



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MARCH 2, 2026

6:00 P.M.

PLEASE NOTE: CLOSED SESSION BEGINS AT 5:30 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@creascentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk’s office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order
Roll call

- **Public Employee Performance Evaluation (Gov. Code § 54957):** City Manager, City Attorney

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period February 7, 2026 through February 20, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the February 17, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending February 21, 2026 paid February 27, 2026.*

4. Storm Drain Master Plan Professional Services Agreement Amendment No. 1

- *Recommendation: Approve and authorize the City Manager to sign a Amendment No. 1 to the Professional Services Agreement with GHD Inc*
- *Approve and adopt Resolution No. 2026-14, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET*

5. HOME Investment Partnerships Program 2022-2023 Grant Amendment for Valhalla Townhomes

- *Recommendation: Approve and adopt Resolution No. 2026-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AUTHORIZING SUBMITTAL OF AN APPLICATION TO HCD FOR HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDING UNDER THE 2022-2023 NOFA FOR VALHALLA TOWNHOMES LOCATED AT 911 PACIFIC AVENUE FOR THE REVISED TOTAL AMOUNT OF \$4,450,000*

6. Vehicle Donation

- *Recommendation: Declare one 2015 Ford Police Explorer SUV as surplus and approve the donation of said vehicle to the College of the Redwoods Police Academy because a direct and substantial public purpose is served by the donation*

7. CCPD Grant Application 2026 – ABC Alcohol Policing Partnership Program

- *Recommendation: Authorize the City Manager to sign the ABC Alcohol Policing Partnership Program grant application for up to \$30,000*

8. Letter of Support for Mural Restoration Project

- *Recommendation: Approve a letter to Elk Valey Artisans from the City Council endorsing the Mural Restoration Project*

9. City of Crescent City Planning Commission Appointment

- *Recommendation: Confirm the Mayor's appointment of Paul Martinez to the City of Crescent City Planning Commission to fill the vacant position with his term ending in May of 2029*

10. CCPD Cal OES Grant Funding

- *Recommendation: Authorize the City Manager to sign Agreement Number 2023-227, A FIRST AMENDMENT TO HOMELAND SECURITY GRANT PROGRAM COOPERATIVE AGREEMENT FOR SUBAWARD FUNDING*
- *Approve and adopt Resolution No. 2026-16, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

PUBLIC HEARING

11. Public Hearing for 2025 CDBG Notice of Funding Availability

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Receive presentation from applicants*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Direct staff to prepare an application for CDBG funding under the 2025 NOFA for the FRC Food Pantry in the amount of \$300,000*
- *Approve and adopt Resolution No. 2026-17, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE FUNDING YEAR OF THE STATE CDBG PROGRAM*
- *Approve and authorize the City Manager to sign the CDBG Statement of Assurances*

CONTINUING BUSINESS

12. Jacobs 10% Basis of Design Report for the WWTP Rotating Biological Contractor (RBC) Capital Upgrade, Membrane Bioreactor (MBR) Replacement and Biosolids/Digester Optimization Project and CEQA Determination

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Technical questions from the Council*
- *Adopt the Jacobs Basis of Design Report / 10% Design for Crescent City RBC Capital Upgrade and Biosolids/Digester Optimization Project*
- *Find that the project is categorically exempt from CEQA under Class 1 Existing Facilities (§ 15301), Class 2 Replacement or Reconstruction (§ 15302), Class 3 New Construction of Conversion of Small Structures (§ 15303), and Class 32 In-Fill Development Projects (§ 15332); and direct staff to file a Notice of Exemption*

13. Crandall Arambula Contract Amendment No. 3

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign Amendment No. 3 to the Professional Services Agreement with Crandall Arambula, P.C.*
- *Approve and authorize the City Manager to execute a grant agreement and any amendments hereto for EDA funding in the amount of \$186,000 for Phase II of the Downtown Specific Plan*

NEW BUSINESS

14. Measure S Oversight Committee Annual Report for Fiscal Year 2024-2025

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Receive and file Crescent City Measure S Oversight Committee Fiscal Year 2024-2025 Annual Report*

15. Fred Endert Municipal Pool Scoreboard and Timing System

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to execute the Agreement for Use of a Scoreboard System at the Fred Endert Municipal Pool with the Crescent City Swim Club and authorize the expenditure of Measure S funds for the installation costs as recommended by the Measure S Oversight Committee*

16. Prohousing Incentive Program Application

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-18, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AUTHORIZING AN APPLICATION FOR AND RECEIPT OF PROHOUSING INCENTIVE PROGRAM FUNDS*

17. Fiscal Year 2025-26 Mid-Year Budget Update

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-19, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, March 16, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

February 27, 2026

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –
Fiscally Responsible