 150 square feet.
- H. "Living area" means the interior habitable area of a dwelling unit, including finished basements and attics, but not including garages or unfinished basements or attics.
- I. "Multifamily dwelling" means a structure with two or more attached residential dwellings on a single lot, **specifically excluding hotels and motels.**
- J. "Nonconforming zoning condition" means a physical improvement on a property that does not conform with current zoning standards.
- K. "Primary dwelling" means the single-family or multi-family dwelling to which the ADU or JADU is an accessory.

17.35.040 ADU Development Standards - Generally.

- A. Principal Permitted Use.** ADUs that comply with the provisions of this Chapter in all respects are a principal permitted use in any non-coastal zoning district that principally or conditionally permits residential uses.
- B. Uniform Codes.** All ADUs must comply with all applicable building and fire codes, state habitability requirements, and health and safety codes, unless where explicitly exempted by Sections 65852.2 of the Government Code.
- C. Solar Energy.** An ADU is only subject to the California Energy Code requirement to provide a solar energy system if it qualifies as one of the following:
 - 1. A new construction, non-manufactured, detached ADU; or
 - 2. An attached ADU constructed with the construction of a new single-family dwelling.
- D. Minimum Size.** All ADUs must be at least 150 square feet.
- E. Fire Sprinklers.** No ADU will be required to install fire sprinklers in the ADU unless they are required of the primary dwelling. The construction of an ADU does not trigger the requirement for fire sprinklers to be installed in an existing primary dwelling.
- F. Septic.** If a proposed ADU is planned to use an onsite wastewater treatment system (OWTS), then prior to issuance of the building permit, the applicant must submit certification from the Del Norte County Health Department stating that the existing OWTS is of adequate size and condition to support projected sewage flow for both the primary dwelling and the proposed ADU. If the capacity or condition of the existing OWTS is found to be inadequate to serve the existing dwelling and the proposed ADU, then the OWTS must be replaced or upgraded to meet current standards, at the sole expense of the applicant. A percolation test completed within the last five years, or if the percolation test has been recertified, within the last 10 years, may be required.
- G. Public Improvements.** ADUs are exempt from any requirement to make street and/or sidewalk improvements.
- H. Nonconforming Conditions.** The issuance of a permit to create an ADU may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the accessory dwelling unit.
- I. Parking.** There will be no off-street parking requirements for ADUs. If existing off-street parking is lost due to the conversion of an existing garage or carport, then replacement off-street parking is not required.
- J. Permanent Foundations.** All ADUs must have a permanent foundation. A recreational vehicle, commercial coach, trailer, motor home, camper, camping trailer, or boat cannot be used as an ADU.
- K. SB 9 Lot Split.** If a property owner in a single-family residential zone obtains approval of a lot split pursuant to Senate Bill 9, any existing or proposed ADU or JADU shall count toward the maximum of two units allowed on each lot resulting from the lot split. The ADU must remain with the primary dwelling.
- L. Short-Term Rentals Prohibited. The use of any ADU as a short-term rental (30 days or less) is prohibited.**

17.35.050 Attached ADU Development Standards.

- A. Application.** This section applies to ADUs that are built outside the walls of the existing or proposed single-family dwelling but that is physically attached to the existing or proposed single-family dwelling. These units are referred to as “attached ADUs.”
- B. Size.** The total floor area of an attached ADU may not exceed 50% of the floor area of the existing or proposed single-family dwelling up to 1200 square feet; provided, however, that a total floor area of 850 square feet shall be allowed for an ADU with 0-1 bedrooms and a total floor area of 1000 square feet shall be allowed for an ADU with 2 or more bedrooms.
- C. Setbacks.** Side and rear yard setbacks for an attached ADU are four feet. Setbacks may be required to be greater than four feet if necessary to comply with any recorded utility easement or other previously recorded setback restrictions. Front yard setbacks for the applicable zoning district apply to an attached ADU. However, if the front yard setback does not allow for the creation of an 800 SF attached ADU, then the front setback shall not apply to the extent necessary to allow for the creation of an 800 SF attached ADU.
- D. Height.** The maximum height allowed for an attached ADU is 25 feet or the applicable zoning height limitation, whichever is lower.
- E. Separate Entrance.** The attached ADU must have a separate exterior entrance from the primary dwelling.

