



## **MINUTES - SPECIAL PLANNING COMMISSION MEETING**

**Thursday, October 16, 2025, at 5:30 P.M.**

**Wastewater Treatment Plant (WWTP), 210 Battery Street, Crescent City, CA 95531**

### **PART I – CALL TO ORDER & ROLL CALL**

Chair Shamblin called the meeting to order 5:33pm.

Commissioners present: Chairman Steve Shamblin, Vice Chair Ray Walp, Commissioner Kristine DeCossio, Commissioner Shawna Hyatt

Staff present: City Manager Eric Wier, City Attorney Martha Rice, Public Works Director Dave Yeager, Contract Planner Ethan Lawton (Virtually), and Community Development Specialist Heather Welton

### **PART II - PUBLIC COMMENT PERIOD**

*There was no public comment.*

### **PART III - APPROVAL OF MINUTES:**

*None.*

### **PART IV - AGENDA ITEMS:**

**1. A Public Hearing to consider an Amendment to the Zoning Ordinance Amendment (Application ZOA25-01) to the Signs Regulations Ordinance (Chapter 17.39) to allow off-site advertising.**

*Ethan gave a slideshow presentation. He went over proposed amendments.*

*The ordinance was discussed on a commission level.*

*Applicant Dr. John Kirk discussed the project.*

*There was no public comment.*

*On a motion by Commissioner DeCossio seconded by Vice Chair Walp and carried on a 4-0 polled vote, the Crescent City Planning Commission and Architectural Review Committee adopted Resolution No. PC2025-11, A Resolution of the Planning Commission of the City of Crescent City recommending the City Council adopt the*

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*amendments to the Signs Regulations Ordinance, Chapter 17. 39 of the City's Municipal Code with the additional amendment to reduce size to 100 sqft.*

**2. A Public Hearing to consider amendments to the Accessory Dwelling Unit (ADU) Ordinance (Chapter 17.35) of the City's Municipal Code.**

*Planner Lawton stated the updates are to comply with the new State laws.*

*There was no public comment.*

*On a motion by Commissioner DeCossio seconded by Vice Chair Walp and carried on a 4-0 polled vote, the Crescent City Planning Commission and Architectural Review Committee Adopt Resolution No. PC2025-12, A Resolution of the Planning Commission of the City of Crescent City recommending the City Council adopt the amendments to the Accessory Dwelling Unit (ADU) Ordinance, Chapter 17.35 of the City's Municipal Code.*

**3. A Public Hearing to consider a Zoning Ordinance Amendment to the Commercial Cannabis Regulations Ordinance (Chapter 17.95).**

*City Attorney Martha Rice gave an update to the commission.*

*The cannabis ordinance changes were discussed on a commission level.*

*The following residents addressed the commission:*

*Robert Derigo, County resident- Asked if there would be annual planning hearings for this.*

*On a motion by Vice Chair Walp seconded by Commissioner DeCossio and carried on a 4-0 polled vote, the Crescent City Planning Commission and Architectural Review Committee adopted Resolution No. PC2025-13, A Resolution of the Planning Commission of the City of Crescent City recommending the City Council adopt the amendments to the Commercial Cannabis Regulations Ordinance, Chapter 17.95 of the City's Municipal Code with the amendment to prohibit new indoor cultivation after this date.*

**PART V – STAFF UPDATES TO PLANNING COMMISSION**

*Public Works Director, Dave Yeager- Said the temporary certificate of occupancy was issued for the Harbor Point Apartments.*

*Former planning approved projects, vouchers and affordable housing was discussed on a commission level.*

*City Manager, Eric Wier- Spoke about the recent weather event and flooding that happened.*

*Current and proposed projects were discussed on a commission level.*

*City Manager, Eric Wier-Continued his updates. He spoke about the continued work on the Downtown Master Plan. He spoke about the underground power on Front, K and Third Streets.*

*Signs were discussed on a commission level.*

*Battery Point Apartments were discussed on a commission level.*

*Contract Planner, Ethan Lawton- Said and other planning staff attended a State planning conference. And that a four plex may be coming before the commission next month.*

**PART VI – ADJOURNMENT:**

There being no further business to come before the Commission, Chair Shamblin adjourned the meeting at 6:48 p.m. to the regular meeting of the City of Crescent City Planning Commission and Architectural Review Committee scheduled for Thursday November 13, 2025 at 5:30 p.m.

**ATTEST:**



Heather Welton

Community Development Specialist

