



**CITY OF CRESCENT CITY PLANNING COMMISSION
AND ARCHITECTURAL REVIEW COMMITTEE**

**Commission Members: Ray Altman, Chairperson
Holly Greene, Vice-Chairperson • Brad Kime • John Wendt • Ray Walp**

Incorporated April 13, 1854

web: www.crescentcity.org

Regular Meeting

**Thursday, December 10, 2020 at 5:30 p.m.
VIRTUAL VIA ZOOM MEETINGS**

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting using one or more of the following three methods: (1) participate online via Zoom—details to join the meeting will be on both the City of Crescent City—City Hall Facebook page as well as the City of Crescent City website (www.crescentcity.org); (2) watch the meeting via livestream on YouTube (Channel: City of Crescent City, California) and submit comments via publiccomment@crescentcity.org; or submit a written comment by filing it with the City Clerk at 377 J Street, Crescent City, California 95531 prior to 4:00 pm, December 10, 2020. If you require a special accommodation, please contact Heather Welton at (707) 464-9506 ext.226

Minutes

I. CALL TO ORDER: Chairman Altman called the meeting to order at 5:30 pm.

ROLL CALL: Commissioners Present: Chairman Raymond Altman, Vice-Chair Holly Greene, Commissioner Brad Kime, Commissioner John Wendt, Commissioner Ray Walp.
Staff Present: City Manager Eric Wier, Public Works Director Jonathan Olson, Recreational Director Holly Wendt, Office Technician/Planning Secretary Heather Welton, SHN Contract Planner Ethan Lawton.

II. PUBLIC COMMENT: The public may address the Planning Commission on any item of interest that is within the Commission's subject matter jurisdiction or that appears on the agenda. The Commission is not able to discuss extensively or act on any items that do not appear on the agenda. After receiving recognition by the Chairperson, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes or other reasonable limitations specified by the Chairperson on particular topics or individual speakers (Gov't Code §54954.3(b)).

There was no public comment.

III. CONSENT CALENDAR: *There was none.*

IV. APPROVAL OF MINUTES:

IV-A. Approval of the minutes of the November 12, 2020 Regular Meeting of the Crescent City Planning Commission and Architectural Review Committee.

On a motion by Commissioner Kime, seconded by Commissioner Wendt and carried unanimously on a 5-0 polled vote the Crescent City Planning Commission and Architectural Review Committee approved the minutes of the November 12, 2020 Regular Meeting with the correction of the meeting adjourning at 6:14pm.

V. ARCHITECTURAL REVIEW:

V-A. Variance for 411 A Street Application #V20-05 & AR20-03

A variance to allow a reduction in side yard and rear yard setbacks. The variance will allow the proposed garage to be constructed at a 15-ft rear yard setback, a reduction from the required 20-ft rear yard setback and 10-ft side yard setback, a reduction from the required 20-ft side yard setback for garages.

Ethan Lawton, with SHN, gave a brief background and description of the requested variance.

Chairman Altman opened public hearing at 5:48 pm.

The following residents address the Commission:

William Roberts- Wanted to know if the unit proposed on the top story of the garage could be used as a short-term rental or if there were restrictions in place. He asked if there were sprinklers and carbon monoxide detectors required and asked about the part of the staff report that said no restrictions on height for ADU's and if it should be discussed by the Planning Commission at a further date.

Director Olson stated that the unit would be allowed to be used as a short-term rental. He said in regard to the sprinklers and carbon monoxide question the building will have to be in compliance with Building codes. He said regarding the height limitations the ADU's height are subject to state regulations.

Chairman Altman closed public hearing at 5:52 pm.

The variance was discussed on a Commission level.

On a motion by Commissioner Kime, seconded by Commissioner Walp and carried unanimously on a 5-0 polled vote the Crescent City Planning Commission and Architectural Review Committee approved Variance Permit #V20-05 & AR 20-03 with Alternative 1 to allow the garage to be constructed with a 15-foot rear yard and 10-foot side yard setbacks.