17.35.060 Detached ADU Development Standards.

- A. Application.** This section applies to ADUs on a lot with an existing or proposed single-family residence dwelling that are new construction and not physically attached to the primary dwelling nor a conversion of existing space in an accessory structure. These units are referred to as “detached ADUs.”
- B. Size.** The total floor area for a detached ADU may not exceed 1200 square feet.
- C. Location.** Detached ADUs shall be located at least 5 feet from any other building.
- D. Setbacks.** Standard rear and side yard setbacks for detached ADUs are four feet. Setbacks may be required to be greater than four feet if necessary to comply with any recorded utility easement or other previously recorded setback restrictions. Front yard setbacks for the applicable zoning district apply to detached ADUs. However, if the front yard setback does not allow for the creation of an 800 SF detached ADU, then the front setback shall not apply to the extent necessary to allow for the creation of an 800 SF detached ADU.
- E. Height.** The maximum height for a detached ADU on a lot with an existing or proposed single-family residence or multi-family, single story building is 16 feet. ~~The maximum height for a detached ADU on a lot with an existing or proposed multifamily, multistory building is 18 feet. In addition to the applicable height limitation,~~ An additional two feet will be allowed to accommodate a roof pitch on the ADU so that it is aligned with the roof pitch of the primary dwelling unit.
- F. Utilities.** Notwithstanding any provisions to the contrary, all utilities for a detached ADU must be installed underground.

17.35.070 Statewide Exemption ADU.

A. Definition. An ADU that meets one the following standards is a statewide exemption ADU:

1. Statewide Exemption ADU - Type 1.
 - i. One ADU within the proposed space of a single-family dwelling or existing space of a single-family dwelling or accessory structure per lot.
 - ii. The ADU may include an expansion of not more than 150 square feet beyond the same physical dimensions as the existing accessory structure for purposes of accommodating ingress and egress.
 - iii. The ADU has exterior access separate from the proposed or existing single-family dwelling.
 - iv. The side and rear yard setbacks must be sufficient for fire and safety.
2. Statewide Exemption ADU - Type 2.
 - i. One detached, new construction ADU that does not have less than four-foot side and rear yard setbacks for a lot with a proposed or existing single-family dwelling. The ADU shall have a floor area of no more than 800 square feet and a maximum height of 16 feet.
3. Statewide Exemption ADU - Type 3.
 - i. Multiple ADUs within the portions of an existing multifamily dwelling structures that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basement, or garages, if each unit complies with state building standards for dwellings. Each multifamily dwelling structure will be allowed at least one ADU and up to 25% of the existing multifamily dwelling units.
4. Statewide Exemption ADU - Type 4.
 - i. Not more than two detached ADUs (maximum 800 SF each with four -foot side and rear setbacks) on a lot that has an existing or proposed multifamily dwelling that are a maximum height of 18 feet and has rear yard and side yard setbacks of four feet. An additional two feet will be allowed to accommodate a roof pitch on the ADU so that it is aligned with the roof pitch of the primary dwelling unit.

B. Front Yard Setbacks. Front yard setbacks for the applicable zoning district apply to a statewide exemption ADU; provided that if said front yard setback would preclude the creation of a statewide exemption ADU Type 1 or 2, the project will be exempted from the applicable set back to the extent necessary.

C. Exemptions. No lot coverage, floor area ratio, open space, minimum lot size, lot location, or other local design standard may preclude the construction of a statewide exemption ADU. A statewide exemption ADU will be automatically exempted from those standards to the extent necessary.

D. Solar Energy. New construction, non-manufactured, detached ADUs are subject to the California Energy Code requirement to provide solar systems. Per the California Energy Commission (CEC) the solar systems can be installed on either the ADU or the primary dwelling unit.

