



CITY OF CRESCENT CITY

MAYOR RAY ALTMAN
COUNCIL MEMBER DARAN DOOLEY
COUNCIL MEMBER CANDACE TINKLER

MAYOR PRO TEM ISAIAH WRIGHT
COUNCIL MEMBER JASON GREENOUGH

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MAY 5, 2025

6:00 P.M.

CLOSED SESSION

Call to order Mayor Altman called the closed session to order at 5:02 p.m.

Roll call Council Members present: Council Member Daran Dooley, Council Member Jason Greenough, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman
Council Member absent: Council Member Candace Tinkler
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel – Existing Litigation** (Gov. Code § 54956.9(d)(1)): *Crescent City v. Lounge Chair Investments, et al.* (DNSC Case No. CVUJ-22-1131); *Crescent City v. Vonnie Von Bargaen, et al.* (DNSC Case No. CVCV-24-1011)
- **Conference with Legal Counsel – Potential Litigation** (Gov. Code § 54956.9(d)(2)): four cases
- **Conference with Legal Counsel – Anticipated Litigation** (Gov. Code § 54956.9(d)(4)): two cases
- **Conference with Labor Negotiator (Gov. Code § 54957.6):** Agency Representative: Eric Wier, Employee Association: Clerical Employees of Crescent City, Crescent City Employees Association, Crescent City Management Association, Crescent City Police Officers Association; Unrepresented Employees: All unrepresented positions

City Attorney Rice recused herself from the closed session at 5:34 p.m. Lauren Brown of Civica Law was conferencing with the Council. Mayor Altman recused himself from closed session at 5:46 p.m. due to a conflict of interest.

The closed session adjourned at 5:58 p.m.

OPEN SESSION

Call to order Mayor Altman called the open session to order at 6:02 p.m.

Roll call Council Members present: Council Member Daran Dooley, Council Member Jason Greenough, Mayor Pro Tem Isaiah Wright, and Mayor Ray Altman
Council Member absent: Council Member Candace Tinkler

Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Public Works Director Dave Yeager, Finance Director Linda Leaver, IT/GIS Technician Taylor Patch, IS Manager Fritz Ludemann, Fire Chief Kevin Carey, Captain Everett Buell, Housing Authority Executive Director Megan Miller (via Zoom) and Acting Police Chief Sergeant Alex Pearson

Pledge of Allegiance led by Mayor Altman

City Attorney Rice reported no actions were taken on closed session items.

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

The following residents addressed the Council:

Roger Gitlin: spoke about his concerns with item 8 on the consent calendar. Would this bargaining unit grow or be limited to the three Career Captains. If it does grow, where will the funds come from? Asked if we are moving away from a volunteer fire department to an all-paid department. *Mayor Altman explained that most paid departments are in bigger cities. He further stated that the Career Captains are funded by Measure S funds.*

Sam Strait: asked why certain items are on consent and not for full discussion; challenged the 3-minute public comment period on the consent calendar.

Megan McGlassen, member of the County Library Special District Board: Stated that the library raised over \$3,000 at their recent event.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period April 5, 2025 through April 18, 2025.*

2. Council Meeting Minutes

- *Recommendation: Approve and adopt the April 7, 2025 meeting minutes of the City Council.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending April 19, 2025 paid April 25, 2025.*

4. Budget-to-Actual Summary as of March 31, 2025

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2024-25 as of March 31, 2025*

5. Quarterly Cash and Investments Report as of March 31, 2025

- *Recommendation: Receive and file quarterly cash and investments report as of March 31, 2025*

6. City of Crescent City Planning Commission Appointments

- *Recommendation: Confirm the Mayor's appointment of Kris DeCossio, Shawna Hyatt, and Steve Shamblin to the City of Crescent City Planning Commission with terms ending in May of 2029*

7. Pebble Beach Drive Slide Emergency Construction

- *Recommendation: Declare by a 4/5 vote that there is a need to continue the emergency action for the continuous slide activity along Pebble Beach Drive between 7th and 8th Streets per Public Contract code § 22050*

8. Recognition of New Employee Association

- *Recommendation: Approve and adopt Resolution No. 2025-15, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY RECOGNIZING THE CRESCENT CITY FIREFIGHTERS ASSOCIATION AS A REPRESENTATIVE EMPLOYEE BARGAINING GROUP*

Council Member Greenough asked for item 8 to be pulled from the consent calendar; the Council was in consensus.

The following residents addressed the Council:

Roger Gitlin: Offered a page in the Triplicate to the Council or City staff to outline the growth of the fire department after passing item 8.

Sam Strait: in regards to item 8, there are fewer fire calls now and more medical calls. Does not feel having three Captains is necessary. *City Attorney Rice stated that what the Council is voting on has nothing to do with the size of the department. The fire fighters have the right to have a bargaining unit representing them.*

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Wright, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-8 as presented.

PUBLIC HEARING

9. Formation of Underground Utility District No. 1

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2025-16, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CREATING CRESCENT CITY UNDERGROUNDING UTILITY DISTRICT NO. 1*

Mayor Altman opened the public hearing at 6:27 p.m.

City Attorney Rice went over what had been discussed at the last three meetings regarding undergrounding utilities. At the County's last meeting, they agreed to give the City their \$2.4 million in work credits that would have gone unused and would expire. She outlined where the undergrounding will take place.

The following residents addressed the Council:

Roger Gitlin: spoke in support of this project.

Megan McGlassen: asked how the project will disrupt services. *City Manager Wier explained the details of the project. There will not be any long-term effects to the surrounding businesses.*

Mayor Altman closed the public hearing at 6:39 p.m.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2025-16, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CREATING CRESCENT CITY UNDERGROUNDING UTILITY DISTRICT NO. 1.

CONTINUING BUSINESS - None

NEW BUSINESS

10. Adoption of Local Responsibility Area Fire Hazard Map

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and adopt, Ordinance No. 855, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE CITY OF CRESCENT CITY LOCAL RESPONSIBILITY AREA FIRE HAZARD ZONES MAP*

City Attorney Rice went over discussions held at the previous meeting when the ordinance was introduced. The adoption of the map by ordinance is required by State law.

There were no comments from the public.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Dooley, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City waived full reading, read by title only and adopted, Ordinance No. 855, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE CITY OF CRESCENT CITY LOCAL RESPONSIBILITY AREA FIRE HAZARD ZONES MAP.

11. Fred Endert Pool HVAC Project Notice of Completion

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign and file a Notice of Completion for the Crescent City Fred Endert Pool HVAC Project (Contract #2024-1037)*

Director Yeager reported the completion of the project to the Council. The warranty on the key components is 10-15 years. Council Member Greenough asked if the boiler was under warranty; yes, both the boiler and the HVAC are covered.

There were no comments from the public.

On a motion by Mayor Pro Tem Wright, seconded by Council Member Greenough, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City approved and authorized the City Manager to sign and file a Notice of Completion for the Crescent City Fred Endert Pool HVAC Project (Contract #2024-1037).

12. Highway Safety Improvement Program (HSIP) Project Contract Award

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve Plans and Specifications for the project*
- *Reaffirm staff's CEQA determination that the project is categorically exempt per CEQA guidelines Class 1 § 15301(a) – Existing Facilities and Class 3 § 15303 – New Construction*
- *Approve and authorize the City Manager to sign a construction contract with Tidewater Contractors, Inc. for the construction of the HSIP Pedestrian Improvements Project*
- *Authorize the City Manager to approve and sign change orders in an aggregate amount not to exceed \$50,000 or a single change order not to exceed \$25,000*

Director Yeager reported to the Council that a safety grant was obtained and the work was completed. Another grant was awarded to improve areas around the schools to make it safer for children to walk to school.

There were no comments from the public.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Wright, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City approved the Plans and Specifications for the project, reaffirmed staff's CEQA determination that the project is categorically exempt per CEQA guidelines Class 1 § 15301(a) – Existing Facilities and Class 3 § 15303 – New Construction, approved and authorized the City Manager to sign a construction contract with Tidewater Contractors, Inc. for the construction of the HSIP Pedestrian Improvements Project, and authorized the City Manager to approve and sign change orders in an aggregate amount not to exceed \$50,000 or a single change order not to exceed \$25,000.

13. 5th and A Street Intersection Traffic Control

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Direct City staff to install a four-way stop, pedestrian access, and traffic striping improvements at the 5th and A Street intersection using available Measure S and General Fund street funds*

Director Yeager reported to the Council the reason for the need for a four-way stop at 5th and A Street. Currently, it is a two-way stop and there have been accidents there due to the new striping causing some confusion by motorists. This is the only stop sign area on 5th Street. Mayor Pro Tem Wright asked for the timeframe when the 6 accidents happened; City Manager Wier said 2021-2024.

The following residents addressed the Council:

Roger Gitlin: asked for clarification on the 6 accidents if they were minor or major; supports this project. City Manager Wier stated that there were minor injuries in these accidents.

Sam Strait: agrees with this project but asked how a stop sign on A Street will resolve the issues on 5th St. *City Manager Wier stated that drivers make the assumption that since there is a crosswalk, the other route will stop.*

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Wright, and carried on a 4-0 polled vote with Council Member Tinkler being absent, the City Council of the City of Crescent City directed City staff to install a four-way stop, pedestrian access, and traffic striping improvements at the 5th and A Street intersection using available Measure S and General Fund street funds.

CITY COUNCIL ITEMS

➤ Reports, Concerns, Referrals, Council travel and training reports –

Mayor Altman: invites the public to attend the upcoming Budget Workshop on May 13th and 14th at the WWTP.

➤ Legislative Matters – None

➤ City Manager Report and City Council Directives – City Manager Wier reported the following to the Council:

- Measure S funds paid for the striping projects around town
- 6th St between L & K has new paving
- A Street had some improvements to include various patchwork.

Mayor Pro Tem Wright stated that at a recent school board meeting was a discussion about a microgrid; City Manager Wier stated that there have been discussions with Site Logic regarding that topic.

ADJOURNMENT

There being no further business to come before the Council, Mayor Altman adjourned the meeting at 7:09 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, May 19, 2025 at 6:00 p.m. in the Board Chambers of the Flynn Center, 981 H Street, Crescent City, CA 95531.

ATTEST:



Robin Altman, City Clerk/Administrative Analyst