VI. NEW BUSINESS:

VI.A Beach Front Master Park Plan Presentation from Holy Wendt, Recreational Director and PGA Design

Director Wendt gave a brief background and description of the Beach Front Master Plan.

Cathy Garrett, with PGA Design, gave a slideshow presentation of each part of the proposed park layout. The presentation included a bike pump track, a look out hill, new plants and trees, an amphitheater, new playground, climbing boulders, new pathways throughout the park, soccer fields, volleyball courts, water sports building, new restrooms and an indigenous people slab house and dance platform. She said that sustainability is very important in the Beachfront Park Master Plan.

The park layout was met with good reviews from the Commission.

VI.B Selection of Chairperson and Vice Chairperson for 2021

Director Olson went over the current term dates of each Commissioner.

Vice Chair Greene let the Commissioners know she planned on staying on the Commission until her term ends in May 2021.

Commissioner Kime nominated Commissioner Altman for Chairperson.

There were no other nominations.

On a motion by Commissioner Kime, seconded by Commissioner Wendt and carried unanimously on a 5-0 polled vote the Crescent City Planning Commission and Architectural Review Committee selected Commissioner Altman to be Chairperson.

Chairman Altman nominated Commissioner Greene for Vice Chairperson.

There were no other nominations.

On a motion by Chairman Altman, seconded by Commissioner Walp and carried unanimously on a 5-0 polled vote the Crescent City Planning Commission and Architectural Review Committee selected Commissioner Greene to be Vice Chairperson.

VII. REPORTS, CONCERNS, REFERRALS: In accordance with Gov't Code §54954.2(a)(2),

Planning Commissioners or staff may briefly respond to public comment, make brief announcements or reports, or ask questions for clarification. Planning Commissioners or the Commission may also direct staff to report back on any matter at a subsequent meeting or to place a matter of business on a future agenda.

Director Olson shared that during the last City Council meeting there was a consultant selected for to help with updating the housing element, general plan and zoning codes.

Chairman Altman asked about the ADU ordinance mention in tonight's staff report for item IV.A.

Director Olson said the ADU ordinance will be an element that will be brought forward by our consultants.

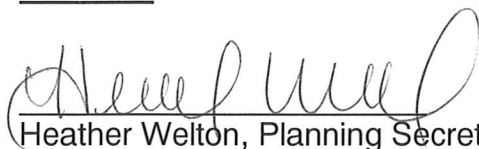
City Manager Eric Wier asked for Director Olson to give an update on the Front Street and Sunset Circle Trail projects.

Director Olson said that they got the first part of the paving done on Sunset Circle with a goal of final paving on the trail side tomorrow. He said the majority of the paving is completed on Front Street and that the City hopes to have the road open to the public by December 25th. He said he looks forward to sharing the project with the community.

City Manager Eric Wier spoke about the grant funds received for economic development from Humboldt Area Foundation and The California Endowment. The City will be working with the Economic Resiliency Taskforce and the Economic Development Strategic Action Plan will be brought to the Planning Commission soon as a presentation item. He said that the Federal Highways Association granted the emergency relief dollars for the Pebble Beach Bank Stabilization project. He was happy to report that Measure S passed overwhelmingly by the community and that there will be an oversight board that will be going back before the Council and that the oversight board will help articulate where the monies should go.

IX. ADJOURNMENT: There being no further business to come before the Planning Commission, Chairman Altman adjourned the meeting at 7:01 pm to the Regular Meeting of the City of Crescent City Planning Commission and Architectural Review Committee. Next meeting scheduled for Thursday, January 14, 2021 at 5:30 p.m. via zoom.

ATTEST:

A handwritten signature in black ink, appearing to read 'Heather Welton', is written over a horizontal line.

Heather Welton, Planning Secretary/Office Technician