~~**E. Rental Terms.** Statewide exemption ADUs may not be rented out for a term of less than 31 days.~~

17.35.080 Junior ADU Development Standards.

- A. Principal Permitted Use.** JADUs that comply with the provisions of this Chapter in all respects are a principally permitted use in any non-coastal zoning district that principally permits single-family dwellings, and the lot contains an existing single-family dwelling or proposed single-family dwelling. Only one JADU ~~is allowed~~ per ~~residential~~ lot zoned for single-family dwellings is allowed.
- B. Size.** JADUs may be no smaller than 150 square feet and no larger than 500 square feet. The JADU must be constructed entirely within the walls of the existing or proposed primary dwelling.
- C. Separate entrance.** The JADU must have a separate entrance from the main entrance to the primary dwelling.
- D. Efficiency kitchen.** Each JADU must have an efficiency kitchen which includes a cooking facility with appliances, a food preparation counter, and storage cabinets that are of reasonable size in relation to the size of the JADU.
- E. Sanitation Facilities.** The JADU must either have its own sanitation facilities or access to the sanitation facilities within the primary dwelling. If the JADU does not have its own sanitation facilities, then it must have an interior access door from the JADU to the primary dwelling.
- F. Owner-occupancy requirement.** Either the primary dwelling or the JADU must be occupied by the property owner, unless the property owner is a governmental agency, land trust, or housing organization.
- G. Parking.** The creation of a JADU does not trigger any off-street parking requirements.
- H. Uniform Codes.** All JADUs must comply with all applicable building and fire codes, state habitability requirements, and health and safety codes, unless where explicitly exempted by Sections 65852.22 of the Government Code.
- I. Fire Sprinklers.** No JADU shall be required to install fire sprinklers in the JADU, unless they are required of the primary dwelling.
- J. Utilities.** No separate connection to water and sewer utilities is required for a JADU. JADUs are exempt from any requirement to underground overhead utilities.
- K. Public Improvements.** JADUs are exempt from any requirement to make street and/or sidewalk improvements.
- L. Nonconforming Conditions.** The issuance of a permit to create a JADU may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the junior accessory dwelling unit.

17.35.090 Number of Accessory Dwelling Units Per Lot.

- A. Single-Family Dwelling.** Lots with one or more proposed or existing single-family dwelling(s) may have the following maximum number of units:
 - 1. One JADU; and
 - 2. One non-exempt ADU; or
 - 3. One Statewide Exemption ADU Type 1 and one Statewide Exemption ADU Type 2; or
 - 4. One Statewide Exemption ADU Type 1, one Statewide Exemption ADU Type 2, and one non-exempt ADU if the non-exempt ADU was built before either Statewide Exemption ADU.

- B. Multifamily Dwelling.** Lots with an existing or proposed multifamily dwelling may have the following maximum number of units as applicable:
1. Statewide Exemption ADU – Type 3; and
 2. Statewide Exemption ADU – Type 4.

17.35.100 Permit Issuance Procedure.

- A. Permit Required.** A planning permit to construct an ADU or JADU pursuant to this Chapter is required.
- B. Ministerial Review Process.** A planning permit application for an ADU or a JADU shall be considered and approved ministerially if it complies with the provisions of this chapter. If there is an existing primary dwelling on the lot, then the permit application shall be either approved or denied within 60 days from the date the City receives a complete application. If the permit application for an ADU or a JADU is submitted with a permit application to construct a new primary dwelling on the lot, then the City may delay approving or denying the permit application for the ADU or JADU until the permit application to construct the new primary dwelling is approved or denied. If the applicant requests a delay, the 60-day time period shall be tolled for the period of the delay. If the City has not approved or denied the completed application within 60 days, the application shall be deemed approved.
- C. Denials.** If the City denies an application for an ADU or JADU, then the City must, within the time period described in paragraph A., return in writing a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.
- D. Demolition Permits.** If a detached garage is to be demolished and replaced with a detached ADU, then the demolition permit must be reviewed at the same time as the application for the ADU and issued at the same time. The applicant may not be required to provide written notice of demolition or to post a demolition notice placard for the demolition of the detached garage to be replaced with a detached ADU.
- E. Variance.** If a property owner desires to construct an ADU that is in excess of the size, height, setback, lot coverage, or building spacing requirements, the property owner may apply for a variance under Chapter 17.56.

