



# CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT  
COUNCIL MEMBER RAY ALTMAN  
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER  
COUNCIL MEMBER JASON GREENOUGH

**AGENDA**  
**REGULAR MEETING OF THE**  
**CITY COUNCIL OF THE CITY OF CRESCENT CITY**  
FLYNN CENTER BOARD CHAMBERS  
981 H STREET  
CRESCENT CITY, CA 95531

**MONDAY**

**JULY 6, 2026**

**6:00 P.M.**

**PLEASE NOTE: CLOSED SESSION BEGINS AT 5:30 P.M.**  
**OPEN SESSION BEGINS AT 6:00 P.M.**

**This meeting will be held in person at the location listed above.** The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via [publiccomment@creascentcity.org](mailto:publiccomment@creascentcity.org) or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

*Notice regarding Americans with Disabilities Act:* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: [www.crescentcity.org](http://www.crescentcity.org)

## **CLOSED SESSION**

**Call to order**  
**Roll call**

- **Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1)):**  
***Alba Lopez v. Crescent City, et al* (DNSC Case NO. CV261084)**
- **Conference with Legal Counsel – Potential Litigation (Gov. Code § 54956.9(d)(2)):**  
**Government Claim of Carson Taylor**

## **OPEN SESSION**

**Call to order**  
**Roll call**  
**Pledge of Allegiance**

## **REPORT OUT OF CLOSED SESSION**

## **CEREMONIAL ITEMS**

- Oath of Office for Police Officer Mai Thao and Police Officer Chase Gardner
- Police Chief Commendation – Officer Colton Maxwell

## **REPORTS AND PRESENTATIONS**

- Plaza Cleanup
- 4<sup>th</sup> of July Update

## **PUBLIC COMMENT PERIOD**

*Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.*

## **CONSENT CALENDAR**

*The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.*

### **1. Warrant Claims List**

- *Recommendation: Receive and file the warrant claims list for the period May 30, 2026 through June 12, 2026.*

### **2. Council Minutes**

- *Recommendation: Approve and adopt the June 15, 2026 minutes of the City Council of the City of Crescent City.*

### **3. Payroll Report**

- *Recommendation: Receive and file the biweekly payroll reports for the period ending June 13, 2026 paid June 19, 2026.*

#### **4. Amendments to Professional Services Agreements with Greenworks, PC**

- *Recommendation: Approve and authorize the City Manager to execute Amendment No. 2 to the Professional Services Agreement with GreenWorks, PC, increasing the Clean CA contract amount by \$14,293*
- *Approve and authorize the City Manager to execute Amendment No. 3 to the Professional Services Agreement with GreenWorks, PC increasing the Clean CA contract amount by \$30,000*
- *Approve and authorize the City Manager to execute Amendment No. 7 to the Professional Services Agreement with GreenWorks, PC increasing the Beachfront Park design contract amount by \$30,000*
- *Approve and authorize the City Manager to execute additional amendments to the Front Street Cultural Gateway and Beautification Project and Beachfront Park Phase 1 design contracts for construction administrative services for up to an additional \$30,000 for each contract*

**PUBLIC HEARING** - None

**CONTINUING BUSINESS** - None

#### **NEW BUSINESS**

#### **5. Short Term Rental Regulation Discussion**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion and direction to staff regarding the regulation of short-term rentals*

#### **6. City Parking Lot Regulations Ordinance**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and introduce Ordinance No. 866, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE*

#### **7. 3<sup>rd</sup> Street Downtown Project Design Task Order**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign Amendment No. 1 to Stover Engineering Task Order #6 for the design of K Street and 3<sup>rd</sup> Street*

#### **8. Acceptance of Insurance Funds for Cultural Center East Wall Insurance Claim**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-52, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

## **CITY COUNCIL ITEMS**

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

## **ADJOURNMENT**

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, July 20, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

### **POSTED:**

July 3, 2026

/s/ Robin Altman, City Clerk/Administrative Analyst

#### ***Vision:***

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

#### ***Mission:***

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

#### ***Values:***

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –  
Fiscally Responsible



Oath of Office  
for  
Police Officer Chase Gardner  
and  
Police Officer Mai Thao



Police Chief Commendation  
for  
Police Officer Colton Maxwell

# Plaza Clean Up Update

4th of July Update

# Accounts Payable

## Checks by Date - Summary by Check Number

User: kbates@crescentcity.org  
 Printed: 6/16/2026 1:30 PM

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Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	06/08/2026	0.00	6,991.59
ACH	FITTAX	FIT Payroll Taxes Auto Pay	06/08/2026	0.00	26,657.27
ACH	PERS2	Public Emp Retirement Sys	06/08/2026	0.00	39,362.01
ACH	PERS1	PERS Health	06/05/2026	0.00	99,309.66
ACH	PERS2	Public Emp Retirement Sys	06/05/2026	0.00	104,214.00
451281	41STDI	41st District Agricultural	06/01/2026	0.00	800.00
451282	AMAZON	Amazon Capital Services, Inc	06/01/2026	0.00	590.24
451283	BELLORAS	Sean Bellora	06/01/2026	0.00	385.40
451284	BLUEST	Blue Star Gas Associates	06/01/2026	0.00	285.33
451285	CURRYE	Brad Coleman Inc	06/01/2026	0.00	607.83
451286	CAMPTO	Campton Electric Inc	06/01/2026	0.00	15.46
451287	CANTINC	Craig Cantin	06/01/2026	0.00	55.00
451288	CUMMIN	Cummins Pacific LLC	06/01/2026	0.00	973.90
451289	DELCUR	Del-Cur Supply Co-Op	06/01/2026	0.00	531.45
451290	DISTOP	Distributor Operations, Inc.	06/01/2026	0.00	596.30
451291	ENGLUN	Englund Marine Supply Co.	06/01/2026	0.00	240.16
451292	NAPA	GDMI ENT INC	06/01/2026	0.00	502.94
451293	GEORGE	George Petty Inc	06/01/2026	0.00	218.54
451294	GRAING	Grainger	06/01/2026	0.00	218.29
451295	HDFOWLER	H. D. Fowler Company, Inc	06/01/2026	0.00	2,235.26
451296	HAMWSG	Hambro WSG Inc	06/01/2026	0.00	4,455.99
451297	KINGROG	Roger King	06/01/2026	0.00	55.00
451298	BICOASTA	KPOD, LLC.	06/01/2026	0.00	450.00
451299	LANDCAST	Lancaster Log Cabins	06/01/2026	0.00	34,315.25
451300	LECUONG	Cuong Le	06/01/2026	0.00	62.00
451301	LESSCH	Les Schwab Tire Centers of California	06/01/2026	0.00	532.82
451302	Lexipol	Lexipol LLC	06/01/2026	0.00	3,000.00
451303	MISSIO	Mission Linen Supply	06/01/2026	0.00	384.07
451304	MIXK	Kelly Mix	06/01/2026	0.00	63.10
451305	MOZERL	Laura Mozer	06/01/2026	0.00	293.00
451306	NEWMANB	Brad Newman	06/01/2026	0.00	1,415.00
451307	NYKENEW	Nyke Newton	06/01/2026	0.00	100.00
451308	NORTHTR	Northridge Electric LLC	06/01/2026	0.00	567.00
451309	OREILLY	O'Reilly Auto Enterprises LLC	06/01/2026	0.00	373.22
451310	PACESUPP	Pace Supply Corp	06/01/2026	0.00	4,330.00
451311	MENDES	Pacific Packaging & Supply Co Inc	06/01/2026	0.00	579.97
451312	REDSKY	Red Sky Inc.	06/01/2026	0.00	490.00
451313	RDWDWND	Redwoods Wonder Forge	06/01/2026	0.00	500.00
451314	RITTERM	Michael Ritter	06/01/2026	0.00	62.00
451315	ROUSSEAM	Mary Rousseau	06/01/2026	0.00	62.00
451316	SNODGRS	Sue Snodgrass	06/01/2026	0.00	590.40
451317	NSISOL	Spex CertiPrep, LLC	06/01/2026	0.00	810.06
451318	DNOFFI	Debra Stover	06/01/2026	0.00	4.55
451319	SWITZERC	Christina A Switzer	06/01/2026	0.00	153.40
451320	UROCK	U-Rock Utility Equipment Inc	06/01/2026	VOID	3,432.66
451321	CALCARDS	US Bank Corporate Pmt Systems	06/01/2026	0.00	385.00
451322	WESTCOP	West Coast Paper Co	06/01/2026	0.00	820.97

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
451323	YOUNGSA	Adam Youngs	06/01/2026	0.00	77.00
451324	AMAZON	Amazon Capital Services, Inc	06/08/2026	0.00	598.86
451325	BLUEST	Blue Star Gas Associates	06/08/2026	0.00	11.00
451326	CRENNE	C Renner Petroleum Inc	06/08/2026	0.00	8,824.78
451327	CANON	Canon Solutions America Inc	06/08/2026	0.00	346.53
451328	CARTERJE	Jennifer Carter	06/08/2026	0.00	345.40
451329	CHARTEC	Charter Communications	06/08/2026	0.00	141.94
451330	CRANDALL	Crandall Arambula PC	06/08/2026	0.00	37,530.00
451331	CUDNEYM	Mike Cudney	06/08/2026	0.00	62.00
451332	CUMMIN	Cummins Pacific LLC	06/08/2026	0.00	10,014.81
451333	DNHS	Del Norte County Unified School Dist	06/08/2026	0.00	150.00
451334	LULIISH	Dezire Inc.	06/08/2026	0.00	6,844.73
451335	DOWNIEB	Billie Jo Downie	06/08/2026	0.00	64.20
451336	ENGLUN	Englund Marine Supply Co.	06/08/2026	0.00	67.62
451337	VERIZO2	Frontier California Inc	06/08/2026	0.00	352.16
451338	GHD INC	GHD Inc	06/08/2026	0.00	29,498.68
451339	GRAING	Grainger	06/08/2026	0.00	302.91
451340	GUSTW	Wanda Gust	06/08/2026	0.00	40.00
451341	HAMWSG	Hambro WSG Inc	06/08/2026	0.00	4,659.75
451342	HARPER	Harvey M. Harper Company	06/08/2026	0.00	680.40
451343	Home Dep	Home Depot Credit Services	06/08/2026	0.00	3,636.28
451344	INFOSEND	Infosend Inc.	06/08/2026	0.00	3,606.59
451345	MEYERSPO	Meyers Police K-9 Training, LLC	06/08/2026	0.00	800.00
451346	MISSIO	Mission Linen Supply	06/08/2026	0.00	51.32
451347	MURPHYR	Roberta Murphy	06/08/2026	0.00	55.00
451348	MENDES	Pacific Packaging & Supply Co Inc	06/08/2026	0.00	612.84
451349	LEXISNE	RELX Inc	06/08/2026	0.00	304.00
451350	STAGEPRO	Stage Pro, Inc.	06/08/2026	0.00	950.00
451351	DGS	State of California - Dept of General Servic	06/08/2026	0.00	400.00
451352	DNOFFI	Debra Stover	06/08/2026	0.00	13.58
451353	STOVER	Ward Stover	06/08/2026	0.00	1,497.00
451354	SUEDMEY	Amber Suedmeyer-Martens	06/08/2026	0.00	55.00
451355	U-ROCKLL	U-Rock Utility Equipment LLC	06/08/2026	0.00	3,432.66
451356	CALCARDS	US Bank Corporate Pmt Systems	06/08/2026	0.00	19,284.95
451357	VERIZO3	Verizon Wireless Services LLC	06/08/2026	0.00	2,222.30
451358	CASTATE	CA State Disbursement Unit	06/08/2026	0.00	71.07
451359	WAMUTU	Crescent City Employees Association	06/08/2026	0.00	90.00
451360	CCPOLI	Crescent City Police Officer's Assoc	06/08/2026	0.00	550.00
451361	ICMARE	Mission Square	06/08/2026	0.00	7,436.46
451362	PORACRMT	PORAC RMT	06/08/2026	0.00	550.00
451363	AMFAM	American Family Life	06/05/2026	0.00	1,779.02
451364	AMLIF	Ameritas Life Ins. Corp.	06/05/2026	0.00	5,158.08
451365	CLEA	California Law Enforcement Association	06/05/2026	0.00	352.00
451366	IBTPORAC	Insurance & Benefits Trust of the Peace	06/05/2026	0.00	126.00
451367	LAGASSE	Lagasse Branch Bell & Kinkead LLP	06/05/2026	0.00	8,137.50
451368	NORTCOAS	NorthCoast Health Screening	06/05/2026	0.00	270.00
451369	PARS	PARS, Public Agency Retirement	06/05/2026	0.00	300.00
451370	ZCAJUSTA	ST CA Dept Of Justice	06/05/2026	0.00	96.00
451371	STANDAI	Standard Insurance Company	06/05/2026	0.00	2,722.65
451372	VISION	Vision Service Plan	06/05/2026	0.00	1,032.20
Report Total (97 checks):				3,432.66	505,850.70

AP  
05-30-26 to 06-12-26 Council

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Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
0	6/5/2026	630-111-4409-00000	June 2026 Fees - Retirees	14.25	False
0	6/5/2026	001-111-4125-00000	June 2026 Fees - Active	75.18	False
0	6/5/2026	610-000-2173-00000	June 2026 Premiums - Active	93,970.23	False
0	6/5/2026	630-000-4125-00000	June 2026 Premiums - Retirees	5,250.00	False
0	6/5/2026	610-000-1510-00000	FY26 PERS UAL - Plan 6984	27,762.92	False
0	6/5/2026	610-000-1510-00000	FY26 PERS UAL - Plan 6983	1,975.83	False
0	6/5/2026	610-000-1510-00000	FY26 PERS UAL - Plan 26908	1,213.00	False
0	6/5/2026	610-000-1510-00000	FY26 PERS UAL - Plan 1341	72,766.33	False
0	6/5/2026	610-000-1510-00000	FY26 PERS UAL - Plan 25612	495.92	False
0	6/8/2026	610-000-2185-00000	PR Batch 00001.06.2026 State Income Tax	3,652.91	False
0	6/8/2026	610-000-2185-00000	PR Batch 00011.06.2026 State Income Tax	3,338.68	False
0	6/8/2026	610-000-2188-00000	PR Batch 00011.06.2026 Medicare Employer Portion	1,457.63	False
0	6/8/2026	610-000-2189-00000	PR Batch 00011.06.2026 Federal Income Tax	8,714.21	False
0	6/8/2026	610-000-2188-00000	PR Batch 00001.06.2026 Medicare Employer Portion	1,895.87	False
0	6/8/2026	610-000-2189-00000	PR Batch 00001.06.2026 Federal Income Tax	11,236.06	False
0	6/8/2026	610-000-2188-00000	PR Batch 00011.06.2026 Medicare Employee Portion	1,457.63	False
0	6/8/2026	610-000-2188-00000	PR Batch 00001.06.2026 Medicare Employee Portion	1,895.87	False
0	6/8/2026	610-000-2187-00000	PR Batch 00011.06.2026 ER PERS Contribution	9,151.91	False
0	6/8/2026	610-000-2187-00000	PR Batch 00011.06.2026 Survivor Benefit	21.87	False
0	6/8/2026	610-000-2187-00000	PR Batch 00001.06.2026 Survivor Benefit	38.13	False
0	6/8/2026	610-000-2187-00000	PR Batch 00011.06.2026 EE PERS 4850 Contribution	369.85	False
0	6/8/2026	610-000-2187-00000	PR Batch 00011.06.2026 EE PERS Contribution	7,315.33	False
0	6/8/2026	610-000-2187-00000	PR Batch 00001.06.2026 MO EE PERS Contribution	190.84	False
0	6/8/2026	610-000-2187-00000	PR Batch 00001.06.2026 EE PERS Contribution	9,522.85	False
0	6/8/2026	610-000-2187-00000	PR Batch 00001.06.2026 ER PERS Contribution	12,602.40	False
0	6/8/2026	610-000-2187-00000	PR Batch 00001.06.2026 Service Credit Purchase	148.83	False
451281	6/1/2026	001-112-4390-00000	FM Festival stage.	800.00	False
451282	6/1/2026	412-100-4799-COAST	pressure regulator	30.26	False
451282	6/1/2026	001-251-4311-00000	chair	123.38	False
451282	6/1/2026	001-112-4390-00000	Forest Moon Fest - Decor	17.30	False
451282	6/1/2026	001-112-4390-00000	Forest Moon Fest - Ewoks	292.14	False
451282	6/1/2026	001-112-4390-00000	Forest Moon Fest - Obstacle course & decor	86.58	False
451282	6/1/2026	420-115-4390-00000	Earbuds for webinars.	40.58	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451283	6/1/2026	412-000-3570-00000	Refund 07/18-07/25/26 Stay (Conf# 14176)	350.36	False
451283	6/1/2026	001-000-3221-00000	Refund 07/18-07/25/26 Stay (Conf# 14176)	35.04	False
451284	6/1/2026	001-230-4220-00000	Propane fuel delivery and service fees: 1/12/26 - Acct 209979	285.33	False
451285	6/1/2026	001-470-4390-00000	equipment parts	153.63	False
451285	6/1/2026	508-508-4390-00000	equipment parts	153.63	False
451285	6/1/2026	001-000-2122-00000	equipment parts - TAX	-11.71	False
451285	6/1/2026	508-000-2122-00000	equipment parts - TAX	-11.71	False
451285	6/1/2026	506-000-2122-00000	stihl parts - TAX	-13.94	False
451285	6/1/2026	506-506-4390-00000	stihl parts	182.94	False
451285	6/1/2026	506-000-2122-00000	Trimmer repair/ cables - TAX	-4.95	False
451285	6/1/2026	506-506-4390-00000	Trimmer repair/ cables	159.94	False
451286	6/1/2026	419-371-4390-00000	connectors	15.46	False
451287	6/1/2026	412-000-3570-00000	Refund 05/22-05/25/26 Stay (Conf# 14174)	50.00	False
451287	6/1/2026	001-000-3221-00000	Refund 05/22-05/25/26 Stay (Conf# 14174)	5.00	False
451288	6/1/2026	419-371-4450-00000	Generator Maintenance: AMADOR SITE	973.90	False
451289	6/1/2026	001-470-4390-00000	lawn seed & potassium nitrate	472.73	False
451289	6/1/2026	001-000-2122-00000	lawn seed & potassium nitrate- TAX	-36.03	False
451289	6/1/2026	001-000-2122-00000	50# Pellet limestone - TAX	-7.82	False
451289	6/1/2026	001-470-4390-00000	50# Pellet limestone	102.57	False
451290	6/1/2026	508-508-4390-00000	Batteries	219.69	False
451290	6/1/2026	001-240-4391-00000	Batteries	219.70	False
451290	6/1/2026	508-508-4390-00000	Oil	156.91	False
451291	6/1/2026	419-371-4390-00000	parts - washers/nuts	27.97	False
451291	6/1/2026	419-371-4390-00000	rods	175.73	False
451291	6/1/2026	412-100-4390-00000	Parts and supplies.	18.20	False
451291	6/1/2026	412-100-4799-COAST	Long sleeve gloves - NOT CAP ASSET	18.26	False
451292	6/1/2026	508-508-4390-00000	fuel filter return	-12.41	False
451292	6/1/2026	508-508-4390-00000	Spark plug, plug wire set, fuel filter	169.44	False
451292	6/1/2026	508-508-4390-00000	ignition coil	66.75	False
451292	6/1/2026	508-508-4390-00000	oxygen sensor	66.95	False
451292	6/1/2026	508-508-4390-00000	bay box	177.66	False
451292	6/1/2026	508-508-4390-00000	oil and fuel filters	24.54	False
451292	6/1/2026	508-508-4390-00000	oil filter	10.01	False
451293	6/1/2026	508-508-4390-00000	various shop parts	182.72	False
451293	6/1/2026	508-508-4390-00000	Hydraulic hose #51	35.82	False
451294	6/1/2026	001-480-4390-00000	door switch	218.29	False
451295	6/1/2026	419-371-4390-00000	gaskets	638.91	False
451295	6/1/2026	419-371-4390-00000	galvanized parts	762.43	False
451295	6/1/2026	419-371-4390-00000	Galvanized parts	636.69	False
451295	6/1/2026	419-371-4390-00000	grease	197.23	False
451296	6/1/2026	413-000-1202-00000	Sludge processing	2,305.75	False
451296	6/1/2026	413-000-1202-00000	Sludge processing	2,150.24	False
451297	6/1/2026	412-000-3570-00000	Refund 05/23-05/26/26 Stay (Conf# 13228)	50.00	False

