



CITY OF CRESCENT CITY

MAYOR RAY ALTMAN
COUNCIL MEMBER DARAN DOOLEY

MAYOR PRO TEM ISAIAH WRIGHT
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER CANDACE TINKLER

MINUTES REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY FLYNN CENTER BOARD CHAMBERS 981 H STREET CRESCENT CITY, CA 95531

MONDAY

AUGUST 18, 2025

6:00 P.M.

Call to order Mayor Altman called the closed session to order at 5:01 p.m.

Roll call Council Members present: Council Member Jason Greenough, Council Member Candace Tinkler, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman
Council Member absent: Council Member Daran Dooley
Staff present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, and Finance Director Linda Leaver

- **Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9(d)(4)):** Government Claim of Jeremy Jensen; Government Claim of Samantha Aguirre; Government Claim of Scott Cook; Government Claim of Reginald Montoya
- **Conference with Labor Negotiator (Gov. Code § 54957.6): Agency Representative: Eric Wier, Employee Association:** Crescent City Employees Association, Crescent City Management Employees Association, Clerical Employees of Crescent City, Crescent City Police Officers Association, Crescent City Career Firefighters Association, and All Unrepresented Employees

There were no comments from the public on the closed session agenda.

The closed session adjourned at 5:58 p.m.

OPEN SESSION

Call to order Mayor Altman called the open session to order at 6:04 p.m.

Roll call Council Members present: Council Member Jason Greenough, Council Member Candace Tinkler, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman
Council Member absent: Council Member Daran Dooley
Staff Members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Finance Director Linda Leaver, Public Works Director Dave Yeager, Recreation and Events Coordinator Kelly Feola, Housing Authority Executive Director Megan Miller (via Zoom), Economic Development and Grants Manager Bridget Lacey (via Zoom), Fire Chief Kevin Carey, and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Altman

******Moment of silence for Gil Estrela******

City Manager Wier spoke about Mr. Estrela and his work with the City for 32 years as well as Mr. Wier has known Mr. Estrela since he was five years old.

Mayor Altman called for a moment of silence.

REPORT OUT FROM CLOSED SESSION

City Attorney Rice reported the following actions were taken:

On a motion by Mayor Pro Tem Wright, seconded by Council Member Tinkler and carried unanimously 4-0 with Council Member Dooley being absent, the City Council of the City of Crescent City rejected the government claims of Jeremy Jensen, Samantha Aguirre, Scott Cook, and Reginald Montoya.

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

There were no comments from the public.

Mayor Altman asked for item 10, Interim Building Inspector to be pulled off of the consent calendar and onto new business and moved the Sister City International World Expo to be heard immediately after the consent calendar. The Council was in consensus to remove both items from the consent calendar.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period July 12, 2025 through July 25, 2025 and July 26, 2025 through August 8, 2025.*

2. Council Meeting Minutes

- *Recommendation: Approve and adopt the July 21, 2025 and July 28, 2025 meeting minutes of the City Council.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending August 9, 2025 paid August 15, 2025.*

4. Budget Adjustment to Purchase Mission Control for Bertsch Ocean View Water Tank

- *Recommendation: Approve and adopt Resolution No. 2025-36, A RESOLUTION OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 25-26 BUDGET OF THE CITY OF CRESCENT CITY*

5. Quarterly Cash and Investments Report as of June 30, 2025

- *Recommendation: Receive and file quarterly cash and investments report as of June 30, 2025.*

There were no comments from the public.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Tinkler, and carried unanimously on a 4-0 polled vote, with Council Member Dooley being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-5 as presented.