17.35.110 Certificate of Occupancy.

- A. Accessory Dwelling Units.** Prior to the issuance of a certificate of occupancy for an ADU, the following must occur:
1. A certificate of occupancy has been issued for the primary dwelling.
 2. A deed restriction, which shall run with the land, has been executed and recorded with the County Recorder of Del Norte County and includes the following terms:
 - a. A prohibition on the sale or transfer of the ADU separately from the primary dwelling, unless the transaction complies with Section 65852.26 of the Government Code.
 - b. A prohibition on the use of the ADU as a short-term rental (30 days or less); provided that this restriction shall be null and void upon an amendment to the municipal code specifically allowing for short-term rentals in ADUs as applicable.

- c. The deed restriction shall be in a form approved by the City Attorney.
- B. **Junior Accessory Dwelling Unit.** Prior to the issuance of a certificate of occupancy for a JADU, the following must occur:
 1. A certificate of occupancy has been issued for the primary dwelling.
 2. A deed restriction, which shall run with the land, has been executed and recorded with the County Recorder of Del Norte County, and include the following terms:
 - a. A prohibition on the sale or transfer of the JADU separately from the ~~single family residence~~ primary dwelling, including a statement that the deed restriction may be enforced against future purchasers.
 - b. A restriction on the size and attributes of the JADU that conforms with Government Code Section 65852.22.
 - c. The deed restriction shall be in a form approved by the City Attorney.

17.35.120 Applicable fees.

A. Utility Connection Fees.

1. An ADU is not considered a new residential use for purposes of calculating connection fees for utilities, including water and sewer service.
2. The ADU owner will not be required, but will be allowed, to install a separate connection directly to water and sewer utilities.
3. Except for ADUs that are created from existing space in either the primary dwelling or an accessory structure, the ADU owner will be required to pay proportional connection fees for sewer and water utility service. The proportional fee will be determined based upon the square footage of the ADU compared to the square footage of the living space of the primary dwelling.
4. A JADU owner will not be charged a separate utility connection fee separate and apart from the primary dwelling, including connection fees for water and sewer service.
5. The JADU owner will not be required to install a separate connection directly to water and or sewer utilities.

B. Impact Fees.

1. ADUs that are 750 square feet or smaller are exempt from impact fees.
2. ADUs that are larger than 750 square feet are subject to impact fees proportionate to the primary dwelling based on square footage.
3. JADUs are not subject to impact fees.

17.35.130 Non-Compliant ADUs

A. Compliance Required.

1. ADUs built or created prior to January 1, 2018, without a use permit, are required to obtain an ADU permit post-construction. Such ADUs must be inspected by the City Building Official for compliance with Building Code standards and all applicable health and safety regulations. As a condition of obtaining a post-construction permit, the City may require the correction of violations only if, in the opinion of the Building Official, it is necessary to protect the health and safety of the public or the occupants or if the building is deemed substandard pursuant to Section 17920.3 of the Health and Safety Code.