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451297	6/1/2026	001-000-3221-00000	Refund 05/23-05/26/26 Stay (Conf# 13228)	5.00	False
451298	6/1/2026	412-100-4430-00000	KPOD Radio Spots- April 2026	33.00	False
451298	6/1/2026	001-112-4430-00000	KPOD Radio Spots-April 2026	47.00	False
451298	6/1/2026	001-480-4430-00000	KPOD Radio Spots- April 2026	70.00	False
451298	6/1/2026	001-480-4430-00000	KPOD Radio Spots- April 2026	70.00	False
451298	6/1/2026	001-112-4430-00000	KPOD Radio Spots- April 2026	47.00	False
451298	6/1/2026	412-100-4430-00000	KPOD Radio Spots- April 2026	33.00	False
451298	6/1/2026	001-112-4430-00000	KPOD Radio Spots- April 2026	47.00	False
451298	6/1/2026	412-100-4430-00000	KPOD Radio Spots- April 2026	33.00	False
451298	6/1/2026	001-480-4430-00000	KPOD Radio Spots- April 2026	70.00	False
451299	6/1/2026	412-100-4799-COAST	Lighthouse Cove Cabin Purchase - DEPOSIT	34,315.25	False
451300	6/1/2026	001-000-3221-00000	Refund 06/04/26 Stay (Conf# 14205)	5.64	False
451300	6/1/2026	412-000-3570-00000	Refund 06/04/26 Stay (Conf# 14205)	56.36	False
451301	6/1/2026	508-508-4390-00000	tires	151.06	False
451301	6/1/2026	508-508-4390-00000	#24 alignment	381.76	False
451302	6/1/2026	001-240-4409-00000	Continuing contract for Cordico App for Officers	3,000.00	False
451303	6/1/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451303	6/1/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451303	6/1/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451303	6/1/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451303	6/1/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451303	6/1/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451303	6/1/2026	413-351-4320-00000	FY 26 Laundry services/uniforms	26.19	False
451303	6/1/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451303	6/1/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451304	6/1/2026	001-000-3221-00000	Refund 05/22/26 Stay (Conf# 13139)	5.74	False
451304	6/1/2026	412-000-3570-00000	Refund 05/22/26 Stay (Conf# 13139)	57.36	False
451305	6/1/2026	412-000-3570-00000	Refund 06/14-06/18/26 Stay (Conf# 13451)	266.36	False
451305	6/1/2026	001-000-3221-00000	Refund 06/14-06/18/26 Stay (Conf# 13451)	26.64	False
451306	6/1/2026	001-000-3321-00000	REFUND for stay on 06/01-06/27/26. Conf# 13061	128.64	False
451306	6/1/2026	412-000-3570-00000	REFUND for stay on 06/01-06/27/26. Conf# 13061	1,286.36	False
451307	6/1/2026	412-100-4390-00000	Firewood for RV park.	100.00	False
451308	6/1/2026	413-357-4450-00000	electrical repair	567.00	False
451309	6/1/2026	508-508-4390-00000	handle	25.06	False
451309	6/1/2026	508-508-4390-00000	fluid	43.29	False
451309	6/1/2026	508-508-4390-00000	Elbow PVC	11.38	False
451309	6/1/2026	508-508-4390-00000	housing	129.59	False
451309	6/1/2026	508-508-4390-60003	stabilizer	86.02	False
451309	6/1/2026	508-508-4390-00000	antifreeze	77.88	False
451310	6/1/2026	001-470-4390-00000	4" reduced pressure backflow device and parts for Beach Front Pa	4,330.00	False
451311	6/1/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	260.99	False
451311	6/1/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	23.20	False

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451311	6/1/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	9.28	False
451311	6/1/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	23.20	False
451311	6/1/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	1.16	False
451311	6/1/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	23.20	False
451311	6/1/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	58.00	False
451311	6/1/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	28.99	False
451311	6/1/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	23.20	False
451311	6/1/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	2.32	False
451311	6/1/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	66.11	False
451311	6/1/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	23.20	False
451312	6/1/2026	001-470-4450-00000	shed gutters	490.00	False
451313	6/1/2026	001-112-4390-00000	FM Festival - Community STEAM & Robotics Outreach	500.00	False
451314	6/1/2026	001-000-3221-00000	Refund 05/28/26 Stay (Conf# 14103)	5.64	False
451314	6/1/2026	412-000-3570-00000	Refund 05/28/26 Stay (Conf# 14103)	56.36	False
451315	6/1/2026	412-000-3570-00000	Refund 05/24/26 Stay (Conf# 14021)	56.36	False
451315	6/1/2026	001-000-3221-00000	Refund 05/24/26 Stay (Conf# 14021)	5.64	False
451316	6/1/2026	412-000-3570-00000	Refund 09/11-09/15/26 Stay (Conf# 13584)	536.73	False
451316	6/1/2026	001-000-3221-00000	Refund 09/11-09/15/26 Stay (Conf# 13584)	53.67	False
451317	6/1/2026	413-351-4685-00000	Annual Proficiency Testing to maintain ELAP certification	810.06	False
451318	6/1/2026	412-100-4310-00000	Office supplies.	4.55	False
451319	6/1/2026	412-000-3570-00000	Refund 06/19-06/21/26 Stay (Conf# 14160)	139.45	False
451319	6/1/2026	001-000-3221-00000	Refund 06/19-06/21/26 Stay (Conf# 14160)	13.95	False
451321	6/1/2026	419-371-4530-00000	CA-NV SECTION AWWA: Backflow Exam Fee	385.00	False
451322	6/1/2026	413-111-4310-00000	Copy Paper - for City Hall	9.52	False
451322	6/1/2026	412-100-4310-00000	Copy Paper - for RV Park	14.70	False
451322	6/1/2026	001-120-4310-00000	Copy Paper - for City Hall	52.62	False
451322	6/1/2026	412-130-4310-00000	Copy Paper - for City Hall	1.56	False
451322	6/1/2026	419-120-4310-00000	Copy Paper - for City Hall	56.32	False
451322	6/1/2026	001-480-4310-00000	Copy Paper - for City Hall	7.96	False
451322	6/1/2026	001-112-4310-00000	Copy Paper - for City Hall	21.68	False
451322	6/1/2026	001-350-4310-00000	Copy Paper - for City Hall	26.60	False
451322	6/1/2026	413-351-4310-00000	Copy Paper - for Lab	44.01	False
451322	6/1/2026	001-250-4310-00000	Copy Paper - for City Hall	11.66	False
451322	6/1/2026	420-115-4310-00000	Copy Paper - for City Hall	63.63	False
451322	6/1/2026	419-113-4310-00000	Copy Paper - for City Hall	9.69	False
451322	6/1/2026	001-313-4310-00000	Copy Paper - for City Hall	13.55	False
451322	6/1/2026	419-111-4310-00000	Copy Paper - for City Hall	10.51	False
451322	6/1/2026	412-100-4310-00000	Copy Paper - for City Hall	7.96	False

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451322	6/1/2026	001-364-4310-00000	Copy Paper - for City Hall	10.59	False
451322	6/1/2026	001-113-4310-00000	Copy Paper - for City Hall	9.69	False
451322	6/1/2026	419-114-4310-00000	Copy Paper - for City Hall	4.43	False
451322	6/1/2026	412-114-4310-00000	Copy Paper - for City Hall	0.82	False
451322	6/1/2026	001-470-4310-00000	Copy Paper - for City Hall	3.77	False
451322	6/1/2026	413-353-4310-00000	Copy Paper - for City Hall	10.59	False
451322	6/1/2026	413-130-4310-00000	Copy Paper - for City Hall	5.58	False
451322	6/1/2026	412-111-4310-00000	Copy Paper - for City Hall	1.56	False
451322	6/1/2026	413-120-4310-00000	Copy Paper - for City Hall	56.73	False
451322	6/1/2026	419-371-4310-00000	Copy Paper - for City Hall	33.99	False
451322	6/1/2026	001-130-4310-00000	Copy Paper - for City Hall	11.17	False
451322	6/1/2026	001-471-4310-00000	Copy Paper - for City Hall	7.30	False
451322	6/1/2026	001-114-4310-00000	Copy Paper - for City Hall	22.82	False
451322	6/1/2026	413-113-4310-00000	Copy Paper - for City Hall	9.69	False
451322	6/1/2026	412-120-4310-00000	Copy Paper - for City Hall	8.79	False
451322	6/1/2026	001-240-4310-00000	Copy Paper - for Police Department	58.61	False
451322	6/1/2026	001-251-4310-00000	Copy Paper - for City Hall	51.47	False
451322	6/1/2026	419-130-4310-00000	Copy Paper - for City Hall	5.58	False
451322	6/1/2026	413-357-4310-00000	Copy Paper - for City Hall	18.55	False
451322	6/1/2026	412-113-4310-00000	Copy Paper - for City Hall	1.23	False
451322	6/1/2026	001-111-4310-00000	Copy Paper - for City Hall	10.18	False
451322	6/1/2026	413-114-4310-00000	Copy Paper - for City Hall	3.78	False
451322	6/1/2026	413-352-4310-00000	Copy Paper - for City Hall	4.76	False
451323	6/1/2026	001-000-3221-00000	Refund 05/13/26 Stay (Conf# 14162	7.00	False
451323	6/1/2026	412-000-3570-00000	Refund 05/13/26 Stay (Conf# 14162	70.00	False
451324	6/8/2026	506-506-4390-00000	toner	368.00	False
451324	6/8/2026	420-115-4390-00000	batteries	12.97	False
451324	6/8/2026	420-115-4390-00000	bluetooth dongles	25.05	False
451324	6/8/2026	420-115-4390-00000	iPhone Car Chargers	14.68	False
451324	6/8/2026	420-115-4390-00000	USB Extension cable	10.81	False
451324	6/8/2026	420-115-4390-00000	HDMI Cables	27.26	False
451324	6/8/2026	420-115-4390-00000	Bluetooth Dongles	17.22	False
451324	6/8/2026	420-115-4390-00000	power strip	24.66	False
451324	6/8/2026	420-115-4390-00000	USB Power Bricks	73.75	False
451324	6/8/2026	001-240-4390-00000	Sign parts	24.46	False
451325	6/8/2026	001-240-4220-00000	Propane - 04/14/26-05/14/26 - ACCT# 1038315	11.00	False
451326	6/8/2026	508-508-4330-00000	FY 26 Annual Gas for city facilities/corp yard	8,824.78	False
451327	6/8/2026	001-120-4450-00000	Copier Maintenance/Service: 04/07/26-05/06/26	150.15	False
451327	6/8/2026	413-120-4450-00000	Copier Maintenance/Service: 04/07/26-05/06/26	75.07	False
451327	6/8/2026	419-120-4450-00000	Copier Maintenance/Service: 04/07/26-05/06/26	75.07	False
451328	6/8/2026	412-000-3570-00000	Refund 05/25-06/01/26 Stay (Conf# 14030)	314.00	False
451328	6/8/2026	001-000-3221-00000	Refund 05/25-06/01/26 Stay (Conf# 14030)	31.40	False
451329	6/8/2026	001-230-4230-00000	Cable & Internet Service- 05/09/26-06/08/26	141.94	False

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451330	6/8/2026	001-112-4409-00000	Downtown Specific Plan P2: urban design services - Prog Pmt 1	15,930.00	False
451330	6/8/2026	001-112-4409-00000	Downtown Specific Plan P2: urban design services - Prog Pmt 2	21,600.00	False
451331	6/8/2026	001-000-3221-00000	Refund 07/09/26 Stay (Conf# 13429)	5.64	False
451331	6/8/2026	412-000-3570-00000	Refund 07/09/26 Stay (Conf# 13429)	56.36	False
451332	6/8/2026	413-353-4450-00000	Generator Maintenance - FY26 - BERTSCH OCEAN	1,100.93	False
451332	6/8/2026	419-371-4450-00000	Generator Maintenance - FY26 - WASHINGTON TANK	1,875.09	False
451332	6/8/2026	419-371-4450-00000	Generator Maintenance - FY26 - RANEY COLLECTOR	1,996.23	False
451332	6/8/2026	419-371-4450-00000	Generator Maintenance - FY26 - BERTSCH OCEAN	550.46	False
451332	6/8/2026	419-371-4450-00000	Generator Maintenance - FY26 - CHORINATION PL	1,383.57	False
451332	6/8/2026	419-371-4450-00000	Generator Maintenance - FY26 - PRV	1,288.87	False
451332	6/8/2026	506-506-4450-00000	Generator Maint - Fire Hall	1,819.66	False
451333	6/8/2026	001-112-4390-00000	FM Festival Entertainment	150.00	False
451334	6/8/2026	412-100-4430-00000	FY26 Advertising and Marketing Services	1,525.00	False
451334	6/8/2026	001-480-4430-00000	FY26 Advertising and Marketing Services	181.25	False
451334	6/8/2026	001-112-4430-00000	FY26 Advertising and Marketing Services	522.91	False
451334	6/8/2026	001-112-4430-00000	FY26 Advertising and Marketing Services	2,683.75	False
451334	6/8/2026	001-112-4430-00000	FY26 Advertising and Marketing Services	1,931.82	False
451335	6/8/2026	412-000-3570-00000	Refund 06/20/26 Stay (Conf# 14188)	58.36	False
451335	6/8/2026	001-000-3221-00000	Refund 06/20/26 Stay (Conf# 14188)	5.84	False
451336	6/8/2026	419-371-4390-00000	coupler	67.62	False
451337	6/8/2026	419-371-4230-00000	707-465-3386 Water Scada Phone - 05/13/26-06/12/26	131.56	False
451337	6/8/2026	001-240-4230-00000	Radio to Sherriff - 05/13/26-06/12/26	29.14	False
451337	6/8/2026	419-371-4230-00000	Water System Phone 464-2826 - 05/13/26-06/12/26	163.42	False
451337	6/8/2026	419-371-4230-00000	Water System Phone Bill 707-1006 - 05/13/26-06/12/26	28.04	False
451338	6/8/2026	117-364-4409-00KST	Strom Drain Master Plan, Amend 1 added scope - Prog Pmt 21	4,198.30	False
451338	6/8/2026	117-364-4409-003ST	Strom Drain Master Plan, Amend 1 added scope - Prog Pmt 21	12,570.94	False
451338	6/8/2026	155-485-4409-22SDP	Storm Drain Master Plan - Prog Pmt 21	3,750.85	False
451338	6/8/2026	001-364-4409-00000	Strom Drain Master Plan, Amend 1 added scope - Prog Pmt 21	8,978.59	False
451339	6/8/2026	001-364-4350-10023	printer kit	302.91	False
451340	6/8/2026	412-000-3570-00000	Refund 05/28/26 Stay (Conf# 13703)	36.36	False
451340	6/8/2026	001-000-3221-00000	Refund 05/28/26 Stay (Conf# 13703)	3.64	False
451341	6/8/2026	413-000-1202-00000	Sludge processing	2,243.19	False
451341	6/8/2026	413-000-1202-00000	Sludge processing	2,155.61	False
451341	6/8/2026	413-000-1202-00000	Sludge processing	260.95	False
451342	6/8/2026	001-240-4391-00000	Police Intercept repair	680.40	False
451343	6/8/2026	508-508-4390-00000	Wire brushes	12.94	False
451343	6/8/2026	001-470-4390-00000	Aluminum	30.22	False
451343	6/8/2026	001-471-4390-00000	Lightbulbs	17.30	False
451343	6/8/2026	001-470-4390-00000	Hard hat	16.22	False
451343	6/8/2026	413-353-4390-00000	Bottled water	7.18	False
451343	6/8/2026	506-506-4390-00000	Timer	34.62	False
451343	6/8/2026	506-506-4390-00000	Batteries	23.67	False
451343	6/8/2026	419-371-4390-00000	Ant killer	5.93	False

