



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

JUNE 15, 2026

6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crecentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

- Call to order
- Roll call
- Pledge of Allegiance

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS

- Crescent City Fire & Rescue - Service Acknowledgment for Vol. Capt. Jerry Cardenas
- Introduction of New Employees:
 - Building Inspector/Code Enforcement Official:
 - Joshua Clark
 - Public Works Seasonal Maintenance Workers:
 - Evey Delatorre
 - Kylin McBride
 - Marcellus Weaver
- Forest Moon Festival Report
- 4th of July Event and Illegal Firework Enforcement Update
- Battery Point Apartment Project Update

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period May 16, 2026 through May 29, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the June 1, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending May 30, 2026 paid June 5, 2026.*

4. Budget to Actual Summary as of April 30, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2025-26 as of April 30, 2026*

5. Notice of Completion for the Crescent City Highway Safety Improvement Project (HSIP) pedestrian improvement project

- *Recommendation: Authorize the City Manager to sign and file a Notice of Completion for the Crescent City HSIP pedestrian improvement project (Contract #2025-1079)*

6. Review of Draft Budget and Approval Process for the Del Norte Solid Waste Management Authority for FY 26/27

- *Recommendation: Take no action (a lack of response is to be treated as approval of the budget as presented)*

7. Lighthouse Cove Restroom Remodel Contingency and Apartment Exterior Stair Budget Amendment

- *Recommendation:* Authorize the City Manager to sign an additional \$15,000 in future change orders for Lighthouse Cove RV Park Restroom Remodel Project
- Approve and adopt Resolution No. 2026-46, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

8. Communications Tower Ground Lease Amendment

- *Recommendation:* Approve and authorize the City Manager to sign Ground Lease Agreement No. 1 with California Rural Service Area #1, Inc. for the communications tower located on the Amador Tank parcel [APN 120-280-017]

9. Civica Law Group Amendment No. 6

- *Recommendation:* Approve and authorize the City Manager to sign Amendment No. 6 to the Legal Services Agreement with Civica Law Group

10. Letter of Support For Del Norte Meat Processing Facility

- *Recommendation:* Approve a Letter to USDA from the City Council endorsing the Del Norte Meat Processing Facility

11. Water Supply and Demand Assessment

- Receive and approve the 2026 Annual Water Supply and Demand Assessment

PUBLIC HEARING

12. Public Hearing Annual Job Vacancy Report

- *Recommendation:* Open public hearing
- Hear staff report
- Technical questions from the Council
- Receive public comment
- Close public hearing
- Further Council discussion
- Give direction as necessary and appropriate as it pertains to vacancies, recruitment and retention

13. Fiscal Year 2026-27 Budget, Position Control, and Appropriations Limit

- *Recommendation:* Open public hearing
- Hear staff report
- Technical questions from the Council
- Receive public comment
- Close public hearing
- Further Council discussion
- Adopt Resolution No. 2026-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE ANNUAL BUDGET OF THE CITY OF CRESCENT CITY, INCLUDING ANY ATTACHMENTS AND/OR APPENDICES, FOR FISCAL YEAR 2026-27
- Adopt Resolution 2026-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY REVISING THE SALARY SCHEDULE FOR CERTAIN CONTRACT AND CONFIDENTIAL POSITIONS

- Adopt Resolution No. 2026-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY SELECTING THE ANNUAL ADJUSTMENT FACTORS FOR THE CALCULATION OF THE FISCAL YEAR 2026-27 APPROPRIATIONS LIMIT FOR THE CITY OF CRESCENT CITY

14. 2025 Urban Water Management Plan

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- Approve and Adopt Resolution No. 2026-50, A Resolution of the City Council of the City of Crescent City Adopting the 2025 Urban Water Management Plan

CONTINUING BUSINESS - None

NEW BUSINESS

15. 2025-2030 Del Norte County Comprehensive Economic Development Strategy (CEDS)

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- Approve and Authorize the City Manager to sign an Agreement with TPMA, LLC to update the Del Norte County CEDS for the years 2025-2030
- Mayor to appoint and Council to confirm the appointment of two Council Members to a CEDS ad hoc / steering committee

16. Uncharted Shores Academy Lease – 475 7th Street

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- Approve and authorize the City Manager to sign the Lease with Uncharted Shores Academy for 475 7th Street

17. Storm Drain Master Plan

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-51, A Resolution of the City Council of the City of Crescent Approving the Storm Drain Master Plan Prepared by GHD Inc.*
- *Receive and approve the GHD Technical Memorandum – Extreme Event October 13, 2025, analysis*

18. Appointment to Ad Hoc Committees

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the appointment of two Council Members to each of the following ad hoc committees: the Lighthouse Cove RV Park ad hoc committee, the Fred Endert Municipal Pool ad hoc committee, Planning Fees ad hoc committee, and Beachfront Park ad hoc committee*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, July 6, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

June 11, 2026

/s/ Eric Wier, City Manager for Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –
Fiscally Responsible