2. ADUs built or created after January 1, 2018, but before the effective date of this chapter, without a use permit, are required to obtain an ADU permit post-construction. Such ADUs must be inspected by the City Building Official for compliance with the Building Code, this Chapter, and all applicable health and safety regulations. As a condition of obtaining a post-construction permit, the ADU owner must make any necessary modifications to comply with those with those requirements.
 3. ADUs built or created after January 1, 2018, but before the effective date of this chapter, that cannot meet all the development standards of this Chapter may be granted a variance per Chapter 17.56, if the Planning Commission finds that all feasible measures were implemented, and health and safety will not be compromised.
- B. Enforcement Proceedings.** ADUs described in paragraph A for which an ADU permit is not obtained post-construction nor is an exception by way of a variance obtained from the Planning Commission, will be subject to nuisance abatement proceedings and all other legal remedies available to the City.
- C. Notice of Right to Request a Delay in Enforcement.** In any notice to correct a violation or abate a nuisance based upon the failure of an ADU to meet development standards as described in paragraph A, the City must notify the owner that they have a right to request a delay in enforcement if the ADU was constructed prior to January 1, 2020.
- D. Request to Delay Enforcement.** The owner of the ADU may request that enforcement of the violation be delayed for five years on the basis that the correcting violation is not necessary to protect health and safety. This request shall be made in writing and in the manner prescribed by the City.
- E. Granting a Request for Delay in Enforcement.** Requests to delay enforcement will be granted only if the City determines that correcting the violation is not necessary to protect health and safety. In making this determination the City staff shall consult with the Building Official and the Fire Chief regarding health and safety concerns.
- F. Deadline for Approving Requests.** No applications for a delay in enforcement may be approved on or after January 1, 2030. Any delay that was approved prior to January 1, 2030, however, will be valid for the full term of the delay that was approved at the time of the initial approval of the application.

17.35.140 Compliance with State Law.

To the extent any provision of this Chapter is inconsistent with state law governing ADUs or JADUs, the applicable state law, as amended from time to time, shall govern.

17.35.150 Violations.

Violations of this chapter are subject to all legal remedies available to the City, including but not limited to nuisance abatement proceedings, administrative citations, civil proceedings, and criminal citations.

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: JULY 10, 2023

SUBJECT: ACCESSORY DWELLING UNIT ORDINANCE DISCUSSION

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Give direction to staff on additions or modifications to the Draft Accessory Dwelling Unit Ordinance

BACKGROUND

On June 20, 2023, City staff presented the City Council with a draft Accessory Dwelling Unit Ordinance recommended by the Planning Commission. As noted, in the staff report of June 20, the City has very limited discretion in most matters concerning ADUs. Two important areas that the City does have discretion are: (1) rental terms (short-term versus long-term) for non-exempt ADUs; and (2) utility connection requirements and connection fees. The Council requested to have further discussion on these two topics.

ITEM ANALYSIS

RENTAL TERMS

Statewide exempt ADUs, meaning those ADUs that must be approved by the City if they meet the state law development standards, must be restricted to rental terms of 30+ days. In other words, short term rentals are prohibited. This is consistent with the stated goal and purpose of the statewide ADU law, to create additional types of housing to add to the housing stock and create more affordable housing.

For non-exempt ADUs, the City has discretion whether to prohibit short terms rentals (30 days or less). The City also has discretion as to whether these short-term rental restrictions are included in a mandatory deed restriction.

Staff surveyed the accessory dwelling unit regulations of 25 cities across the state, including Eureka, Trinidad, Fortuna, Rio Dell, Yreka, Ukiah and Redding. Of those 25 cities, 18 prohibited short-term rentals in all ADUs and JADUs, 5 prohibited short-term rentals in all ADUs but not JADUs, 1 prohibited short-term rentals in only non-exempt ADUs (Orinda), and 1 ordinance is from 2010 (out of date) and contains no short-term rental prohibitions.

Roughly half of the cities required that the rental restriction be included in a deed restriction. A deed restriction is a document that is recorded in the County Recorder's office and gives notice to all future interested parties (owners, lenders) that the ADU may not be utilized for short-term rentals. I would recommend that the City require any short-term rental restrictions to be included in a deed restriction. This is the best way to provide notice to future owners as it will be recorded in the property's chain of title and show up a title report.

Staff is looking for direction on (1) which types of ADUs/JADUs are prohibited from having short-term rentals and (2) if a deed restriction should be required.

UTILITY CONNECTIONS & FEES

The connection fee is not the cost to physically install the connection. The property owner is responsible for the cost of installing the connection regardless of whether the City or a contractor installs the connection. That amount can vary from property to property depending upon the labor and materials required for the work.