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451343	6/8/2026	001-470-4390-00000	Door pull	9.66	False
451343	6/8/2026	419-371-4390-00000	Gas can	64.92	False
451343	6/8/2026	001-470-4390-00000	Pruner	64.89	False
451343	6/8/2026	001-471-4390-00000	Lights	28.10	False
451343	6/8/2026	001-364-4390-10025	Earmuffs, face shield	120.09	False
451343	6/8/2026	506-506-4390-00000	PVC parts	27.04	False
451343	6/8/2026	001-112-4434-00000	Wire	15.91	False
451343	6/8/2026	001-240-4390-00000	Chisel set, acrylic sheet	285.75	False
451343	6/8/2026	001-364-4390-10025	Tapcons	40.37	False
451343	6/8/2026	506-506-4390-00000	Conduits	7.85	False
451343	6/8/2026	001-112-4434-00000	Flagging tape	8.63	False
451343	6/8/2026	001-112-4434-00000	Lighters	28.10	False
451343	6/8/2026	506-506-4390-00000	Wallplate	1.82	False
451343	6/8/2026	001-240-4390-00000	Lumber	10.35	False
451343	6/8/2026	001-240-4390-00000	Lumber	45.47	False
451343	6/8/2026	001-470-4390-00000	Plunger	25.59	False
451343	6/8/2026	001-240-4390-00000	Screws	13.81	False
451343	6/8/2026	001-240-4390-00000	Lumber	38.47	False
451343	6/8/2026	001-240-4390-00000	Clamp	35.69	False
451343	6/8/2026	419-372-4390-41028	Terminal, conduits	18.46	False
451343	6/8/2026	001-470-4390-00000	Bottled water, deckmate	57.23	False
451343	6/8/2026	001-470-4390-00000	Bucket Lids	21.28	False
451343	6/8/2026	001-470-4390-POINT	Weed killer, sprayer	128.72	False
451343	6/8/2026	001-480-4340-00000	Muratic acid	129.64	False
451343	6/8/2026	001-470-4390-00000	Deckmate	35.69	False
451343	6/8/2026	001-240-4390-00000	Corner brace	61.17	False
451343	6/8/2026	412-100-4390-00000	Round up	91.98	False
451343	6/8/2026	506-506-4390-00000	Sanding belts, wood filler	34.52	False
451343	6/8/2026	001-470-4390-00000	Hot water hose	32.45	False
451343	6/8/2026	001-471-4390-00000	Paint rollers	19.45	False
451343	6/8/2026	001-470-4390-00000	Wipes	83.89	False
451343	6/8/2026	001-470-4390-00000	Screws	1.70	False
451343	6/8/2026	413-353-4390-00000	Bottled water	23.93	False
451343	6/8/2026	001-470-4390-00000	Washers	20.39	False
451343	6/8/2026	001-240-4390-00000	Deckmate	12.96	False
451343	6/8/2026	412-100-4799-COAST	Brass key	12.69	False
451343	6/8/2026	001-470-4390-00000	Watering wand, brushes, round up	279.10	False
451343	6/8/2026	001-470-4390-00000	Rollers	12.49	False
451343	6/8/2026	001-480-4390-00000	Super glue, magnets	15.54	False
451343	6/8/2026	412-100-4390-00000	Kitchen bags	19.45	False
451343	6/8/2026	419-371-4390-00000	Bottled water	23.93	False
451343	6/8/2026	506-506-4390-00000	Light	11.89	False
451343	6/8/2026	506-506-4390-00000	Towels, mineral spirit	71.85	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451343	6/8/2026	001-364-4390-10025	Bottled water	23.94	False
451343	6/8/2026	419-371-4390-00000	Drill bit	16.21	False
451343	6/8/2026	001-240-4390-00000	Glue gun	56.26	False
451343	6/8/2026	001-240-4390-00000	Brace	86.51	False
451343	6/8/2026	001-240-4390-00000	Square cover	3.97	False
451343	6/8/2026	001-470-4390-POINT	Geranium allure	648.85	False
451343	6/8/2026	001-230-4390-00000	Wall texture	21.28	False
451343	6/8/2026	001-480-4390-00000	Wireless thermostat	54.10	False
451343	6/8/2026	001-240-4390-00000	Glue sticks	14.04	False
451343	6/8/2026	419-371-4390-00000	Lift sling	22.71	False
451343	6/8/2026	001-364-4390-10025	Stencils, paint	12.94	False
451343	6/8/2026	419-371-4390-00000	Washers	16.97	False
451343	6/8/2026	001-364-4390-10025	Spray paint	23.77	False
451343	6/8/2026	001-364-4390-10025	Watering wand	30.30	False
451343	6/8/2026	001-470-4390-00000	Wrench, brush	38.69	False
451343	6/8/2026	001-470-4390-00000	Deckmate	32.44	False
451343	6/8/2026	001-364-4390-10025	Paint, mineral spirits	67.23	False
451343	6/8/2026	001-470-4390-00000	Screws	1.32	False
451343	6/8/2026	001-470-4390-00000	Soil	16.67	False
451343	6/8/2026	001-470-4390-00000	Deckmate	64.89	False
451343	6/8/2026	506-506-4390-00000	Putty knife, joint compound	13.49	False
451343	6/8/2026	419-372-4390-41028	Pipe clamp, pipe tape	36.78	False
451343	6/8/2026	001-240-4390-00000	Caulk gun, trash bag	25.40	False
451343	6/8/2026	506-506-4390-00000	Corner brace	66.53	False
451344	6/8/2026	419-120-4240-00000	Print and Mail Utility Bills - April 2026	1,803.30	False
451344	6/8/2026	413-120-4240-00000	Print and Mail Utility Bills - April 2026	1,803.29	False
451345	6/8/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Murtaugh - May 2026	400.00	False
451345	6/8/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Kostya - May 2026	400.00	False
451346	6/8/2026	001-120-4370-00000	City Hall Mats	2.30	False
451346	6/8/2026	420-115-4370-00000	City Hall Mats	2.79	False
451346	6/8/2026	001-470-4370-00000	City Hall Mats	0.17	False
451346	6/8/2026	001-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	413-114-4370-00000	City Hall Mats	0.17	False
451346	6/8/2026	412-120-4370-00000	City Hall Mats	0.39	False
451346	6/8/2026	001-350-4370-00000	City Hall Mats	1.16	False
451346	6/8/2026	001-313-4370-00000	City Hall Mats	0.59	False
451346	6/8/2026	412-114-4370-00000	City Hall Mats	0.03	False
451346	6/8/2026	419-114-4370-00000	City Hall Mats	0.19	False
451346	6/8/2026	413-357-4370-00000	City Hall Mats	0.82	False
451346	6/8/2026	001-111-4370-00000	City Hall Mats	0.45	False
451346	6/8/2026	419-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	413-111-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	419-130-4370-00000	City Hall Mats	0.25	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451346	6/8/2026	412-100-4370-00000	City Hall Mats	0.35	False
451346	6/8/2026	419-371-4370-00000	City Hall Mats	1.49	False
451346	6/8/2026	419-120-4370-00000	City Hall Mats	2.47	False
451346	6/8/2026	412-113-4370-00000	City Hall Mats	0.06	False
451346	6/8/2026	413-352-4370-00000	City Hall Mats	0.20	False
451346	6/8/2026	413-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	001-471-4370-00000	City Hall Mats	0.31	False
451346	6/8/2026	413-130-4370-00000	City Hall Mats	0.24	False
451346	6/8/2026	001-250-4370-00000	City Hall Mats	0.51	False
451346	6/8/2026	419-111-4370-00000	City Hall Mats	0.46	False
451346	6/8/2026	001-480-4370-00000	City Hall Mats	0.35	False
451346	6/8/2026	413-353-4370-00000	City Hall Mats	0.47	False
451346	6/8/2026	001-130-4370-00000	City Hall Mats	0.48	False
451346	6/8/2026	413-120-4370-00000	City Hall Mats	2.48	False
451346	6/8/2026	001-112-4370-00000	City Hall Mats	0.95	False
451346	6/8/2026	412-130-4370-00000	City Hall Mats	0.07	False
451346	6/8/2026	001-251-4370-00000	City Hall Mats	2.25	False
451346	6/8/2026	001-364-4370-00000	City Hall Mats	0.47	False
451346	6/8/2026	412-111-4370-00000	City Hall Mats	0.07	False
451346	6/8/2026	001-114-4370-00000	City Hall Mats	0.99	False
451346	6/8/2026	412-111-4370-00000	City Hall Mats	0.07	False
451346	6/8/2026	001-112-4370-00000	City Hall Mats	0.95	False
451346	6/8/2026	413-357-4370-00000	City Hall Mats	0.82	False
451346	6/8/2026	413-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	412-120-4370-00000	City Hall Mats	0.39	False
451346	6/8/2026	001-313-4370-00000	City Hall Mats	0.59	False
451346	6/8/2026	001-480-4370-00000	City Hall Mats	0.35	False
451346	6/8/2026	413-111-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	001-250-4370-00000	City Hall Mats	0.51	False
451346	6/8/2026	419-114-4370-00000	City Hall Mats	0.19	False
451346	6/8/2026	412-113-4370-00000	City Hall Mats	0.06	False
451346	6/8/2026	413-120-4370-00000	City Hall Mats	2.48	False
451346	6/8/2026	001-251-4370-00000	City Hall Mats	2.25	False
451346	6/8/2026	419-111-4370-00000	City Hall Mats	0.46	False
451346	6/8/2026	419-130-4370-00000	City Hall Mats	0.25	False
451346	6/8/2026	419-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	001-130-4370-00000	City Hall Mats	0.48	False
451346	6/8/2026	001-364-4370-00000	City Hall Mats	0.47	False
451346	6/8/2026	412-114-4370-00000	City Hall Mats	0.03	False
451346	6/8/2026	413-114-4370-00000	City Hall Mats	0.17	False
451346	6/8/2026	001-350-4370-00000	City Hall Mats	1.16	False
451346	6/8/2026	420-115-4370-00000	City Hall Mats	2.79	False
451346	6/8/2026	412-100-4370-00000	City Hall Mats	0.35	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451346	6/8/2026	001-114-4370-00000	City Hall Mats	0.99	False
451346	6/8/2026	419-120-4370-00000	City Hall Mats	2.47	False
451346	6/8/2026	001-120-4370-00000	City Hall Mats	2.30	False
451346	6/8/2026	412-130-4370-00000	City Hall Mats	0.07	False
451346	6/8/2026	001-471-4370-00000	City Hall Mats	0.31	False
451346	6/8/2026	001-470-4370-00000	City Hall Mats	0.17	False
451346	6/8/2026	419-371-4370-00000	City Hall Mats	1.49	False
451346	6/8/2026	001-111-4370-00000	City Hall Mats	0.45	False
451346	6/8/2026	001-113-4370-00000	City Hall Mats	0.42	False
451346	6/8/2026	413-130-4370-00000	City Hall Mats	0.24	False
451346	6/8/2026	413-353-4370-00000	City Hall Mats	0.47	False
451346	6/8/2026	413-352-4370-00000	City Hall Mats	0.20	False
451347	6/8/2026	001-000-3221-00000	Refund 8/13-8/16/26 Stay (Conf# 13326)	5.00	False
451347	6/8/2026	412-000-3570-00000	Refund 8/13-8/16/26 Stay (Conf# 13326)	50.00	False
451348	6/8/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	0.03	False
451348	6/8/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	0.03	False
451348	6/8/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	0.35	False
451348	6/8/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	0.35	False
451348	6/8/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	0.02	False
451348	6/8/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	0.14	False
451348	6/8/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	0.35	False
451348	6/8/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	0.87	False
451348	6/8/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	3.91	False
451348	6/8/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	0.03	False
451348	6/8/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	0.44	False
451348	6/8/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	0.04	False
451348	6/8/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	0.03	False
451348	6/8/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	0.99	False
451348	6/8/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	0.04	False
451348	6/8/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	0.35	False
451348	6/8/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	13.88	False
451348	6/8/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	5.55	False
451348	6/8/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	13.88	False
451348	6/8/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	1.38	False
451348	6/8/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	0.35	False
451348	6/8/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	0.03	False
451348	6/8/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	1.38	False
451348	6/8/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	156.11	False
451348	6/8/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	1.39	False
451348	6/8/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	34.69	False
451348	6/8/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	17.34	False
451348	6/8/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	1.39	False
451348	6/8/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	39.55	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451348	6/8/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	13.88	False
451348	6/8/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	13.88	False
451348	6/8/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	0.69	False
451348	6/8/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	1.39	False
451348	6/8/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	13.88	False
451348	6/8/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	1.39	False
451348	6/8/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	1.39	False
451348	6/8/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	10.29	False
451348	6/8/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	25.72	False
451348	6/8/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	10.29	False
451348	6/8/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	10.29	False
451348	6/8/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	4.12	False
451348	6/8/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	0.51	False
451348	6/8/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	29.32	False
451348	6/8/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	10.29	False
451348	6/8/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	115.75	False
451348	6/8/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	12.86	False
451348	6/8/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	1.03	False
451348	6/8/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	10.29	False
451349	6/8/2026	413-130-4550-00000	Legal Support - May 2026	76.00	False
451349	6/8/2026	419-130-4550-00000	Legal Support - May 2026	76.00	False
451349	6/8/2026	001-130-4550-00000	Legal Support - May 2026	152.00	False
451350	6/8/2026	001-112-4390-00000	FM Festival Sound	950.00	False
451351	6/8/2026	001-240-4390-AB109	Right of Entry License - Pelican Bay State Prison	400.00	False
451352	6/8/2026	412-100-4390-00000	laminare signs - trash bins	7.08	False
451352	6/8/2026	001-112-4390-00000	Forest moon schedules lamination	6.50	False
451353	6/8/2026	117-364-4409-00KST	K Street reconstruction design - Apr 2026	508.50	False
451353	6/8/2026	419-372-4409-41030	TO5 Meadowbrook Water Model - Apr 2026	988.50	False
451354	6/8/2026	412-000-3570-00000	Refund 06/11-06/16/26 Stay (Conf# 13367)	50.00	False
451354	6/8/2026	001-000-3221-00000	Refund 06/11-06/16/26 Stay (Conf# 13367)	5.00	False
451355	6/8/2026	413-356-4390-35022	Replacement Hubs for crawler (6) - reissuance Ck#451320	1,716.33	False
451355	6/8/2026	413-353-4390-00000	Replacement Hubs for crawler (6) - reissuance Ck#451320	1,716.33	False
451356	6/8/2026	001-480-4370-00000	WALMART: janitorial supplies	32.56	False
451356	6/8/2026	001-230-4409-00000	FIREPROGRAMS: fire archives	260.00	False
451356	6/8/2026	121-230-4390-00000	TRACTOR SUPPLY: Dept grill - association/dept functions	774.73	False
451356	6/8/2026	001-480-4312-00000	WALMART: mouse & mousepad	74.92	False
451356	6/8/2026	001-112-4390-00000	WALMART: storage bins	81.68	False

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451356	6/8/2026	412-100-4390-00000	TRACTOR SUPPLY: Toro timecutter set	129.89	False
451356	6/8/2026	001-480-4310-00000	WALMART: office supplies	22.32	False
451356	6/8/2026	001-480-4530-00000	STARFISH AQU: training - H. Williams - CPO Cert	275.00	False
451356	6/8/2026	001-230-4530-2020S	SIERRA RESCUE: swiftwater training - FF Popovitch	620.00	False
451356	6/8/2026	001-480-4390-00000	HOME DEPOT: minute key	5.38	False
451356	6/8/2026	001-480-4530-00000	ADVAIR5/22-5/25/26 Starguard - Alameda, CA - H.Williams - flight	486.70	False
451356	6/8/2026	001-480-4530-00000	STRGRD: 5/22-5/25/26 Starguard Alameda, CA -H. Williams - Reg	463.50	False
451356	6/8/2026	001-230-4530-2020S	SIERRA RESCUE: swiftwater training - Engineer Bowdish	620.00	False
451356	6/8/2026	001-230-4390-00000	HOMEDEPOT: black out blinds for capt dorm	19.44	False
451356	6/8/2026	001-230-4390-00000	FIELD FIRE: uniform boots - Captain Bewel	358.80	False
451356	6/8/2026	001-112-4434-00000	CTLP-LIGHTHOUSE COVE - Kamome clean linens	11.50	False
451356	6/8/2026	001-230-4530-00000	SPRIVERSPORTS.COM: Dry suits for training	170.00	False
451356	6/8/2026	001-480-4378-00000	WALMART: water	19.42	False
451356	6/8/2026	001-112-4434-00000	HOME DEPOT: storage bins/events	35.67	False
451356	6/8/2026	001-480-4390-00000	WALMART: storage bins	81.67	False
451356	6/8/2026	001-112-4434-00000	CTLP-LIGHTHOUSE COVE - Kamome clean linens	20.00	False
451356	6/8/2026	412-100-4390-00000	WALMART: water for staff	8.04	False
451356	6/8/2026	001-230-4530-2020S	SPRIVERSPORTS.COM: Dry suits for training	340.00	False
451356	6/8/2026	001-480-4530-00000	STARFISH AQU: annual license fee for training	749.00	False
451356	6/8/2026	412-100-4230-00000	OPTCONNECT: software- monthly contract	25.75	False
451356	6/8/2026	001-480-4370-00000	WALMART: janitorial supplies	18.36	False
451356	6/8/2026	001-480-4370-00000	WALMART: sanitizing wipes	22.67	False
451356	6/8/2026	413-353-4390-00000	TRACTOR SUPPLY: jackets & bibs	111.52	False
451356	6/8/2026	413-120-4310-00000	QUILL: File Jackets - overpayment credit	-0.15	False
451356	6/8/2026	001-230-4390-00000	GOODWILL: unrecognized transaction	65.48	False
451356	6/8/2026	001-112-4390-00000	WALMART: Forst Moon Ewok Plushies - credit - dbl pmt	-216.18	False
451356	6/8/2026	001-120-4310-00000	QUILL: File Jackets - overpayment credit	-0.15	False
451356	6/8/2026	001-240-4390-00000	BLUEALLY: Sophos firewall & lic for Body Cams & Cellabrite -FY25	1,408.25	False
451356	6/8/2026	001-230-4409-00000	FIREPROGRAMS: fire archives	260.00	False
451356	6/8/2026	001-230-4390-00000	HOMEDEPOT: washer & dryer for career captains uniforms	972.09	False
451356	6/8/2026	001-230-4393-00000	WPSG INC: Explorers helmet shields	284.90	False
451356	6/8/2026	001-230-4391-00000	AMAZON: mounts for 5100 iPad	94.70	False
451356	6/8/2026	001-230-4390-2020S	ZEPHYR IND: Combi-tool holder	457.52	False
451356	6/8/2026	001-000-1202-00000	WALMART: charges made to card by mistake - Reimbursed	145.23	False
451356	6/8/2026	001-230-4391-2020S	AMAZON: UTV mirrors	82.26	False
451356	6/8/2026	001-230-4391-00000	AMAZON: mount for 5100	27.05	False
451356	6/8/2026	001-240-4530-00000	SHIELD REGIONAL TRAIN: Academy instructor training PEARSON	463.50	False
451356	6/8/2026	001-230-4391-2020S	AMAZON: UTV handheld extinguisher	171.02	False
451356	6/8/2026	001-230-4450-00000	OHD LLP: fit tester calibration shipping	185.00	False
451356	6/8/2026	506-506-4390-00000	HOME DEPOT: building supplies	34.90	False
451356	6/8/2026	001-230-4390-00000	WALMART.COM: DVD player -City station training videos&containers	5.54	False
451356	6/8/2026	001-230-4391-2020S	AMAZON: extinguisher holder for UTV	119.40	False
451356	6/8/2026	001-230-4450-00000	OHD LLP: fit tester calibration	785.00	False

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451356	6/8/2026	001-230-4391-00000	SIRENNET: lighthouse for 5100	170.60	False
451356	6/8/2026	001-230-4390-00000	WALMART.COM: DVD player -City station training videos&containers	161.59	False
451356	6/8/2026	001-230-4390-00000	HARBOR FREIGHT: 5 gas monitor case	35.71	False
451356	6/8/2026	001-230-4530-00000	ALERT ALL CORP: educational supplies- outreach materials	904.43	False
451356	6/8/2026	001-230-4393-00000	FIRESAFETYUSA: explorers helmets	842.85	False
451356	6/8/2026	419-120-4310-00000	QUILL: File Jackets - overpayment credit	-0.15	False
451356	6/8/2026	001-230-4550-00000	INTL CODE COUNCIL: '25 CA fire inspection guide	186.73	False
451356	6/8/2026	001-480-4530-00000	76: 4/10-4/13/26 - Eugene,OR - Stargrd K. Biddlecom -fuel	20.00	False
451356	6/8/2026	419-371-4530-00000	SHELL: 3/24-3/25/26 - Eugene D2 Test - M. Cordova - fuel	42.67	False
451356	6/8/2026	419-371-4530-00000	HILTON: 3/24-3/25/26 - Eugene D2 Test - M. Cordova - lodging	149.16	False
451356	6/8/2026	001-480-4310-00000	WALMART: Office supplies	73.01	False
451356	6/8/2026	413-351-4530-00000	SHELL: 4/7-4/10/26 - Sacramento CWEA Conf - T. Wood -fuel	60.89	False
451356	6/8/2026	419-371-4390-00000	TRACTOR SUPPLY: stall mats	402.63	False
451356	6/8/2026	001-470-4390-POINT	FEDERALFLAGS: flags	157.93	False
451356	6/8/2026	413-351-4530-00000	QUICKCRUZ:4/7-4/10/26 - Sacramento CWEA Conf - T. Wood - fuel	44.93	False
451356	6/8/2026	001-364-4390-10025	HARBOR FREIGHT: Vices/Cases	224.79	False
451356	6/8/2026	413-351-4530-00000	SHERATON: 4/7-4/10/26 - Sacramento CWEA Conf - T. Wood Lodging	977.22	False
451356	6/8/2026	419-371-4530-00000	HILTON: 5/11-5/12/26 - Eugene, OR - D2 Test - lodging	175.13	False
451356	6/8/2026	419-371-4390-00000	HARBOR FREIGHT: utility cases	46.53	False
451356	6/8/2026	413-353-4390-00000	HARBOR FREIGHT: utility cases	46.54	False
451356	6/8/2026	419-371-4530-00000	GRDEUGENE: 3/24-3/25/26 - Eugene D2 Test - M. Cordova - prking	22.00	False
451356	6/8/2026	413-353-4390-00000	HARBOR FREIGHT: Vices/Cases	224.79	False
451356	6/8/2026	001-251-4530-00000	INTL CODE COUNCIL: J. Clark training materials	72.53	False
451356	6/8/2026	001-480-4530-00000	LUCKY7: 4/10-4/13/26 - Eugene,OR - Stargrd K. Biddlecom -fuel	32.23	False
451356	6/8/2026	419-371-4470-00000	SAFEWAY: ice for water sample shipping	5.40	False
451356	6/8/2026	001-470-4390-POINT	FEDERALFLAGS: flags	259.59	False
451356	6/8/2026	001-364-4390-10025	HARBOR FREIGHT: utility cases	46.54	False
451356	6/8/2026	419-371-4550-00000	CWEA: renewal - D. Borges	125.50	False
451356	6/8/2026	001-480-4370-00000	WALMART: trash bags	2.66	False
451356	6/8/2026	001-470-4390-POINT	STAYSAFECO: Keys-rekey	93.50	False
451356	6/8/2026	419-371-4390-00000	HARBOR FREIGHT: Vices/Cases	224.79	False
451356	6/8/2026	001-470-4390-00000	SWINGSETMALL: swing parts	648.47	False
451356	6/8/2026	419-371-4470-00000	MAILROOM: drinking water sample shipment	165.97	False
451356	6/8/2026	001-480-4370-00000	WALMART: Sanitizing wipes	22.67	False
451356	6/8/2026	001-480-4320-00000	TERRY'SWEARABLE: uniforms	213.25	False
451356	6/8/2026	413-353-4550-00000	CWEA: renewal - D. Borges	125.50	False
451356	6/8/2026	419-371-4390-00000	TRACTOR SUPPLY: jackets & bibs	224.00	False
451356	6/8/2026	001-480-4320-00000	LIFEGUARD STORE: Hip packs w/ masks	129.90	False
451356	6/8/2026	001-470-4390-00000	STAYSAFECO: Keys-rekey	132.00	False
451356	6/8/2026	413-351-4530-00000	ACEPRKING:4/7-4/10/26 - Sacramento CWEA Conf - T. Wood - parking	90.00	False
451356	6/8/2026	419-371-4530-00000	SEVENFEATHERS:4/16/26 - Eugene, OR - Water Dist - fuel	26.61	False
451356	6/8/2026	001-480-4530-00000	EXPEDIA:4/10-4/13/26 - Eugene,OR - Stargrd - K. Biddlecom - hot	352.49	False
451356	6/8/2026	001-480-4530-00000	76: 4/10-4/13/26 - Eugene,OR - Stargrd K. Biddlecom -fuel	16.42	False

