



# CITY OF CRESCENT CITY

MAYOR RAY ALTMAN  
COUNCIL MEMBER DARAN DOOLEY  
COUNCIL MEMBER CANDACE TINKLER

MAYOR PRO TEM ISAIAH WRIGHT  
COUNCIL MEMBER JASON GREENOUGH

**MINUTES**  
**REGULAR MEETING OF THE**  
**CITY COUNCIL OF THE CITY OF CRESCENT CITY**  
FLYNN CENTER BOARD CHAMBERS  
981 H STREET  
CRESCENT CITY, CA 95531

**MONDAY**

**SEPTEMBER 15, 2025**

**6:00 P.M.**

**CLOSED SESSION**

**Call to order** Mayor Altman called the closed session to order at 5:00 p.m.

**Roll call** Council Members present: Council Member Daran Dooley, Council Member Jason Greenough, Council Member Candace Tinkler, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman  
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel** – Existing Litigation (Gov. Code § 54956.9(d)(1)): Regional Water Quality Control Board Administrative Civil Liability Complaint R1-2025-0034 (Crescent City Wastewater Treatment Facility)
- **Conference with Legal Counsel** – Potential Litigation (Gov. Code § 54956.9(d)(2)): Government Claim of Adam Spencer, et al
- **Conference with Labor Negotiator (Gov. Code § 54957.6):** Agency Representative: Eric Wier, Employee Association: Crescent City Employees Association, Crescent City Management Employees Association, Clerical Employees of Crescent City, Crescent City Police Officers Association, Crescent City Career Firefighters Association, and All Unrepresented Employees

Closed session adjourned at 6:01 p.m.

**OPEN SESSION**

**Call to order** Mayor Altman called the meeting to order at 6:03 p.m.

**Roll call** Council Members present: Council Member Daran Dooley, Council Member Jason Greenough, Council Member Candace Tinkler, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman  
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT GIS Technician Taylor Patch, Finance Director Linda Leaver, Public Works Director Dave Yeager, and Police Chief Richard Griffin

**Pledge of Allegiance** led by Mayor Altman

## **REPORT OUT OF CLOSED SESSION**

City Attorney Rice reported the following action taken on closed session items:

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough and carried unanimously, the City Council of the City of Crescent City rejected the government claim of Adam Spencer, Colin Spencer, Tieran Gannon and the estate of Jack Spencer dated August 14, 2025.*

*On a motion by Council Member Tinkler, seconded by Mayor Pro Tem Wright, and carried unanimously, the City Council of the City of Crescent City authorized the City Manager to waive the hearing and negotiate the settlement with the Regional Water Quality Control Board.*

## **CEREMONIAL ITEMS**

### **• Suicide Awareness and Prevention Month Proclamation**

Mayor Altman read the proclamation aloud and presented it to Gordon Clay of Zero Attempts. Mr. Clay spoke to the Council about suicide awareness.

Mayor Altman reported that Council Member Greenough had a request for the Council to be added to the agenda. Council Member Greenough asked for a moment of silence for Charlie Kirk. Mayor Altman called for a moment of silence at 6:21 p.m.

## **REPORTS AND PRESENTATIONS - None**

## **PUBLIC COMMENT PERIOD**

*There were no comments from the public.*

## **CONSENT CALENDAR**

### **1. Warrant Claims List**

- *Recommendation: Receive and file the warrant claims list for the period July 26, 2025 through August 8, 2025, for the period August 9, 2025 through August 22, 2025 and for the period August 23, 2025 to September 5, 2025.*

### **2. Council Meeting Minutes**

- *Recommendation: Approve and adopt the June 2, 2025 and August 18, 2025 meeting minutes of the City Council.*

### **3. Payroll Report**

- *Recommendation: Receive and file the biweekly payroll reports for the period ending August 9, 2025 paid August 15, 2025, for the period ending August 23, 2025 paid August 29, 2025 and for the period ending September 6, 2025 paid September 12, 2025.*

### **4. Park Irrigation Improvement Budget Amendment**

- *Recommendation: Approve and adopt Resolution No. 2025-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