Connection fee in this context is interchangeable with "capacity fee." A capacity fee is a charge for public facilities in existence at the time the fee is imposed or for new public facilities to be acquired or constructed in the future that are of proportional benefit to the person or property being charged, including supply or capacity contracts for rights or entitlements, real property interests, and entitlements and other rights of the local agency involving capital expense relating to its use of existing or new public facilities.

Current City connection fees are based on a single-family equivalent (SFE) rate. The sewer connection fee is \$9,682 per SFE. The water connection fee is \$2,700 per SFE.

State ADU law limits when the City can require a separate connection between the ADU and the utility. State law also limits when a connection fee may be imposed. When a connection fee for an ADU is allowed, it must be proportional to the primary dwelling. Proportionality may be based on square footage or drainage fixture units (DFU) values, as defined in the Uniform Plumbing Code. Because the City does not utilize DFU values, proportionality would necessarily be based upon square footage. For example, if a property owner with a 1600 square foot home built an 800 square foot ADU, the proportional connection fees would be 50% of those for a SFE, or \$1,350 for water and \$4,841 for sewer.

A proportional approach to connection fees would not be inconsistent with how the City currently treats apartments, mobile home parks, RV Parks and motel rooms. Each of these uses are charged only a fraction of an SFE connection fee:

- Apartments:
 - 1 Bedroom = 0.6 SFRE
 - 2 Bedroom = 0.75 SFRE
 - 3 Bedroom = 0.9 SFRE
 - 4 Bedroom = 1.0 SFRE
- Mobile Home Park = 0.6 SFRE / Space
- RV Parks & Motels Rooms with Kitchens = 0.35 SFE / Space or Room
- Motel Rooms without kitchens = 0.25 SFRE

State law allows for the imposition of a connection fee and/or separate utility connections between the ADU and the utility as follows:

ADU Type	Separate Connection	Connection Fee
Conversion of existing space w/in SFD or accessory structure	No	No
Existing space in new SFD	Yes	Yes
Attached ADU – new construction	Yes	Yes
Detached ADU – new construction	Yes	Yes
JADUs	No	No

Staff is requesting direction on the imposition of (1) proportional utility connection fees, and (2) separate utility connections.

FISCAL ANALYSIS

Short term rentals: more short-term rentals generate more transient occupancy tax (TOT), less short-term rentals generate less TOT. However, the City also is short on housing units, which are needed for workers to fill local jobs. Sufficient housing is also important to generating economic activity, which ultimately will result in more sales tax to the City.

Utility connection fees: the City's sewer and water enterprise funds are separate and apart from the City's general fund. Each fund is dedicated to that utility's expenses and revenues. Monthly usage rates and connection fees for utilities are based upon the ratepayer paying their share of the cost of the utility. One could argue that if ADUs are not required to pay any connection fees, especially when installing a separate connection,

then the other ratepayers are shouldering more than their fair share of the financial burden.

STRATEGIC PLAN ANALYSIS

The recommended action supports the following Strategic Plan Goals:

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS; and

GOAL 2: PROMOTE A THRIVING ECONOMY (F) Plan and Prepare for the growth and future needs of the Crescent City community

ATTACHMENTS

1. June 20, 2023 City Council Meeting Staff Report (without attachments)
2. Draft Accessory Dwelling Unit Ordinance

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: JUNE 20, 2023

SUBJECT: ACCESSORY DWELLING UNIT ORDINANCE DISCUSSION

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Give direction to staff on additions or modifications to the Draft Accessory Dwelling Unit Ordinance

BACKGROUND

According to the California Department of Housing and Community Development (HCD), “[i]n the last decade, fewer than half of the homes needed to keep up with the population growth were built. Additionally, new homes were often constructed away from job-rich areas. This lack of housing is impacting affordability and causing average housing costs, particularly for renters, to rise significantly.”

Over the past several years, the State of California has been attempting to combat this “housing crisis” with mandates on local governments to allow certain types of housing and development, e.g., density bonus law, SB 9 lot splits, emergency shelters, SB 6 housing developments, junior accessory dwelling units (JADUs) and accessory dwelling units (ADUs).

