



CITY OF CRESCENT CITY

MAYOR RAY ALTMAN
COUNCIL MEMBER DARAN DOOLEY
COUNCIL MEMBER CANDACE TINKLER

MAYOR PRO TEM ISAIAH WRIGHT
COUNCIL MEMBER JASON GREENOUGH

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MARCH 17, 2025

6:00 P.M.

PLEASE NOTE: CLOSED SESSION BEGINS AT 5:00 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crecentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 223. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order

Roll call

- **Conference with Legal Counsel – Existing Litigation** (Gov. Code § 54956.9(d)(1)): *Crescent City v. Lounge Chair Investments, et al.* (DNSC Case No. CVUJ-22-1131); *Crescent City v. Vonnie Von Barga, et al.* (DNSC Case No. CVCV-24-1011)
- **Conference with Legal Counsel – Potential Litigation** (Gov. Code § 54956.9(d)(2)): four cases
- **Conference with Legal Counsel – Anticipated Litigation** (Gov. Code § 54956.9(d)(4)): two cases
- **Conference with Labor Negotiator (Gov. Code § 54957.6):** Agency Representative: Eric Wier, Employee Association: Clerical Employees of Crescent City, Crescent City

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period February 22, 2025 through March 7, 2025.*

2. Council Meeting Minutes

- *Recommendation: Approve and adopt the March 3, 2025 meeting minutes of the City Council.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending March 8, 2025 paid March 14, 2025.*

4. Downtown Specific Plan Agreement Amendment No. 1

- *Recommendation: Approve and authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with Crandall Arambula, PC for Development of a Downtown Specific Plan*

5. Budget Amendment for Water Main Repair within the Bertsch Oceanview Community Services District

- *Recommendation: Ratify the City Manager's signature of the agreement with Tidewater Contractors, Inc for the repair of the water main on Elk Valley Road*
- *Approve and adopt Resolution No. 2025-07, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2024-25 BUDGET OF THE CITY OF CRESCENT CITY*

6. Budget-to-Actual Summary as of January 31, 2025

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2024-25 as of January 31, 2025*

7. T-Mobile Shared Generator License Agreement

- *Recommendation: Approve and authorize the City Manager to sign the Shared Generator License Agreement with T-Mobile West LLC*

8. Procurement Procedures Update

- *Recommendation: Waive full reading, read by title only and introduce Ordinance No. 853, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING TITLE 14, PROCUREMENT PROCEDURES, OF THE CRESCENT CITY MUNICIPAL CODE*

9. CCPD Grant Application 2025 – ABC Alcohol Policing Partnership

- *Recommendation: Direct staff to submit a grant application for the ABC Alcohol Policing Partnership in the amount of \$24,126 and authorize the City Manager to execute the grant agreement if awarded*

PUBLIC HEARING - None

ADJOURN TO THE CRESCENT CITY HOUSING AUTHORITY

Call to order

Roll Call

CONSENT CALENDAR

10. Housing Authority Meeting Minutes

- *Recommendation: Approve and adopt the December 16, 2024 meeting minutes of the Crescent City Housing Authority*

PUBLIC HEARING

11. Public Hearing: 5-Year PHA Plan FY Beginning July 1, 2025

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Board*
- *Receive public comment*
- *Close public hearing*
- *Further Board discussion*
- *Approve and adopt Resolution No. HA2025-01, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT CITY HOUSING AUTHORITY APPROVING THE 5-YEAR PLAN AND CERTIFICATIONS*

ADJOURNMENT

RECONVENE THE CITY COUNCIL MEETING

CONTINUING BUSINESS - None

NEW BUSINESS

12. Measure S Oversight Committee Annual Report for Fiscal Year 2023-2024

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council Discussion*
- *Receive and file Crescent City Measure S Oversight Committee Fiscal Year 2023-2024 Annual Report*

13. Kamome Festival Update

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Direct staff to:*
 - *Waive the pro-rated rental fees for the Cultural Center on the evening of April 12, 2025 for the “Taste of Japan” event hosted by the Kamome Foundation during the Kamome Festival for the reasons stated in the staff report*
 - *Utilize the existing “Sister City” budget to cover the estimated \$4,500 in expenses for the multiple day Kamome Festival*
 - *Launch the Kamome Festival website and begin marketing efforts*

14. Pebble Beach Drive Slide Emergency Construction

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council Discussion*
- *Declare by a 4/5 vote that there is a need to continue the emergency action for the continuous slide activity along Pebble Beach Drive between 7th and 8th Streets per Public Contract code § 22050*
- *Authorize the City Manager’s execution of the Contract Change Order #2 to the Emergency Force Account (EFA) Agreement between the City of Crescent City and Tidewater Contractors, Inc. for construction of a temporary restoration of Pebble Beach from 7th to 8th Street.*
- *Approve and adopt Resolution No. 2025-08, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2024-25 BUDGET OF THE CITY OF CRESCENT CITY*

15. Underground Utilities District Code Update

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and introduce Ordinance No. 854, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 12.28, UNDERGROUND UTILITIES, TO TITLE 12*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov’t Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, April 7, 2025 at 6:00 p.m. in the Board Chambers of the Flynn Center, 981 H Street, Crescent City, CA 95531.

POSTED:

March 14, 2025

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible