



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

FEBRUARY 2, 2026

6:00 P.M.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, and Mayor Isaiah Wright
Council Member absent: Mayor Pro Tem Candace Tinkler
Staff present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, and Finance Director Linda Leaver

Pledge of Allegiance led by Mayor Wright

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

The following residents addressed the Council:

Sam Strait: spoke about controversy surrounding the Harbor and that the Harbormaster is not meeting expectations. He stated it is more political theatre than being concerned if the Harbor will be insolvent.

Roger Gitlin: asked if individual Councilors sign a personal insurance agreement or is it blanket coverage by the City.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period January 10, 2026 through January 23, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the January 14, 2026 and January 20, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending January 24, 2026 paid January 30, 2026.*

4. Measure S Oversight Committee Appointment

- *Recommendation: Confirm the Mayor's appointment of Deborah Holloway to the Measure S Oversight Committee to fill the remainder of Steve Shamblin's term (1 year)*

There were no comments from the public on the consent calendar.

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried on a 4-0 polled vote, with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-4 as presented.

PUBLIC HEARING - None

CONTINUING BUSINESS - None

NEW BUSINESS

5. Fiscal Year 2024-25 Financial Audit

- *Recommendation: Receive presentation from auditor*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Receive and file Fiscal Year 2024-25 Audited Financial Report for the City of Crescent City*

City Manager Wier stated that the independent auditor, Ahmet Badawi from Badawi & Associates, presented the Fiscal Year 2024-25 Financial Audit. He began his presentation with background on his company. He went over in detail the areas of primary audit risk in general, the required communications and explained each one. He further stated that overall, this was a very good audit, there were no significant audit adjustments or unadjusted differences, no material weaknesses were identified. Mr. Badawi went over the new accounting standards for 2026 and in 2027. Council Member Shamblin asked if the auditor has written City procedures and do the auditors review those procedures; Mr. Badawi answered in the affirmative. City staff is interviewed, and their responses are compared to the policies and procedures in place.

There were no comments from the public.

On a motion by Council Member Altman, seconded by Council Member Shamblin, and carried on a 4-0 polled vote, with Mayor Pro Tem Tinkler absent, the City Council of the City of Crescent City received and filed Fiscal Year 2024-25 Audited Financial Report for the City of Crescent City.

6. Budget-to-Actual Operating Results for Fiscal Year 2024-25

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Receive and file budget-to-actual financial report of the City's major operating funds for Fiscal Year 2024-25*

City Manager Wier stated that this item is best to showcase the work that Finance Director Leaver does for the City. Finance Director Leaver gave the Council an overview of the City's major

operating funds for FY 24-25. The auditor reviews City policies and meeting minutes, interviews staff, gathers information from City documents and outside sources and the audit is completed by the end of December. Finance Director went over the five major operating funds in detail: General Fund, Housing Authority Fund, RV Park Fund, Sewer Fund, and Water Fund plus an analysis of Citywide wages and benefits. If the full budget is not spent, the estimated fund balance would be \$3.2 million. For the Sewer Fund, total revenue is under budget, expenses were under budget, but the majority of that was from the grant for the WWTP project. The current FY 25-26 budget would decrease the working capital; therefore, we are looking at a sewer rate study. For the Water Fund, the revenue and expenses are under. The current FY 25-26 budget to decrease working capital fairly significantly, therefore, a water rate study is necessary. The mid-year budget is currently being worked on to be brought before the Council. Council Member Greenough asked for a timeframe for the Sewer/Water Study; Director Leaver stated it is scheduled for March.

There were no public comments.

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried on a 4-0 polled vote, with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City received and filed budget-to-actual financial report of the City's major operating funds for Fiscal Year 2024-25.

7. 2026 Council Board and Committee Appointments

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the Mayor's appointments to the Pelican Bay State Prison Citizens Advisory Commission and the Golden State Risk Management Authority (GSRMA) Board of Directors*

City Manager Wier stated that this is for two additional appointments – one additional for PBSP CAC and to appoint a member to GSRMA Board of Directors. Due to Mayor Pro Tem Tinkler being absent, the Council wanted to reach out to her to see if she was willing to serve on PBSP CAC. Mayor Wright stated that if he does not run for re-election, he would only serve a partial term on the GSRMA Board of Directors. Mayor Wright stated he enjoyed being on the Board and would like to serve for the 6 months he'll have left on the Council. Council Member Shamblin stated he would like to serve as alternate. The Council was in consensus for Mayor Wright to do the first 6 months for GSRMA and for Council Member Shamblin being an alternate with the understanding he would complete Mayor Wright's term on the Board.

There were no public comments.

On a motion by Council Member Altman, seconded by Council Member Greenough, and carried on a 4-0 polled vote, with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City confirmed the Mayor's appointment of Mayor Isaiah Wright to serve on the Golden State Risk Management Authority (GSRMA) Board of Directors and for Council Member Shamblin being an alternate.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports – None**
- **Legislative Matters – None**
- **City Manager Report and City Council Directives – City Manager Wier reported on the following:**

- Harbor Pointe Apartments received the Del Norte Pride award at the Chamber Dinner Saturday night.
- There is a Measure S Oversight Committee meeting on Tuesday, February 10th at 6:00 p.m.
- Former City Manager Mike Young was recognized at the Chamber Dinner by being awarded the "Lifetime Achievement Award"
- There is a Planning Commission meeting that will be reviewing a large apartment complex project
- Gave accolades to Finance Director Leaver for her work on the City's budget
- Ribbon cutting for Harbor Pointe will be Tuesday, February 10th at 4:45 p.m.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 6:59 p.m. to the regular meeting of the City Council of the City of Crescent City on Tuesday, February 17, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:



Robin Altman, City Clerk/Administrative Analyst