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451356	6/8/2026	413-351-4530-00000	CHEVRON: 4/7-4/10/26 - Sacramento CWEA Conf - T. Wood - fuel	36.02	False
451356	6/8/2026	413-353-4530-00000	SEVENFEATHERS:4/16/26 - Eugene, OR - Water Dist - fuel	26.61	False
451357	6/8/2026	419-371-4230-00000	707-951-5684 James Queen	6.10	False
451357	6/8/2026	413-352-4230-00000	707-951-5922 WWTP Auto Receipt - Fritz	22.42	False
451357	6/8/2026	508-508-4230-00000	707-951-3374 Corp Yard Auto Receipt - Fritz	22.42	False
451357	6/8/2026	001-480-4230-00000	707-951-1991 (Borges D) Service	2.69	False
451357	6/8/2026	419-120-4230-00000	707-951-5644 Diane Swarts	4.03	False
451357	6/8/2026	420-115-4230-00000	707-951-6752 Fritz Ludemann	38.36	False
451357	6/8/2026	001-350-4230-00000	707-951-9082 PW Auto Receptionist	7.47	False
451357	6/8/2026	419-371-4230-00000	707-951-5080 Camper	8.80	False
451357	6/8/2026	001-240-4230-00000	707-457-0881 Dash Cam	40.01	False
451357	6/8/2026	419-120-4230-00000	707-951-3930 (Water/Sewer UB Line) Service:	14.06	False
451357	6/8/2026	413-353-4230-00000	707-951-9082 PW Auto Receptionist	7.47	False
451357	6/8/2026	001-240-4230-00000	707-951-5115 (Pearson) Service:	17.96	False
451357	6/8/2026	419-120-4230-00000	707-951-5342 Rawlings	5.98	False
451357	6/8/2026	001-240-4230-00000	707-951-1988 (Aguirre) Service:	17.96	False
451357	6/8/2026	413-352-4230-00000	707-951-3105 WWTP Auto Receipt - Fritz	22.42	False
451357	6/8/2026	001-350-4230-00000	707-951-2627 (Van Hook) Service:	5.99	False
451357	6/8/2026	001-112-4230-00000	707-951-5194 Kelly Feola	4.49	False
451357	6/8/2026	001-240-4230-00000	707-951-1958 (Wilson) Service:	17.96	False
451357	6/8/2026	001-350-4230-00000	707-951-3927 (Welton) Service:	9.37	False
451357	6/8/2026	001-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.37	False
451357	6/8/2026	413-114-4230-00000	707-951-3392 HR LINE	4.10	False
451357	6/8/2026	001-240-4230-00000	707-951-3960 (Griffin) Service:	28.12	False
451357	6/8/2026	413-353-4230-00000	707-951-0167 (WWTP Ops) Service:	28.12	False
451357	6/8/2026	001-470-4230-00000	707-951-4116 PW Spare	-1.53	False
451357	6/8/2026	413-120-4230-00000	707-951-5054 (Leaver) Service:	5.99	False
451357	6/8/2026	001-230-4230-00000	707-951-5356 Vanessa Duncan	17.96	False
451357	6/8/2026	001-480-4230-00000	707-951-3921 (Pool Front Counter) Service:	28.12	False
451357	6/8/2026	001-114-4230-00000	707-951-3392 HR LINE	26.85	False
451357	6/8/2026	419-371-4230-00000	707-951-9082 PW Auto Receptionist	7.48	False
451357	6/8/2026	001-480-4230-00000	707-951-5194 Kelly Feola	3.95	False
451357	6/8/2026	001-240-4230-00000	707-951-1946 (Lopez) Service:	17.96	False
451357	6/8/2026	419-120-4230-00000	707-951-5054 (Leaver) Service:	5.98	False
451357	6/8/2026	419-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.38	False
451357	6/8/2026	001-240-4230-00000	707-951-3152 (Lo) Service:	17.96	False
451357	6/8/2026	001-240-4230-00000	707-951-7001 (VIP Phone) Service:	1.13	False
451357	6/8/2026	001-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.47	False
451357	6/8/2026	001-470-4230-00000	707-951-5194 Kelly Feola	2.33	False
451357	6/8/2026	419-371-4230-00000	707-951-4116 PW Spare	-12.21	False
451357	6/8/2026	001-240-4230-00000	707-457-0884 Dash Cam	40.01	False
451357	6/8/2026	001-111-4230-00000	707-951-3898 (Conference Room) Service:	9.37	False
451357	6/8/2026	001-240-4230-00000	707-457-0870 Dash Cam	40.01	False

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451357	6/8/2026	419-120-4230-00000	707-951-5834 Melissa Leeper	5.98	False
451357	6/8/2026	419-371-4230-00000	707-951-3904 Wade Mayes	15.18	False
451357	6/8/2026	413-352-4230-00000	707-951-3294 WWTP Auto Receipt - Fritz	22.42	False
451357	6/8/2026	001-240-4230-00000	707-457-0867 Dash Cam	40.01	False
451357	6/8/2026	419-130-4230-00000	707-951-3063 (Rice) Service:	4.49	False
451357	6/8/2026	413-352-4230-00000	707-951-6681 (WWTP) - Fritz	22.42	False
451357	6/8/2026	413-113-4230-00000	707-951-5239 Altman Robin	5.75	False
451357	6/8/2026	413-351-4230-00000	707-951-6819 (Lab-Desk) Service:	28.12	False
451357	6/8/2026	413-130-4230-00000	707-951-3063 (Rice) Service:	4.49	False
451357	6/8/2026	413-120-4230-00000	707-951-5644 Diane Swarts	3.90	False
451357	6/8/2026	413-353-4230-00000	707-951-5143 (Yeager) Service:	5.99	False
451357	6/8/2026	001-240-4230-00000	707-951-5205 Turkins	17.96	False
451357	6/8/2026	419-111-4230-00000	707-951-3898 (Conference Room) Service:	9.38	False
451357	6/8/2026	413-111-4230-00000	707-951-3228 (Wier) Service:	5.99	False
451357	6/8/2026	001-240-4230-00000	707-457-0877 Dash Cam	40.01	False
451357	6/8/2026	413-352-4230-00000	707-951-5005 WWTP Auto Receipt - Fritz	22.42	False
451357	6/8/2026	419-371-4230-00000	707-951-1991 (Borges D) Service	8.44	False
451357	6/8/2026	001-230-4230-00000	707-951-3561 Fire Dept iPad	-20.26	False
451357	6/8/2026	413-351-4230-00000	707-951-0494 (Wood-Desk) Service:	28.12	False
451357	6/8/2026	001-130-4230-00000	707-951-3063 (Rice) Service:	8.98	False
451357	6/8/2026	001-230-4230-00000	707-951-5234 Bill Gillespie	17.96	False
451357	6/8/2026	413-120-4230-00000	707-951-3355 (Kozak) Service:	5.99	False
451357	6/8/2026	001-250-4230-00000	707-951-3288 (Minges) Service:	8.98	False
451357	6/8/2026	419-114-4230-00000	707-951-3392 HR LINE	4.53	False
451357	6/8/2026	412-113-4230-00000	707-951-5239 Altman Robin	0.72	False
451357	6/8/2026	001-120-4230-00000	707-951-5834 Melissa Leeper	5.99	False
451357	6/8/2026	419-111-4230-00000	707-951-3228 (Wier) Service:	5.98	False
451357	6/8/2026	419-371-4230-00000	707-951-3927 (Welton) Service:	9.38	False
451357	6/8/2026	001-230-4230-00000	707-464-9113 (Fire Hall) Service:	28.12	False
451357	6/8/2026	420-115-4230-00000	707-951-1613 IT Use	17.96	False
451357	6/8/2026	001-364-4230-00000	707-951-5080 Camper	3.59	False
451357	6/8/2026	508-508-4230-00000	707-951-5305 Justin Phelan	17.96	False
451357	6/8/2026	001-240-4230-00000	707-951-5023 (Phillippa) Service:	17.96	False
451357	6/8/2026	001-120-4230-00000	707-951-3355 (Kozak) Service:	5.99	False
451357	6/8/2026	506-506-4230-00000	707-951-5080 Camper	3.24	False
451357	6/8/2026	413-357-4230-00000	707-951-5684 James Queen	5.93	False
451357	6/8/2026	001-240-4230-00000	707-458-5225 Dash Cam	40.01	False
451357	6/8/2026	001-480-4230-00000	707-457-0732 Fred Endert Pool	22.42	False
451357	6/8/2026	001-240-4230-00000	707-951-3471 (Miller) Service:	17.96	False
451357	6/8/2026	001-480-4230-00000	707-951-3962 Pool	28.12	False
451357	6/8/2026	413-353-4230-00000	707-951-3904 Wade Mayes	5.91	False
451357	6/8/2026	001-120-4230-00000	707-951-5644 Diane Swarts	8.78	False
451357	6/8/2026	412-100-4230-00000	707-951-5194 Kelly Feola	5.39	False

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451357	6/8/2026	413-353-4230-00000	707-951-5179 Queen J.	5.99	False
451357	6/8/2026	001-240-4230-00000	707-457-0890 Dash Cam	40.01	False
451357	6/8/2026	506-506-4230-00000	707-951-1991 (Borges D) Service	2.70	False
451357	6/8/2026	413-352-4230-00000	707-951-6831 (WWTP) - Fritz	22.42	False
451357	6/8/2026	419-371-4230-00000	707-951-5143 (Yeager) Service:	5.98	False
451357	6/8/2026	001-240-4230-00000	707-951-5170 (Sperling) Service:	17.96	False
451357	6/8/2026	001-364-4230-00000	707-951-5684 James Queen	5.93	False
451357	6/8/2026	001-240-4230-00000	707-951-3963 (Hutchens) Service:	28.12	False
451357	6/8/2026	001-240-4230-00000	707-951-3150 (Sanders) Service:	17.96	False
451357	6/8/2026	413-120-4230-00000	707-951-5342 Rawlings	5.99	False
451357	6/8/2026	413-351-4230-00000	707-951-9756 (Goodgame-Thill) Service:	28.12	False
451357	6/8/2026	001-120-4230-00000	707-951-5342 Rawlings	5.99	False
451357	6/8/2026	413-353-4230-00000	707-951-3927 (Welton) Service:	9.37	False
451357	6/8/2026	001-471-4230-00000	707-951-5194 Kelly Feola	1.80	False
451357	6/8/2026	413-111-4230-00000	707-951-3898 (Conference Room) Service:	9.37	False
451357	6/8/2026	413-120-4230-00000	707-951-3930 (Water/Sewer UB Line) Service:	14.06	False
451357	6/8/2026	001-364-4230-00000	707-951-3904 Wade Mayes	3.94	False
451357	6/8/2026	413-352-4230-00000	707-951-0002 (WWTP Lg Conf Rm) Service:	28.12	False
451357	6/8/2026	413-352-4230-00000	707-951-3119 WWTP Auto Receipt - Fritz	22.42	False
451357	6/8/2026	419-371-4230-00000	707-951-5179 Queen J.	5.98	False
451357	6/8/2026	001-240-4230-00000	707-457-7977 Police Auto Receptionist	22.42	False
451357	6/8/2026	413-351-4230-00000	707-951-6970 (Lab-Desk) Service:	28.12	False
451357	6/8/2026	412-100-4230-00000	707-951-9704 (Lighthouse Cove RV) Service:	28.12	False
451357	6/8/2026	413-120-4230-00000	707-457-0842 UB Auto Receptionist	11.21	False
451357	6/8/2026	420-115-4230-00000	707-951-1598 (Patch) Service	17.96	False
451357	6/8/2026	413-120-4230-00000	707-951-5834 Melissa Leeper	5.99	False
451357	6/8/2026	508-508-4230-00000	707-951-3928 (Huffman) Service	28.12	False
451357	6/8/2026	419-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.48	False
451357	6/8/2026	001-111-4230-00000	707-951-3228 (Wier) Service:	5.99	False
451357	6/8/2026	412-120-4230-00000	707-951-5644 Diane Swarts	0.84	False
451357	6/8/2026	419-113-4230-00000	707-951-5239 Altman Robin	5.74	False
451357	6/8/2026	412-114-4230-00000	707-951-3392 HR LINE	0.96	False
451357	6/8/2026	419-120-4230-00000	707-951-2294 SPMR Meter Reader	38.36	False
451357	6/8/2026	413-352-4230-00000	707-951-4779 (WWTP Project Manager) Service:	28.12	False
451357	6/8/2026	413-112-4230-00000	707-951-1975 (Lacey) Service:	4.80	False
451357	6/8/2026	413-353-4230-00000	707-951-3905 (WWTP Spare) Service:	1.13	False
451357	6/8/2026	001-350-4230-00000	707-951-5143 (Yeager) Service:	5.99	False
451357	6/8/2026	412-100-4230-00000	707-951-0023 Lighthouse Cove RV	28.12	False
451357	6/8/2026	001-240-4230-00000	707-457-0891 Dash Cam	40.03	False
451357	6/8/2026	001-480-4230-00000	707-951-5193 W Morris	17.96	False
451357	6/8/2026	419-120-4230-00000	707-951-3355 (Kozak) Service:	5.98	False
451357	6/8/2026	001-480-4230-00000	707-951-5080 Camper	2.33	False
451357	6/8/2026	001-480-4230-00000	707-951-5192 Neeley	17.96	False

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451357	6/8/2026	001-120-4230-00000	707-951-5054 (Leaver) Service:	5.99	False
451357	6/8/2026	419-112-4230-00000	707-951-1975 (Lacey) Service:	4.79	False
451357	6/8/2026	001-350-4230-00000	707-951-5179 Queen J.	5.99	False
451357	6/8/2026	001-364-4230-00000	707-951-1991 (Borges D) Service	4.13	False
451357	6/8/2026	001-240-4230-00000	707-457-0866 Dash Cam	40.01	False
451357	6/8/2026	001-240-4230-00000	707-951-5326 C. Maxwell	17.96	False
451357	6/8/2026	412-100-4230-00000	707-951-5029 (Lighthouse Cove RV) Service:	23.55	False
451357	6/8/2026	413-353-4230-00000	707-951-2627 (Van Hook) Service:	5.99	False
451357	6/8/2026	413-351-4230-00000	707-951-5017 (Lab) Service:	28.12	False
451357	6/8/2026	001-240-4230-00000	707-457-0885 Dash Cam	40.01	False
451357	6/8/2026	001-240-4230-00000	707-457-0873 Dash Cam	40.01	False
451357	6/8/2026	001-112-4230-00000	707-951-1975 (Lacey) Service:	8.37	False
451357	6/8/2026	506-506-4230-00000	707-951-3904 Wade Mayes	3.09	False
451357	6/8/2026	419-120-4230-00000	707-457-0842 UB Auto Receptionist	11.21	False
451357	6/8/2026	413-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.37	False
451357	6/8/2026	413-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.47	False
451357	6/8/2026	419-371-4230-00000	707-951-2627 (Van Hook) Service:	5.98	False
451357	6/8/2026	413-353-4230-00000	707-951-4116 PW Spare	-4.59	False
451357	6/8/2026	001-240-4230-00000	707-951-5300 Valero Magnolia	17.96	False
451357	6/8/2026	001-113-4230-00000	707-951-5239 Altman Robin	5.75	False
451357	6/8/2026	001-251-4230-00000	707-951-5158 (Barbour) Service:	7.18	False
451357	6/8/2026	001-250-4230-00000	707-951-5158 (Barbour) Service:	1.80	False
451357	6/8/2026	001-364-4230-00000	707-951-4116 PW Spare	-1.53	False
451358	6/8/2026	610-000-2170-00000	PR Batch 00001.06.2026 Child Support-CA	71.07	False
451359	6/8/2026	610-000-2184-00000	PR Batch 00001.06.2026 CCEA Monthly Dues	85.00	False
451359	6/8/2026	610-000-2184-00000	PR Batch 00011.06.2026 CCEA Monthly Dues	5.00	False
451360	6/8/2026	610-000-2181-00000	PR Batch 00011.06.2026 CCPOA Dues	550.00	False
451361	6/8/2026	610-000-2186-00000	Plan # 306752	43.62	False
451361	6/8/2026	610-000-2186-00000	Plan # 306752	243.07	False
451361	6/8/2026	610-000-2178-00000	Plan # 300878	3,135.00	False
451361	6/8/2026	610-000-2178-00000	Plan # 300878	1,975.00	False
451361	6/8/2026	610-000-2186-00000	Plan # 306752	1,159.09	False
451361	6/8/2026	610-000-2178-00000	Plan # 300878	372.46	False
451361	6/8/2026	610-000-2178-00000	Plan # 300878	300.19	False
451361	6/8/2026	610-000-2186-00000	Plan # 306752	208.03	False
451362	6/8/2026	610-000-2182-00000	PR Batch 00011.06.2026 PORAC RMT 4850	50.00	False
451362	6/8/2026	610-000-2182-00000	PR Batch 00011.06.2026 PORAC RMT	500.00	False
451363	6/5/2026	610-000-2174-00000	May 2026 Invoice - Acct# Q9377 Inv # 888406	1,779.02	False
451364	6/5/2026	610-000-2177-00000	June 2026 Premiums - Policy # 010-21636 00001	5,158.08	False
451365	6/5/2026	610-000-2179-00000	June 2026 Billing	352.00	False
451366	6/5/2026	610-000-2179-00000	Premiums - June 2026	126.00	False
451367	6/5/2026	001-114-4409-00000	Personnel Investigations thru 12/31/26 - ID # COCC-12691	8,137.50	False
451368	6/5/2026	001-112-4407-00000	Pre-employment screening - PW	9.00	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451368	6/5/2026	001-470-4407-00000	Pre-employment screening - PW	171.00	False
451368	6/5/2026	412-100-4407-00000	Pre-employment screening - RV Park	90.00	False
451369	6/5/2026	630-111-4409-00000	March 2026 Billing - Plan # GZ-PRC10A	300.00	False
451370	6/5/2026	412-100-4407-00000	Pre-employment screening - RV Park Cust # 154994	32.00	False
451370	6/5/2026	001-112-4407-00000	Pre-employment screening - PW Cust # 154994	3.20	False
451370	6/5/2026	001-470-4407-00000	Pre-employment screening - PW Cust # 154994	60.80	False
451371	6/5/2026	610-000-2179-00000	June 2026 Premiums - Policy # 00 639849 0001	2,722.65	False
451372	6/5/2026	610-000-2175-00000	June 2026 Premiums - Client # 12003309 Ref # 3185880	1,032.20	False
				505,425.80	

