



# CITY OF CRESCENT CITY

MAYOR RAY ALTMAN  
COUNCIL MEMBER DARAN DOOLEY  
COUNCIL MEMBER CANDACE TINKLER

MAYOR PRO TEM ISAIAH WRIGHT  
COUNCIL MEMBER JASON GREENOUGH

## AGENDA REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY FLYNN CENTER BOARD CHAMBERS 981 H STREET CRESCENT CITY, CA 95531

**MONDAY**

**SEPTEMBER 15, 2025**

**6:00 P.M.**

**PLEASE NOTE: CLOSED SESSION BEGINS AT 5:00 P.M.  
OPEN SESSION BEGINS AT 6:00 P.M.**

**This meeting will be held in person at the location listed above.** The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via [publiccomment@crecentcity.org](mailto:publiccomment@crecentcity.org) or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

*Notice regarding Americans with Disabilities Act:* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: [www.crescentcity.org](http://www.crescentcity.org)

### **CLOSED SESSION**

- **Conference with Legal Counsel – Existing Litigation** (Gov. Code § 54956.9(d)(1)): Regional Water Quality Control Board Administrative Civil Liability Complaint R1-2025-0034 (Crescent City Wastewater Treatment Facility)
- **Conference with Legal Counsel – Potential Litigation** (Gov. Code § 54956.9(d)(2)): Government Claim of Adam Spencer, et al
- **Conference with Labor Negotiator (Gov. Code § 54957.6):** Agency Representative: Eric Wier, Employee Association: Crescent City Employees Association, Crescent City Management Employees Association, Clerical Employees of Crescent City, Crescent City Police Officers Association, Crescent City Career Firefighters Association, and All Unrepresented Employees

### **OPEN SESSION**

**Call to order  
Roll call  
Pledge of Allegiance**

### **REPORT OUT OF CLOSED SESSION**

## **CEREMONIAL ITEMS**

- **Suicide Awareness and Prevention Month Proclamation**

## **REPORTS AND PRESENTATIONS - None**

## **PUBLIC COMMENT PERIOD**

*Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.*

## **CONSENT CALENDAR**

*The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.*

### **1. Warrant Claims List**

- *Recommendation: Receive and file the warrant claims list for the period July 26, 2025 through August 8, 2025, for the period August 9, 2025 through August 22, 2025 and for the period August 23, 2025 to September 5, 2025.*

### **2. Council Meeting Minutes**

- *Recommendation: Approve and adopt the June 2, 2025 and August 18, 2025 meeting minutes of the City Council.*

### **3. Payroll Report**

- *Recommendation: Receive and file the biweekly payroll reports for the period ending August 9, 2025 paid August 15, 2025, for the period ending August 23, 2025 paid August 29, 2025 and for the period ending September 6, 2025 paid September 12, 2025.*

### **4. Park Irrigation Improvement Budget Amendment**

- *Recommendation: Approve and adopt Resolution No. 2025-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

### **5. Fiscal Amendment for FY 24-25 Planning Services and Task Order #22 for FY 25-26 Planning Services**

- *Recommendation: Approve and authorize the City Manager to sign Task Order 13 Amendment 2 with SHN Consulting Engineers & Geologists for planning services for FY 24-25*
- *Approve and authorize the City Manager to sign Task Order 22 with SHN Consulting Engineers & Geologists for planning services for FY 25-26*

## **6. 2024 CDBG Budget**

- *Recommendation: Approve and adopt Resolution No. 2025-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

## **7. 2023 HOME Grant – Creation of Special Revenue Fund and Budget**

- *Recommendation: Approve and adopt Resolution No. 2025-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ESTABLISHING A NEW FUND FOR THE 23-HOME-16305 GRANT AND ASSOCIATED PROJECTS*
- *Approve and adopt Resolution No. 2025-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

## **PUBLIC HEARING - None**

## **CONTINUING BUSINESS - None**

## **NEW BUSINESS**

### **8. Redwood Coast Transit Authority (RCTA) Transit Center Agreement**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign an Agreement with the Redwood Coast Transit Authority Regarding the Lease of City Property for Use as a Transit Center*

### **9. Front Street Gateway Improvements Phase 1C Re-issue Construction Contract Award**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the following plans and specifications:*
  1. *Front Street Improvements Play to L Streets Plans, dated June 2, 2025;*
  2. *Cultural Gateway and Beautification Project Paths of Culture and Interpretive Node Plans, dated May 9, 2025; and*
  3. *Front Street Gateway Improvements Phase 1C Re-Issue Specifications.*
- *Approve and Authorize the City Manager to sign:*
  1. *A contract with Tidewater Contractors, Inc. for the construction of the Front Street Gateway Improvements Phase 1C project;*
  2. *Contract Change Order #1 with Tidewater Contractors, Inc. for the deletion of the current irrigation design and construction included in the contract pricing provided by Tidewater; and*
  3. *Change orders in an aggregate amount not to exceed \$100,000, with no single change order more than \$75,000.*
- *Reaffirm staff's CEQA determination that the project is categorically exempt per CEQA guidelines Class 1 § 15301(a) – Existing Facilities and Class 3 § 15303 – New Construction.*

## 10. CCPD ABC OTS Local Enforcement Grant Application 2025

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the submission of a grant application for ABC Office of Traffic Safety Local Enforcement Grant Program in the amount of \$16,900 and authorize the City Manager to sign the grant agreement if the grant is awarded*

## 11. City Council Stipends

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Council discussion and direction regarding Council Member stipends*

## CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)
  - **Jetty Improvement Update**
  - **Fred Endert Pool Update**

## ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, October 6, 2025 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

## POSTED:

September 12, 2025

/s/ Robin Altman, City Clerk/Administrative Analyst

### ***Vision:***

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

### ***Mission:***

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

### ***Values:***

Accountability  
Honesty & Integrity  
Excellent Customer Service  
Effective & Active Communication  
Teamwork  
Fiscally Responsible