



# CITY OF CRESCENT CITY

Mayor Jason Greenough  
Council Member Raymond Altman  
Council Member Blake Inscore

Mayor Pro Tem Isaiah Wright  
Council Member Beau Smith

MINUTES  
REGULAR CITY COUNCIL MEETING  
FLYNN CENTER BOARD CHAMBERS  
981 H STREET  
CRESCENT CITY, CA 95531

MONDAY

APRIL 18, 2022

6:00 P.M.

## CLOSED SESSION

**Call to order** Mayor Greenough called the closed session to order at 5:00 pm

**Roll call** Council Members present: Council Member Ray Altman, Council Member Blake Inscore, Council Member Beau Smith, Mayor Pro Tem Isaiah Wright, and Mayor Jason Greenough  
Staff present: City Manager Eric Wier, City Attorney Martha Rice, and City Clerk/Administrative Analyst Robin Patch

## ANNOUNCEMENT OF CLOSED SESSION ITEMS

- **Conference with Legal Counsel: Existing Litigation** (Govt. Code § 54956.9(d)) (1 case) Bertsch-Ocean View CSD v. City of Crescent City, Del Norte Superior Court Case No. CVUJ-2020-1287
- **Conference with Legal Counsel: Potential Litigation** (Govt. Code § 54956.9(d)(4)): 1 case

*There were no public comments.*

## OPEN SESSION

**Call to order** Mayor Greenough called the open session to order at 6:00 p.m.

**Roll call** Council Members present: Council Member Ray Altman, Council Member Blake Inscore, Council Member Beau Smith, Mayor Pro Tem Isaiah Wright, and Mayor Jason Greenough  
Staff present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Patch, Human Resources Manager Sunny Valero, Public Works Director Jon Olson, Police Officer Tyler Balch, Police Officer Magnolia Valero, Police Sergeant Anthony Lopez, Police Sergeant Jennifer Owen, and Police Chief Richard Griffin

**Pledge of Allegiance** led by Mayor Greenough

## **REPORT OUT ON CLOSED SESSION**

*City Attorney Rice reported that no actions were taken on closed session items.*

## **CEREMONIAL ITEMS**

### **1. Police Chief Commendation for Sergeant Jennifer Owen and Police Officer Tyler Balch**

Police Chief Griffin recognized Sgt. Owen and Officer Balch for an event where an individual required attention and mental health care. The officers were able to use their training to de-escalate the situation and bring the subject into custody for evaluation.

### **2. National Foster Care Day Proclamation**

Mayor Pro Tem Wright read the proclamation aloud and spoke on the importance of being a foster parent and how it is greatly needed in our community.

## **PUBLIC COMMENT PERIOD**

*There were no public comments.*

## **CONSENT CALENDAR**

### **3. Council Meeting Minutes**

- *Recommendation: Approve the March 21, 2022 regular meeting minutes of the City Council.*

### **4. Warrant Claims List**

- *Recommendation: Receive and file the warrant claims list for the period March 26, 2022, through April 8, 2022.*

### **5. Payroll Report**

- *Recommendation: Receive and file the biweekly payroll report for the period ending April 9, 2022, paid April 15, 2022.*

### **6. City of Crescent City Planning Commission Appointment**

- *Appoint Mohammed Amer to the City of Crescent City Planning Commission to fill the vacant position with his term ending in May of 2025*

### **7. Director of Economic Development & Recreation Employment Agreement**

- *Recommendation: Approve and adopt Resolution No. 2022-26, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ASHLEY TAYLOR DIRECTOR OF ECONOMIC DEVELOPMENT AND RECREATION AND APPROVING AN EMPLOYMENT AGREEMENT*

### **8. Generator Purchase and Installation at Waster System Pressure Regulating Facility**

- *Recommendation: Authorize the City Manager to sign the Small Public Works Agreement with Northridge Electric for the installation of a 30KW generator at the Wonderstump Pressure Regulating Facility (PRF) and direct staff to reallocate funding from the Chlorination Facility Generator Replacement project to the PRF generator installation project*

Council Member Inscore asked for item 7 to be pulled from the consent calendar so that City Manager Wier could introduce Ashley Taylor.

