

CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT COUNCIL MEMBER JASON GREENOUGH MAYOR PRO TEM CANDACE TINKLER COUNCIL MEMBER RAY ALTMAN

AGENDA REGULAR MEETING OF THE

CITY COUNCIL OF THE CITY OF CRESCENT CITY

FLYNN CENTER BOARD CHAMBERS 981 H STREET CRESCENT CITY, CA 95531

TUESDAY

DECEMBER 9, 2025

5:30 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. Written public comments will not be read aloud during the meeting.

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

Call to order Roll call Pledge of Allegiance

CONSENT CALENDAR

1. City of Crescent City Planning Commission Appointment

 Recommendation: Confirm the Mayor's appointment of Debra Perius to the City of Crescent City Planning Commission to fill the vacant position with her term ending in May 2029

NEW BUSINESS

2. 2026 City Council Regular Meeting Calendar

- Recommendation: Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2025-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE 2026 CITY COUNCIL REGULAR MEETING CALENDAR

3. City Council Vacancy Interviews / Appointment

- Recommendation: Hear staff report
- Conduct Council applicant interviews
- Receive public comment
- Council discussion
- Consider one of the following actions:
 - Appoint (applicant's name) to fill the vacant city council member seat effective upon their signing the oath of office through the November 2026 General Election certification.

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, January 5, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

December 5, 2025

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork - Fiscally Responsible

CALIFORNIA

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

DATE: DECEMBER 9, 2025

SUBJECT: CITY OF CRESCENT CITY PLANNING COMMISSION APPOINTMENT

RECOMMENDATION

 Confirm the Mayor's appointment of Debra Perius to the City of Crescent City Planning Commission to fill the vacant position with her term ending in May of 2029.

BACKGROUND

The Commission has one vacancy on the five-member Planning Commission.

One application was received by the City for the position.

Below are the current commissioners and respective terms:

NAME	APPOINTMENT DATE	TERM ENDS	TITLE
Vacant		May 2029	Commissioner
Ray Walp	Appointed June 2023	May 2027	Vice-Chair
Kris DeCossio	Appointed May 2025	May 2029	Commissioner
Steve Shamblin	Appointed May 2023	May 2027	Chairman
Shawna Hyatt	Appointed May 2025	May 2029	Commissioner

ITEM ANALYSIS

The applicant was interviewed by Steve Shamblin, Chair of the Planning Commission, Isaiah Wright, Mayor, and Eric Wier, City Manager. All interviewers agree that the applicant meets the qualifications to be a Planning Commissioner.

Crescent City Municipal Code (CCMC) Section 2.28.040 states that members of the Commission shall be appointed by the Mayor with the approval of the City Council. CCMC

Section 2.28.020 establishes the term for Commissioners at four (4) years. If appointed to fill the remainder of the vacant position, Ms. Perius will serve through May 2029.

Mayor Wright has appointed Ms. Perius to the Planning Commission. If the City Council confirms his appointment, all Planning Commission will have a full board.

FISCAL ANALYSIS

This is a budgeted item. Planning Commissioners are paid a nominal fee of \$75.00 every three months to serve on the Planning Commission.

STRATEGIC PLAN ASSESSMENT

GOAL 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

GOAL 2: Promote a thriving local economy

ATTACHMENTS

1. Debra Perius's Application



Mayor Ray Altman Mayor Pro Isaiah Wright
Council Member Jason Greenough Council Member Daran Dooley
Council Member Candace Tinkler

APPLICATION FOR APPOINTMENT PLANNING COMMISSION AND ARCHITECTURAL REVIEW COMMITTEE

(Through May 2029)
THIS DOCUMENT IS PUBLIC INFORMATION

Applicant Information
Name: DEBRA PERIUS
Address: 1100 Doran Ct.
Phone Nos.:
Is the City of Crescent City the place of your legal residence? YESXNO
Are you registered to vote in the City of Crescent City? YESNO
What is your availability for meetings during the week?
When ever you need me.
Brief Resume: Retired Art/Pottery Teacher. ELKS member, ELKS Officer.
Applicant Declaration
I, the undersigned applicant, do hereby declare under penalty of perjury under the laws of the State of California that the information contained in this application is true and correct. Dated: 4/1/25 Applicant Signature

Applicant Name: DEBRA PERIUS SUPPLEMENTAL QUESTIONNAIRE 1. Why do you want to serve on the Planning Commission? I have an interest in how our city is growing. 2. What experience do you have working for a public agency or sitting on a public board or committee?