AP  
05-30-26 to 06-12-26 Housing

User: kbates@crecidentcity.org  
Printed: 6/16/2026 1:22:16 PM



REVIEWED  
kkozak , 6/16/2026, 3:32:45 PM

Check Date	Check Number	Description	Amount	Selected For Void
6/8/2026	451348	Janitorial Supplies- City-Wide	0.34	False
6/8/2026	451357	707-951-5644 Diane Swarts	0.41	False
6/8/2026	451357	707-951-3392 HR LINE	1.92	False
6/8/2026	451357	707-951-5158 (Barbour) Service:	8.98	False
6/8/2026	451357	707-951-3288 (Minges) Service:	8.98	False
6/8/2026	451348	Janitorial Supplies- City-Wide	10.29	False
6/8/2026	451348	Janitorial Supplies- City-Wide	13.88	False
6/8/2026	451327	Copier Services FY25/26 - 03/25/26-04/24/26	19.68	False
6/8/2026	451357	707-464-9216 (HA Office) Service:	22.42	False
6/1/2026	451311	Janitorial Supplies- City-Wide	23.20	False
6/8/2026	451327	Copier Services FY25/26 - 04/25/26-05/24/26	26.56	False
6/8/2026	451357	707-951-0897 (Stover) Service:	28.12	False
6/8/2026	451357	707-951-0710 (Miller) Service:	28.12	False
6/8/2026	451357	707-951-0902 (Hartwick) Service:	28.12	False
6/8/2026	451357	707-951-0909 (Hurt) Service:	28.12	False
6/8/2026	451356	COSTCO.COM: paper towels	58.44	False
6/1/2026	451322	Copy Paper - for Housing Authority	117.32	False
			424.90	



# CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT  
COUNCIL MEMBER RAY ALTMAN  
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER  
COUNCIL MEMBER JASON GREENOUGH

**MONDAY**  
**REGULAR MEETING OF THE**  
**CITY COUNCIL OF THE CITY OF CRESCENT CITY**  
FLYNN CENTER BOARD CHAMBERS  
981 H STREET  
CRESCENT CITY, CA 95531

**MONDAY**

**JUNE 15, 2026**

**6:00 P.M.**

## OPEN SESSION

**Call to order** Mayor Wright called the meeting to order at 6:00 p.m.

**Roll call** Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright  
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Economic Development and Grants Manager Bridget Lacey (via Zoom), Finance Director Linda Leaver (via Zoom), Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola, Interim Fire Chief Bill Gillespie, Dana Reno, Firefighter Noya Reno, James Weiland, Career Fire Captain Beau Smith, Building Inspector/Code Enforcement Official Joshua Clark, Public Works Seasonal Maintenance Workers Evey Delatorre, Kylin McBride, and Marcellus Weaver, Human Resources Manager Sara Barbour and Police Chief Richard Griffin

**Pledge of Allegiance** led by Mayor Wright

## CEREMONIAL ITEMS - None

## REPORTS AND PRESENTATIONS

- **Crescent City Fire & Rescue - Service Acknowledgment for Vol. Capt. Jerry Cardenas**

City Manager Wier spoke about Capt. Cardenas' steadfast commitment to the Department. Interim Fire Chief Gillespie reported on the years of service Capt. Cardenas had volunteered for the City Fire Department. He outlined the long career of Capt. Cardenas' dedication and being one of the top three responders for the Department. Mayor Wright presented Capt. Cardenas with a Service Acknowledgement for 24 years.

- **Introduction of New Employees:**
  - **Building Inspector/Code Enforcement Official:**
    - **Joshua Clark**
  - **Public Works Seasonal Maintenance Workers:**
    - **Evey Delatorre**

- **Kylin McBride**
- **Marcellus Weaver**

Public Works Director Yeager introduced Joshua Clark to the Council as the new Building Inspector/Code Enforcement Official. He went over his career with the City starting as a Maintenance Worker. Mr. Clark addressed the Council and what his goals were when he moved to Crescent City.

Director Yeager introduced new Public Works Seasonal Maintenance Workers Evey Delatorre, Kylin McBride and Marcellus Weaver to the Council.

- **Forest Moon Festival Report**

Recreation Director and Events Coordinator Feola presented to the Council a presentation on the highlights of this year's Forest Moon Festival.

- **4<sup>th</sup> of July Event and Illegal Firework Enforcement Update**

City Manager Wier reported to the Council that construction on Front Street has been delayed therefore the route for the 4<sup>th</sup> will not be changed from previous years. He further reported that construction on Front Street in front of the Cultural Center will occur which will move the Deck Party to the Clocktower location. He gave an update on the completion of the final sections of Front Street.

- **Battery Point Apartment Project Update**

Bill Rice of Synergy reported on the Battery Point Apartment project and went over the problems they have faced during construction as well as the steps moving forward to remediate the damage. Council Member Shamblin asked about the rent structure; Mr. Rice answered that for the senior apartments, they will pay no more than 30% of their income. Mayor Pro Tem Tinkler asked about the community area that has been designed; Mr. Rice explained the design aspects of the area.

### **PUBLIC COMMENT PERIOD**

*The following members of the public addressed the Council:*

Donna Westfall: spoke about a former Public Works Director, the water and sewer rate increase approval, and asked for a citizen ad hoc committee to be appointed.

Jody Mangum: asked about Resolution No. 2020-43 and if the Water Fund had been paid back and matters involving the Wastewater Treatment Plant.

Sam Strait: spoke about the report on Battery Point Apartments and the requirements for housing vouchers.

Doug Dye: spoke about the change in fireworks in the community and the Battery Point Apartment project.

David Garcia: spoke about judging a project before it's finished and housing is needed in the community.

Ethan St. Claire: Spoke on the effects of copper in the water and natural solutions.

Cate Classen: spoke about the poisons being used for the lily farms and the work at Battery Point Apartments.

## **CONSENT CALENDAR**

### **1. Warrant Claims List**

- *Recommendation: Receive and file the warrant claims list for the period May 16, 2026 through May 29, 2026.*

### **2. Council Minutes**

- *Recommendation: Approve and adopt the June 1, 2026 minutes of the City Council of the City of Crescent City.*

### **3. Payroll Report**

- *Recommendation: Receive and file the biweekly payroll reports for the period ending May 30, 2026 paid June 5, 2026.*

### **4. Budget to Actual Summary as of April 30, 2026**

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2025-26 as of April 30, 2026*

### **5. Notice of Completion for the Crescent City Highway Safety Improvement Project (HSIP) pedestrian improvement project**

- *Recommendation: Authorize the City Manager to sign and file a Notice of Completion for the Crescent City HSIP pedestrian improvement project (Contract #2025-1079)*

### **6. Review of Draft Budget and Approval Process for the Del Norte Solid Waste Management Authority for FY 26/27**

- *Recommendation: Take no action (a lack of response is to be treated as approval of the budget as presented)*

### **7. Lighthouse Cove Restroom Remodel Contingency and Apartment Exterior Stair Budget Amendment**

- *Recommendation: Authorize the City Manager to sign an additional \$15,000 in future change orders for Lighthouse Cove RV Park Restroom Remodel Project*
- **Approve and adopt Resolution No. 2026-46, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY**

### **8. Communications Tower Ground Lease Amendment**

- *Recommendation: Approve and authorize the City Manager to sign Ground Lease Agreement No. 1 with California Rural Service Area #1, Inc. for the communications tower located on the Amador Tank parcel [APN 120-280-017]*

### **9. Civica Law Group Amendment No. 6**

- *Recommendation: Approve and authorize the City Manager to sign Amendment No. 6 to the Legal Services Agreement with Civica Law Group*

### **10. Letter of Support For Del Norte Meat Processing Facility**

- *Recommendation: Approve a Letter to USDA from the City Council endorsing the Del Norte Meat Processing Facility*

### **11. Water Supply and Demand Assessment**

- **Receive and approve the 2026 Annual Water Supply and Demand Assessment**

*The following members of the public addressed the Council:*

Sam Strait: spoke about public comment being restricted with a long consent calendar.

Jody Mangum: asked about the meat processing facility and impact on the WWTP.

*On a motion by Council Member Greenough, seconded by Council Member Altman, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-11 as presented.*

## **PUBLIC HEARING**

### **12. Public Hearing Annual Job Vacancy Report**

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Give direction as necessary and appropriate as it pertains to vacancies, recruitment and retention*

Mayor Wright opened the public hearing at 7:15 p.m.

Human Resources Manager Barbour addressed the Council and gave an update on the job vacancies. The State requires the City to conduct a public hearing every fiscal year and report the hiring processes. City Manager Wier explained that the part-time positions are being placed on hold due to budget constraints. Council Member Greenough asked about the Public Works Office Technician; City Manager Wier stated that position would have assisted the Public Works Maintenance Manager. Staff decided the funds should be used towards more Seasonal Workers.

*The following members of the public addressed the Council:*

Sam Strait: spoke on the vacancies and their value.

Mayor Wright closed the public hearing at 7:23 p.m.

### **13. Fiscal Year 2026-27 Budget, Position Control, and Appropriations Limit**

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- **Adopt Resolution No. 2026-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE ANNUAL BUDGET OF THE CITY OF CRESCENT CITY, INCLUDING ANY ATTACHMENTS AND/OR APPENDICES, FOR FISCAL YEAR 2026-27**
- **Adopt Resolution 2026-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY REVISING THE SALARY SCHEDULE FOR CERTAIN CONTRACT AND CONFIDENTIAL POSITIONS**
- **Adopt Resolution No. 2026-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY SELECTING THE ANNUAL ADJUSTMENT FACTORS**

FOR THE CALCULATION OF THE FISCAL YEAR 2026-27 APPROPRIATIONS  
LIMIT FOR THE CITY OF CRESCENT CITY

Mayor Wright opened the public hearing at 7:24 p.m.

City Manager Wier stated it has taken staff months to get the budget before the Council for approval. Finance Director Leaver went over the budget and went over the decisions made by the Council at the Budget Workshop.

*The following members of the public addressed the Council:*

Jody Mangum: asked about grant funds in the sewer fund.

Cate Classen: asked for the City to stay within budget.

Mayor Wright asked City Manager Wier to address some of the questions that were asked in the first public comment. City Manager Wier stated that Ms. Mangum has been invited to City Hall to meet with himself and the Finance Director to have all of her questions answered. He further stated that all grant funding must be tracked as required by receiving the funds.

Mayor Wright closed the public hearing at 7:53 p.m.

*On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted Resolution No. 2026-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE ANNUAL BUDGET OF THE CITY OF CRESCENT CITY, INCLUDING ANY ATTACHMENTS AND/OR APPENDICES, FOR FISCAL YEAR 2026-27, adopted Resolution 2026-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY REVISING THE SALARY SCHEDULE FOR CERTAIN CONTRACT AND CONFIDENTIAL POSITIONS, and adopted Resolution No. 2026-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY SELECTING THE ANNUAL ADJUSTMENT FACTORS FOR THE CALCULATION OF THE FISCAL YEAR 2026-27 APPROPRIATIONS LIMIT FOR THE CITY OF CRESCENT CITY.*

#### **14. 2025 Urban Water Management Plan**

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Approve and Adopt Resolution No. 2026-50, A Resolution of the City Council of the City of Crescent City Adopting the 2025 Urban Water Management Plan*

Mayor Wright opened the public hearing at 7:54 p.m.

City Manager Wier stated that this report is done every 5 years. Orrin Plocher of Freshwater Environmental went over the Urban Water Management Plan in summary. Mayor Pro Tem Tinkler asked how we fare versus other California communities. Mr. Plocher said the cities he works with are the northern coastal cities and Crescent City is doing far better than other cities.

*There were no comments from the public.*

Mayor Wright closed the public hearing at 7:58 p.m.

*On a motion by Council Member Tinkler, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-50, A Resolution of the City Council of the City of Crescent City Adopting the 2025 Urban Water Management Plan.*

**CONTINUING BUSINESS - None**

**NEW BUSINESS**

**15. 2025-2030 Del Norte County Comprehensive Economic Development Strategy (CEDS)**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- Approve and Authorize the City Manager to sign an Agreement with TPMA, LLC to update the Del Norte County CEDS for the years 2025-2030
- Mayor to appoint and Council to confirm the appointment of two Council Members to a CEDS ad hoc / steering committee

City Manager Wier reported to the Council that this is a City/County/Harbor project. The chosen firm will be creating the CEDS for 2025-2030. He went over what the CEDS covers that have a specific focus on the community's project needs. This helps the City to obtain grant funding for such projects. Council Member Shamblin asked how the CEDS would work with the Downtown Revitalization; City Manager Wier reported that it will be the focus for the City's part of the CEDS. Mayor Pro Tem Tinkler asked if State and Federal agencies will be included in the stakeholders meeting; City Manager Wier answered in the affirmative. Council Members Greenough and Shamblin volunteered to serve on the ad hoc committee.

*The following members of the public addressed the Council:*

Sam Strait: questioned the economic development benefit.

Cate Classen: is interested in public participation for these discussions.

*On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign an Agreement with TPMA, LLC to update the Del Norte County CEDS for the years 2025-2030 and appointed Council Member Greenough and Council Member Shamblin to the CEDS ad hoc/steering committee.*

**16. Uncharted Shores Academy Lease – 475 7<sup>th</sup> Street**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- Approve and authorize the City Manager to sign the Lease with Uncharted Shores Academy for 475 7<sup>th</sup> Street

City Manager Wier reported to the Council that the old Headstart Building will be the new location for Uncharted Shores Academy. Headstart has chosen not to continue their lease and Uncharted Shores Academy has a need for more space. He went over the details of the lease. City Attorney Rice stated there were a couple of minor changes to the lease agreement that were finalized today and she went over those two updates from what was published in the agenda

packet. Council Member Greenough asked if Uncharted Shores would be sharing the cost of maintenance from damage caused by children; City Attorney Rice stated that due to the environment, she doesn't see this being a problem. She further stated that any damage caused by the tenant for their use, it will be their responsibility to fix. Mayor Pro Tem Tinkler asked if the exterior will be fixed up; City Manager Wier stated that some minor paint touch ups will be done. Council Member Shamblin spoke of his concern that the playground will not be accessible for children who use it; City Manager Wier stated the playground will be open after school hours.

*The following members of the public addressed the Council:*

Sam Strait: asked who will be covering the insurance; City Attorney Rice stated that both parties have insurance coverage.

*On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign the Lease with Uncharted Shores Academy for 475 7<sup>th</sup> Street with lease payment to be made quarterly and a revised Section 6.05 for playground maintenance as presented.*

### **17. Storm Drain Master Plan**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-51, A Resolution of the City Council of the City of Crescent Approving the Storm Drain Master Plan Prepared by GHD Inc.*
- *Receive and approve the GHD Technical Memorandum – Extreme Event October 13, 2025, analysis*

City Manager Wier explained the importance of having a Storm Drain Master Plan. Patrick Sullivan of GHD gave a presentation on the Plan.

*There were no comments from the public.*

*On a motion by Mayor Wright, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City Approve and adopt Resolution No. 2026-51, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT APPROVING THE STORM DRAIN MASTER PLAN PREPARED BY GHD INC. with updates to Sections 2.2.1 and 2.2.2 as presented and received and approved the GHD Technical Memorandum – Extreme Event October 13, 2025, analysis.*

### **18. Appointment to Ad Hoc Committees**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the appointment of two Council Members to each of the following ad hoc committees: the Lighthouse Cove RV Park ad hoc committee, the Fred Endert Municipal Pool ad hoc committee, Planning Fees ad hoc committee, and Beachfront Park ad hoc committee*

City Manager Wier explained that these are necessary to discuss fee structures. He stated that two can be appointed to all of these if the Council chose to do so. Mayor Pro Tem Tinkler

volunteered for any of the ad hoc committees. Council Member Shamblin volunteered to serve on the Planning fees ad hoc.

*There were no comments from the public.*

Mayor Wright made the following appointments:

- Planning fees ad hoc committee - Council Members Shamblin and Greenough
- Rental & use fees ad hoc committee (Parks, Pool, RV Park) - Mayor Pro Tem Tinkler and Mayor Wright

On motion by Mayor Wright, seconded by Council Member Shamblin, the City Council confirmed the Mayor's appointments.

### **CITY COUNCIL ITEMS**

- **Reports, Concerns, Referrals, Council travel and training reports – None**
- **Legislative Matters – None**
- **City Manager Report and City Council Directives –** City Manager Wier reported that the item for short-term rentals will be on the July 6<sup>th</sup> Council agenda. Asked the community to obey the laws in regards to fireworks. The night of the 3<sup>rd</sup> and 4<sup>th</sup> will have a hotline to report illegal fireworks.

### **ADJOURNMENT**

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:46 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, July 6, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

### **ATTEST:**

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Robin Altman  
City Clerk/Administrative Analyst

City of Crescent City  
 Biweekly Payroll Report  
 Payroll Ending 06/13/2026  
 Pay Date 06/19/2026

Check Numbers: 111874-111881 (Plus Direct Deposits)

Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	1,409.85	-	1,409.85	5	
Administration (111)	33,406.44	1,073.49	34,479.93	6	THIS PAY PERIOD INCLUDES FY CLOSEOUT PAYMENTS OF COMP/ADMIN/HOLIDAY PAY
Finance (120)	18,572.06	741.05	19,313.11	6	
City Attorney (130)	7,777.12	-	7,777.12	1	
Fire (230)	17,638.47	4,193.69	21,832.16	5	
Police (240)	51,368.73	12,017.60	63,386.33	15	
Planning (313)	712.95	-	712.95	1	
Public Works (350)	79,971.59	1,940.90	81,912.49	27	
Recreation (450)	9,196.86	-	9,196.86	2	
Swimming Pool (480)	14,399.95	419.50	14,819.45	18	
Housing (490)	13,753.18	-	13,753.18	4	
	248,207.20	20,386.23	268,593.43	90	
Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.					



## CITY COUNCIL AGENDA REPORT

**TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

**FROM: ERIC WIER, CITY MANAGER**

**BY: BRIDGET LACEY, GRANTS AND ECONOMIC DEVELOPMENT  
MANAGER**

**DATE: JULY 6, 2026**

**SUBJECT: AMENDMENTS TO PROFESSIONAL SERVICES AGREEMENTS WITH  
GREENWORKS, PC**

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### **RECOMMENDATION**

- Approve and authorize the City Manager to execute Amendment No. 2 to the Professional Services Agreement with GreenWorks, PC, increasing the Front Street Cultural Gateway and Beautification Project contract amount by \$14,293.
- Approve and authorize the City Manager to execute Amendment No. 3 to the Professional Services Agreement with GreenWorks, PC, increasing the Front Street Cultural Gateway and Beautification Project contract amount by \$30,000.
- Approve and authorize the City Manager to execute Amendment No. 7 to the Professional Services Agreement with GreenWorks, PC, increasing the Beachfront Park Phase 1 design contract amount by \$30,000.
- Authorize the City Manager to execute additional amendments to the Front Street Cultural Gateway and Beautification Project and Beachfront Park Phase 1 design contracts for construction administrative services for up to an additional \$30,000 for each contract.

### **BACKGROUND**

The City has entered into two Professional Services Agreement with GreenWorks, PC. The first on June 20, 2022, for design services related to Phase 1 of the Beachfront Park Master Plan. This project included the creation of the Beachfront Park General Development Plan, Bike Pump Track, Amphitheater, Waterfront Plaza, Expansion to Kidstown, and Tolowa Cultural Trail. On June 3, 2024 a second agreement with GreenWorks PC was approved for design services related to the Front Street Cultural Gateway and Beautification Project. This second project included the pedestrian accessibility improvements to the Cultural Center, Tolowa Cultural Trail Welcome Station and improvements adjacent to Front Street, and Front Street Gateway Elements.

**ITEM ANALYSIS**

The proposed Amendment No. 2 to the Cultural Gateway and Beautification Project is for additional work that was required to meet the time requirements of the California Art in Parks Grant. This CA Art in Parks grant funded the interpretive node elements along the Tolowa Cultural Trail, which required those be installed in the fall of 2025. Due to the timing, the City Manager authorized GreenWorks to separate the Tolowa Cultural Trail portion of this project into a separate project that could be completed earlier than the remaining work in this agreement to meet the time requirements of the California Art in Park Grant. This work included splitting the bid set, incorporating temporary construction for the canoe node, and construction assistance for this work.