*On a motion by Council Member Inscore, seconded by Mayor Pro Tem Wright and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted items 3-6 and 8 on the consent calendar as presented.*

*There were no public comments.*

City Manager Wier introduced Economic Development & Recreation Director Ashley Taylor to the Council; Director Taylor expressed her appreciation for the position and that she was looking forward to working with staff.

*On a motion by Council Member Inscore, seconded by Council Member Smith and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted item 7 on the consent calendar as presented.*

*There were no public comments.*

## **PUBLIC HEARING**

### **9. Update to Crescent City's Industrial Pretreatment Program – Local Limits**

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2022-27, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY MODIFYING THE LOCAL LIMITS FOR INDUSTRIAL WASTE DISCHARGES, AUTHORIZING THE ENFORCEMENT OF SUCH LIMITS, AND THE INCLUSION OF LOCAL LIMITS IN WASTEWATER DISCHARGE PERMITS*

*Mayor Greenough opened the public hearing at 6:17 p.m.*

Orrin Plocher of Freshwater Environmental reported to the Council about the local limits. The City prepared a workplan for reevaluation of local limits in 2017. The California Regional Water Quality Control Board North Coast Region (RWQCB) reviewed the workplan and provided comments. The workplan was updated in 2018 and sampling was performed in September 2019 per the updated workplan. The technical justification for the modification of existing local limits is contained within the *Technically Based Local Limit Study* dated June 2020 was provided to the RWQCB in 2020. In 2021 the RWQCB indicated that the City could move forward with public notice and approval of the updated local limits. City Manager Wier stated for clarification that this is a requirement of the EPA.

*There were no public comments.*

*Mayor Greenough closed the public hearing at 6:24 p.m.*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Inscore and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2022-27, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY MODIFYING THE LOCAL LIMITS FOR INDUSTRIAL WASTE DISCHARGES, AUTHORIZING THE ENFORCEMENT OF SUCH LIMITS, AND THE INCLUSION OF LOCAL LIMITS IN WASTEWATER DISCHARGE PERMITS.*



## **REPORTS AND PRESENTATIONS - None**

### **NEW BUSINESS**

#### **10. Contract Amendment with Jacobs and Application for Additional Grant Funding**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to execute contract amendment #4 with Jacobs Engineering for Phase 1 of the RBC/Digester upgrade design*
- *Authorize staff to make an application for additional Clean Water State Revolving Funds to accommodate future phases of the design*

Director Olson reported to the Council; Council Member Inscore asked about the \$300k loan; Director Olson stated that this is treated like a grant. Council Member Inscore asked if Jacobs will present benchmarks that will ensure this will be forgiven; Director Olson answered in the affirmative. Mayor Greenough asked if it was guaranteed that we would get the money back; Director Olson stated that it is guaranteed with the existing contract, with the additional things, he is not sure what the contract will look like at this point. Whatever form that is in will come before the Council.

*There were no public comments.*

*On a motion by Council Member Inscore, seconded by Mayor Pro Tem Wright and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to execute contract amendment #4 with Jacobs Engineering for Phase 1 of the RBC/Digester upgrade design and authorized staff to make an application for additional Clean Water State Revolving Funds to accommodate future phases of the design.*

#### **11. E-Scooters: Operations and License Agreement with Bird Rides, Inc.**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign a Shared Mobility Device Operations and License Agreement with Bird Rides, Inc.*

Director Olson stated that he was approached by Bird Rides awhile back and felt this was a good idea for Crescent City. Garrett Gronowski, Account Manager for Bird Rides, Inc stated that there would be 25 scooters initially and explained how they work. They are short term rentals that will be placed throughout the City. City Attorney Rice stated that State law requires shared mobility companies have an agreement with the local agency. This agreement covers calendar year 2022 and then for 6 months thereafter. Council Member Smith asked if Chief Griffin had been a part of the item; Chief Griffin stated he had been and it's going to be a great thing for Crescent City. Likes the internal fines and the "self-policing" that Bird already offers. Mayor Greenough asked if the City was protected from liability; City Attorney Rice stated that it was considered when drafting the Agreement. Mayor Pro Tem Wright asked about how the operations are done locally; Mr. Gronowski explained their process to select that person. Council Member Inscore stated that he's concerned with not wearing a helmet while riding the scooter since it goes 15 mph; how is it managed since the City limits is only 1 square miles, what if the rider goes into the County, what is the dynamic when they leave the City limits. City Attorney Rice stated that a City limits map will be on the app and that when the scooter leaves the City limits, the scooter will slow down and

stop working. Regarding helmets – the riders are 18 and older and the vehicle code does not require helmets. Chief Griffin explained the City limits and how that needs to be fully understood; there are many people who do not know what the City limits are.