10. Sister City International World Expo Event Representative

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize former Council Member/Mayor, Blake Inscore to represent the City of Crescent City, September 8-21, 2025, at the US-Japan Sister Cities World Expo in Osaka, Japan and all associated activities.*

Recreation and Events Coordinator Feola gave a brief history of the Sister City relationship and Mr. Inscore's involvement in the relationship from the beginning and as a member of the Kamome Foundation. Mr. Inscore reported to the Council the details of the World Expo and that he will be a keynote speaker telling the story of Kamome and the relationship between Crescent City, CA and Rikuzentakata, Japan. Crescent City/Rikuzentakata will kick off the entire event as requested by Sister City International. In the Iwate Prefecture, November 8-16th, will be a ribbon cutting for the new rail system, Mr. Inscore encouraged a member of the City Council to plan to attend. The ride will be in a dinner train with a very nice meal for the attendees.

There were no comments from the public.

On a motion by Council Member Greenough, seconded by Council Member Tinkler, and carried unanimously on a 4-0 polled vote, with Council Member Dooley being absent, the City Council of the City of Crescent City authorized former Council Member/Mayor, Blake Inscore to represent the City of Crescent City, September 8-21, 2025, at the US-Japan Sister Cities World Expo in Osaka, Japan and all associated activities.

PUBLIC HEARING - None

CONTINUING BUSINESS

7. Letter of Support for Legislative Efforts to Protect the North Fork Smith River

- *Recommendation: Hear a presentation from Grant Werschull of the Smith River Alliance*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the Mayor to sign a letter of support for legislative efforts to protect the North Fork Smith River*

Grant Werschull of the Smith River Alliance gave a brief presentation of the impacts that strip mining would have at the North Fork of Smith River. Council Member Greenough asked if this would affect wildfire prevention and suppression in these areas when it comes to the types of equipment being used. Mr. Werschull is Chair of the Smith River Collaborative that consists of the two Tribes, the County, the Fire Safe Council, timber industry, and one other environmental group. They helped the Forest Service find funds to do the wildfire preparedness that saved

Gasquet during the wildfire. This legislation would have no bearing on fire suppression. Council Member Greenough asked if we would still have access to that area; Mr. Werschull stated it's not wilderness and is a National Recreation Area, so yes, access will still be available. Council Member Tinkler stated that from a financial point of view, she is in support of this letter so not to burden people in the future with a very expensive cleanup. City Manager Wier asked for clarification if this will protect the area; Mr. Werschull answered at this time there can be no new claims. City Manager Wier clarified that this is the same letter of support that was presented to the Council a few years ago that the Council approved.

The following public comment was received:

Written public comment from Jim Boyer was received, posted to the website, and printed for the Council and public to read.

Council Member Greenough asked for Mr. Werschull to point out on the map the area he was speaking to.

On a motion by Council Member Tinkler, seconded by Mayor Pro Tem Wright, and carried unanimously on a 4-0 polled vote, with Council Member Dooley being absent, the City Council of the City of Crescent City authorized the Mayor to sign a letter of support for legislative efforts to protect the North Fork Smith River.

NEW BUSINESS

8. Homeland Security Grant for Crescent City Fire and Rescue Multi-Gas Monitor & Police Department Forensic Analyzer

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2025-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 25-26 BUDGET OF THE CITY OF CRESCENT CITY*
- *Authorize the City Manager to sign any grant documents related to the 2024 Homeland Security Grant (HSGP) and procure the Multi-Gas Monitor to be utilized by Crescent City Fire & Rescue as well as subscription fees for Cellebrite Forensic Analyzer for the Crescent City Police Department*

Fire Chief Carey reported the importance of having this equipment for the fire department to save lives. Police Chief Griffin explained the Cellebrite Forensic Analyzer and how it has been being used by the Cyber Crimes Department created a couple of years ago. This will be to resubscribe to the service.

There were no comments from the public.

On a motion by Council Member Greenough, seconded by Council Member Tinkler, and carried unanimously on a 4-0 polled vote, with Council Member Dooley being absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2025-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 25-26 BUDGET OF THE CITY OF CRESCENT CITY and authorized the City Manager to sign any grant documents related to the 2024 Homeland Security Grant (HSGP) and procure the Multi-Gas Monitor to be utilized by Crescent City Fire & Rescue as well as subscription fees for Cellebrite Forensic Analyzer for the Crescent City Police Department.