Additionally, we are now entering into the construction phase of both the Beachfront Park Project and the (Front Street) Cultural Gateway and Beautification Project. With this phase there will be questions, submittals, and additional work that will require the assistance of the project designer (GreenWorks). To accommodate this need, staff are requesting Council authorize Amendment No.7 to the Phase 1 Beachfront Park Project contract and Amendment No.3 to the Cultural Gateway and Beautification Project contract to allow for construction support on a time and material basis.

**FISCAL ANALYSIS**

Amendment No.2 and Amendment No.3 to the Cultural Gateway and Beautification Project total \$44,293. Amendment No. 2 is in the amount of \$14,293 for the additional work to split the project into two bid sets and Amendment No.3 is for \$30,000 for construction administrative services. This project is funded by a Clean California grant. These combined amendments will decrease total available grant funding for construction contingency by \$44,293, reducing the estimated available unallocated funding to approximately \$900,000. However, several additional work items still need to be added to the project including Front Street gateway elements, electrical, and irrigation. Staff are obtaining cost estimates for these items and they will be brought back to the Council for future consideration.

Amendment No.7 to the Beachfront Park Project increases the contract by \$30,000 for construction administrative services. These services will be used as needed and will be invoiced on a time and material basis. This project is funded through existing CIP allocations from the \$5 Million Proposition 68 Statewide Park Program Grant and \$3 Million Proposition 68 Rural Recreation and Tourism Grant for Beachfront Park improvements. This amendment will decrease total available grant funding for construction contingency by \$30,000, leaving an estimated amount of approximately \$400,000.

The proposed amendments are within the grant allocations and no additional funding from the General Fund is requested for either proposed amendment.

### **STRATEGIC PLAN ANALYSIS**

This item is consistent with the following strategic plan goals:

- Goal 1(D): Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs
- Goal 3(B): Maintain responsible fiscal management and accountability

### **ATTACHMENTS**

1. Amendment No. 2 to Professional Services Agreement with GreenWorks, PC for the design of Cultural Gateway and Beautification Project
2. Amendment No. 3 to Professional Services Agreement with GreenWorks, PC for the design of Cultural Gateway and Beautification Project
3. Amendment No. 7 to Professional Services Agreement with GreenWorks, PC for the design of Phase 1 of the Beachfront Park Master Plan

**AMENDMENT NO. 2  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF CRESCENT CITY AND GREENWORKS, PC**

This amendment (Amendment No. 2) amends the Agreement for Professional Services entered into June 3, 2024 by and between the City of Crescent City, a California municipal corporation (“City”) and GreenWorks, PC, an Oregon corporation (“Consultant”), as amended.

**WHEREAS**, the City conducted a very competitive and robust procurement process for the selection of a professional team to design and manage the City’s Cultural Gateway and Beautification Project funded by a Clean California grant; and

**WHEREAS**, Consultant was selected and entered into a professional services agreement with the City; and

**WHEREAS**, an amendment to the Consultant’s scope of work and the contract price is necessary to add additional scope of services to the agreement; and

**WHEREAS**, an amendment to the Consultant’s Schedule for Performance is necessary to reflect the extended timeline of this project.

**NOW, THEREFORE**, the parties hereto agree to the following terms and conditions:


- 1. SCOPE OF SERVICES.** The scope of services to be performed under the Agreement is amended to include the additional services described in **Attachment A**, attached hereto and incorporated herein by this reference.
- 2. COMPENSATION.** The total compensation to be paid to Consultant for services performed under this Amendment No. 2 is the amount of \$14,293.87.
- 3. OTHER TERMS AND CONDITIONS.** Except as expressly modified in this Amendment No. 2, the terms and conditions of the Professional Services Agreement, as previously amended, and the rights, duties, and obligations of the parties thereunder are unchanged and remain in full force and effect.

The parties hereby cause this Amendment No. 2 to the agreement for Professional Services to be executed this 6th day of July 2026 at Crescent City, California.

**CITY OF CRESCENT CITY**

**GREENWORKS, PC**

\_\_\_\_\_  
Eric Wier, City Manager

  
\_\_\_\_\_  
Ben Johnson, Principal

APPROVED AS TO FORM:

\_\_\_\_\_  
Martha D. Rice, City Attorney

## ATTACHMENT A – ADDITIONAL SCOPE OF SERVICES

Consultant agrees to provide the following additional services under the original Agreement for Professional Services:

### 1.00 OUT-OF-SCOPE BID SET REVISIONS & BIDDING ASSISTANCE

- 1.01 Split Bid Set. Split the Clean California bid set to separate out the Discovery Center Entry Plaza and the Paths of Culture.
- 1.02 Canoe Node. Update and include canoe node with temporary connection. Combine with new Path of Culture only bid set.
- 1.03 Bidding Assistance.
- 1.04 Construction Administration (as of February 2026).

**AMENDMENT NO. 3  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF CRESCENT CITY AND GREENWORKS, PC**

This amendment (Amendment No. 3) amends the Agreement for Professional Services entered into June 3, 2024 by and between the City of Crescent City, a California municipal corporation (“City”) and GreenWorks, PC, an Oregon corporation (“Consultant”), as amended.

**WHEREAS**, the City conducted a very competitive and robust procurement process for the selection of a professional team to design and manage the City’s Cultural Gateway and Beautification Project funded by a Clean California grant; and

**WHEREAS**, Consultant was selected and entered into a professional services agreement with the City; and

**WHEREAS**, an amendment to the Consultant’s scope of work and the contract price is necessary to add additional scope of services to the agreement; and

**WHEREAS**, an amendment to the Consultant’s Schedule for Performance is necessary to reflect the extended timeline of this project.

**NOW, THEREFORE**, the parties hereto agree to the following terms and conditions:

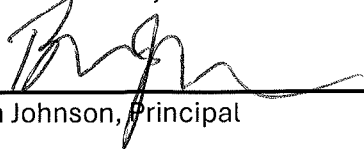
1. **SCOPE OF SERVICES.** The scope of services to be performed under the Agreement is amended to include the additional services described in **Attachment A**, attached hereto and incorporated herein by this reference.
2. **COMPENSATION.** The total compensation to be paid to Consultant for services to be performed under this Amendment No. 3 is the not-to-exceed amount of \$30,000.00 in accordance with the fee schedule included in **Attachment B**, attached hereto and incorporated herein by this reference.
3. **OTHER TERMS AND CONDITIONS.** Except as expressly modified in this Amendment No. 3, the terms and conditions of the Professional Services Agreement, as previously amended, and the rights, duties, and obligations of the parties thereunder are unchanged and remain in full force and effect.

The parties hereby cause this Amendment No. 3 to the agreement for Professional Services to be executed this 6th day of July 2026 at Crescent City, California.

**CITY OF CRESCENT CITY**

**GREENWORKS, PC**

\_\_\_\_\_  
Eric Wier, City Manager

  
\_\_\_\_\_  
Ben Johnson, Principal

APPROVED AS TO FORM:

\_\_\_\_\_  
Martha D. Rice, City Attorney

## ATTACHMENT A – ADDITIONAL SCOPE OF SERVICES

Consultant agrees to provide the following additional services under the original Agreement for Professional Services:

### 1.00 DISCOVERY CENTER SCOPE OF SERVICES

- 1.01 Construction Plan Set. Upon request of City, Consultant will complete a construction plan set that incorporates all design clarifications during bidding and contract negotiation, prior to issuance of the notice to proceed with construction for the awarded contract, as permitted by available fee.
- 1.02 Pre-Construction Meeting. Upon request of City, Consultant will attend one (1) in-person or virtual pre-construction meeting. The assumption is that any pre-construction meeting will be for all combined work on the Beachfront Park and billed concurrent CCBP project number (not Clean Ca project number).
- 1.03 Submittal Reviews. Consultant to review submittals, as directed by the City, and as permitted by available fee. Potential submittals include (but are not limited to) those related to: concrete paving, site furnishings, soils, plant materials, plant layout, irrigation, structural footings for the Gateway, Discovery Center entry and balcony.
- 1.04 RFI Response. Review and respond to project RFIs from contractor as directed by the City and as permitted by available fee.
- 1.05 Site Visits and Observation Reports. This Amendment assumes that no on-site construction observation visits are needed from the Consultant.
- 1.06 Project Closeout. Consultant to provide record drawings upon request by City as permitted by available fee.
- 1.07 Project Management and Coordination. During construction the Consultant will provide project coordination and client correspondence in support of RFIs, Submittal Review & Response. Project management includes: client meetings & correspondence, design & construction team coordination, monthly invoice review, workload management.

### 2.00 GATEWAY & MONUMENTS SCOPE OF SERVICES

- 2.01 Bidding Assistance, Fabricator Coordination. Consultant can assist the City during the RFP process in the form of clarifications to fabricators. Following fabricator selection, Consultant will provide design review of fabricator-provided shop drawing, upon request by the City, and as permitted by available fee.
- 2.02 Construction Administration. During construction Consultant will provide project coordination and client correspondence in support of RFIs, Submittal Review & Response, Change Orders, and Construction Observation specific to the Gateway, Monuments and associated site work for the Gateway. Consultant will provide construction administration services upon request of City and as permitted by available fee. Project management

includes: client meetings & correspondence, design & construction team coordination, monthly invoice review, and workload management.

### 3.00 GENERAL ASSUMPTIONS

3.01 Flexibility. The total quantity of Bidder's Questions Reviewed, Responses to RFIs, Submittals Reviewed, Construction Observations and Site Visits are unknown due to the flexibility needed to adapt to the project per the direction of the City. Any previously stated estimates for the tasks above are voided as they were originally intended to provide the owner with an approximate scope to serve as a basis for the total fee. Services will be provided on a time and materials basis.

3.02 Design Changes. Design changes not authorized or reviewed by Consultant release Consultant from liability for those changes.

3.03 Change Orders Excluded. Design services associated with change orders are excluded from this scope of work.

3.04 Timeline. Construction timeline estimated at 28 weeks (June – December). Extending the construction timeline may require additional fee to support construction administration services.

3.05 Structural Engineering. CA Structural Engineering services for the Gateway footings are included. Structural Engineering services for the Gateway and Monument structures are excluded.

3.06 Electrical Engineering. Electrical Engineering services are excluded.

**ATTACHMENT B – COMPENSATION**

Consultant will be compensated on a time and materials basis in the not-to-exceed amount of \$30,000.00 for services to be provided under this Amendment No. 3 in accordance with the following rate schedule.

**Hourly Rates**

This proposal is based upon the hourly rates outlined below for the current calendar year. If this proposal is accepted or work begins in the following year, our fees will be revised to incorporate the billing rates then in effect. If work continues into subsequent calendar years, we reserve the right to revise and update our fees.

Principal.....	\$220.00
Project Manager IV.....	\$200.00
Project Manager III.....	\$171.00
Project Manager II.....	\$165.00
Project Manager I.....	\$138.00
Landscape Architect IV.....	\$188.00
Landscape Architect III.....	\$170.00
Landscape Architect II.....	\$154.00
Landscape Architect I.....	\$147.00
Landscape Designer IV.....	\$171.00
Landscape Designer III.....	\$134.00
Landscape Designer II.....	\$121.00
Landscape Designer I.....	\$105.00
Project Administrator.....	\$154.00

**Reimbursable Expenses**

Project expenses such as mileage, delivery services, printing and reproductions, supplies, and communication will be billed at cost.

**AMENDMENT NO. 7  
TO AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF CRESCENT CITY AND GREENWORKS, PC**

This amendment (Amendment No. 7) amends the Agreement for Professional Services entered into June 20, 2022 by and between the City of Crescent City, a California municipal corporation (“City”) and GreenWorks, PC, an Oregon corporation (“Consultant”), as amended August 15, 2022, November 7, 2022, February 21, 2023, March 20, 2023, December 18, 2023, and February 17, 2026.

**WHEREAS**, the City conducted a very competitive and robust procurement process for the selection of a professional team to design and manage implementation of Phase 1 of the Beachfront Park Master Plan; and

**WHEREAS**, Consultant was selected and entered into a professional services agreement with the City; and

**WHEREAS**, an amendment to the Consultant’s scope of work and the contract price is necessary to add additional scope of services to the agreement.

**NOW, THEREFORE**, the parties hereto agree to the following terms and conditions:

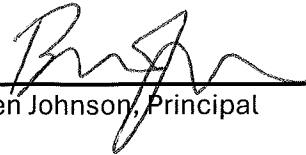
1. **SCOPE OF SERVICES.** The scope of services to be performed under the Agreement is amended to include the additional services described in **Attachment A**, attached hereto and incorporated herein by this reference.
2. **COMPENSATION.** The total compensation to be paid to Consultant for services to be performed under this Amendment No. 7 is the not-to-exceed amount of \$30,000.00 in accordance with the fee schedule included in **Attachment B**, attached hereto and incorporated herein by this reference.
3. **OTHER TERMS AND CONDITIONS.** Except as expressly modified in this Amendment No. 7, the terms and conditions of the Professional Services Agreement, as previously amended, and the rights, duties, and obligations of the parties thereunder are unchanged and remain in full force and effect.

The parties hereby cause this Amendment No. 7 to the agreement for Professional Services to be executed this 6th day of July 2026 at Crescent City, California.

**CITY OF CRESCENT CITY**

**GREENWORKS, PC**

\_\_\_\_\_  
Eric Wier, City Manager

  
\_\_\_\_\_  
Ben Johnson, Principal

APPROVED AS TO FORM:

\_\_\_\_\_  
Martha D. Rice, City Attorney

## ATTACHMENT A – ADDITIONAL SCOPE OF SERVICES

Consultant agrees to provide the following additional services under the original Agreement for Professional Services:

### 1.00 SERVICES

- 1.01 Bidding Assistance. As directed by the City, Consultant will answer questions from bidders regarding included scope of work, as permitted by available fee.
- 1.02 Construction Plan Set. Consultant will complete a construction plan set that incorporates all design clarifications during bidding and contract negotiation, prior to issuance of the notice to proceed with construction for the awarded contract, as permitted by available fee.
- 1.03 Pre-Construction Meeting. Consultant project manager to attend one (1) in-person or virtual pre-construction meeting, including a site walk. Upon request by the City, the Consultant will attend on-site (or virtually). During this visit, Consultant will view all work completed to date on prior phases (1A and Paths of Culture) for any lessons learned prior to new phase of construction.
- 1.04 Submittal Reviews. Consultant to review submittals, as directed by the City as permitted by available fee. Potential submittals include (but not limited to) those related to: concrete paving, play equipment, site furnishings, soils, plant materials, play layout, irrigation, playground signage. As part of the submittal review, as the available fee permits, Consultant will coordinate final design of the 1-mile loop markers based on the City's ongoing interpretive and branding efforts outside of the prime agreement to this contract. Consultant will also review shop drawings and other submittals associated with the 1-mile loop marker.
- 1.05 RFI Response. Review and respond to project RFIs from contractor as directed by the City and as permitted by available fee.
- 1.06 Site Visits and Observation Reports. Upon request by the City and as permitted by available fee, Consultant to conduct site visits and prepare observation reports at project construction milestones or as needed to meet the requirements of the contract drawings. Potential observation site visits may include (but not be limited to) those related to: concrete paving, play equipment, soils, plant materials, plant layout, irrigation, stage, electrical, stormwater features.
- 1.07 Project Closeout. Consultant to provide record drawings upon request by City as permitted by available fee.
- 1.08 Project Management and Coordination. During construction the Consultant will provide project coordination and client correspondence in support of RFIs, Submittal Review & Response. Project management includes: client meetings & correspondence, design & construction team coordination, monthly invoice review, workload management.

### 2.00 GENERAL ASSUMPTIONS

2.01 Flexibility. The total quantity of Bidder's Questions Reviewed, Responses to RFIs, Submittals Reviewed, Construction Observations and Site Visits are unknown due to the flexibility needed to adapt to the project per the direction of the City. Any previously stated estimates for the tasks above are voided as they were originally intended to provide the owner with an approximate scope to serve as a basis for the total fee. Services will be provided on a time and materials basis.

2.02 Design Changes. Design changes not authorized or reviewed by Consultant release Consultant from liability for those changes.

2.03 Change Orders Excluded. Design services associated with change orders are excluded from this scope of work.

2.04 Timeline. Construction timeline estimated at 28 weeks (June – December). Extending the construction timeline may require additional fee to support construction administration services.

2.05 Submittals. Consultant will not be responsible for submittals to City or County agencies. Consultant will cooperate with the person responsible for obtaining required permits.

2.06 Schedule or Budget Changes. City agrees to promptly notify Consultant if City's schedule or budget changes. City acknowledges that significant changes to the project of construction schedule or budget or to the project's scope may require additional services of Consultant.

## ATTACHMENT B – COMPENSATION

Consultant will be compensated on a time and materials basis in the not-to-exceed amount of \$30,000.00 for services to be provided under this Amendment No. 7 in accordance with the following rate schedule.

### Hourly Rates

This proposal is based upon the hourly rates outlined below for the current calendar year. If this proposal is accepted or work begins in the following year, our fees will be revised to incorporate the billing rates then in effect. If work continues into subsequent calendar years, we reserve the right to revise and update our fees.

Principal.....	\$220.00
Project Manager IV.....	\$200.00
Project Manager III.....	\$171.00
Project Manager II.....	\$165.00
Project Manager I.....	\$138.00
Landscape Architect IV.....	\$188.00
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Landscape Architect I.....	\$147.00
Landscape Designer IV.....	\$171.00
Landscape Designer III.....	\$134.00
Landscape Designer II.....	\$121.00
Landscape Designer I.....	\$105.00
Project Administrator.....	\$154.00

### Reimbursable Expenses

Project expenses such as mileage, delivery services, printing and reproductions, supplies, and communication will be billed at cost.



## CITY COUNCIL AGENDA REPORT

**TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

**FROM: ERIC WIER, CITY MANAGER**

**BY: ETHAN LAWTON, CONTRACT PLANNER**

**DATE: JULY 6, 2026**

**SUBJECT: SHORT TERM RENTAL REGULATION DISCUSSION**

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### **RECOMMENDATION**

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion and direction to staff regarding the regulation of short-term rentals

### **BACKGROUND**

The City Council requested staff to research and provide options for regulating short-term rentals (STRs). This request came from concerns about the current number of STRs within the city limits and the associated tax revenue being collected by the City.

STRs are housing units rented for stays of fewer than 30 days. They provide an alternative to hotels, motels, and inns and are commonly referred to as “vacation rentals,” “temporary accommodations,” or “short-stay housing.” STRs are typically advertised online and may be managed by a third party rather than the property owner. The industry has grown significantly in recent years, giving property owners supplemental income opportunities while offering visitors additional lodging choices, including multi-bedroom units, kitchens, and residential-style settings that may appeal to families, groups, and longer-term visitors.

Crescent City is well positioned to attract short-term rental investors because its nature-based tourism market offers relatively low real estate costs compared with California averages and strong potential rental returns. Key factors include modest entry costs, steady occupancy supported by year-round outdoor recreation and coastal tourism, and higher seasonal revenue during peak summer months, when earnings can reach three to four times winter levels. The City’s proximity to Redwood National and State Parks also provides a reliable tourism draw that is less dependent on broader economic conditions.

## ITEM ANALYSIS

The City does not have a specific ordinance regulating short-term rentals (STRs). However, STRs are subject to various provisions of the Crescent City Municipal Code (CCMC), including zoning regulations, Home Occupations definitions (CCMC §§ 17.04.235, 17.59.020, & 17.61.235), the Bed and Breakfast Establishments ordinance (CCMC § 17.59), Transient Occupancy Tax (TOT) ordinance (CCMC § 3.20), and Business License requirements (CCMC § 5.08).

Since there is no current specific ordinance directly regulating STRs, existing STRs have generally been processed as a home occupation through the business license referral process. By default, STRs are principally permitted in any zone in which residential uses are principally permitted.

The purpose of the Bed and Breakfast Establishments ordinance (CCMC § 17.89.010) is to provide for the control and regulation of bed and breakfast establishments in keeping with the safety, convenience and welfare of the general public, assist in allowing these sorts of visitor-serving uses, which benefit the local economy by encouraging destination tourism; protect the residential character of the various zoning districts where bed and breakfast establishments are allowed; and ensure a fair process by which the location and operation of such establishments may be in the best interest of the entire community.