Dan Schmidt: concerned about the mixture of traffic in the S curves as people travel rather fast in the area. Asked if they would be at a fixed location or dispersed around the community. Asked when the rental period ends since it's by the minute.

Darrin Short: would like a proposal brought to the County and thinks it's a great idea and a good blend with the City and County.

Linda Perry: spoke about her concerns with the scooters and that they are left anywhere, not in bike racks; they are going to get dumped on the sidewalks and in the way of pedestrians. The bike path by the Harbor doesn't allow for a motorized vehicle.

Ernie Perry: spoke about the County limits down in the Harbor and what area is controlled by the Harbor. Spoke about the ordinance and the definition of scooter and that it does not match what this scooter is.

Mayor Greenough asked about the safety of the S curves; Chief Griffin stated that the vehicle code covers where these vehicles can be ridden and how fast they can go. Director Olson stated that at the entrance of Lighthouse Cove he has seen a lot of near misses there, but there is no crash data and it is not warranted to have a traffic signal at that location.

*On a motion by Council Member Smith, seconded by Mayor Pro Tem Wright and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign a Shared Mobility Device Operations and License Agreement with Bird Rides, Inc.*

## **12. Introduction of Military Equipment Use Policy**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and introduce Ordinance No. 830, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING A MILITARY EQUIPMENT USE POLICY AS REQUIRED BY AB 481*

City Attorney Rice stated that AB 481 states that an ordinance needs to be adopted for the use of military equipment for CCPD and must be updated annually. Chief Griffin listed the equipment he intends to purchase at some point as well as the budget along with it. CCPD is committed to using the most up to date tools and equipment to safeguard the citizens of Crescent City. Some of items deemed to be "military equipment" by AB 481 are in fact employed by CCPD in order to specifically reduce risk to community members. These items provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter.

*There were no public comments*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Inscore and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City waived full reading, read by title only and introduced Ordinance No. 830, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING A MILITARY EQUIPMENT USE POLICY AS REQUIRED BY AB 481.*

## **CITY COUNCIL ITEMS**

➤ **Legislative Matters – None**

➤ **City Manager Report and City Council Directives –**

- Chief Griffin reported to the Council that a long-term missing person which was a voluntary runaway juvenile was reunited with her parents after 9 months. Santos Flores was taken into custody in Nevada when he was pulled over.
- City Manager Wier reported to the Council the following:
  - Del Norte Local Transportation Commission - \$400k has been awarded for the Front Street project.
  - Visit with Congressman Huffman went well regarding Front Street
  - RAISE grant submitted this Friday
  - Community Project Funding can be used for Front Street should the City receive funding from this source.
  - Presentation given to Sunrise Rotary – they will be disbanding
  - RFQ was released for the \$5million Beachfront Park upgrades
  - Conditional offer made to the Fire Chief – there will be a joint Fire/City meeting
  - Conditional offers out for PW Office Technician, Police Records Specialist and Equipment Operator
  - 200 A Street – City staff posted a Notice of Intent to file a Complaint for Receivership on the property.

➤ **Reports, Concerns, Referrals, Council travel and training reports –**

Council Member Smith: there are three RVs that are parked outside of Lighthouse Cove, not in the park.

Council Member Inscore: attended the event at the College of the Redwoods where the Tolowa Dee-ni' Nation land was recognized; met with Congressman Huffman; Visitors Bureau meeting is maximizing the marketing money.

Mayor Greenough: suggested a proclamation for the Sunrise Rotary; *the Council was in consensus*

## **ADJOURNMENT**

There being no further business to come before the Council, Mayor Greenough adjourned the meeting at 8:23 p.m. to the regular meeting of the City Council of the City of Crescent City scheduled for Monday, May 2, 2022 at 6:00 p.m. in the Flynn Center, 981 H Street, Crescent City, CA 95531.

**ATTEST:**

  
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Robin Patch  
City Clerk/Administrative Analyst