I served on several "lity Art Boards" in Arizona over a 20 year span.

3. What issues do you believe are the most important for the Planning Commission to focus on?

Safety, useability, decor.

4. What do you think are the City's greatest challenges?

Money.

5. What do you think are the City greatest strengths?

The Coast, the red woods. We live in a beautiful place. Accessibiltà

6. Provide any additional information that you feel is relevant to your application.

I am interested in being part of Crescent Cities future.

^{*}Additional pages may be attached if necessary.

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: ROBIN ALTMAN, CITY CLERK/ADMINISTRATIVE ANALYST

DATE: DECEMBER 9, 2025

SUBJECT: 2026 CITY COUNCIL REGULAR MEETING CALENDAR

RECOMMENDATION

Hear staff report

- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2025-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE 2026 CITY COUNCIL REGULAR MEETING CALENDAR

BACKGROUND / ANALYSIS

Annually during the month of December, the City Council reviews the meeting dates set for the following year. It is during this review that the Council may use discretion in choosing to cancel certain meetings or to propose a new one. Typically, the City Council meets on the first and third Mondays of the month. However, Monday holidays during the months of January and February require that the Council meet on alternate days.

Staff recommends the following regular meetings be held on Tuesdays following the Monday holiday:

- 2nd meeting in January: Tuesday, Jan. 20th (Monday is MLK Day)
- 2nd meeting in February: Tuesday, Feb. 17th (Monday is Presidents' Day)
- 1st meeting in September: Tuesday, Sept. 8th (Monday is Labor Day)

These dates are included in the proposed calendar for adoption.

ATTACHMENT

1. Resolution No. 2025-56

RESOLUTION NO. 2025-56

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE 2026 CITY COUNCIL REGULAR MEETING CALENDAR

WHEREAS, the City of Crescent City is a general law city incorporated under the laws of the State of California in 1854; and

WHEREAS, Government Code Section 36805 requires that the City Council meet at least once per month at times set by Council resolution or ordinance; and

WHEREAS, Crescent City Municipal Code Section 2.02.020 states that the time and location of regularly scheduled meetings is to be set by resolution; and

WHEREAS, the City traditionally meets on the first and third Monday of each month; and

WHEREAS, various holidays and other considerations make it prudent for the City Council to move several regular meeting to dates other than the first and third Mondays of the month.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA AS FOLLOWS:

- 1. That the 2026 City Council Regular Meeting Schedule attached hereto as "Exhibit A" is hereby approved and adopted.
- 2. That any previously adopted City Council resolution that conflicts herewith is hereby superseded by the provision of this Resolution.

APPROVED and ADOPTED and made effective the same day at a meeting of the City Council of the City of Crescent City held on the 9th day of December 2025 by the following polled vote:

AYES: NOES: ABSTAIN: ABSENT:	
ATTEST:	Isaiah Wright, Mayor
Robin Altman, City Clerk	

2026 CITY COUNCIL REGULAR MEETING CALENDAR



JANUARY	
<u>5:</u>	Council meeting
<u> 19:</u>	Martin Luther King Jr Day
<u> 20:</u>	Council meeting (Tues)
FEBRUARY	
<u>2</u> :	Council meeting
<u> 16:</u>	Presidents Day
<u>17:</u>	Council meeting (Tues)
MARCH	
2:	Council meeting
<u>16</u> :	Council meeting
	_
<u>APRIL</u>	
<u>6:</u>	Council meeting
20:	Council meeting

<u>MARCH</u>		
2 :	Council meeting	
<u>16:</u>	Council meeting	
<u>APRIL</u>		
<u>6:</u>	Council meeting	
20:	Council meeting	
MAY		
4 :	Council meeting	
18:	Council meeting	
<u>JUNE</u>		
<u>1:</u>	Council meeting	
<u>15:</u>	Council meeting	