"Bed and breakfast establishments" are allowed in all zones except Coastal Zone – Open Space (CCMC § 17.89.030) and are further defined under the following categories (CCMC § 17.89.020):

- **"Home occupations"** means a use customarily carried on in a dwelling by a resident thereof, which use is merely incidental to the residential use of the dwelling, and is carried on with the normal equipment customarily found in a dwelling; provided, that no assistants are employed and provided the use is conducted in the main dwelling and not in an accessory building.
- **"Guestroom"** means a room which is designed and/or used by one or more guests for sleeping purposes, but [in] which no provision is made for cooking.
- **"Guest home or rest home"** means a building or any portion thereof used for the housing of ambulatory well and able persons where lodging is provided for compensation.
- **"Bed and breakfast"** means a residential dwelling occupied by a resident person or family, containing individual living quarters occupied on a transient basis for compensation, and in which a breakfast may be provided to guests.
- **"Lodginghouse or roominghouse"** means a building having no more than five guestrooms with a maximum occupancy of two persons per room, and where such lodging is provided for compensation.

Depending on the zone, the bed and breakfast establishment may be principally permitted (allowed outright, ministerially approved by City staff) or conditionally allowed (with a conditional use permit, discretionary granted by the Planning Commission) (CCMC § 17.89.040). The conditional use permit process requires a public hearing, allowing

neighbors and/or other concerned citizens to voice their concerns about the proposed operations. In residential zones, the focus of the use permit process is on the commercial operation occurring in a residential zone (CCMC § 17.89.040). In commercial zones, the focus is on the required residential use by the on-site owner or manager in a commercial zone (CCMC § 17.89.040) and requires a discretionary Architectural Review by the Planning Commission (CCMC § 17.89.050).

All bed and breakfast establishments, within City limits, are required to obtain a business license through the City's Finance Department, before guests may be accommodated (CCMC § 17.89.060(A)). The City has not received an application for a "formal" bed and breakfast establishment in recent years.

For STR business licenses, a referral is sent to the Community Development, Fire & Rescue, and Building Departments. The Community Development Department, Planning & Zoning verifies the Assessor Parcel Number (APN), Coastal Zone location, Coastal Development Permit requirement, Zoning location, allowed use under zoning, Conditional Use Permit requirements, and parking requirements. The Fire and Rescue perform the fire inspection according to the fire codes. The Building Department performs the building inspection according to building codes. The Finance Department sets up the Transient Occupancy Tax (TOT) registration. Once all referrals are completed successfully, the Finance Department issues the STR business license.

All bed and breakfast establishments, within City limits, are subject to the transient occupancy tax (TOT) as required under CCMC § 3.20 (CCMC § 17.89.060(B)). The STR TOT registration occurs during the business license process. The tax is assessed at 10% of the rental revenue, and it is the responsibility of the owner or operator to collect, maintain records of, and submit the tax to the City on a quarterly basis.

### **Current STR & TOT Information**

California requires Short-Term Rental (STRs) operators to collect and remit TOT, and any additional county or local tourism assessments. Major platforms like Airbnb often collect and remit state taxes on behalf of hosts, but the City would be required to enter into a Voluntary Collection Agreement with the platform to have them collect and remit local taxes on behalf of the hosts.

To date, there are currently 53 STRs that maintain an active business license and submit TOT to the City. Most STRs are concentrated on the western side of the City along Pebble Beach Drive, primarily within the R-1, R-2, and R-P zoning districts. According to the City's Housing Element, in 2019 the City contained approximately 1,974 households, meaning STRs that have business licenses account for an estimated 2.68% of the City's housing stock.

Over the past several years, the Community Development Department, Planning & Zoning has processed several business license referrals and a certain amount of them pertaining to STRs. The annual numbers are listed below (Table 4: STR BLA Trends).

<b>TABLE 4: STR BLA ANNUAL TRENDS</b>						
<b>Category/Year</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026*</b>
<b>Business License Applications (BLA)</b>	50	71	50	31	51	24
<b>Short-Term Rentals, BLA</b>	10	14	13	6	9	3

\*first five months

The over trend of STR licensing has dipped since the peak of 2022. Some of these licenses are due to change of ownership/management while maintaining the same location. There is not a trend of predominant ownership by a single individual or entity.

TOT is assessed at approximately 10% of the total rental revenue and is paid quarterly to the City’s Finance Department. For Fiscal Year 2024–2025, the City’s Finance Department recorded 51 active STRs registered for TOT collection. During that fiscal year, the City received a total of \$342,894 in TOT revenue from those registered STRs.

Senate Bill 346 (SB 346), known as the California Short-Term Rental Facilitator Act, became effective January 1, 2026, and gave jurisdictions authority to obtain physical street addresses of current STRs listings from platforms such as Airbnb, VRBO, and HomeToGo. Local governments may use this information to verify compliance with TOT requirements and to ensure STR operators are properly registered. Staff recently completed an audit of the existing STR and found three additional STR that could be operating without registration. Staff is in the process of contacting those owners, however, the actual number of operating SRT in the City looks to be approximately 54.

**Regulatory Approaches**

California rural coastal communities are increasingly regulating STRs to balance neighborhood character and housing availability with tourism needs, often limited by the California Coastal Commission within the Coastal Zone. Common approaches to regulating STRs include permit caps, density limits, operational standards, and restrictions on non-owner-occupied rentals to help preserve residential neighborhoods and protect long-term housing availability. Many jurisdictions prioritize “hosted” STRs, where the owner remains on-site, over investor-owned or commercially managed rentals. Regulations often require permits, business licenses, safety inspections, parking standards, and a local contact available 24/7 to address complaints or emergencies.

Caps are often used as a metric to preserve neighborhood character and long-term housing availability. Many communities use a 5% cap as a standard threshold, though specific zones may have tighter restrictions. Humboldt County imposes a 2% cap on housing stock in the Greater Humboldt Bay Area (including cities like Arcata and Eureka). Outside this region, the cap increases to 5% for other Community Plan Areas. Shelter Cove is a notable exception with no current limit. Other communities range from 1% to 10%. The California Coastal Commission often refers to 15% of total housing stock as a common metric for assessing whether a cap allows for adequate coastal access. While some local jurisdictions attempt to set lower caps, the Commission may push back if they

believe the limit disproportionately restricts public access to the coast. Communities such as Pacifica and coastal Sonoma County have adopted permit caps and percentage limits on STRs in an effort to balance tourism demand with the preservation of residential housing stock.

However, STR regulations in coastal communities are often subject to additional legal scrutiny under the California Coastal Act. The California Coastal Commission generally considers STRs to be an important source of lower-cost visitor accommodation that supports coastal access. As a result, local bans or significant restrictions on STRs within the coastal zone may require Coastal Commission approval and can be overridden if found to limit public access to the coast.

STR regulations may be different for non-coastal zones but both City staff and STR owners and operators would have to navigate between the different requirements.

Based on the information presented above, the City Council may consider whether additional STR regulations are warranted. STRs generate revenue for the City through TOT and support local tourism-related businesses, while also potentially reducing the availability of housing for permanent residents. Generally, there are three potential regulatory approaches that could address these considerations:

OPTION 1: Maintain Existing Regulations

The City could maintain the existing process of regulating, permitting, and auditing STRs. Utilizing the existing structure could save time and resources while ensuring all short-term rentals are properly registered with the finance department, maintain an active business license, and remit TOT in compliance with City requirements. There are firms that can assist with this.

OPTION 2: Amend Existing Regulations

The City could codify its desired approach and re-evaluate STR definitions, categories, zoning, and permitting requirements and amend the existing regulations for non-coastal and/or coastal STRs. This option would require City staff analysis, drafting of the amendments to address any concerns and desired outcomes, and Public Hearings by both the Planning Commission and City Council.

OPTION 3: Creation of an STR Ordinance

The City could prepare and adopt an STR ordinance potentially establishing regulations such as permit caps, density limits, operational standards, performance requirements, restrictions on non-owner-occupied rentals, safety inspections, stricter off-street parking standards, and provision of local contact available 24/7 to address complaints or emergencies for non-coastal and/or coastal STRs. This option would require City staff research, potentially a public workshop, drafting of the ordinance to address any concerns and desired outcomes, and Public Hearings by both the Planning Commission and City Council.

## **FISCAL ANALYSIS**

Fiscal impacts will vary depending on the regulatory approach/option ultimately selected. Costs would primarily be associated with additional City staff and consultant time needed for research, preparation of ordinance amendments or new regulations, implementation, and ongoing administration and enforcement.

For instance, consultant costs for recent ordinance updates have varied considerably. Staff consultant (SHN) costs for the recently adopted LED sign ordinance were approximately \$7,000, while the landscape ordinance required approximately \$2,500. These figures do not include costs associated with Planning Commission or City Council meetings. Historically, ordinance amendment costs have ranged from \$3,000 to \$15,000, while the development of new ordinances has ranged from \$6,000 to \$20,000. A significant factor affecting overall cost is the number of public hearings required before the Planning Commission and/or City Council.

Staff's intended approach would be to identify an ordinance from another jurisdiction that aligns with the Council's policy direction and adapt it to local needs. If the City directs staff to pursue a specific regulatory approach, a more detailed scope of work and cost estimate can be prepared.

## **STRATEGIC PLAN ANALYSIS**

This direction is supported by the following Strategic Plan Goals:

**GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISTORS.**

(A) Enhance collaboration with other agencies and the community to better aid the public.

**GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY.**

(C) Research and implement methods to increase local tourism and funding for tourism promotion.

(E) Create an environment that is conducive to attracting and retaining strong, sustainable businesses that reflect community needs and culture.

(F) Plan and prepare for the growth and future needs of the Crescent City community by:

- Evaluating and updating the City's Municipal Code to assure maximized efficiencies, clarity, and effectiveness.

**GOAL 3: OBTAIN THE HIGHEST LEVELS OF ORGANIZATIONAL EXCELLENCE.**

(A) Develop a results-based organization which utilizes community involvement, innovation, transparency, and leadership.



## **CITY COUNCIL AGENDA REPORT**

**TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

**FROM: ERIC WIER, CITY MANAGER**

**BY: MARTHA D. RICE, CITY ATTORNEY**

**DATE: JULY 6, 2026**

**SUBJECT: CITY PARKING LOT REGULATIONS ORDINANCE**

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### **RECOMMENDATION**

- Hear staff report
- Technical questions for staff
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only and introduce Ordinance No. 866, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE

### **BACKGROUND**

The California Vehicle Code authorizes the City to set forth local parking regulations that prohibit, restrict or otherwise regulate the parking, stopping or standing of vehicles in any offstreet parking facility which it owns or operates by ordinance or resolution. Enforcement of the regulations may not occur until signs giving notice have been erected.

### **ITEM ANALYSIS**

The purpose of this ordinance is to establish a clear legislative framework under which the City Council may, by resolution, implement and adjust reasonable parking regulations including time limitations in city-owned or city-operated parking lots in order to promote turnover, access, and efficient use of public parking resources, consistent with state law.

In addition, the ordinance sets forth the framework for the adoption of parking citation fines and payment plan for indigent persons applicable to all city parking violations.

If introduced this evening, the ordinance will be brought back for adoption at the July 20, 2026 meeting. The ordinance will be effective 30 days after the date of adoption.

Staff plan on bringing resolutions to the July 20<sup>th</sup> City Council meeting to establish certain parking regulations, including time limitations, for parking in specific City-owned parking lots.

### **FISCAL ANALYSIS**

There is no direct fiscal impact to introducing the ordinance other than the costs of publishing legal notices in the newspaper.

### **STRATEGIC PLAN ANALYSIS**

This action is consistent with the following strategic plan goals:

- Goal 1: Support Quality Services, Community Safety, and Health to Enhance the Quality of Life and Experience of Our Resident and Visitors
  - C. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States

### **ATTACHMENTS**

1. Draft Ordinance No. 866

**ORDINANCE NO. 866**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY  
AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10,  
VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE**

**WHEREAS**, the City of Crescent City is a general law city with the constitutional authority (“police power”) to make laws and regulations to protect the public health, safety and welfare; and

**WHEREAS**, Title 10 of the Crescent City Municipal Code sets forth vehicle and traffic regulations; and

**WHEREAS**, the California Vehicle Code authorizes the City to set forth local parking regulations that prohibit, restrict or otherwise regulate the parking, stopping or standing of vehicles in any offstreet parking facility which it owns or operates by ordinance or resolution provided that enforcement may not occur until signs giving notice have been erected; and

**WHEREAS**, the purpose of this ordinance is to establish a clear legislative framework under which the City Council may, by resolution, implement and adjust reasonable parking time limitations in city-owned or city-operated parking lots in order to promote turnover, access, and efficient use of public parking resources, consistent with state law; and

**WHEREAS**, City staff have reviewed, considered, and recommend that the City Council adopt this ordinance setting general regulations for city owned or operated parking lots and allowing for parking lot specific regulations by resolution.

**NOW, THEREFORE, the City Council of the City of Crescent City ordains as follows:**

**SECTION 1. RECITALS.** The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

**SECTION 2. CODE AMENDMENT.** Chapter 10.24, Stopping, Standing, and Parking, of Title 10, Vehicles and Traffic, of the Crescent City Municipal Code is hereby amended as follows:

**2.01** Section 10.24.240, City parking lots – Definitions, is hereby added to Chapter 10.24 to read as follows:

**10.24.240 City parking lots - Definitions.**

“City parking lot” means any offstreet parking facility that the city owns or operates.

“Offstreet parking facility” has the same meaning as used in Vehicle Code Section 22519 authorizing local regulation of parking on offstreet parking facilities owned or operated by a local authority.

“Parking time limitation” or “time limitation” means a restriction that limits the maximum duration a vehicle may be parked within a designated city parking lot or portion thereof, during specified days and/or hours, as established by resolution pursuant to this chapter.

“Posted” or “posted notice” means the placement of signs giving notice of the applicable parking regulation at the city parking lot in a manner reasonably calculated to provide notice to users.

**2.02** Section 10.24.250, City parking lots – Time limitations, is hereby added to Chapter 10.24 to read as follows:

**10.24.250 City parking lots - Time limitations.**

A. The city council hereby authorizes the establishment, modification, and repeal of parking time limitations applicable to one or more city parking lots by resolution.

B. Any resolution adopted pursuant to this chapter shall, at a minimum:

1. Identify the city parking lot(s), or the specific area(s) within a city parking lot, to which the time limitation applies.
2. State the maximum permitted parking duration.
3. State the days and hours during which the time limitation applies.
4. State any exemptions, such as preferential parking privileges for residents, merchants, and their guests, as determined to be appropriate by the city council.
5. Provide an effective date, subject to the posting requirements set forth in this chapter.

C. No operator of any vehicle shall stop, stand or park a vehicle in a city parking lot for longer than the time limit designated for said city parking lot.

D. No parking time limitation established or modified by resolution pursuant to this chapter shall apply or be enforceable until signs giving notice thereof have been erected at the affected city parking lot.

E. The director of public works, or designee, is authorized and directed to cause the required signs to be erected and maintained to provide notice of any parking time limitation adopted by resolution pursuant to this chapter.

**2.03** Section 10.24.260, City parking lots – Posting requirement, is hereby added to Chapter 10.24 to read as follows:

**10.24.260 City parking lots – Parking regulations.**

A. The city council hereby authorizes the establishment, modification, and repeal of parking regulations, other than time limitations, applicable to one or more city parking lots by resolution.

B. Any resolution adopted pursuant to this chapter shall, at a minimum:

1. Identify the city parking lot(s), or the specific area(s) within a city parking lot, to which the regulation applies.
2. State the parking regulation with specificity.
3. State the days and hours during which the time limitation applies.
4. State any exemptions, such as temporary commercial loading or unloading, as determined to be appropriate by the city council.
5. Provide an effective date, subject to the posting requirements set forth in this chapter.

C. No operator of any vehicle shall stop, stand or park a vehicle in a city parking lot in violation of the specified adopted parking regulations for said city parking lot.

D. No parking regulation established or modified by resolution pursuant to this chapter shall apply or be enforceable until signs giving notice thereof have been erected at the affected city parking lot.

E. The director of public works, or designee, is authorized and directed to cause the required signs to be erected and maintained to provide notice of any parking regulation adopted by resolution pursuant to this chapter.

**2.04** Section 10.24.270, Enforcement, is hereby added to Chapter 10.24 to read as follows:

**10.24.270 Enforcement.**

A. Violations of the provisions of this chapter are subject to civil penalties, as set forth in a duly adopted resolution of the city council.

B. The city council shall, by resolution, adopt a schedule of penalties for parking and related violations, late payment penalties, administration fees, and other related charges for parking and related violations.

C. In addition to the applicable civil penalty, those assessments and penalties imposed by Government Code Sections 70372(b) and 76000.3 shall be added to the total fine due per citation.

D. Violations will be enforced by the civil administrative process set forth in Vehicle Code Sections 40200 through 40230. Said violations are not subject to Chapter 1.24 of this Code.

E. The city shall offer a payment plan for indigent persons in compliance with Vehicle Code Section 40220.

\*\*\*END TEXT AMENDMENT\*\*\*

**SECTION 3. SEVERABILITY.** If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

**SECTION 4. CEQA FINDINGS.** This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt from CEQA under Section 15061(b)(3) as this ordinance does not have the potential for causing a significant effect on the environment.

**SECTION 5. EFFECTIVE DATE & PUBLICATION.** This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

**INTRODUCED** at a meeting of the City Council of the City of Crescent City held on July 6, 2026.

**PASSED AND ADOPTED** by the City Council of the City of Crescent City at a regular meeting of the City Council held this \_\_\_\_\_ day of \_\_\_\_\_ 2026 by the following polled vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Isaiah Wright, Mayor

ATTEST:

\_\_\_\_\_  
Robin Altman, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Martha D. Rice, City Attorney



## CITY COUNCIL AGENDA REPORT

**TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

**FROM: ERIC WIER, CITY MANAGER**

**BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR**

**DATE: JULY 6, 2026**

**SUBJECT: 3<sup>RD</sup> STREET DOWNTOWN PROJECT DESIGN TASK ORDER**

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### **RECOMMENDATION**

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve and authorize the City Manager to sign Amendment No. 1 to Stover Engineering Task Order #6 for the design of K Street and 3<sup>rd</sup> Street

### **BACKGROUND**

In 2021 the City adopted the Economic Development Strategic Action Plan (EDSAP) developed by Planwest Partners, Inc. Several elements within the EDSAP relate to our planned downtown improvements including utilizing planning for design appeal and economic development (Section 6A), undergrounding utilities (6M), and enhancing pedestrian and bicycle infrastructure (6Q).

On December 16, 2024, City Council approved and authorized the City Manager to execute a Professional Services Agreements with Crandall Arambula, PC for the development of a Downtown Specific Plan. Scope of Work paragraph 4.1 provides deliverables of concept descriptive text, rich illustrative plan and sketch level 3D perspective graphics, PowerPoint presentations, and grant applications. Design standards with accompanying text and graphics are to be incorporated into the Specific Plan document.

In 1967, the California Public Utilities Commission (CPUC) adopted Rule 20 in response to local government interest in improving the aesthetics of their communities. The CPUC discontinued the accumulation of work credits in 2023 and set a deadline of June 8, 2025 for projects to be committed by utilities providers. All work credits not spent by December 31, 2033 will expire. The City has \$393,942 in unspent work credits. The County has \$2,406,655 in unspent work credits. At the County's April 22, 2025 board meeting, the Del Norte County Board of Supervisors approved a resolution transferring their unspent work credits to the City of Crescent City. City Council approved and adopted Resolution

2025-16 at the May 5, 2025 City Council meeting creating the Crescent City Underground Utility District No. 1.