**5. Fiscal Amendment for FY 24-25 Planning Services and Task Order #22 for FY 25-26 Planning Services**

- *Recommendation: Approve and authorize the City Manager to sign Task Order 13 Amendment 2 with SHN Consulting Engineers & Geologists for planning services for FY 24-25*
- *Approve and authorize the City Manager to sign Task Order 22 with SHN Consulting Engineers & Geologists for planning services for FY 25-26*

**6. 2024 CDBG Budget**

- *Recommendation: Approve and adopt Resolution No. 2025-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

**7. 2023 HOME Grant – Creation of Special Revenue Fund and Budget**

- *Recommendation: Approve and adopt Resolution No. 2025-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ESTABLISHING A NEW FUND FOR THE 23-HOME-16305 GRANT AND ASSOCIATED PROJECTS*
- *Approve and adopt Resolution No. 2025-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

*There were no comments from the public.*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-7 as presented.*

**PUBLIC HEARING - None**

**CONTINUING BUSINESS - None**

**NEW BUSINESS**

**8. Redwood Coast Transit Authority (RCTA) Transit Center Agreement**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign an Agreement with the Redwood Coast Transit Authority Regarding the Lease of City Property for Use as a Transit Center*

*City Manager Wier reported to the Council on the project as it has been before the Council several times. City Attorney Rice went over the details of the Agreement. Mayor Pro Tem Wright asked about the term of the agreement; City Attorney Rice stated it would be negotiated later.*

*There were no comments from the public*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough, the City Council of the City of Crescent City approved and authorized the City Manager to sign an Agreement with the Redwood Coast Transit Authority Regarding the Lease of City Property for Use as a Transit Center.*

## **9. Front Street Gateway Improvements Phase 1C Re-issue Construction Contract Award**

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the following plans and specifications:*
  1. *Front Street Improvements Play to L Streets Plans, dated June 2, 2025;*
  2. *Cultural Gateway and Beautification Project Paths of Culture and Interpretive Node Plans, dated May 9, 2025; and*
  3. *Front Street Gateway Improvements Phase 1C Re-Issue Specifications.*
- *Approve and Authorize the City Manager to sign:*
  1. *A contract with Tidewater Contractors, Inc. for the construction of the Front Street Gateway Improvements Phase 1C project;*
  2. *Contract Change Order #1 with Tidewater Contractors, Inc. for the deletion of the current irrigation design and construction included in the contract pricing provided by Tidewater; and*
  3. *Change orders in an aggregate amount not to exceed \$100,000, with no single change order more than \$75,000.*
- *Reaffirm staff's CEQA determination that the project is categorically exempt per CEQA guidelines Class 1 § 15301(a) – Existing Facilities and Class 3 § 15303 – New Construction.*

City Manager Wier reported to the Council the overall details of the project and grant funding. Director Yeager gave more details about the project and the funding sources. Council Member Greenough asked about the Cultural Center and the flags are not hung properly and would like to see a flag pole added to the design. The Council was in consensus to have a design plan brought back to the Council for the flagpole. Council Member Tinkler stated her concern about the irrigation and that it needs to be done properly so the plants are taken care of. Director Yeager stated that only one contractor bid the irrigation. Council Member Greenough stated that the lumber, mining and fishing industry should be acknowledged in the Park design. City Manager Wier explained that the full design of the Park will be brought back to the Council at a future Council meeting. City Manager Wier asked if there was Council consensus to ask the Measure S Oversight Committee for \$300k in contingency; the Council was in consensus.