<u>JULY</u>	
<u>6:</u>	Council meeting
20:	Council meeting
<u>AUGUST</u>	
<u>3:</u>	Council meeting
<u> 17:</u>	Council meeting
055551455	-n
<u>SEPTEMBE</u>	
<u>7: </u>	Labor Day
<u>8:</u>	Council meeting (Tues)
<u>21:</u>	Council meeting
<u>OCTOBER</u>	
<u>5:</u>	Council meeting
<u> 19:</u>	Council meeting
<u>NOVEMBEI</u>	<u>R</u>
<u>2:</u>	Council meeting
<u> 16:</u>	Council meeting
<u>DECEMBER</u>	<u>R</u>
<u>7: </u>	Council meeting
21 :	Council meeting

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

DATE: DECEMBER 9, 2025

SUBJECT: CITY COUNCIL VACANCY INTERVIEWS / APPOINTMENT

RECOMMENDATION

Hear staff report

- Conduct Council applicant interviews
- Receive public comment
- Council Discussion
- Appoint [applicant's name] to fill the vacant city council member seat effective upon their signing the oath of office through the November 2026 General Election certification.

BACKGROUND

On October 21, 2025, Council Member Daran Dooley resigned from the City Council.

On November 3, 2025, the City Council passed a motion to fill the City Council vacancy by appointment and gave direction to staff to open the application period and schedule interviews. As stated in the November 3, 2025 staff report:

Appointment: If the City Council chooses to fill the position by appointment, then the person appointed will serve until the November 2026 election when the remaining two years of the term will be on the ballot. The appointment is to be made within 60 days of the occurrence of the vacancy. Mr. Dooley's resignation was effective October 21st and, therefore, the Council must make the appointment on or before December 20th. The typical process for filling a vacancy involves advertising and receiving applications for a pre-determined amount of time, Council interviews of qualified applicants during the open session of a City Council meeting, and selection by a majority vote of the remaining four seated councilors.

Staff began advertising the vacancy through multiple physical postings, the City's website and social media pages on November 5, 2025. The notice stated the deadline for applications as 5:00 p.m. on Monday, December 1st. The notice also contained the legal requirements to be a city council member: applicants must (1) reside within the city limits, (2) be 18 years of age or older, and (3) a registered city voter.

ITEM ANALYSIS

At the time of the filing deadline, the City Clerk received three applications. Within the application, each of the applicants have self-certified under penalty perjury that they meet the above required eligibility criteria.

The applicants are as follows:

- Shawna Hyatt
- Nova Reno
- Steve Shamblin

Staff recommends the following interview process:

Each applicant will be interviewed separately. The order in which the applicants are interviewed will be determined randomly by the City Clerk drawing names. The two applicants not being interviewed will be asked to leave the room. Once the first applicant has completed the interview, the next applicant will be brought in.

- Each applicant will have two (2) minutes at the beginning of the interview to speak to the Council about their qualifications and desire to serve on the Council.
- The same interview questions will be asked of each applicant.
- The Mayor will ask the interview questions and any Council Members may ask follow-up questions of the applicants if desired.
- At the end of the question period the applicants will be allowed an additional two (2) minutes to provide closing remarks.
- Once all interviews are complete, the Council may discuss and select one of the applicants to fill the vacancy.

Rosenberg's Rules of Order will govern the motion procedure, including that there can be three motions on the floor at one time. The last motion made will be voted on first.

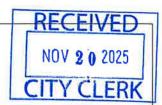
FISCAL ANALYSIS

This action will have no fiscal impact.

ATTACHMENTS

1. Applications from applicants





Mayor Isaiah Wright Council Member Ray Altman Mayor Pro Tem Candace Tinkler Council Member Jason Greenough

APPLICATION FOR APPOINTMENT CITY COUNCIL

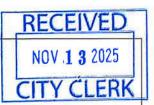
(Through November 2026)
THIS DOCUMENT IS PUBLIC INFORMATION

THIS DOCUMENT IS PUBLIC INFORMATION	
Applicant Information	
Name: Shawha Hight	
Address: US 8 J St. CRESCENT CITY, CAT	
Phone Nos.:	
Is the City of Crescent City the place of your legal residence? YESNO	
Are you registered to vote in the City of Crescent City? YESNO	
What is your availability for meetings during the week? Availability fluctuates Jan April, Most Luch ing S.	
Dunck of Del Moste Tax 2012-Current Masuke Soveright committee member Dec 2024-warent	
CC Planning Commission number Oct. 2024-CURRENT	1
Applicant Declaration	
I, the undersigned applicant, do hereby declare under penalty of perjury under the laws of the State of California that the information contained in this application is true and correct. Dated:	