On April 28, 2017, Governor Brown signed Senate Bill 1 which is known as the Road Repair and Accountability Act of 2017. At the June 2, 2025 City Council meeting, the City Council adopted Resolution No. 2025-17 with a list of proposed local street projects for the RMRA funds. The adopted list was submitted and accepted by CalSMART on June 12, 2025, which included a new project to re-design 3<sup>rd</sup> Street from F Street to L Street.

### **ITEM ANALYSIS**

The objective for hiring Stover Engineering for survey and design is to continue the progression towards enhancing our City's downtown per the EDSAP and the Downtown Specific Plan. To competitively submit a Community Development Block Grant (CDBG) application for a complete downtown street enhancement project we need to submit a completed draft of improvements with the grant application. The streets requiring design would be storm improvements on K Street from 2<sup>nd</sup> to 3<sup>rd</sup> Streets which would connect our future improvements to those being made on K Street up to 2<sup>nd</sup> Street with the Front Street Gateway project already under contract. The plan is also to merge the enhanced street designs on 3<sup>rd</sup> Street, moving west from K Street to G Street. These drawing sheets will incorporate the Stover engineered drawing set with the suggested improvements included in the Downtown Specific Plan. These combined improvements will include shortened crosswalks, utilizing landscape pop-out islands to enhance greenery, a modified parking plan with improved path of travel, being both ADA compliant, bicycle friendly, and attractive to visitors, as well as creating attractive frontage for existing and new business enterprises.

Adding to our competitive grant submission, one of the award criteria for this round of CDBG applications is the ability of the applicant to provide matching funding to the project. The City has the Rule 20 money funding available in an anticipated amount of \$1.5 to \$2 million dollars available after the completion of the undergrounding of utilities on Front Street. Additionally, the City has potential streets funding available through Measure S which has yet to be allocated by the Measure S committee and the Council for construction in Fiscal Year 2027-2028. This time frame would coincide with the potential construction season for this project if the grant is awarded. This large combination of matching funds along with a conceptually complete set of plan drawings should make the City competitive for this grant.

The Notice of Funding Availability (NOFA) for the next round of CDBG grants is anticipated in the Fall of 2026 with an award in 2027. Depending on the date of the award, the contract would most likely be bid in 2027 with construction starting in 2028. This round of CDBG funding states the grant awards will be up to \$5.0 million dollars.

The Stover Engineering Scope of Work as requested by the City covers the blocks of K Street and 3<sup>rd</sup> Street as described. The City also requested Stover Engineering create a phased design approach so the City could control the timing of design with respect to budgets and grant cycles, and whether the project receives a grant award.

- Phase 1 – Topographical survey of existing conditions. (Current Task Order #6)
- Phase 2 – Topographical drafting of the existing street layout but incorporating downtown specific plan design concepts for parking, pathways, and greenery. This design phase will also incorporate storm drain improvements to the City’s infrastructure including suggestions developed in the Storm Drain Master Plan, as well as designing in the utility undergrounding. (Proposed Amendment No.1 to Task Order #6)
- Phase 3 – Additional design drafting including fully incorporating Downtown Specific Plan concepts and detail designs. (Future work not included in the amendment)

Staff requests that Council authorize the City Manager to sign Amendment No. 1 to Stover Engineering Task Order #6 for the drafting design for the K Street/3<sup>rd</sup> Street downtown enhancement project.

**FISCAL ANALYSIS**

SB1 (RMRA) funds are available to design roadway improvements, ADA compliant access ramps, bicycle lanes, and pedestrian improvements for this 3<sup>rd</sup> Street downtown design. Annually the Council approves a resolution listing the City’s project design and construction potential projects, which is then submitted to the State so these projects can be funded with SB 1 funds.

Task Order 6, as presented by Stover Engineering for the topographic survey, required a budget of \$50,000. The required \$50,000 survey budget was already allocated to 3<sup>rd</sup> Street as part of the annual SB-1 resolution sent to the State and as approved by Council in the 2025-2026 fiscal budget.

Amendment No. 1 to Task Order #6 includes an additional \$100,000 for complete street design. The SB-1 FY 2026-2027 budget has sufficient funds for the proposed design/construction and no additional funding is being requested.

3 <sup>rd</sup> Street Survey and Design Budget	
Stover TO6 – Topographic survey of the existing streets / storm drain	\$50,000
Stover TO6 Amend No. 1 – Design Phase 1 – Grant ready plan drawings with master plan concepts, street and infrastructure improvements	\$100,000
<b>Total</b>	<b>\$200150,000</b>

Construction will be funded later pending a successful CDBG grant award, if approved for submission by Council. Monies from the utility undergrounding project will be used as “matching funding” for the CDBG grant application to strengthen our competitiveness.

## **STRATEGIC PLAN ASSESSMENT**

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

- A. Enhance collaboration with other agencies and the community to better aid the public
- B. Ensure that information shared between departments, with other agencies, and with the public is both accurate and timely
- D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs
- E. Target economic development improvements that provide additional benefit by enhancing the quality of life for residents

GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY

- A. Evaluate and optimize additional revenue sources
- D. Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities
- E. Create an environment that is conducive to attracting and retaining strong, sustainable businesses that reflect community needs and culture
- F. Plan and prepare for the growth and future needs of the Crescent City community by:
  - Expanding on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

## **ATTACHMENTS**

1. Task Order 6 Amendment No. 1 – Stover Engineering 3<sup>rd</sup> Street Design

## **Amendment No. 1**

### **Task Order 6 to Master Agreement**

**CLIENT:** City of Crescent City

**AGREEMENT FOR PROFESSIONAL SERVICES DATE:** May 16, 2022

**STOVER JOB NUMBER:** 4852.06 – 3rd Street Improvements

#### **SERVICES TO BE PERFORMED:**

##### **A. Client shall provide:**

1. Any available information necessary to complete the requested services.
2. Access to the site.
3. Sketches and direction to Consultant's Engineering Technicians during design phase based on topographic survey prepared by Consultant. Limits of street project are K Street from 2<sup>nd</sup> to 3rd Street; 3rd Street from K to G Street.
4. Standard Border and other drafting templates and styles to be used in AutoCAD.
5. Timing and schedule of deliverable expectations for each drafting task to be coordinated and agreed upon with Consultant.
6. Review of Consultant work product for conformance to Client direction. The City Engineer will be the Engineer of Record.

##### **B. Consultant shall perform the following services:**

###### **PROJECT MANAGEMENT AND QUALITY CONTROL**

1. Review invoices for accuracy and conformance to the agreement. Review survey work products prior to release. Provide drafting services in AutoCAD ".dwg" file format based on Client sketches and direction. Prepare required apprentice documentation and reporting to State Department of Industrial Relations related to the use of field surveyors subject to State Prevailing Wages.

###### **TOPOGRAPHIC SURVEY SERVICES**

2. Coordinate utility locates with USA Underground.
3. Coordinate with Client on specific AutoCAD formats.
4. Survey all surface features in street limits stated above within 35 feet of street centerline and 5 feet beyond all curb returns at street intersections. Vertical datum will be NAVD88. City survey monuments

located at 3rd & G and 3rd & K will be tied to the survey, if accessible.  
Right-of-way surveys are not part of this scope of services.

5. Reduce survey and prepare topographic and planimetric feature map.

#### DESIGN DRAFTING SERVICES

6. Based on direction from Client, provide the following design drafting services pertaining to the design drafting of complete street improvements (pedestrian, roadway, and utility improvements) within the project area.
7. Provide AutoCAD files and prints of work product as requested by Client.
8. Provide drafting services in AutoCAD “.dwg” file format based on Client sketches and direction.
9. Collect additional topographic survey information as may be needed for the new additional parking area. Field surveying services will be provided based on State Prevailing Wage rates.

#### ASSUMPTIONS

- Field surveying is subject to the payment of State Prevailing Wages. Maximum straight-time hourly invoice rates are as follows:

Party Chief: \$244/hr

Rodman: \$225/hr

#### EXCLUDED ITEMS WITHOUT AUTHORIZATION

- Professional Engineering Services for the Design Drafting Services

#### TIME OF SERVICES:

Client goal is to have all survey services completed by 30 January 2026. This assumes Client reviews and comments on plans in a timely manner. Overtime rates are authorized for services performed during overtime hours.

#### COMPENSATION:

Client agrees to compensate Consultant as follows:

Time and expenses not to exceed \$150,000 in accordance with Consultant’s 2025 Fee Schedule (attached to Task Order 6) or 2026 Fee Schedule (attached hereto as Exhibit A), as applicable, and as above, without express written authorization of the Client. The estimated level of service fee for the topographic survey is \$50,000. The estimated level of service fee for the design drafting services was established by the Client at \$100,000. Since drafting services are being provided at Client direction, Client acknowledges

actual services to be provided may exceed the fee estimate and may be subject to an increase by mutual agreement.

Where Consultant has provided the Client with a breakdown of the total compensation into tasks and/or subtasks, such breakdowns are estimates only. Consultant may re-allocate compensation between tasks and/or subtasks, provided total compensation is not exceeded without the approval of Client.

**CONDITIONS AND OTHER PROVISIONS:**

This Task Order shall be made to the original Agreement between Client and Stover on the date referenced above. All other conditions and provisions of Agreement shall remain in full force and effect.

**APPROVED**

CLIENT:

CONSULTANT:

BY: \_\_\_\_\_

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

[End of Task Order]

**EXHIBIT A**  
**Initial:** \_\_\_\_\_  
**Client** \_\_\_\_\_  
**Consultant** \_\_\_\_\_

**Stover Engineering Standard Rates and Charges for Services**

1. The following maximum hourly rates for professional services are to be charged as compensation for services rendered (actual rates invoiced will be based on individual performing the services):

Principal Engineer	\$176.00/hour	Project Engineer/Surveyor	\$175.00/hour
Staff Engineer/Surveyor	\$168.00/hour	Assistant Engineer/Surveyor	\$137.00/hour
Sr. Engineer/Survey Tech	\$137.00/hour	Engineer/Survey Technician	\$120.00/hour
Clerical	\$ 85.00/hour	Expert Witness	\$350.00/hour (Depositions/Hearings 2 HR min)
Construction Manager	\$176.00/hour		

Services subject to State or Federal Prevailing Wages Ask for up-to-date Quote  
 (See Note 6 below)

2. In addition to the hourly professional service rates, the following direct charges shall be made:

CADD Plots on Bond	\$2.00 per 24"x36" sheet
Digital Scan	\$3.00 per 24"x36" sheet
Digital Copies/Prints	\$2.00 per 24"x36" sheet plus Scan
Ink on Mylar Original Plots	\$20.00 per 24"x36" sheet
Photocopies	\$0.15 per single sided page
Photocopies (Color)	\$0.80 per single sided page
Mileage	Current government rate per mile traveled
Automatic Level	\$25.00 per day
Total Station	\$80.00 per day
Survey Monument and Cap (5/8" Rebar, Plastic Cap)	\$10.00 each
Turbidimeter/ph Meter for SWPPP QSP	\$12.00 per Rain Day
Other Direct Expenses	Cost plus 10%

3. MATERIALS TESTING

Field Compaction Testing (ASTM 2922, Cal 231)	Staff Time + Mileage + Gauge
Nuclear Gauge	\$50.00/hr
Concrete Field Sampling (ASTM C-31, C-143)	Staff Time + Mileage
Other Tests not listed above or by another firm	Staff Time or Negotiated Fee

4. Overtime, which is requested by the Client or necessary by law, will be charged at 130% of the applicable hourly service rates.
5. Unless specified otherwise within this Agreement, subconsultants and subcontractors nominally will be cost plus 10% for their own rates, which may be higher than Consultant's Rates listed above.
6. Unless expressly conditioned in the Agreement, all work performed under this Agreement is professional in nature and Client expressly agrees that it is not subject to payment of State or Federal prevailing wages. Client agrees that if it is subsequently determined at a later date that portions of the work are subject to prevailing wages and must be paid to employees, Consultant shall be additionally compensated by Client the cost difference between the regular wage paid and prevailing wage to be paid times 1.35, plus the cost of any fines levied for violation of prevailing wage laws, plus reasonable and necessary legal fees and costs for defense related to prevailing wage issues.

***These rates are effective until 1 January 2027 when at such time they may be modified.  
 Maximum rates are subject to increase not more than 5% per year thereafter.***

[End of Standard Rates and Charges]

# CITY COUNCIL AGENDA REPORT



**TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

**FROM: ERIC WIER, CITY MANAGER**

**BY: DAVID YEAGER, DIRECTOR OF PUBLIC WORKS  
CLIFF VAN HOOK, ENGINEERING PROJECT MANAGER**

**DATE: JULY 6, 2026**

**SUBJECT: ACCEPTANCE OF INSURANCE FUNDS FOR CULTURAL CENTER  
EAST WALL INSURANCE CLAIM**

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## **RECOMMENDATION**

- Approve and adopt Resolution No. 2026-52, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY

## **BACKGROUND**

After the Tsunami of 1964 destroyed much of the Crescent City downtown area, the Cultural Center was built in 1973 by Leland Simonson, owner of Simonson Lumber, as a community building for gatherings, celebrations and as a place to hold events. This vision has been maintained over the past 56 years. Over the years there have been several maintenance and capital improvement projects to maintain this building for community use.

On October 13, 2025, a major rain event occurred between 4:00 AM to 6:00 AM. During these two hours it rained approximately 2 ½ inches, with the wind driven rain causing a sudden unexpected failure in the weather barrier on the east side of the Cultural Center. After penetrating the side wall weather barrier, the water seeped into the end grain wood floor. The floor absorbed this water, expanding enough to cause it to buckle a couple of feet off the concrete subflooring. City staff submitted an insurance claim. After investigation, it was determined that wind driven rain on the east elevation is where the water infiltration occurred. Exploratory holes were drilled within stud bays of the east wall, and a camera was used to look within the stud bays. All water damage was near the exterior “herringbone butt joint” directly at the midline of the east elevation, primarily in the lower 20 feet of the building’s east wall.

Once the problem areas were pinpointed, City staff removed select interior wall paneling in an effort to see the extent of the damage. A fully rotted wooden column was discovered.

This column supports a portion of the third floor and a portion of the roof structure. This indicates that water has been penetrating the moisture barrier for a prolonged period of time. This rot to the column has compromised the structural integrity of the east side of the Cultural Center. A structural engineer looked at the existing condition and recommended the installation of temporary shoring. The shoring is now installed, but as a precaution this section of the 3<sup>rd</sup> level of the cultural center has been closed and is no longer usable until a permanent structural repair is completed.

### **ITEM ANALYSIS**

The City's insurance carrier, GSRMA, will be providing funds to address these issues as the primary damage has been caused over time by wind-driven rain. An emergency scope of work includes opening the entire east elevation for structural repair, and installation of a new weather barrier, exterior siding, and interior wall paneling.

To determine this final scope of work, the City incurred some upfront costs to determine the cause and extent of the damage to the building. GSRMA is providing the City \$50,000 to cover these initial expenditures and to develop a plan set detailing the necessary repairs including structural and weather barrier details. City staff is recommending Council accepts these funds. This initial funding is planned to cover the following:

- Contractor Invoice – Palm Industries provided support for the insurance adjusters to determine the cause of the water damage, the extent of the damage, and developing an overall scope of work and project budget. Palm Industries rented a 50' articulating lift to examine the wall while removing and reinstalling the protective tarp. The total cost for their preconstruction effort is currently at \$10,284.08.
- Design – Contract CH&D Architecture to work with city staff to finalize exterior siding material, siding configuration, transition details, field details, and replacement of sliding glass door details. CH&D has provided a quote for \$5,000 to assist in this capacity.
- The remaining funds will remain available for development of a final scope of work and to provide additional support to prevent the building from incurring further damage depending on the timing of the repairs.

Staff are awaiting a final determination of the final claim value. Once the final claim is offered, Staff will return to the Council for approval of a repair scope and a contracting method. Any additional damage incurred due to the weather will not be covered by a future insurance claim.

The scope of work currently agreed upon for the full claim includes:

1. Mobilization and Interior Protection
  - a. This includes a containment on the interior side of the east wall for dust control and to contain whatever rotted material containing mold spores that are uncovered during the demolition.
2. Selective Demo and Cleanup
  - a. Demo level 1 of the interior wall paneling on the east wall.

- b. Sanitize and Hepa vacuum each stud to address any mold spores found within the wall cavity
- 3. Eliminate dry rot
  - a. Dehumidifiers, fans, and daily moisture readings to ensure the wood moisture content is within an acceptable range before encapsulating
- 4. Exterior Envelope Reconstruction
  - a. Exterior siding and weather resistant barrier removal
  - b. Replace structural framing as required per structural engineer’s recommendation
  - c. Installation of new weather barrier, flashings, and siding
  - d. Staining of new siding
- 5. Interior Wall Systems
  - a. Reinstall new Redwood interior wall paneling and a clear coat sealant on Level 1.
- 6. Floor Repair
  - a. Select demolition to blend the new floor patch into existing.
  - b. Supply and furnish of 150 SF of end grain cedar flooring to match existing. Sand the existing finish off the surrounding existing wood floor and blend into the new floor patch.
- 7. General Conditions
  - a. Acquire a B licensed contractor with the capability to complete a project of this size and scope
  - b. Require surety bonds and meet City insurance requirements
- 8. Architect to provide field details, transition details, and code required upgrades.

The construction schedule for the project as provided by Palm Industries.

#### 4. Schedule

Week	Activity	Duration
1	Mobilization, dust control setup, photo baseline	1 wk
1–3	Demo (interior + exterior tear-off), mold cleanup, dryout if needed	2.5 wks
3–8	Exterior envelope reconstruction (WRB, flashing, siding install)	5 wks
5–9	Interior wall systems (planks, drywall, paint) in parallel with exterior	4 wks
9–10	Flooring refinish, final finishes, fixtures	2 wks
10–11	Scaffold teardown, punch list, final clean, closeout	1–2 wks
	<b>TOTAL CALENDAR DURATION</b>	<b>11 wks</b>

#### FISCAL ANALYSIS

The acceptance of this initial \$50,000 will aid the City in pursuing a safe and timely repair of the Cultural Center wall and flooring. This acceptance of these initial funds will allow

the City to proceed on a limited scale without requesting any additional funding. Of this amount, \$10,284 was spent in FY26, and the remaining amount of \$39,716 will be spent in FY27. The attached budget adjustment is for the FY27 portion.

GSRMA is close to supplying the City with a final claim amount. Once the claim declaration letter is received, staff will return to the council for approval on the use of the larger claim amount. It is anticipated the claim to be in \$630,000 range, which should provide full coverage for the scope of work presented in this report.

## **STRATEGIC PLAN ASSESSMENT**

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

- A. Enhance collaboration with other agencies and the community to better aid the public.
- B. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States.
- C. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs.

GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY

- D. Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities.

## **ATTACHMENTS**

1. Draft Resolution No. 2026-52

**RESOLUTION NO. 2026-52**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY**

**WHEREAS**, the budget for the fiscal year beginning July 1, 2026, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 15<sup>th</sup> day of June 2026; and

**WHEREAS**, the City Council adopted said budget by way of Resolution No. 2026-47 and has the authority to amend said budget from time to time; and

**WHEREAS**, the City owns the Cultural Center and rents the common space to the public for special events as well as renting space to the Chamber of Commerce for their activities; and

**WHEREAS**, on October 13, 2025 an extreme rain event occurred which drove a substantial amount of water through the east wall moisture barrier, damaging a section of flooring; and

**WHEREAS**, this event caused staff to file an insurance claim, which led to further investigation and discovery of the cause of the failure, as well as the extent of structural damage to the wall; and

**WHEREAS**, the City's insurance carrier, GRSMA is providing the City with an upfront claim settlement to allow the City to cover initial expenditures as well as use this funding to develop a permanent restoration plan; and

**WHEREAS**, the acceptance of these funds requires an amendment to the City's Fiscal Year 2026-27 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:**

1. That the Fiscal Year 2026-27 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund	39,716	39,716

**APPROVED and ADOPTED** and made effective the same day at a meeting of the City Council of the City of Crescent City held on the 6th day of July 2026 by the following polled vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Isaiah Wright, Mayor

ATTEST:

\_\_\_\_\_  
Robin Altman, City Clerk