*There were no comments from the public.*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Tinkler, the City Council of the City of Crescent City approved the following plans and specifications: Front Street Improvements Play to L Streets Plans, dated June 2, 2025; Cultural Gateway and Beautification Project Paths of Culture and Interpretive Node Plans, dated May 9, 2025; and Front Street Gateway Improvements Phase 1C Re-Issue Specifications. Approved and authorized the City Manager to sign: A contract with Tidewater Contractors, Inc. for the construction of the Front Street Gateway Improvements Phase 1C project; Contract Change Order #1 with Tidewater Contractors, Inc. for the deletion of the current irrigation design and construction included in the contract pricing provided by Tidewater; and Change orders in an aggregate amount not to exceed \$100,000, with no single change order more than \$75,000. Reaffirm staff's CEQA determination that the project is categorically exempt per CEQA guidelines Class 1 § 15301(a) – Existing Facilities and Class 3 § 15303 – New Construction.*

## 10. CCPD ABC OTS Local Enforcement Grant Application 2025

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve the submission of a grant application for ABC Office of Traffic Safety Local Enforcement Grant Program in the amount of \$16,900 and authorize the City Manager to sign the grant agreement if the grant is awarded*

Chief Griffin stated that this is like the ABC grant; this will cover labor expenses and travel for training that is required for when you get this grant. CCPD did not get the ABC grant this year.

*There were no comments from the public.*

*On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved the submission of a grant application for ABC Office of Traffic Safety Local Enforcement Grant Program in the amount of \$16,900 and authorized the City Manager to sign the grant agreement if the grant is awarded.*

## 11. City Council Stipends

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Council discussion and direction regarding Council Member stipends*

City Attorney Rice reported to the Council a background of the stipends and that the last time it was discussed was in 2009. The new maximum stipend set by the State is \$950. She went over what City Council Members in Humboldt receive for stipends. The Council that last approved the stipend said it would be after the next election and states that the Council can make that same decision. Council Member Tinkler appreciated seeing the comparable amounts from other areas; is hesitant due to the needs of the City's infrastructure. Council Member Greenough concurred with Council Member Tinkler. Mayor Altman stated his reason for this discussion was because he wanted to know the history and he is also concerned that no one has been running against current Council Members and would like to see more of an incentive for citizens to be more involved and has something that keeps up with inflation. This should also be for after the election so it would not benefit the sitting Council. Mayor Pro Tem Wright stated that the current Council stipend is very close to our neighbors in the south. Council Member Tinkler stated she would like for more public involvement and would like tools to encourage people to run for a seat on the City Council. The Council was in consensus to drop the topic.

*There were no comments from the public.*

## CITY COUNCIL ITEMS

### ➤ **Reports, Concerns, Referrals, Council travel and training reports –**

Council Member Greenough: thanked the Council for the moment of silence; wants to add pieces to the Beachfront Park Master Plan.

Council Member Tinkler: would like see the other pieces for the Park such as fishing, logging, and mining can be placed in other spots of the community, not all in the Park.

*Mayor Altman asked if there was Council consensus to add extra pieces to the design; City Manager Wier explained that these pieces have already been placed in the design and will come back before the Council.*

- **Legislative Matters – None**
- **City Manager Report and City Council Directives –** City Manager Wier reported that the Planning Commission did make a decision to bring a sign ordinance before the Council regarding electric signs as well as changes to the cannabis ordinance.
  - **Jetty Improvement Update**
    - Director Yeager gave an update on the improvements made to the jetty by the Army Corps of Engineers. They have added a fortified gate with more signs stating that it is unsafe for walking.
  - **Fred Endert Pool Update**
    - Director Yeager gave an update on the pool roof project as well as other ongoing projects inside of the building. Director Feola reported to the Council that there are a lot of new swimmers at the Pool. The Swim Team will have a mini-meet on October 18<sup>th</sup> with Brookings Swim Team. Sea Cruise is October 4<sup>th</sup>, first Pump Track event is on October 11<sup>th</sup>, the Library's BBQ and Books event raised \$1200 for the library. Last week the VFW Auxillary did an event for our local First Responders. October 25<sup>th</sup> will be the annual Monster Splash at the Pool. A video of the World Expo is on the City's Facebook page.
  - Chief Griffin reported to the Council regarding the request for \$110k for a mobile unit from a grant.

#### **ADJOURNMENT**

There being no further business to come before the Council, Mayor Altman retired to closed session at 7:55 p.m. The closed session adjourned at 8:15 p.m., with nothing to report out, to the regular meeting of the City Council of the City of Crescent City on Monday, October 6, 2025 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

#### **ATTEST:**



Robin Altman, City Clerk/Administrative Analyst