Applicant Name:	
SUPPLEMENTAL QUESTIONNAIRE	
1. Why do you want to serve on the City Council?	
I want to be involved, with helping	
make important decisions fac our	
2. What experience do you have working for a public agency or sitting on a public board or	
committee?	
Chair of citizens Advisoxy to Sheritt.	
nember of Measure & Over GIA Junin	
owner of Del March Las	
3. What issues do you believe are the most important for the City Council to focus on?	
Scowti in the Community inteasteut	K
Suit Bouxism, etc.	
4. What do you think are the City's greatest challenges?	
Helykaphical location, medical,	
intenstructure, enviconment, weather	0
economic obstacles,	7
5. What do you think are the City greatest strengths?	
Common to, diversity, sense of	
common B.	
6. Provide any additional information that you feel is relevant to your application.	

^{*}Additional pages may be attached if necessary.





Mayor Isaiah Wright Council Member Ray Altman Mayor Pro Tem Candace Tinkler Council Member Jason Greenough

APPLICATION FOR APPOINTMENT CITY COUNCIL

(Through November 2026)
THIS DOCUMENT IS PUBLIC INFORMATION

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Applicant Information
Name: Noya Reno
Address: 640 HSt Crescent City CA 95531
Phone Nos.:
Is the City of Crescent City the place of your legal residence? YESXNO
Are you registered to vote in the City of Crescent City? YESXNO
What is your availability for meetings during the week? After upm Mon-Tues Wed after 2pm - unless other staff is off
Brief Resume: I am currently employed as a Medical Assitant at Redwood Medical for the last ten and a at Redwood Medical for returned to voluntear half years. I have also returned to voluntear at Crescent City Fire and Rescue, where I was a previous Fire Captain.
Applicant Declaration
I, the undersigned applicant, do hereby declare under penalty of perjury under the laws of the State of California that the information contained in this application is true and correct. Dated:

Applicant Name: Noya Reno
SUPPLEMENTAL QUESTIONNAIRE 1. Why do you want to serve on the City Council? To help improve and find new growth opportunities for our community.
2. What experience do you have working for a public agency or sitting on a public board or committee? I volunteen with the Fire Service and I also sit on the Fire Association Board
3. What issues do you believe are the most important for the City Council to focus on? Continued improvement on Downtown, homelessness and road improvements.
4. What do you think are the City's greatest challenges? Revitalizing and Cleaning up unoccupied buildings
5. What do you think are the City greatest strengths? Our unique geographical area
6. Provide any additional information that you feel is relevant to your application. I am a long term resident of Crescent City and I want to make a difference to improve our community, for future generations to continue to

^{*}Additional pages may be attached if necessary.





Mayor Isaiah Wright Council Member Ray Altman Mayor Pro Tem Candace Tinkler Council Member Jason Greenough

APPLICATION FOR APPOINTMENT CITY COUNCIL

(Through November 2026)
THIS DOCUMENT IS PUBLIC INFORMATION

Applicant Information Name: Steve Shamptin Address: 993 Gainard St., CC Phone Nos.: Is the City of Crescent City the place of your legal residence? YES ______ NO ____ Are you registered to vote in the City of Crescent City? YES ______ NO ____ What is your availability for meetings during the week? Are ytime. Brief Resume: Currently Chair person of CC Planning Commission and Measure 5 Budget aversight Committee. Member, Del Norte County Planning Commission. See affactive resume.

Applicant Declaration

I, the undersigned applicant, do hereby declare under penalty of perjury under the laws of the State of California that the information contained in this application is true and correct.

Dated: 11/25 /2025

Applicant Signature

Applicant Name: Steve Shamblin

SUPPLEMENTAL QUESTIONNAIRE

1. Why do you want to serve on the City Council?

To help improve the lives of all citizens and serve the residents of Crescent City. For a democracy to function all citizens must do their share and participate.

2. What experience do you have working for a public agency or sitting on a public board or committee?

Public Health Manager, Del Norte Goenty. Chairman, EC Planning Cammission. Chairman, Maggare & Budget oversight compitee Member, Del Norte County Planning Commission.

