



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY AND
THE CRESCENT CITY HOUSING AUTHORITY BOARD OF DIRECTORS
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MARCH 16, 2026

6:00 P.M.

PLEASE NOTE: CLOSED SESSION BEGINS AT 5:30 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@creascentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk’s office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order
Roll call

- **Public Employee Performance Evaluation (Gov. Code § 54957):** City Manager, City Attorney

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period February 21, 2026 through March 6, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the March 2, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending March 7, 2026 paid March 13, 2026.*

4. Budget-to-Actual Summary as of January 31, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City’s major operating funds for Fiscal Year 2025-26 as of January 31, 2026*

5. Letter of Support for Del Norte County’s Emergency Operations Center Funding Request

- *Recommendation: Ratify the City Manager’s signature on the Letter of Support for Del Norte County’s Emergency Operations Center (EOC) funding request*

6. Approve Change Orders #2 and #3 for Highway Safety Improvement Program (HSIP) Construction Project

- *Recommendation: Approve and authorize the City Manager to sign contract change orders #2 and #3 with Tidewater Contractors for the HSIP Pedestrian Improvements Project*

7. 2025 Community Development Block Grant (CDBG) Application

- *Recommendation: Approve and authorize the City Manager to execute a Subrecipient Agreement with the Family Resource Center of the Redwoods for the City’s proposed 2025 CDBG Food Pantry activity*
- *Approve and authorize the City Manager to execute an Agreement for 2025 CDBG Funded FRC Food Pantry and Mobile Market between the City of Crescent City and the County of Del Norte*

8. Fiscal Year 2026-27 (FY27) Congressionally Directed Spending (CDS) Grant Applications

- *Recommendation: Approve staff's submission of a grant application in the amount of \$1,540,000 for the Crescent City Cultural Center Rehabilitation Project to Congressman Huffman, Senator Padilla, and Senator Schiff, to be funded under the United States Department of Agriculture Rural Development Community Facilities Grant Program*
- *Approve the letter of support signed by the Mayor endorsing the Crescent City Cultural Center Rehabilitation Project*

9. Budget Adjustment for Vehicle and Equipment Maintenance Performed for Outside Fire Districts

- *Recommendation: Approve and adopt Resolution No. 2026-20, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-2026 BUDGET*

PUBLIC HEARING

10. Public Hearing: Signs Regulations Update (Muni Code Chapter 17.39)

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Close public hearing*
- *Waive full reading, read by title only and adopt Ordinance No. 861, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 17.39, SIGNS, OF TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE*

ADJOURN TO THE CRESCENT CITY HOUSING AUTHORITY

Call to order

Roll call

HA CONSENT CALENDAR

11. Housing Authority Meeting Minutes

- *Recommendation: Approve and adopt the October 20, 2025 meeting minutes of the Crescent City Housing Authority*

HA PUBLIC HEARING

12. Annual Plan Submission FYB26

- *Recommendation: Open the public hearing*
- *Hear staff report*
- *Technical questions from the Board*
- *Receive public comment*
- *Close the public hearing*
- *Further Board discussion*
- *Approve and adopt Resolution No. HA2026-01, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT CITY HOUSING AUTHORITY APPROVING AND AUTHORIZING EXECUTION OF THE FY26 PHA ANNUAL PLAN AND CERTIFYING COMPLIANCE OF THE PLAN AND ITS RELATED REGULATIONS TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT*

ADJOURNMENT

Adjourn to the next meeting of the Crescent City Housing Authority Board of Directors date and time to be determined.

RECONVENE THE CITY COUNCIL MEETING

CONTINUING BUSINESS - None

NEW BUSINESS

13. Water Rate Study

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the 2026 Water Rate Study prepared by Rural Community Assistance Corporation (RCAC)*
- *Direct staff regarding water rates to be brought back in ordinance form for Council consideration*

14. Sewer Rate Study

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the Crescent City Sewer Rate Study (Willdan Financial Services, Feb. 2026)*
- *Direct staff regarding sewer rates to be brought back in ordinance form for Council consideration*

15. General Plan Annual Progress Report (APR)

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Accept the 2025 Annual Progress Report and direct staff to submit to the State Departments of Housing and Development (HCD) and Land Use and Climate Innovation (LCI)*

16. Kamome Festival Update

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive the pro-rated rental fees for the Cultural Center on the evening of April 17, 2026 for the "Taste of Japan" event hosted by the Kamome Foundation as part of the Kamome Festival, which is a shoulder season event that generates economic activity, educates and spreads awareness about disaster preparedness and diverse cultures*
- *Authorize the use of the existing "Sister City" budget to cover the estimated \$5,000 in expenses for the multiple day Kamome Festival, including marketing efforts*
- *Approve and adopt Resolution No. 2026-22, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

17. Cultural Center Entry Alterations and Chamber of Commerce Temporary Relocation

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-21, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

18. Lighthouse Cove Bathroom Remodel Contract Award – Lighthouse Cove Low-Cost Accommodations Project

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the Plans and Specifications for the Lighthouse Cove RV Park Restroom Remodel Project*
- *Approve and authorize the City Manager to sign a construction contract with RH Construction, the low bidder, for the Lighthouse Cove Bathroom Remodel Project*
- *Approve and authorize the City Manager to approve and sign future change orders in an aggregate amount not to exceed \$30,000*

19. Appointments to County Office of Education Working Group

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to make appointments to a working group created by the County Office of Education to address student achievement and engagement, family involvement and success, and enhancing pathways for economic mobility of community members*
- *Confirm the Mayor’s appointments to the County Office of Education working group*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov’t Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)
 - **Planning Commission meeting videos posted on YouTube**

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, April 6, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

March 13, 2026

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –
Fiscally Responsible