9. Creation of New Fund for 2024 CDBG Award

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2025-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AUTHORIZING THE CREATION OF A NEW SPECIAL REVENUE FUND FOR THE 24-CDBG-10004-213 AWARD AND ASSOCIATED PROJECTS*

City Manager Wier reported to the Council the CDBG award for \$1.8 million that will go towards the Business Loan Program and the Family Resource Center Food Pantry. Council Member Greenough asked about the Business Loan Program and how it works; City Manager Wier gave a brief overview of the loan program.

There were no comments from the public.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough, and carried unanimously on a 4-0 polled vote, with Council Member Dooley being absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2025-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AUTHORIZING THE CREATION OF A NEW SPECIAL REVENUE FUND FOR THE 24-CDBG-10004-213 AWARD AND ASSOCIATED PROJECTS.

6. Building Inspector – Interim Position

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2025-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ROBERT MINGES TO THE RETIRED ANNUITANT POSITION OF BUILDING INSPECTOR/CODE ENFORCEMENT OFFICIAL – INTERIM*
- *Approve and adopt Resolution No. 2025-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-2026 POSITION CONTROL*

City Attorney Rice explained that due to current law, this could not have been on the consent calendar and is required to be discussed. She stated that Mr. Minges is currently a Pers Annuitant, therefore he will need to be appointed as the Interim Building Inspector to cover that position since Building Inspector Sean Rosenthal took a job with another agency.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Tinkler, and carried unanimously on a 4-0 polled vote with Council Member Dooley being absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2025-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ROBERT MINGES TO THE RETIRED ANNUITANT POSITION OF BUILDING INSPECTOR/CODE ENFORCEMENT OFFICIAL – INTERIM and approved and adopted Resolution No. 2025-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-2026 POSITION CONTROL.

CITY COUNCIL ITEMS

➤ **Reports, Concerns, Referrals, Council travel and training reports –**

Council Member Tinkler: reported that the new runway will be opening soon at the airport. Attended the grand reopening at Addie Meedom House. Attended the National Night Out hosted by the police department. Thanked Walmart for the donations of bicycles to be given away to the children who attended and Seaquake for the food they provided at no cost.

Mayor Altman: asked for Council consensus to place an item on the agenda to have the Council stipend reviewed. *The Council was in consensus to place the item on a future agenda to hear a staff report for discussion.*

➤ **Legislative Matters – None**

➤ **City Manager Report and City Council Directives –** City Manager Wier reported on the following:

- HSIP Project Update

City Manager Wier reported to the Council about the recent tsunami event and the damage at the Harbor. City staff did well during the event, the RV Park had to be evacuated and was done so in an orderly fashion. Senator McGuire was instantly on the phone until the middle of the night for the event, and Assemblymember Chris Rogers was available to do the community updates with the City Manager, Senator McGuire, and a representative from NOAA.

There will be public meetings to discuss the Downtown Specific Plan. The first public meeting will be on September 4, 2025, 5:30-7:30 p.m. at the Cultural Center.

The City has several vacancies that have been posted to the website and encouraged people to apply.

Public Works Director Yeager reported to the Council the ongoing construction projects around town. The HSIP project is to have Ease of Path of Travel for children going to school to make the sidewalks safer for them to use. The project location is in the Joe Hamilton / Crescent Elk areas.

Director Yeager gave a brief report on the Pool roof project, staining of the Wastewater Treatment Facility, and the asphalt repairs around the City.

ADJOURNMENT

There being no further business to come before the Council, Mayor Altman adjourned the meeting at 7:52 p.m. to the special meeting of the City Council on Thursday, August 21, 2025 at 5:30 p.m. at the Wastewater Treatment Facility, 210 Battery Street, Crescent City, CA 95531.

ATTEST:



Robin Altman, City Clerk/Administrative Analyst