The State ADU law was amended in 2019 (implemented January 1, 2020) to require local jurisdictions to approve accessory dwelling units in residential zones if they meet certain specified criteria. The law has since been amended 8 times, including some significant revisions that required the re-writing of local ADU ordinances which were once considered compliant.

Per State ADU law, ADUs must be allowed in all zones where residential uses are allowed either principally or conditionally. Additionally, state law requires that applications for ADU

permits be processed within 60 days and that they not require a discretionary review or public hearing.

ITEM ANALYSIS

ADUs, by law, are considered both a residential and an accessory use to a residential use consistent with the General Plan land use designations covering the affected zoning districts. The current affected ***non-coastal*** zoning districts are: Low Density Residential (R-1), Moderate Density Residential (R-2), High Density Residential (R-3), Residential-Professional (R-P), Downtown Business District (C-1), General Commercial (C-2), Commercial Waterfront (CW), Commercial Manufacturing (C-M). This ordinance does not apply to the Coastal Zone. The Coastal Act supersedes the State ADU laws. Local jurisdictions are, however, encouraged to develop local regulations consistent with both the ADU law and the Coastal Act for the development of ADUs in the Coastal Zone. In order to do that, the City will need to amend the Local Coastal Plan (LCP) and have it reviewed and approved by the California Coastal Commission.

The majority of the draft Accessory Dwelling Unit Ordinance contains mandatory provisions. The Statewide Exemption ADUs must be allowed even without an ordinance if they comply with State law. City Council has very limited amount of discretion when determining regulations for ADUs even when it approves a local ordinance. The areas worthy of discussion for which the City Council does have discretion are outlined below:

Subject	Planning Commission Recommendation	City Council Options
Non-exempt ADU rental term restrictions	No restrictions	Could limit to long-term (30+ days)
Utility Connection Fees w/o separate connection	None	Could require increased proportionate fee when built with new SFD
Utility Separate Connection & Fees Type 1 Exemption (conversion)	None	Could require separate connection and proportionate fee when built with new SFD
Utility Separate Connection & Fees (all others)	None	Could require separate connection and proportionate fee

ACCESSORY DWELLING UNITS – DEVELOPMENT STANDARDS

A summary comparison of the major provisions of the draft ordinance for the different main types of ADUs are as follows:

	Conversion/Type 1 Exemption	Detached/Type 2 Exemption	Attached ADU	Detached ADU
Zoning	principal permitted use in all non-coastal zones that allow for residential use by right or by use permit			
Public Improvements	street/sidewalk improvements are not required.			
Fire Sprinklers	only if they are required in the primary dwelling			
Parking	none (because public transit within .5 miles)			
Minimum Size	150 square feet			
Maximum Size	None	800 SF	50% of primary DU; but min. 850 SF for 0-1 BR and 1000 SF for 2+ BR	1200 SF
Height	None	16 ft	25 ft	<ul style="list-style-type: none"> • 16 ft – single story • 18 ft – multi-story • +2 ft for roof pitch
Rear & Side Yard Setbacks	None	4 ft	4 ft - but <ul style="list-style-type: none"> • May increase to accommodate utility easements • Must decrease to accommodate 800 SF ADU 	

Front Yard Setbacks	None	Zoning limits apply, reduced as necessary to accommodate 800 SF ADU
Owner-occupancy Requirement	Not allowed until January 1, 2025 and only for ADUs built on or after that date	
Nonconforming Conditions	The issuance of a permit to create an ADU may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the accessory dwelling unit.	
Variances	Application through variance process to construct ADU that exceeds size, height, setback, lot coverage, or building spacing requirements.	
Deed Restrictions	Prior to certificate of occupancy, a deed restriction must be recorded with the County prohibiting the ADU from being transferred separately from the primary dwelling (exceptions).	