- 3. What issues do you believe are the most important for the City Council to focus on?
 - · Dawntown revitalization
- · Infrastructure improvement
- · Attracting new business
- . Affordable housing
- 4. What do you think are the City's greatest challenges?

Haphazard prior development Decentralized down town, and items mentioned under 3.

5. What do you think are the City greatest strengths?

Beautiful scenic location

6. Provide any additional information that you feel is relevant to your application.

RESUME

Steve Shamblin

993 Gainard St. Crescent City, CA 95531 Cellphone 707 458-9154 steveshamb1@gmail.com

SUMMARY

I have a wide range of experience in administration, finance and management. I am interested in a challenging position with your organization. My cutting edge technical, managerial, personal and computer skills would be a valuable asset to your organization.

WORK HISTORY

Personal Financial Planner 2010-2020

Help clients plan their financial future to ensure they can meet their goals and have a safe and secure retirement.

Contracts Administrator, Sr. Ontic Engr & Mfg., Inc. 2008-2010

Responsible for administration of various commercial and government contracts. Perform contract negotiations, review/revise terms and conditions and contract modifications. Knowledgeable with FAR, DFAR, and ITAR regulations. Perform contract closeout activities. Coordinate new business capture activities. Assist in preparation of annual Sales forecasts. Review and reconcile invoice activity.

Public Health Program Manager, Del Norte County, CA, 2005-2007

Oversee staff of sixteen employees to ensure that all public health programs are successfully implemented and delivered to the residents of Del Norte County. These programs range from immunization and testing clinics, home visiting, childrens' health disability prevention, tobacco use prevention, HIV/AIDS education, emergency preparedness, to environmental health programs such as restaurant inspections and waste disposal oversight. Assist and oversee grant and budget preparation.

Business Manager, EDO/ITT, Inc. 1999- 2004

Oversee staff of five analysts. Responsible for staff preparation of various financial/management reports for executive management. Perform wide range of analysis to determine and explain cost and schedule variances, margin, and rate impacts. Report and present financial status monthly, to senior management. Assist in monthly closing, year end closing and audit assist. Prepare annual/five year Sales/Awards forecasts and Overhead rates. Review and reconcile delinquent accounts. Track overhead expenses to budget.

Supervisor, Program Control, BAE 1998-1999

Oversee staff of four budget analysts responsible for preparing various required financial/management reports for a variety of programs. Perform wide range of analysis to determine and explain cost and schedule variances, rate impacts and interpret contract modifications. Report and present financial status monthly to Management.

Financial Analyst Specialist, Northrop Grumman 1994- 1998

Oversee staff of five budget analysts responsible for preparing various required financial/status reports for \$15 billion aircraft production program. Perform wide range of analysis to determine and explain cost and schedule variances, rate impacts and interpret contract modifications for cost impact. Report and present financial status monthly to Program Manager and corporate office. Provide Division inputs to

RESUME

Business Plan and Long Range Strategic Plan.

Sr. Internal Auditor, Northrop Grumman 1989- 1994

Perform operational, financial, and IT audits to determine if company controls are adequate. Leadperson for four auditors to coordinate the successful completion of planned audits. Prepare workpapers, audit reports, and coordinate audit findings with involved managers. Investigate operational ethics issues.

Financial Specialist, Lockheed-Burbank 1984- 1989

Business Manager for various small Research and Development contracts. Handling all aspects of Business Management, including: contracts, pricing, procurement, billings, and management accounting.

Financial Analyst, Lockheed-Burbank

1981-1983

Prepare financial reports for \$60 million aircraft production program. Perform wide range of analysis to determine and explain cost and schedule variances, Estimate At Completions, ETC, and margin. Track indirect costs for Logistics Division.

EDUCATION

B.A. Urban Studies, CSU, Northridge. M.B.A. Business Administration, Univ. of La Verne.

COMPUTER SKILLS

Competent at Microsoft Office, EXCEL, Powerpoint, Word,

PERSONAL INFORMATION

Chairman, Crescent City Planning Commission
Chairman, Measure S Oversight Committee
Member, Del Norte County Planning Commission
Past President, Palmdale Youth Soccer League.
Past Member, Palmdale CA Library Board of Trustees (seven years).