JUNIOR ACCESSORY DWELLING UNITS – DEVELOPMENT STANDARDS

The following are highlights of the main provisions of the JADU development requirements:

- Must be 150 – 500 SF; entirely within the walls of an existing or proposed single family dwelling (no multi-family dwelling application)
- Must have a separate exterior entrance
- Must have an efficiency kitchen and access to sanitation facilities
- Deed restriction prohibiting the sale of the JADU separate from the primary dwelling
- The property owner must live in either the primary dwelling or the JADU
- One JADU allowed per lot that has a single-family dwelling
- Fire sprinklers only required if required in the primary dwelling
- JADU permit may not be denied due to existing nonconforming zoning conditions, building code violations, or unpermitted structures that do not present a threat to public health and safety and that are not affected by the construction of the junior accessory dwelling unit.

MULTI-FAMILY EXEMPTION ADU – DEVELOPMENT STANDARDS

There are two types of statewide exemptions for ADUs built with a multi-family dwelling as the primary dwelling. For purposes of the ADU law, multi-family means two or more attached dwelling units.

Conversion (Type 3) – existing multi-family dwellings are allowed at least one and up to 25% of the existing units to be created within the existing multifamily dwelling structure in spaces that are not currently utilized as livable space, such as basements, storage rooms, garages, and attics.

Detached (Type 4) – existing and proposed multi-family dwellings are allowed 2 detached ADUs per lot with a maximum height of 18 feet and rear and side yard setbacks of 4 feet.

Both types of ADUs must be rented out for terms of 31 days or longer.

MAXIMUM NUMBER OF ACCESSORY DWELLING UNITS PER LOT

A lot with an existing or proposed single-family dwelling may have no more than:

- One JADU; and
- One non-exempt ADU; or
- One Exempt ADU Type 1 (conversion) and One Exempt ADU Type 2 (detached); or
- One Statewide Exemption ADU Type 1, one Statewide Exemption ADU Type 2, and one non-exempt ADU if the non-exempt ADU was built before either Statewide Exemption ADU

A lot with an existing or proposed multi-family dwelling may have no more than:

- Exempt ADU Type 3 (conversion); and
- Exempt ADU Type 4 (detached).

NON-COMPLIANT ACCESSORY DWELLING UNITS

- ADUs built or created prior to January 1, 2018 without a use permit
 - Must obtain an ADU permit post-construction by way of inspection
 - Only required to correct violations if it is necessary to protect the health and safety of the public or the occupants of the unit or if the building is deemed substandard
- ADUs built or created after January 1, 2018 without a use permit
 - Must obtain an ADU permit post-construction by way of inspection

- Correction of all applicable Building Codes and health and safety regulations is required
- Property owner may apply for and receive a variance from the Planning Commission if the PC finds that all feasible measures were implemented and health and safety will not be compromised
- Non-compliant ADUS that do not obtain either a pot-construction permit or a variance from the Planning Commission are subject to nuisance abatement proceedings.
- Any property owner issued a notice to correct a violation or abate a nuisance for failure to meet ADU development standards for an ADU developed prior to January 11, 2020 may request a five-year delay in enforcement and the City must grant the request if the City determines that the violation does not compromise health or safety.
- No applications for delay in enforcement will be accepted on or after January 1, 2030.

The **bold underlined text** in the draft ordinance are clarifications that have been made since the Planning Commission meeting in May.

FISCAL ANALYSIS

The implementation of an accessory dwelling unit ordinance will cost staff time and the costs of publishing notice in the newspaper. The construction of additional dwelling units will generate additional building permit revenue. If the units are used for vacation rentals, then the General Fund would receive a corresponding increase in transient occupancy tax.

STRATEGIC PLAN ANALYSIS

The recommended action supports the following Strategic Plan Goals:

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS; and

GOAL 2: PROMOTE A THRIVING ECONOMY (F) Plan and Prepare for the growth and future needs of the Crescent City community

ATTACHMENTS

1. Draft Accessory Dwelling Unit Ordinance
2. Zoning Map
3. Government Code Section 65852.2
4. Government Code Section 65852.22